

**NORTHERN CALIFORNIA  
HOSPITAL & INSTITUTION COMMITTEE  
P.O. BOX 192490  
SAN FRANCISCO, CA 94119-2490**

**ADDRESS SERVICE REQUESTED**

**STEERING COMMITTEE SCHEDULE 2016 & 2017**

May 14, 2016  
September 10, 2016  
January 14, 2017

Steering Committee Meetings are held at 11:00 at 924 San Juan Road in Sacramento

**GENERAL COMMITTEE SCHEDULE 2016 & 2017**

June 12, 2016 Region 20 (North Coastal)  
October 9, 2016 Region 80 (Southern Interior)  
February 12, 2017 (Open – Please contact us if your Area can Host)

All other General Committee Meetings are held at 11:00 in Regions listed, with location announced prior to the meeting



# Northern California



## Hospital & Institution Committee

**P.O. Box 192490 \* San Francisco, CA 94119-2490**

**SAN FRANCISCO**

**PLEASE KEEP THE CONTENTS OF THIS NEWSLETTER CONFIDENTIAL**

**April 2016**

### **NEXT GENERAL COMMITTEE MEETING**

**Sunday June 12, 2016**

**Community of Christ Church**

**1495 W Steele Ln**

**Santa Rosa CA 94503**

**11:00am - 2:00pm (including a lunch break)**

**Hosted by Area 22 Sonoma County**

From San Francisco / Peninsula / South Bay

Take US-101 N to Guerneville Rd / Steele Ln in Santa Rosa. Take Exit 491 from us-101.

Drive West on Steele Lane just under 2-1/2 miles to 1495 W Steele Lane on your left.

From Sacramento / Modesto / Central Valley

Take I-80 W to CA-37 W in Vallejo. Take Exit 33B from I-80 W for 46 miles.

Get on US-101 n IN Petaluma.

Take US-101 N to Guerneville Rd / Steele Ln in Santa Rosa. Take Exit 491 from us-101.

Drive West on Steele Lane just under 2-1/2 miles to 1495 W Steele Lane on your left.

These directions are from Google Maps are intended as suggested routes. You can visit our website @ [handinorcal.org](http://handinorcal.org) to get directions from your location. We hope to see you there.

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# OPEN POSITIONS - NORCAL H&I

The following positions for our Northern California committee are currently open. If you, or anyone you know, might be interested in stepping up and filling these openings, you'll be making our committee both more effective and more representative. See our Policy Manual for the position descriptions, and if you're interested or have any questions, please contact our General Chair.

## Regional Chairs

Region 10 – Far North Interior  
Region 50 – East Bay North  
Region 60 – San Francisco

## Area Chairs

Area 03 – Siskiyou  
Area 21 - Mendocino

## Major Facilities Coordinators

SATF / Corcoran

**The Web Site for the  
Northern California Hospital & Institution Committee is:**

**[www.handinorcal.org](http://www.handinorcal.org)**

**Please visit our site and send us your suggestions or questions.**

Our Pink Pamphlet states you can sign up to receive our Newsletter by attending one of our General Committee Meetings.

If you are getting the Newsletter and you're moving, there are 3 ways to change your address:

1. E-mail the publisher using the "Contact Us" selection on the Menu on the left of the home page.
2. Write the Northern California Hospital & Institution Committee: P.O. Box 192490, San Francisco CA 94119
3. Come to any General Committee Meeting to give us your new mailing address.



## A Letter from our H&I General Chair

Greetings Committee Members!

As I sit here to write this letter, a gentle breeze is coming thru the window, the sun is shining and the birds are singing. I've been to a meeting, worked with a few sponsees and it's all good today. Peaceful and bucolic, right? But also a reminder that for those to whom we carry the message - the confined alcoholic - things may not be quite so peachy. Maybe they were too sick to get out of bed today, maybe there was a fight in a cell, maybe they're still shaking from detox, maybe a family member is celebrating a life event they can't attend due to their confinement.

This is why most of us were drawn to this type of service in the first place, out of gratitude for blessings received and the realization that others' circumstances may not be as fortunate as ours. Our Ninth Tradition reminds us that the aim of all our services "is to bring sobriety within reach of all who want it" and few service committees get to do that as directly as we do. Which is why it's so vitally important for us to adhere to the Traditions which govern us and to examine how those Traditions apply to our committee.

So in light of that I'd like to address the H&I Group Representative and the H&I Regional Chair positions, which derive directly from Tradition Two and are the method by which we get to be directly responsible to those we serve.

Our committee is funded by the **groups** of Northern California through their Pink Can contributions (not by our committee volunteers) and as such is accountable to the entire Fellowship of Northern Ca. We get to be accountable by openness and transparency, but most importantly by allowing the groups which fund us to run our committee by having **duly elected representatives** at our Area Committees. And those Area committees, through the Area Chairs, elect the Regional Chairs who attend our NorCal Steering Committee meetings.

*With-out these elected representatives we're answerable to no-one but ourselves, we're self-governed rather than Fellowship/group conscience/God-governed as our Second Tradition intends us to be. Can we imagine giving money to our Central Office or InterGroups with-out having an elected group representative to convey our wishes? Can we imagine having no say in how our General Service Office is run without the general service structure as it now exists to receive our voice and our vote?*

Yet surprisingly, until the new version of our Policy Manual was published, we didn't even have an official position description for an H&I Group Representative. My own Area, San Francisco, didn't have any elected Group Representatives until about ten years ago! And I've heard other members of our committee say they either don't have H&I Group Reps, or their reps are self-appointed rather than duly elected by their groups. Don't get me wrong, all members of our committee need to make an H&I announcement if no-one else does, but that's not the same thing as having the groups which fund us elect their representative.

With-out this necessary component we cannot follow the spiritual example of our upside-down pyramid and we simply aren't conforming to the Traditions which we allege govern our committee. This process of accountability through elected representatives is intensely spiritual in its concept and application and I therefore urge all members to encourage their groups to elect H&I Representatives if they haven't already done so.

I look forward to seeing you all sometime in the next few months as we trudge our way to the Conference in Santa Rosa at the end of April, our Steering Committee meeting in May and our General Committee meeting in June.

Yours in grateful Service,  
Karen C  
General Chair



## Gratitude in Action

Greetings to the H&I Team!

My involvement in Hospitals and Institutions work started back in 1996 at Cirby Hills Psychiatric Hospital in Roseville, Ca. I carried the message into the adult lockdown facility as well as the juvenile facility. However, my real service work started when I was asked to go into CSP Sacramento (New Folsom). I was honored to serve as institutional coordinator for nearly seven years and concurrently served two years as coordinator at FSP (Old Folsom). I hear many people say how grateful they are when leaving the prisons to hear the doors closing behind them. I am grateful to watch the gates open so we can go in and carry the message of Alcoholics Anonymous to the best of my ability. Being a part of the meetings on the inside is an experience every recovering alcoholic should have. Seeing groups grow, men getting well and people who would not normally mix is an unbelievable experience. And to know that I am a tiny part of this growth is very emotional and fills me with gratitude. You must try it!

Early on I was invited to serve on the Office of Substance Abuse Program (OSAP) by the California Department of Corrections at 1515 S Street in Sacramento. Even though this at times has been very frustrating service, I have learned a lot about our corrections work here in California, and for that I am grateful. Representing H and I and Alcoholics Anonymous is something I take great pride in. After all, this is my saving grace!

Today I am honored to serve as the Major Facilities Chair for Northern California Hospitals and Institutions. Serving under Karen C. I am making an effort to know and help all major facilities coordinators. This new position also requires me to introduce Hospitals and Institutions to all Wardens and Community Resource Managers (CRM's) where possible. This I recently did with Jim V. as we traveled to Corcoran Substance Abuse Treatment Facility for a two-day outing. We met with the administration, delivered 15 cases of A.A. literature (they were out), and carried the message in to meetings there. What an experience! Recently I traveled to Vacaville to get Richard A. on track as our new institutional coordinator there. He is going to do a great service there. Most recently I have been in touch with the administration at the Training Academy in Galt, CA. This is where all new correctional officers get ready for their duties. I have proposed to Lt. Gross and the Captain to allow me to come in and make a 15 to 20 minute presentation on H and I history, what we do in the prisons, who we are (members of A.A.), and our mission- to carry the A.A. message to confined alcoholics. I have also asked permission to leave A.A. materials with the new cadets and at the facility for educational purposes. This is an exciting new challenge and I look forward to it.

In closing may I say that I am GRATEFUL for all of those who paved the way for me from Bill and Bob, Warden Duffy, my mentor, and the wonderful people in H and I today who have shown me the path to a Happy, Joyous and Free Sobriety!

God Bless!

In Service,

Bill D.

**General Committee Agenda**  
**General Committee Meeting – Sunday, June 12<sup>th</sup>, 2016**

**Meeting opens with a moment of silence followed by the Serenity Prayer**

**Readings:**

- Purpose of the Hospital & Institution Committee
- Twelve Traditions of AA

**Introductions / Welcome**

**Approval of Minutes from last General Committee Meeting (2/14/16)**

**Approval of Financial Statements (Dec 2015-Mar 2016)**

**REPORTS** – Making regular reports is part of everyone’s job as members of our Steering Committee; this is how, as a Ninth Tradition service committee, we are “directly responsible to those we serve”. Please limit your report to 3-5 minutes.

**Committee Chair Reports**

General Chair	Karen C
General Co-Chair	Jeff L
Treasurer	Kelly B
Secretary	Melody T
Major Facilities Chair	Bill D
Finance Committee Chair	Dale D
NCCAA Conf. Coordinator	H.E. N
Literature Chair	Lorraine M
Policy Chair	Dan B
Tape Librarian	Rich G
Historian	Jeffrey N
Public Information Chair	Gary H
Grapevine Chair	Karen D
Publisher	Steve M
Website Chair	Thom H

**Old Business**

- Proposal for changes to wording in 2015 Policy Manual
- Website ad hoc committee report – ongoing
- Spanish translation of Section Two of new Policy Manual
- Progress on Literature usage review
- Psych/dual diagnosis facility workshop

**New Business**

- 
- New business from floor

**Open Forum - Questions, suggestions or comments**

**Anniversaries / Pass The Basket**

**LUNCH BREAK**

**Regional Reports:**

Region 01 - Far North Coastal	Kent T
Region 10 - Far North Interior	OPEN
Region 15 - Lower Far North Interior	Mark M
Region 20 - Northern Coastal	Terry H

Region 30 - Northern Interior	Bob F
Region 40 - Central Interior	Taffi O
Region 50 - East Bay, South	H.E. N
Region 50 – East Bay, North	OPEN
Region 60 - San Francisco	OPEN
Region 70 - Southern Coastal	Robert R
Region 80 - Southern Interior	Dale D (interim)
Region 90 - Far Southern Interior	Joe G
Region 140 – Spanish North Interior	Rosemary C
Region 160 – Spanish North Coastal	Roberto S
Region 170 – Spanish South Coastal	Rosendo Z
Region 180 – Spanish Central Interior	Enrique R
Region 190 – Spanish South Interior	Jesus B

**Major Facility Coordinator Reports**

ASP Avenal	Daniel Y
CCC Susanville	Raymond L
CCWF & VSP Chowchilla	Miki S
CHCF Stockton	Melody T
CMF Vacaville	Richard A
CTF Soledad	Diane O
DVI Tracy	Rick D
FCI Dublin (DUB)	Lisa B
FCI Herlong (HER)	CURRENTLY SERVED BY RENO
FCI Mendota (MEN)	Rodney L
FSP Folsom	Mary Lou M
HDSP Susanville	Raymond L
MCSP Mule Creek	Bill H
Napa State Hospital (NSH)	John G
NCYC Stockton	Tony T
Norcal Fire Camps	Peter S
PBSP Pelican Bay	Lynne D
PVSP Coalinga	Tommy R
SAC Sacramento	John C
SATF & COR	OPEN
SCC Jamestown	Thilo B
SOL Solano	John D
SQ San Quentin	Carl P
SVSP Soledad	Alison G
USP Atwater	Dale & Karen D

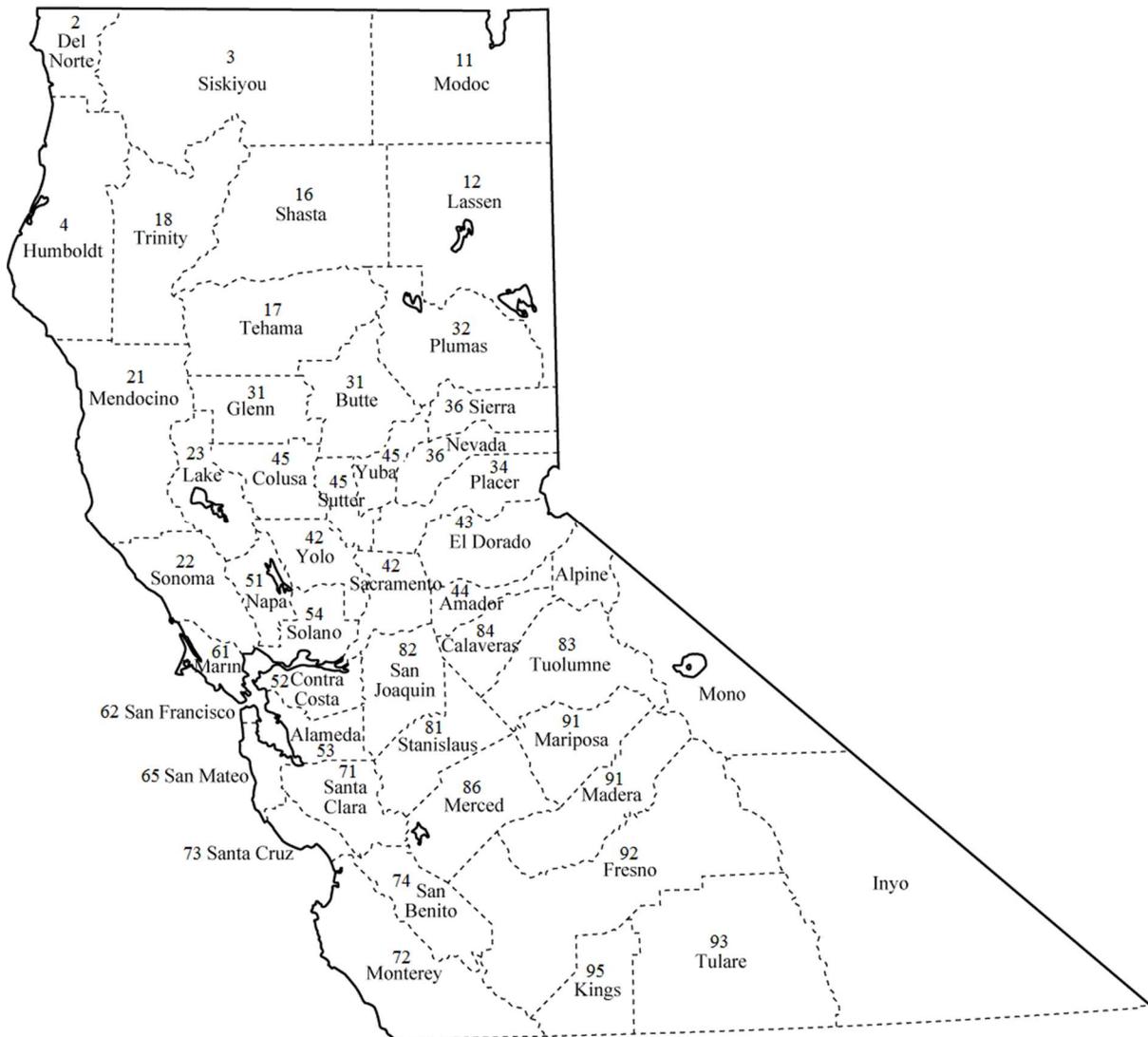
**Liaison Reports**

VATF	Bill D
H&I Liaison to CNCA	Diane O
H&I Liaison to CNIA	Jim V
Bridging The Gap - Coastal	Scott G
Bridging The Gap - Interior	Ken M
SoCal H&I Liaison	Blair G
H&I Conference	Terry H

Please send a brief written copy to of your reports to our Recording Secretary  
Meeting closes with the **Declaration of Responsibility** followed by the **Serenity Prayer**

# Northern California Hospital and Institution Committee

## Regions and Areas



Region 01 - Far North Coastal  
Areas: 2, 3, 4

Region 10 - Far North Interior  
Areas: 11, 12

Region 15 - Lower Far North Interior  
Areas: 16, 17, 18

Region 20 - Northern Coastal  
Areas: 21, 22, 23

Region 30 - Northern Interior  
Areas: 31, 32, 34, 36

Region 40 - Central Interior  
Areas: 42, 43, 44, 45

Region 50 - East Bay  
Areas: 51, 52, 53, 54

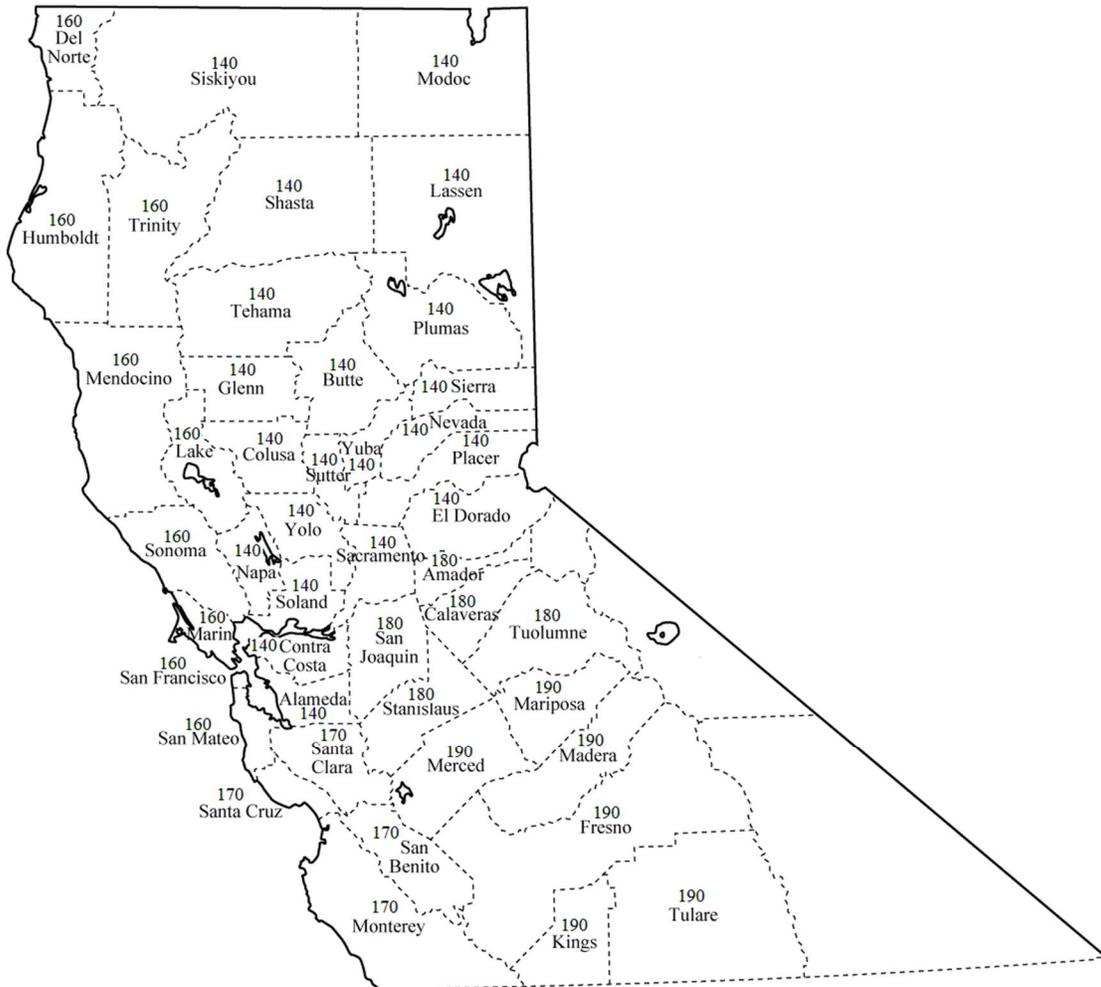
Region 60 - San Francisco  
Areas: 61, 62, 65

Region 70 - Southern Coastal  
Areas: 71, 72, 73, 74

Region 80 - Southern Interior  
Areas: 81, 82, 83, 84, 86

Region 90 - Far Southern Interior  
Areas: 91, 92, 93, 95

# Comité de Hospitales e Instituciones del Norte de California



## **Region 140 - Spanish North Interior (Sacramento)**

4th Thursday of the month 7:00 to 9:00pm

5251 Florin Rd. Suite 142, Sacramento, CA 95822

## **Region 160 - Spanish North Coastal (San Francisco)**

2nd Friday of Jan/Mar/May/Jul/Sep/Nov at 7:00pm

3401 Cesar Chavez St. Suite C, San Francisco, CA 94110

## **Region 170 - Spanish South Coastal (Salinas)**

3rd Wednesday of the month at 7:30 pm

216 Gavilan St. Suite 215, Salinas CA 93901

## **Region 180 - Spanish Central Interior (Modesto)**

1st Tuesday of the month 7:00 to 8:30pm

1100 Carver Rd. Suite 7, Modesto, CA 95350-4787

## **Region 190 - Spanish South Interior (Fresno)**

1st Monday of the month 7:00 to 8:30pm

520 N Fulton St, Fresno, CA 93728

## Comité de Hospitales e Instituciones del Norte de California

La Región 140 se reúne el cuarto Jueves de cada mes en la {Oficina Latina Central} en el 5251 de la Florín Rd., Suite 142, Sacramento, Ca. 95822.

Actualmente estamos llevando el mensaje de A. A. a las siguientes Instituciones:

Los Martes vamos al Hospital Estatal de Napa de 10:30am. a 11:30am.

Los Miércoles vamos a La Cárcel Del Condado de Martínez de 7:30pm a 9:00pm. y a La Cárcel del Condado de Santa Rita de 7:15pm a 8:15pm.

Los Viernes vamos a La Prisión Estatal de Folsom de 6:30pm a 8:30pm. Tenemos 2 grupos de aproximadamente 15 internos cada grupo.

Los Sábados vamos a la California Medical Facility en Vacaville y el cuarto Sábado tenemos una reunión invitando a un orador no miembro de A.A., al cual le conseguimos la acreditación para la presentación del día.

Vistamos Grupos cuando se nos invita para informar de lo que es el servicio de H. e I.

Este es mi reporte, actualmente estoy sirviendo como Coordinadora Interina hasta nuevo aviso!!!

Gracias por la oportunidad de servir. Rose Mary C Coordinadora de La Región 140

Nos reunimos cada segundo Viernes de los meses impares del año a las 7:00 pm., en La Oficina Central Hispana, en el 3401 de la Calle Cesar Chavez, Suite C, San Francisco, Ca. 94110.

llevamos el mensaje de AA a la Cárcel Maguire en Redwood City, Ca., cada Miércoles a las 7:30 pm.

También llevamos el mensaje de AA a la Prisión de San Quintín en San Francisco Ca., cada Sábado a la 1:00 pm. Tenemos 2 grupos de 15 internos cada uno con Estudio del Libro Grande y Discusión. Los Lunes tenemos una reunión regular de AA. Tenemos que estar en la Puerta Este a las 6:00pm. El nombre del Grupo es "Aquí y Ahora" = "Here and Now". Gracias por permitirme estar en servicio.

Roberto S Coordinador de la Región 160

La Región 170 se reúne el tercer Miércoles del mes a las 7:30pm. en la Oficina Central Hispana en el 5 E. Gavilán St. Suite 215 Salinas, Ca. 93901.

Actualmente estamos llevando el mensaje de A.A. a las siguientes Instituciones:

Lunes y Martes vamos a la Cárcel del Condado de Monterey de 6:00pm. a 7:30pm. Están acudiendo entre 14 a 18 internos a las Juntas.

Los Viernes vamos a la Cárcel del Condado de Santa Cruz de 5:30pm a 7:00pm. Vamos cada otro Sábado y están llegando entre 10 a 12 internos a las Juntas.

El día Sábado vamos a Watsonville Buena Vista Center cada otro Sabado al mes de las 9:30am. a 10:45am. Llegan entre 8 a 12 Residentes a las Juntas.

Vamos a la Prisión Estatal de Soledad los Miércoles de 4:00pm a 6:00pm, 2 voluntarios.

Visitamos diferentes grupos cuando se nos invita para informar acerca del servicio de H. e I. Gracias por permitirme servir. Rosendo Z, Coordinador de La Región 170

Nos reunimos cada primer Martes del mes a las 7:00 pm., en La Oficina Intergrupar del Valle Central, en el 1100 de la Carver Rd, Suite 7, Modesto, Ca. 95350.

Seguimos llevando el mensaje de AA al DVI de Tracy y la Prisión Federal de Atwater, todos los Miércoles. Sierra Conservation Center en Jamestown, cada otro Miércoles. También llevamos el mensaje de AA al Honor Farm en Stockton, cada otro Sábado.

El pasado 15 de agosto del 2015, llevamos a cabo nuestra Primer Reunión Interregional Hispana del Comité de H e I con la participación de 3 de las 5 Regiones Hispanas; Sacramento (140), San Francisco (160) y Modesto (180). Con la idea de compartir la experiencia en el servicio llevando el mensaje de AA y con la intención de crear un Comité de Traducción. Las Regiones de Fresno (190) y Salinas (170) están dispuestas a participar en la próxima reunión.

Estuvimos de acuerdo en celebrar esta reunión cada 6 meses. La Segunda Reunión Interregional Hispana del Comité de H e I será el 6 de Febrero del 2016 en La Oficina Intergrupar del Valle Central en Modesto, Ca. 95350.

También seguimos visitando nuestros grupos de AA tratando de conseguir más voluntarios para llevar el mensaje de AA.

Muchas gracias por darme el privilegio de estar en servicio. Enrique R Coordinador de la Región 180

La Región 190 se reúne el primer Lunes del mes en la Oficina Central Hispana en el 520 N. Fulton St. Fresno, Ca. 93728.

Actualmente estamos llevando el mensaje de A.A. a las siguientes Instituciones:

Los Martes vamos al Programa West Care de 7:00pm a 9:00pm, y a la Prisión Estatal de Avenal de 6:00pm a 7:30pm. Estamos esperando la aprobación para uno de los voluntarios.

Los Miércoles acudimos a la Prisión Estatal de Chowchilla de 6:30pm a 8:00pm. Tenemos 10 Voluntarios hombres y mujeres que están llevando el mensaje.

Los Viernes vamos a los 4 pisos en la Cárcel del Condado de Fresno de 5:00pm a 7:00pm.

Los Domingos vamos a La Casa de Recuperación Nuestra Casa de 10:00am a 12:00pm.

También ya estamos aprobados para llevar el mensaje de A.A. al Fresno Community Hospital. Estamos tratando de reclutar nuevos servidores para proveer este tan importante servicio. Estamos visitando 2 grupos por mes para informar tocante al Comité de H. e I.

Soy el nuevo Coordinador y estoy viendo hacia adelante para trabajar con el Comité de H e I, he estado involucrado con H e I por un largo tiempo y entre otras cosas he sido Coordinador en el pasado. Este es mi reporte gracias por permitirme estar en servicio.

Respetuosamente, Jesús B Coordinador de la Región 190

**Northern California Hospital and Institution Committee**  
**Steering Committee Meeting**  
**January 9, 2016 Sacramento, CA**

**Opening:** Karen C opened the meeting at 11:00a.m. with a moment of silence followed by the Serenity Prayer.

**Purpose Statement:** Steve M read the H&I Purpose Statement

**Twelve Traditions:** Susio S read the Twelve Traditions.

Karen especially welcomed the new members of the Steering Committee.

**Approval of the Minutes of the September 12, 2015 Steering Committee Meeting.** It was moved and seconded *to approve the minutes of the September 12, 2015 Steering Committee Meeting as submitted.* Vote: Unanimous.

### **Committee Chair Reports**

#### **General Chair, Karen C**

- Reminder: All Steering Committee members are required to submit reports if they cannot attend, so the Committee can be directly responsible to the northern California fellowship served.
- As the Chair's letter in the H&I Newsletter states, all members of the NorCal H&I Committee from the General Chair to the Group Representatives should be knowledgeable and able to answer any questions regarding finances. Regional Chairs play a critical role in ensuring the Areas have the complete information. The Hospital and Institution Committee is not trying to compel any AA meeting to use the Pink Can, just trying to get correct information out. Contact Karen for an electronic copy of the letter.
- The Committee is using a new format for financials to make reporting more according to generally accepted accounting principles. The reports in the new format will be posted on line, in order to promote transparency and encourage comments. Thanks to Kelly for getting new system on board.
- The following positions are open: Region 10 and 80 Chair and the Region 50 Chair will rotate as soon as a replacement is elected by the Area Chairs; Area 03 Siskiyou Chair; Facility Coordinator at CMF Vacaville, and CNIA 07 Liaison.<sup>1</sup>
- The address for the upcoming General Committee on February 14 in Marin is in the newsletter and on the website; then Santa Rosa in June, and Modesto in October. The Committee is looking for an Area to host February in 2017.
- The annual meeting count Form 2 is necessary in order to provide an accurate accounting in our Pink Can letter of the services the H&I Committee provides to the NorCal fellowship. The H&I *Policy Manual* states that Area Chairs should provide this report annually. As of now, H&I Area Committees serve approximately 28,000 meetings per year, and approximately 5,800 meetings to major facilities. Therefore, the total count to be reported in this year's Pink Can letter is 34,000 meetings per year.
- New Business for the upcoming General Committee in February includes a request to publish a modified version of the Newsletter on the website. Steve M will elaborate in his report.

**General Co-chair, Jeff L:** Jeff reported that he would assist the H&I Committee members in their work. Steve M asked if there were progress on obtaining translation equipment for the next General Committee meeting. Jeff responded that he would look into this.

**Treasurer, Kelly B:** Kelly reported that at the end of November, the fiscal year end, the ending available cash balance was \$110,258.21 [not including our \$90,000 Prudent Reserve]. The newly formatted reports were available, with the Area contribution report on the back. Karen C added that the new format of the report more clearly shows that out of \$31,000 in expenses for the first month of the fiscal year, \$30,000 was for overall literature expense. A question was raised about the low numbers on the Area contribution report; Kelly reminded everyone that the reports reflected only one month, since this was the start of the new fiscal year.

**Secretary, Melody T:** Melody thanked everyone who submitted reports electronically and reminded everyone to verify their information on the sign-in sheet before they leave. The transfer of the meeting recordings has gone very smoothly via a hard drive or a flash drive; she has returned the H&I Committee's Apple computer to Rich as she does not need it.

#### **Major Facilities Chair, Bill D:**

- The reporting is streamlined such that the Major Facility Coordinators will report at the General Committee meetings and he would give the reports at the Steering Committee Meetings.
- Corcoran State Prison: Bill contacted the Community Resource Manager there about AA resuming service to the facility. 64 AA meetings per week are held there Mondays through Thursdays. The Community Resource Manager is very amenable to outside AA members coming into the facility and is willing to arrange for weekend AA meetings if volunteers were willing. Several members of the H&I Committee have volunteered for weekend road trips to Corcoran, and a much needed supply of AA literature will be delivered in the upcoming week.
- CMF Vacaville: Margaret S. is still helping getting prospective volunteers, and there is a prospective Facility Coordinator.
- High Desert State Prison: All is going very well, but there are only five volunteers. The H&I Committee will provide some AA literature.
- Pelican Bay: AA meetings are held the second Saturday of the month. Volunteers are needed. Several members of the Steering Committee are interested in making a road trip to the area to encourage the local Groups in sending volunteers.
- Salinas Valley State Prison: An H&I volunteer is serving in dual capacities at the facility and the H&I *Policy Manual* on pages five and six clearly states that H&I volunteers enter the facility only as AA H&I and no other capacity. In addition, volunteering in a prison in two different roles may violate facility protocols as well. The Community Resource Manager was apprised of the situation and will offer a choice to the volunteer. As with other major facilities, more volunteers are needed.
- MCSP Mule Creek: The new Major Facilities Coordinator is Bill H, who is working with the Community Resource Manager.
- Napa State Hospital: John G is the new Major Facilities Coordinator. He needs more volunteers.
- FSP Folsom: There are some new meeting times; on Mondays and Fridays, the volunteers will meet at the gate and walk down at 6:00. Folsom is a very large facility and more volunteers are always needed.
- FCI Dublin: Everything is going well.

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<sup>1</sup> Jim V was approved as CNIA Liaison later in the meeting.

- NorCal Fire Camps: The facility coordinator is having some clearance problems. In some of the camps, AA and NA were required to combine, and AA H&I had to temporarily discontinue. Bill will contact the new captain of the Fire Camps.
- California Health Care Facility: The meetings are going well, but more volunteers are needed. Spanish AA meetings are now underway, and Spanish-speaking H&I volunteers will submit clearances through the Facility Coordinator so they can be tracked through the process.
- San Quentin: There are 44 meetings a month in the prison attended by over three hundred men. Over 150 inmates attended the 73<sup>rd</sup> Anniversary of AA in San Quentin on September 18. In addition to the inside speakers, there was an outside AA speaker and an AI Anon speaker. Live music accompanied the festivities.
- In talking to the Major Facilities Coordinators, the major concerns are the need for volunteers and problems with clearances.
- Bill cited several AA pamphlets appropriate for corrections professionals. Bill is also working on getting information to the Corrections Officers Training Facility in Galt. Major Facility Coordinators should contact Lorraine M for any AA literature.
- AA meetings behind the walls can become AA Groups. As such, they can receive correspondence from the General Service Office in New York, and feel like they are a part of AA.
- Cardboard birthday chips are available, since metal or plastic chips are not permitted in the prisons.

Diane O reported that the first ever AA conference behind the walls at Soledad was occurring this weekend. Karen reminded everyone of the importance of getting H&I Workshops going, especially in towns near major facilities. These can generate interest and hopefully, more volunteers.

**Finance Committee Chair:** Dale D reported that according to treasury reports, fiscal year 2014 income was \$576,420 and expenses were \$549,790. Literature and Grapevine purchases and distribution costs were \$514,362, or 93.75% of total expenses. For the fiscal year 2015, income was \$644,996 and expenses were \$571,699 with literature and Grapevine purchases and distribution taking \$536,637 which was 93.8% of total expenses. Printing costs for fiscal year 2014 were \$11,244 and for fiscal year 2015 were \$21,216. The increase in 2015 was largely due to printing of new *Policy Manual* Parts 1 and 2. The Finance Committee is suggesting moving the prudent reserve out of the regular checking account and placing it into a separate savings account. This will insulate the reserve and safeguard it against unthinkable occurrences like theft and fraud. Also, the interest rate on a savings account would be slightly higher than on the checking account. The prudent reserve would still be disclosed on the treasury reports but separate from the cash on hand total. The prudent reserve is currently \$90,000. The average monthly expenses for fiscal year 2015 were \$47,642. Therefore the \$90,000 would only cover about a month and a half of operating expenses, at this level of spending. The Committee may wish to increase the prudent reserve sufficient to cover operating expenses for a full two or three months. \$100,000 would be sufficient for two months expenses, and \$140,000 would fund three months of expenses at \$46,667 per month. Allowing for increases in literature, shipping and operating costs, a prudent reserve of \$150,000 would not be excessive. Jeff L moved and Dan B seconded a motion *to forward this proposal to the General Committee*. Procedure for increasing the prudent reserve was discussed extensively and Lorraine noted that since it was a housekeeping item it could be voted on by the Steering Committee and did not need to go to the General Committee. It was determined that further discussion would take place in New Business, so the motion was nullified.

Kevin W, Area 82 Chair, reported that in Area 82, there is an expressed interest in finding out how much is being spent on literature per H&I Area, for example, San Joaquin County. He asked if this information could be included on the financial statement. Karen stated that Lorraine would have this information, but it was important to remember that being self-supporting does not mean just covering the costs incurred by each Area but for NorCal as a whole. Some Areas are able to contribute more than they use and some Areas contribute less.

**NCCAA Conference Committee Coordinator., H.E. N:** H.E. reported that the panel is set for March 19. Bill D, Jeff L and Karen C will sit on the panel. This will be the first time the new positions of Major Facility Coordinator and General Co-Chair will be speaking at the conference.

**Literature Chair, Lorraine M:** Lorraine reported that when she receives a literature order, she encourages taking some of the pamphlets in the literature inventory. It was exciting to receive the request from Bill to ship literature into Corcoran. This is per motion of the committee several years ago that stated the H&I Committee would provide literature when H&I could not send volunteers for whatever reason. She has not yet located a bindery and will continue to look. She also reported that the prices of literature have gone up; therefore the cost of the literature on hand will be adjusted. This may be another reason to increase the prudent reserve.

**Policy Chair, Dan B:** Dan reported that he had been working with past members of the *Policy Manual's* revision ad hoc committee to craft some amendments to the current version Parts I and II, which could be brought to the General Committee. Bill D noted that the Major Facilities Coordinator position was not described in Part I when it was referenced elsewhere. Dan responded that further suggested revisions and corrections could be brought to him for the ad hoc committee's discussion.

**Tape Librarian, Rich G:** Rich stated he was available to make CD's, from all tape and CD collections. These are approved to go into prisons.

**Historian, Jeffrey N:** Jeffrey reported that he had picked up all the H&I archival materials from Gary H, the former archivist. He shared an example from November 28, 1943, when Bill W spoke to 300 inmates at San Quentin. He cited a quote from Warden Duffy which strongly supported the work of AA behind the walls. He stated he would attend the National Archives workshop in September.

**Public Information Chair, Gary H:** Gary H reported that the H&I Committee has liaison positions for the two northern California General Service Areas, California Northern Coastal (CNCA) Area 06 and California Northern Interior (CNIA) Area 07. Diane O has agreed to continue as the CNCA liaison, but CNIA currently does not have a liaison. Jim V volunteered for the position of CNIA liaison and was accepted. Gary reported that the SoCal H&I Conference would be held April 8, 9, and 10 at the Holiday Inn in La Mirada. Anybody wanting to participate should contact him. Gary also reported that he attended the Bridging the Gap Forum.

**Grapevine Chair, Karen D:** Karen reported that the *AA Grapevine* and *La Viña* distribution is running smoothly, with 2,310 *Grapevine* and 874 *La Viña* subscriptions going out currently. A large number of old *AA Grapevines* were found at Pelican Bay; some of these may be returned to the committee.

**Publisher, Steve M:** Steve reported that newsletters have been sent to everyone on the general roster and the mailing list. He is removing and adding members as they request. Members on the mailing list can choose to receive either the electronic or hard copy version of the Newsletter; please send a text or e-mail to change contact information. The suggestion has been made that an anonymous version of the newsletter, including the minutes, be placed on the website. This will come as a motion in New Business at the General Committee.

**Website Chair, Jeff L:** Jeff reported that the committee will meet after the Steering Committee to discuss some new ideas in formatting and functionality. There will be web areas for prospective volunteers, where they will be directed to their local H&I area committees, and dates, times and locations of H&I events. The committee is also discussing posting the financials on the website. Karen C stated the financials would be posted on the current website right away. The Website Committee would like more volunteers to participate.

## Old Business:

### Update on Spanish Translation of the *Policy Manual*

Karen C asked for an update on the Spanish translation of the *Policy Manual*. To date, Enrique R had been translating it. Eduardo P, Region 180 Secretary, reported the translation was discussed at the last Region 180 meeting and was ongoing.

## New Business

**Housekeeping Item Relating to Bank Account:** Karen C reported that per Wells Fargo Bank, the current key executive of our accounts is Lorraine M. In order to correct this, the H&I Committee will have to reflect in the minutes that by vote, the current key executors of the bank accounts will automatically be replaced by whoever the current General Chair and Co-Chairs are. That way, going forward, upon election of the new officers, all the H&I Committee will have to do is send Wells Fargo the minutes reporting the new officers' names. Steve M moved and Dale D seconded a motion that *Upon the election of the General Chair and Co-Chair, they will automatically become the new key executives of the Northern California Hospital and Institution Committee accounts at Wells Fargo.* There being no further discussion, the vote was taken. Vote: Unanimous.

### Prudent Reserve Account

Lorraine M recalled that at one time, the H&I Committee did not have the capital to purchase the literature that was being requested. Therefore shipments were limited. Literature prices are increasing, which would support a three-months prudent reserve. Karen C noted that currently, the H&I Committee had approximately \$126,000 cash-on-hand, the \$90,000 prudent reserve. So if the Committee were to take out the additional \$50,000 to increase the reserve to \$140,000, that would still leave a cash-on-hand balance of \$76,000 in the operating account, with a three-months' prudent reserve. Steve M stated that Alcoholics Anonymous World Services (AAWS) requires the literature orders to be paid in full in order to have the literature shipped. In order for the Committee to insure that the literature is turned around within two weeks, the Committee maintains a reserve account with AAWS. It was moved and seconded *that the prudent reserve be established at three times the prior year's average monthly expenses.* There being no further discussion, the question was called. Vote: Unanimous. Karen C stated that when the prudent reserve account was opened, the amount would be as stated as in the motion.

## Open Forum

- Taffi O reported that an inmate at Folsom Prison had written to her Home Group asking permission to become a member of the Group. This was discussed. Bill D responded that the H&I Committee does not have direct contact with inmates, correspond individually, provide letters of recommendation, or arrange visitation. Karen C stated that the issue was not in the purview of H&I; the general secretary of the AA Group may respond to the letter. Kevin W suggested that the inmate be giving the information regarding Bridging the Gap.
- Woody R, NCCAA Interior Secretary, discussed the issue with H&I volunteers going into facilities under two different programs, which is not permitted according to the *Policy Manual*. This situation had occurred at DVI; the situation was resolved by sending a letter to the warden. Woody also reported that last year, the facility was involved in a federal audit. One of the issues raised was what qualified AA members to enter the facility. H&I provided the *Policy Manual* and this sufficed. Facility personnel should be aware that when a volunteer enters the facility under H&I, the H&I Committee is vouching for that volunteer to behave in a certain manner. Karen C stated that all facility personnel should be provided with several copies of the new *Policy Manual*.
- Jeff LeV, Area 71 Chair, reported that there was a group of AA members who were taking AA meetings into a facility which H&I serves, but were not doing so under the Committee. He stated that facilities should be aware when it is determined non-aligned AA members are carrying the message into facilities, so that the relationship with the H&I Committee is not damaged if a situation occurs with those members.
- Jeff LeV also reported that his county is now requiring volunteers to sign Prison Rape Elimination Act (PREA) agreements. The county facilities requested that the forms be completed within a month. So volunteers in county corrections facilities may also have to sign PREA agreements.
- Sam C, Area 34 Chair reported that in his H&I Area, it is common to see the Pink Can being passed around in the seventh tradition basket. He inquired whether this is H&I practice, or if the can should be passed separately. This was discussed. Karen C responded that this information is in the Pink Can letter, which asks that the Pink Can be passed separately from and after the seventh tradition basket. Lorraine M added that in the new *Policy Manual*, Section I, page 9, under "Group Representatives," Item 5(b), it states that Group Representatives should remove Pink Cans which are being passed in the seventh tradition basket.
- Eduardo P received an e-mail from Jamestown which required a five-page TB test verification to be completed by a doctor. Volunteers had just completed PREA agreements, followed by a revision to the PREA agreement, in addition to the seven-page application. He inquired if any of the other major facilities were requiring this new TB test verification. Karen suggested he speak with Bill D after the meeting about this.

**7<sup>th</sup> Tradition:** The baskets were passed to pay rent on the facility.

## Regional Reports

**Region 01 – Far North Coastal, Kent T:** (absent, no report)

**Region 10 – Far North Interior, OPEN:** (absent, no report)

**Region 15 – Lower Far North Interior, Mark M:** Mark M, the newly-elected Region 50 chair, reported that he visited Red Bluff. He described the facilities in H&I Area 16.

**Region 20 – Northern Coastal, Terry H:** Terry reported that Area 21 is still seeking a replacement for the chair who has served the Area for years. Lack of volunteers remains an issue for most of the Areas in Region 20. Patrick P, Area 22 Chair reported that Area 22 has begun serving two new facilities, including a post-acute facility for older adults, where they cannot get out to meetings. The committee has started a new program called "Behind the Glass," in which volunteers go in pairs to bring AA meetings to inmates who cannot be with the general population. Inmates apply for the program through the facility.

**Region 30 – Northern Interior, John W:** (absent, electronic report submitted; Sam C reported that he had received an e-mail from John W stating that he had resigned his position as Region 30 Chair.) John reported that Region 30 has been quiet since the last reporting period. Theresa V reported that volunteers are needed in Butte County; the long-standing volunteers are experiencing some burn-out.

**Region 40 – Central Interior, Taffi O:** Taffi O thanked Karen, Lorraine and Steve for the warm welcome, and Mike H, previous Region 40 chair for his help. She stated that the volunteers in the Region were enthusiastic and dedicated, and they rarely missed their commitments. She is encouraging more volunteers the northern part of the Region.

**Region 50 – East Bay, South, H.E. N:** H.E. reported that everything is going well in the Region. There are new volunteers. He will be visiting Area 52. He acknowledged the gratitude expressed in the contributions from the Region.

**Region 50 – East Bay, North, Ron T:** Solano County recently did an outreach to Vallejo, to get some new volunteers closer to the facilities served. A new facility in H&I Area 51 has requested service again, after canceling with H&I previously. Otherwise, all meetings are covered.

**Region 60 – San Francisco, Angela P:** (absent, electronic report submitted). Angela reported that Area 61 elected a new chair, Area 65 elected a new co-chair. Susio S, Area 65 Co-Chair, reported that in Area 65 some volunteers are being denied access to the County Jail due to the criminal histories of some of the current population being housed there.

**Region 70 – Southern Coastal, Robert R:** Robert reported that one H&I Area has decided that in lieu of using regular AA meeting time to put on H&I workshops, it will put on workshops quarterly for the entire Area.

**Region 80 – Southern Interior, OPEN:** Kevin W reported for Area 82. There is a great need for volunteers going into the County correctional facility, and clearances are taking a long time. We will take a more proactive approach to getting volunteers. He was also going to be proactive in getting the H&I Areas to elect a new the new regional chair.

**Region 90 – Far Southern Interior, Joe G:** (absent, no report)

**Region 140 – Spanish Northern Interior, Rosemary C:** (Absent, electronic report submitted)<sup>2</sup> Rosemary reported the dates and times for the Region meetings as well as the H&I commitments to major institutions in the Region. Volunteers from the Region visit Groups when invited to provide information about H&I service. She reported that she is currently serving as interim regional chair, pending elections on January 28.

**Region 160 – Spanish Northern Coastal, Roberto S:** (absent, electronic report submitted) Roberto provided the dates and times for the Spanish-speaking meetings in the Region.

**Region 170 – Spanish Southern Coastal, Rocendo Z:** (absent, electronic report by Robert S, Treasurer) Robert provided the dates and times for the Region 170 business meetings and the H&I commitments in the Region. The Region attends individual Groups when invited to provide information about H&I service.

**Region 180 – Spanish Central Interior, Enrique R:** (absent, electronic report submitted) Enrique provided the dates and times of the Region 180 business meeting, and the H&I commitments in the Region. He reported that the first Spanish-speaking Inter-Regional H&I Committee Meeting was held on August 15, 2015, with three of the five Spanish-speaking Regions participating. It was decided that this Inter-Regional meeting would be held every six months; the next meeting will be February 6 in Modesto. It is the intention of the Inter-Regional H&I meeting to create a Translation Committee. The two remaining Spanish-speaking Areas will participate in this meeting.

**Region 190 – Spanish Southern Interior, Juan M:** (absent, electronic report submitted) Juan provided the dates and times of the Region 10 business meeting and the H&I commitments in the Region. He reported that Regional volunteers have been cleared to enter Fresno Community Hospital and volunteers are needed to serve. Regional volunteers visit two AA Groups each month to provide information about H&I service.

Dan B reported that Area 72 has Pink Can funds from Spanish-speaking meetings and he inquired what the disposition of these funds should be. This happens when monies are collected but Groups and meetings may not have bank accounts. Steve M responded that in Fresno, the Spanish-speaking groups can bring their Pink Can money to the business meeting, where they can be collected and the Group can receive a receipt. Monies can then be sent to the San Francisco post office box, or the monies can be brought to the General Committee meetings. Karen C inquired how the envelopes received by the Treasurer were being marked and credited for the purposes of the Area Contributions Report. Kelly B responded that most of the envelopes are marked, and others she is able to determine what Groups or Regions are submitting.

## Liaison Reports

**VATF, Bill D:** Bill reported that the Volunteer Advisory Task Force of the California Department of Corrections has rescheduled the next meeting for Feb 25.

**H&I Liaison to CNCA, Diane O:** Diane reported that there is a lot of unity in the California Northern Coastal Area 06. Richard and Laura bid and got the National Archives workshop for September 8-11, 2016. CNCA was very responsive to the sharing about the conference that was held at CTF Solidad.

**H&I Liaison to CNIA, Jim V:** Jim stated he had no report, since he had just assumed the position. Vikki Ray, CNIA Panel 66 Delegate reported that she will be serving on the Corrections Committee at the General Service Conference. There is nothing yet in the preliminary Corrections agenda items to report. She plans to attend H&I meetings to get the needed information for the Conference.

**Bridging the Gap CNCA, Scott G:** (absent, no report)

**Bridging the Gap CNIA, Ken M:** (absent, no report) Patrick P inquired whether H&I volunteers could bring Bridging the Gap cards into facilities within the guidelines of the *Policy Manual*. Karen C responded that the cards could be taken in as part of a working cooperation with the service committee Bridging the Gap, but nothing could be taken back out. Jeff L referred to the meeting format in the *Policy Manual*, noting that in 1989, the H&I Committee decided that the last five minutes of a meeting, volunteers could talk about post-release suggestions, including Bridging the Gap.

**SoCal H&I Liaison, Blair G:** (absent, no report) Gary H reported that he spoke with Blair, who was enthusiastic about the Northern California Hospital and Institution Committee participating in the SoCal Conference. Gary stated that before committing, he needs to know how many people want to go and are willing to make the trip. Interested volunteers should let Gary know.

**H&I Conference, Terry H:** Terry reported electronically that to date, there were 72 pre-registered, against a goal of 500 pre-registrations. The Conference Committee budgeted 800 as the break-even point. There is a scholarship program which allows AA members to pay an extra registration fee to cover the registration for anyone who cannot afford to go. All positions are filled, and planning is on track. Patrick P requested that the H&I Conference flyer be available on the website, and that everyone talk up attending.

## Closing

The meeting adjourned at 1:43 with the Responsibility Declaration followed by the Serenity Prayer.

In love and service,  
Melody T, Recording Secretary

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<sup>2</sup> Steve M provided the reports in English for the Spanish-speaking regions).

**General Committee Meeting**  
**February 14, 2016 Sacramento, CA**

**Opening:** Karen C opened the meeting at 11:07a.m. with a moment of silence followed by the Serenity Prayer.

**Purpose Statement:** Rena read the H&I Purpose Statement

**Twelve Traditions:** Erica R read the Twelve Traditions.

**Introductions:**

**Approval of the Minutes of the October 11, 2015 General Committee Meeting.** Lorraine M moved and Jeff L seconded a motion *to approve the minutes of the October 11, 2015 General Committee Meeting as submitted.* Vote: Unanimous

**Approval of the Financial Statements, August-November 2015.** Dale D moved and Dan B seconded a motion to *approve the financial statements, August through November 2015 as submitted.* Vote: Unanimous

**Committee Chair Reports**

Karen C reiterated the importance of regular reports of the Steering Committee members. She recognized Angela and her crew for the work in preparation and hosting the General Committee meeting. She reminded Area Chairs that the H&I Committee needs host Area committees for the February and October 2017 Committee meetings; please ask the local committees to consider hosting.

**General Chair, Karen C**

Karen reported that she has been reviewing the literature distribution by the Committee in the light of the Committee's responsibility to provide literature to the alcoholic who is confined. In analyzing literature expense for the 34,000 meetings served by the Committee in 2015, the average cost per meeting for AA literature is just under \$14 per meeting, however there is a wide discrepancy between Areas. Some Areas use almost four times the average and some Areas use less than \$5 per meeting. She suggested that Areas take inventory of literature distribution to make sure they are not stockpiling or squandering literature on the one hand as well as making sure, on the other hand, that they fulfilling the intent of our Fellowship and the purpose of our Committee by providing adequate literature supplies to the alcoholic who is confined. She asked that Areas consider whether literature might be in the possession of former Facility Coordinators, the availability of literature to the volunteers, and whether the volunteers understood their responsibilities regarding literature. She stated that the H&I Committee was no longer in the position of having very limited literature funds as in times past, so the cost-saving mentality could be loosened without going over to the squandering mentality. She asked the Regional Chairs to help initiate the discussion in the Areas. The question was asked whether the count included Major Facilities; Karen responded that for the most part Major Facilities have their own count. Karen also reported that there was an incident of violence at a juvenile dual-diagnosis facility served by the Committee. She stated that these incidences are very unusual and cautioned against over-reaction; however the Committee should consider if there are additional measures to protect the safety of volunteers in this type of facility. In this current serious incident, the long-standing and experienced H&I volunteer is OK. She asked that the Committee members please start the discussion:

- Should we confine those who go into psych facilities to those with prior H&I experience as we do with Corrections facilities?
- Have we ascertained before we accept the facility that there is adequate staff?
- Do we give our volunteers information on how to deal with this?
- What can we do prior to going in, without scaring our volunteers?
- Should we be given written guidelines?
- Should we be including information panels on psych facilities in our H&I Conference? The panels could include psychiatric professionals as well as AA members who had been in psychiatric facilities.

Karen added that more discussion could take place in the "Open Forum" section.

**General Co-chair, Jeff L:** Jeff reported that he has been working with Karen C and Scott B concerning e-mails going through the website.

**Treasurer, Kelly B:** Kelly reported that a cash balance at the beginning of the reporting period December 2015 through January 2016 was \$111,057.04 Net income for the two months was \$35,765.60. Funds transferred to the Prudent Reserve were \$52,925.00 with an ending balance of \$93,897.64.

**Secretary, Melody T:** Melody thanked everyone who submitted reports electronically. The transfer of the meeting recordings has gone very smoothly via an external hard drive or a flash drive; therefore she returned the H&I Committee's Apple computer to the tape librarian, who oversees the Committee's recording equipment.

**Major Facilities Chair, Bill D:** Bill reported the following:

- There was a problem at San Quentin where other programs wanted to be affiliated with the AA program and receive AA materials. The Facility Coordinator is handling this. A problem occurred at SVSP Soledad where an H&I volunteer had also started a meditation program at the facility (see SVSP Soledad report below).
- Efforts are underway with Jason Moore [non-alcoholic], the Community Resource Manager (CRM) to get literature into Corcoran. 12 cases of literature have already been sent. One-day clearance forms are available and a road trip is being planned to bring volunteers to some of the approximately 12 AA meeting already going on in the facility. The CRM is amenable to having the AA meetings on weekends, to allow more H&I volunteers to attend. If anyone knows any AA members in the vicinity of Corcoran, please ask them to consider volunteering.

**Finance Committee Chair:** Dale D reported the following:

- During the past fiscal year 2015, income for NorCal H&I was \$644,996 and expenses were \$571,699. Of the total expenses, \$536,637 was directly related to literature purchase and distribution. This is 93.8% of the Committee's total expenses. Fiscal year 2014 figures were \$576,420 income, \$549,790 expenses. \$514,362 was related to literature purchase and distribution, or 93.75% of total expense.
- As discussed at the January Steering Committee meeting, the Committee's average monthly expenditures for fiscal year 2015 were \$47,642. At this rate the Prudent Reserve of \$90,000 would cover less than 2 months expenses. Therefore, it was decided to increase the Prudent Reserve to an amount sufficient to support a full three months' normal activities. This has been done. The Prudent Reserve is now set at \$142,925.

- It was also decided by the Steering Committee that it would be wise to maintain the Prudent Reserve in a savings account separate from our operating account. This would insulate our Prudent Reserve and also provide a slightly larger interest accrual rate. This has been accomplished and the sum of \$52,925 was deducted from available cash and added to Prudent Reserve. The Prudent Reserve is displayed at the bottom of the Monthly Financial Report.
- The Pink Can Letter has been updated and is now available.

**NCCAA Conference Committee Coordinator, H.E. N:** H.E. reported that everything is set for March San Ramon Conference. He will have a display table and there is a list going around for volunteers. Please register early.

**Literature Chair, Lorraine M:** Lorraine reported the following:

- The Committee’s order forms used to have a place for the Area or Facility chair to sign before the Area Literature Chair submits it. She is considering including the Area Chairs on confirmation emails for literature purchases where the Area Chair or Regional Chair would sign off, so the Area can be aware of what literature is being ordered. There are Areas which do not order literature, or literature goes to a Chair who rotates out.
- Sample pamphlets in the Committee’s inventory are available at the literature table. A book can often be overwhelming to newcomers, where a pamphlet might be less threatening. There are pamphlets with pictures for attraction. Pamphlets Area available for young people, older adults, special needs, and those in jail, hospitals, recovery and long term facilities. The Committee orders the pamphlets in bulk, so there are plenty available.
- Order forms with Lorraine’s contact information are available. When a Facility Coordinator or Area Literature Chair rotates, please have the incoming chair contact Lorraine so she can update the records.
- 400 Spanish *Policy Manual* Section I have been shipped.

**Policy Chair, Dan B:** Dan reported that the ad hoc committee is currently considering changes to the language of the *Policy Manual* as follows:

Section	Current Language	Possible Language	Rationale
P.1 of sections One and Two, "Purpose": item #1 at bottom of page	"refrain from using profanity, unrelated or..."	"refrain from swearing and the use of profanity, unrelated or..."	"profanity" technically only covers language that shows disrespect for God or religion and does not include swear words.
Sec 2, p. 17, Item 1 under Finance Committee Procedures concerning preparation of the budget	"Treasurer submits the August Financial Statement"	"Treasurer submits the July Financial Statement"	This will allow greater time for the Finance Committee to thoughtfully prepare the budget for the September Steering Committee.
Sec 2, p. 17, Item 1 third bullet item	"Appoint a Finance Committee member to update the annual Pink Can Letter".	(delete line)	The Finance Chair responsibilities on p. 14 now include updating the annual Pink Can Letter.
Sec 2, p.14, Item 5	"...on a timely basis"	"...by the first General Committee meeting of the year".	This provides a specific deadline.

These possible changes will be discussed at the Steering Committee and brought to the next General Committee as new business.

**Tape Librarian, Rich G:** Rich reported that he has speaker tapes available. These speaker tapes are approved by the Committee and may be taken into facilities. Those interested should contact him about obtaining the tapes.

**Historian, Jeffrey N:** Jeffrey reported that he picked up boxes of historical documents from the former Historian, and read a sampling of one of the documents from 1978. He stated that the California Northern Coastal (CNCA) Area 06 is hosting the National Archives Workshop September 8-11, 2016 in Concord. He will attend, and has been asked to be a presenter. He has brought some of the historical documents to the meeting, and noted the importance of creating a system to maintain the integrity of historical documented history. He will be learning about this in the coming months and will keep the Committee informed. He will be working with the CNCA Archivist as well. He also noted that attendees of the meeting could drive to the nearby gate of San Quentin where H&I got its start. Gary H reported that Ray M. had passed. This member had contributed to the Archives by electronically scanning brochures from Folsom Prison, and San Quentin.

**Public Information Chair, Gary H:** Gary H reported that the General Service Liaisons are in place: Diane O for CNCA and Jim V for the California Northern Interior Area (CNIA) 07. He has also been in contact with Charlie W, the SoCal Chair concerning the So-Cal H&I Conference on April 8-10, 2016. He needs someone from Bridging the Gap to speak. Anyone interested should contact him.

**Grapevine Chair, Karen D:** Karen reported that *Grapevine* and *La Viña* subscriptions seem to be running smoothly. There have been a few changes and the Committee count balances to the *Grapevine* distributor. We currently have 2,420 *Grapevine* subscriptions and 897 *La Viña* subscriptions.

**Publisher, Steve M:** Steve reported that next Newsletter will be arriving in May. If members are on the general roster, they will be added to the electronic list. Those wishing to receive a hard copy should send him their physical address. He attended the Spanish Regions meeting in Modesto. The Newsletter now includes one page (2 sides) in Spanish.

**Website Chair, Thom H:** Jeff reported that there is a website ad hoc committee. The new website will be available on mobile devices. Currently, the ad hoc committee is working with a mock-up site. They have looked at other websites, including the General Service Areas. Thom reported electronically that he has looked at each of the websites, the current and the new. He has become familiar with the navigation, theme and inner workings. He looked mostly at the new site, looking at its progress and structure. It is a Joomla site which seems to be a custom "template", which is what defines the look and feel of the site. The first order of business will be to fix the template so the website appears correctly on mobile devices.

**Old Business:** (None)

## New Business

**Request to post modified Newsletter on the website:** Steve M moved and Don R seconded a motion

*To prepare an "anonymous" version of our Newsletter to be posted to our website. The general roster would be removed and we would only use first names and last initials.*

The question was raised concerning the inclusion of the financial report in the Newsletter. Lorraine M stated that this had been discussed at a Steering Committee a few years ago, and it was decided to not to post the financials at that time. Karen C observed that Central Offices and GSO post their financials, and the Committee was moving in the direction of transparency; the Financial Reports for December and January are already on the website, per our last Steering Committee meeting. Several other members went to the mic to support including the Financial Report in the Newsletter posting. Joe B noted that there was nothing to fear by being open. The question was called; the motion passed unanimously.

**New Business from the Floor** (None)

## Open Forum

- Ken M described a situation in Area 54 involving apparent contradictions in the *Policy Manual* regarding the definition of the word “confined.” He noted that on page 13, “Confinement Considerations,” the *Policy Manual* states that the General Committee will rely on the good judgment of the Area concerned to adhere to the purpose of the Committee.” Yet, two paragraphs above, it enumerates types of facilities in the sentence beginning with “The proliferation...” He requested sharing on the definition of “confined.” Points discussed:
  - The *Policy Manual* on page 12 states that the ONLY purpose of H&I is to carry the message to the person who is confined.
  - Some facilities require a period of restriction. We serve those newcomers who are in the restriction period. Also, some facilities have recipients who simply have no transportation or are restricted to when they are allowed to have a pass.
  - Historically, there were committees that served hospitals and those that served institutions; they were later combined.
  - Some meetings in facilities are open to the public. To me, these are not H&I meetings.
  - There are facilities where people can get out to meetings. What happened in one Area is that there is now scrutiny about the Pink Can, and if literature is going to facilities where the recipients can get to outside meetings. If those facilities can get books, contributions to the Pink Can may decline. Other similar facilities want to come on board, and the Committee is diluting a valuable pool. It is not as critical to get literature to those types of facilities as it is for facilities where the recipients do not get out for months.
  - The H&I Committee used to have a distinction that “confined” meant “locked down.”
  - Sometimes homeless shelters put requirements on recipients to attend meetings in order to receive services.
  - Some facilities provide a Big Book and bus the recipients to meetings. H&I made the decision to provide meetings there.
  - The Committee can consider the apparent contradiction and perhaps change it in the next printing.
  - 30 years ago I was sitting in Salvation Army homeless shelter and could go to outside meetings. But I could not afford a Big Book. If H&I had come in there, maybe I would not have gone to prison.Karen C stated that it is not the intention of the General Committee to make a determination now. This issue would be referred to the ad hoc policy committee. There are several instances in H&I literature about “confined,” and she expressed gratitude that the issue was being discussed. Woody R noted that the issue may be under the purview of “Literature Policy.”
- Rosemary C asked whether reports of the Spanish Regions would be included in the Newsletter. It was confirmed that they have always been included if they were provided and were included in the last issue in both Spanish and English.
- Scott B noted that there is no pamphlet available for persons who are homeless. He also stated that there is a map on the website showing the various facilities and areas and the volunteer opportunities available.

**7<sup>th</sup> Tradition:** The baskets were passed to pay rent on the facility.

## Regional Reports

**Region 01 – Far North Coastal, Kent T:** (absent no report)

**Region 10 – Far North Interior, OPEN:**

**Region 15 – Lower Far North Interior, Mark M:** Mark M reported that there are three Areas in his Region: Shasta, Tehema and Trinity Counties. There has been some discussion concerning how many people should be on a panel. There was also an issue where an H&I volunteer was sponsoring a man at a facility where he was doing H&I work. More volunteers are needed in the Redding Area.

**Region 20 – Northern Coastal, Terry H:** Terry reported that in the Mendocino Area, service is waning and coverage is slim. Volunteers from Ukiah are serving the Firecamps. Area 21 reported that H&I service to the jail was interrupted due to staffing issues and volunteer illnesses. Meetings in the Juvenile Hall are going well, although one meeting was cancelled due to an incident at the facility. Area 22 covers 20 different facilities and all meetings were covered. Shellie Taylor, newly elected Chair for Area 23, reported that the Area is discussing contacting the Sheriff’s Department about the requirements and department expectations for the jails. Since the volunteer pool is so small, she will suggest to the Sheriff that there are other areas which have less onerous requirements where we could redirect volunteers.

**Region 30 – Northern Interior, OPEN:** Lorraine M reported that she spoke with Sam, Area 34 chair. There may be an interested volunteer for Regional Chair. The Region does not have very many facilities, and there seems to be adequate coverage.

**Region 40 – Central Interior, Taffi O:** (absent, report submitted post-meeting; see below) Steve M stated that Roger M. had been elected Area Chair. The Areas are doing well.

**Region 50 – East Bay, South, H.E. N:** H.E. reported that Region 50 covers Alameda and Contra Counties. Contra Costa held its Area meeting. There are over 40 facilities with over 40 meetings. Alameda is doing well, with no missed commitments.

**Region 50 – East Bay, North, OPEN:** [Ron T submitted an electronic report noticing the Committee of his resignation, as he is not able to attend Area meetings and this will be the case going forward. He stated that he has tried to find a replacement. His intent was to continue making reports until someone stepped up even unofficially. He expressed gratitude to the Committee for his time in service.] John G read Michelle M report from Area 51. Two new facilities have requested H&I, and the respective Area Committees are discussing the requirements for taking on these two new facilities. Due to additional mandates from State and Federal agencies, some facilities are scrutinizing volunteers more closely; one is requiring volunteers to complete an additional questionnaire. The Napa Young People in AA (NAPYPAA) are very active in Area 51 and are sending a liaison to Area meetings. The Napa County Jail remains closed to all outside volunteers due to concerns over structural safety. John also reported on the discussion in the Area concerning the H&I’s use and definition of the word “confined.” (see Forum discussion above). He noted that everyone on the committee wanted to work in the best interest of AA and H&I.

**Region 60 – San Francisco, Angela P:** Angela reported that the Region includes Marin, San Francisco and San Mateo. She provided the Area reports of the facilities and meetings served by H&I. Orientations are being held for new volunteers. Marin County is conducting an inventory to determine how attractive the business meeting is, how to encourage volunteers, how H&I representatives can improve in providing correct information to their Groups, and how to offer more information and training to new Facility Coordinators.

**Region 70 – Southern Coastal, Robert R:** Robert reported that there is good enthusiasm for H&I work, however the Santa Cruz Area does not yet have a Chair or Recording Secretary.

**Region 80 – Southern Interior, OPEN:**

**Region 90 – Far Southern Interior, Joe G:** (absent, no report)

**Region 140 – Spanish Northern Interior, Rosemary C:** Rosemary provided the list of facilities served and the times of the meetings. She is visiting the Groups to encourage service and inform them about where to send the Pink Can monies.

**Region 160 – Spanish Northern Coastal, Roberto S:** (absent, no report)

**Region 170 – Spanish Southern Coastal, Rosendo Z:** (absent, no report)

**Region 180 – Spanish Central Interior, Enrique R:** Enrique reported that the Region holds monthly meetings in Modesto. He provided the list of facilities served by the Committee. Members of Region 180 continue to visit Groups to encourage service. He also reported that the second Spanish Inter-Regional H&I Committee Meeting was held on February 13 in Modesto. Areas 140 (Sacramento), 190 (Fresno) and 180 (Modesto) were in attendance. The purposes of the Inter-Regional meeting include sharing experience carrying the A.A. message, creation of a Translation Committee to serve in our H&I meetings and translate the H&I Newsletter. The Spanish Inter-Regional Meeting will be held every 6 months, with the third being held on August 13, 2016 at the Central Valley Intergroup Office (Oficina Intergrupala del Valle Central) in Modesto. The General Committee thanked Enrique for the translation of Section I of the *Policy Manual*, and the Pink Can letter. Karen added that Section One of the new Policy Manual has been translated and sent out and thanked Enrique for all his work on this.

**Region 190 – Spanish Southern Interior, Juan M:** (absent, no report)

## Major Facility Reports

**ASP Avenal, Daniel Y:** (absent, no report)

**CCC Susanville, Raymond L:** (absent, no report)

**CCWF and VSP Chowchilla, Miki S:** (absent, no report)

**CHCF Stockton, Melody T:** Melody reported that everything is going smoothly. Currently there are 12 English-speaking meetings and one Spanish-speaking meeting. While not all meetings per week are attended by outside volunteers, the current members of the volunteer pool are extremely responsible and faithful, and keep her informed on the occasional facility cancellation of meetings. Literature delivery is an issue, as literature can only be delivered directly to administration during working hours, when the H&I volunteers are also working. She thanked the Delta Intergroup Public Information Committee for their work in providing information about AA to the new inmates, and the planned presentations to the Pre-Release Program.

**CMF Vacaville, OPEN:** Bill D reported that there is a prospect for Facility Coordinator.

**CTF Soledad, Diane O:** Diane reported that all is going well at Soledad. The inmates organized a three-day AA Conference. 40 outside members came in on passes. She described the sessions of the conference, noting there was a lot of enthusiasm. Currently, there is no Community Resource Manager at the facility, but the staff members are working together on clearances and orientation meetings.

**DVI Tracy, Rick D:** (absent, no report)

**FCI Dublin (DUB), Lisa B:** Lisa reported that FCI Dublin is one of only three women's federal prisons in the U.S. The facility includes the FCI Low Security Facility and the FCI Camp and provided the number of inmates and AA meetings in each. Volunteers must have minimum two years of sobriety and 1 year H&I experience. Men and women are both eligible to bring in meetings. The next orientation will be in June.

**FCI Herlong (HER), CURRENTLY BEING SERVED BY RENO.**

**FCI Mendota (MEN), Rodney L:** (absent, no report)

**FSP Folsom, Mary Lou M:** Mary Lou reported that the first mandatory training session for volunteers would be held on February 23. At Old Folsom, the Friday and Monday night meetings have begun again after an extended cancellation due to staffing issues. These meetings are being held in a temporary room pending completion of construction in the old location. More volunteers are needed. Friday night meetings continue at the Women's Facility, and at least one H&I volunteer attends.

**HDSP Susanville, Raymond L:** (absent, no report)

**MCSP Mule Creek, Bill H:** Bill H reported electronically that the clearance process continues to be problematic and he is working with the Community Resource Manager. There is another new clearance policy, and this has slowed the process. He is also working to provide updated volunteer contact information to the inside sponsors, so the sponsors can notify the volunteers if meetings are cancelled. An H&I workshop is planned for April and May, and the warden has expressed interest in attending.

**Napa State Hospital (NSH), John G:** Bill D reported for John G that H&I brings a meeting into Napa State Hospital four meetings per month on Wednesday evenings. All meetings are covered, and clearances are going well.

**NCYC Stockton, Tony T:** (absent, no report)

**Norcal Firecamps, Peter S:** Peter S reported electronically concerning the status of the clearances and renewals for the H&I volunteers at the 18 Firecamps. He reported that renewals and clearances are affected by staff changes, data entry time for the Volunteer Application and Service Agreement ("V-Track") and the new Prison Rape Elimination Act (PREA) forms. He is working to have current volunteers complete these forms, as it is required by the Firecamps. He asked for assistance from the Region and Area Chairs in ensuring the Firecamps in each Area are staffed. In Regions 20 and 15, the Firecamps currently have no AA meetings, due the staff commander requirement that AA and NA be combined. Area Chairs are reminded to work with Bill D to bring in AA meetings only.

**PBSP Pelican Bay, Lynne D:** Bill D reported that Lynne D had provided him with the name of the CRM at Pelican Bay. He is arranging for a road trip of Committee members willing to travel to have a meeting at the prison.

**PVSP Coalinga, Tommy R:** (absent, no report)

**SAC Sacramento, John C:** (Absent) Bill D reported that John C reports that there is a delay on applications. Some volunteers wait several months. He needs a lot more help; volunteers are welcome.

**SATF and COR, OPEN:** Bill D reiterated that the CRM at Corcoran is very amenable to having AA inside the walls.

**SCC Jamestown, Thilo B:** (absent, no report)

**SOL Solano, John D:** John reported that there are about 10 meetings per week. He needs more volunteers. There was a problem with clearances at the beginning of the year, and a problem with literature donations as the form seems to have been lost.

**SQ San Quentin, Carl P:** Carl reported that there are 12 meetings per week at San Quentin. A new Sponsorship/12<sup>th</sup> Step Group has started on Saturday afternoon, and the Big Book Study may expand. The Spanish-speaking meeting has grown and is using a second room, and additional Spanish-speaking meetings are planned. Additional volunteers will be needed for these new meetings and expansions. He has cautioned volunteers and inmates to move systematically and slowly through the expansions, follow AA Traditions, provide for AA volunteers, and follow facility protocols. He is establishing a chain of communication concerning inmate proposals, and reminding H&I volunteers of maintaining AA's primary purpose.

**SVSP Soledad, Alison G:** Alison G reported that there are six yards at the facility, and at least three yards per week are covered. There is a great need for more volunteers. She discussed H&I donated books at the facility, stating there were books in the yard libraries. Bill D reported that the Department of Corrections used to order books directly from AAWS, with a warehouse at Folsom. Woody R reported that this was also the case at DVI, and he will check with the CRM. Alison also reported that an H&I volunteer started a non-AA meditation meeting at the facility; Bill D contacted the volunteer concerning the dual commitment and after offering him the option to continue in either one or the other function, he indicated he wanted to continue the meditation service and was removed from the H&I roster in accordance with our policy.. Bill also informed the facility about CDCR rules concerning volunteer dual commitments.

**USP Atwater, Dale & Karen D:** Dale D reported that the Wednesday night meetings for the general population at USP Atwater are reinstated after a lengthy break during the holidays. There are five English-speaking volunteers and he has just mailed applications for Spanish volunteers. The Thursday afternoon meetings in the Challenge Program have been terminated due to a staffing change, and the program is undergoing a change of direction.

## **Liaison Reports**

**VATF, Bill D:** Bill reported that the next VATF meeting will be on Feb 23. The December and January meetings were cancelled. He will be focusing on clearance problems, as the new method for statewide clearances has bogged down. Also, the major institutions are in the process of hiring 5,000 new corrections officers, and this has slowed the process.

**H&I Liaison to CNCA, Diane O:** Diane reported that she attends all the Area Committee meetings and receives a good response. The General Service Board is considering an annual North American Corrections Workshop. She has suggested that San Quentin be the location for this workshop.

**H&I Liaison to CNIA, Jim V:** Jim reported that he attended the CNIA Assembly in Redding Jan 15-16, where he reported on the changes in the *Policy Manual* and that the financial statements were now available on the website. He reported he received several questions on where the money goes and how much money the NorCal Committee has. He stated that some members were under a misconception that H&I was no longer taking literature into institutions because some volunteers were prohibited from taking literature in. He used the opportunity to explain that H&I follows facility rules concerning individuals bringing in literature, and explained that some institutions required that the literature be delivered directly to the prison administration, but that it is still supplied by this committee.

**General Service Conference Corrections Report:** Vikki R, CNIA Panel 66 Delegate, reported that she would be serving on the Corrections Committee at the General Service Conference. The Corrections Committee would be reviewing the draft video of "It Sure Beats Sitting in a Cell," discussing the Corrections Correspondence Service, and reviewing the Corrections Kit and Workbook.

**Bridging the Gap CNCA, Scott G:** Scott reported that CNCA approved a short-term correspondence service for those who are being released or discharged, using the Area PO Box. The next Area Committee Meeting will discuss the General Service Conference agenda items. At every Assembly there is a table for Bridging the Gap.

**Bridging the Gap CNIA, Ken M:** (absent, no report)

**SoCal H&I Liaison, (UNKNOWN)** no report.

**H&I Conference, Terry H:** Terry H reported that the H&I Conference will be 29, 30 and May 1 in Santa Rosa. Flyers and registration forms are available; e-mail or snail mail and he will get flyers to anyone requesting them. Jeannie Woodford, [Past Class A Trustee] will discuss realignment in California. Please pre-register.

## **Closing**

Karen C reminded everyone of the NCCAA and H&I Conferences. The next General Committee meeting will be held June 12. The October General Committee will be in Area 81, Modesto. She especially thanked Miguel H and Nicolas G for being available for translation, and Angela and Jean for the hosting of the meeting. The meeting adjourned at 3:08 with the Responsibility Declaration followed by the Serenity Prayer.

In love and service,  
Melody T, Recording Secretary

## **Report submitted after the General Committee**

**Region 40 – Central Interior, Taffi O:** Region 40 is doing well. Roger M. is the new Area 42 Chair. Groups have asked why the prudent reserve was increased, when is the last time the Committee drew down from the prudent reserve, and what events does the Committee anticipate that would warrant maintaining that large of a prudent reserve. She will be seeking answers from Steering Committee members and passing the information to the Groups. Taffi also reported an issue with a message being forwarded from the website, but which she did not receive; she would like to report this error.

NorCal H&I Committee  
Monthly Financial Report  
December 2015

EXPENSES	YTD		CONTRIBUTIONS	YTD	
	Dec 15	Dec 15		Dec 15	Dec 15
Ordinary Income/Expense			02, Del Norte	33.11	33.11
Area Donations	45,948.20	45,948.20	03, Siskiyou	80.68	80.68
Total Income	45,948.20	45,948.20	04, Humboldt	260.00	260.00
Income	45,948.20	45,948.20	16, Shasta	831.33	831.33
Expense			17/18, Tehama/Trinity	98.00	98.00
Bank Charges	3.00	3.00	21, Mendocino	60.34	60.34
LITERATURE			22, Sonoma	4,632.43	4,632.43
AAWS Books & Literature	30,000.00	30,000.00	23, Lake	65.64	65.64
AAWS Lit Distrib. & Supplies	236.16	236.16	31, Butte/Glenn	607.86	607.86
Total LITERATURE	30,236.16	30,236.16	34, Placer	2,110.06	2,110.06
Postage	49.00	49.00	36, Sierra/Nevada	593.48	593.48
Printing Costs	463.95	463.95	42, Sacramento/Yolo	2,126.21	2,126.21
Region/Area Supplies	272.50	272.50	43, El Dorado	1,497.59	1,497.59
Total Expense	31,024.61	31,024.61	44, Amador	68.00	68.00
Net Ordinary Income	14,923.59	14,923.59	45, Sutter/Colusa/Yuba	92.56	92.56
Interest Income	8.31	8.31	51, Napa	604.87	604.87
Net Income	14,931.90	14,931.90	52, Contra Costa	1,322.26	1,322.26
OPERATING CASH RECAP			53, Alameda	6,042.27	6,042.27
Net cash increase for period	14,931.90		54, Solano	875.26	875.26
Cash at beginning of period	111,057.04		61, Marin	5,354.61	5,354.61
Cash at end of period	125,988.94		62, San Francisco	4,086.72	4,086.72
Prudent Reserve	\$ 90,000.00		65, San Mateo	2,564.36	2,564.36
Total assets incl Prudent Reserve	\$ 215,988.94		71, Santa Clara	4,958.02	4,958.02
Value of literature inventory on hand	\$ 13,626.14		72, Monterey	1,822.30	1,822.30
			73, Santa Cruz	65.00	65.00
			74, San Benito	252.35	252.35
			81, Stanislaus	1,185.23	1,185.23
			82, San Joaquin	999.38	999.38
			83, Tuolumne	311.89	311.89
			84, Calaveras	29.97	29.97
			86, Merced	183.23	183.23
			91, Mariposa/Madera	443.75	443.75
			92, Fresno	1,268.99	1,268.99
			93, Tulare	289.15	289.15
			95, Kings	72.30	72.30
			140, Spanish North Int	59.00	59.00
			<b>TOTAL</b>	<b>45,889.20</b>	<b>45,889.20</b>

**NorCal H&I Financial Statement**  
**January, 2016**

	INCOME/EXPENSE		CONTRIBUTIONS BY AREA		
	Jan 1 - 30, 2016	Dec 1, '15 - Jan 30, 16	Jan 1 - 30, 2016	Dec 1, '15 - Jan 30, 16	
Ordinary Income/Expense			02, Del Norte	42.30	75.41
Area Contributions	63,778.11	109,726.31	03, Siskiyou	22.36	103.04
Total Income	<u>63,778.11</u>	<u>109,726.31</u>	04, Humboldt	347.16	607.16
			140, Spanish North Int	0.00	59.00
Expense			16, Shasta	747.29	1,578.62
Bank Charges	0.00	3.00	17/18, Tehama/Trinity	96.93	194.93
LITERATURE EXPENSE			180, Spanish Central Int	14.41	14.41
AAWS Books & Literature	40,000.00	70,000.00	21, Mendocino	490.56	550.90
AAWS Lit Distrib. & Supplies	346.62	582.78	22, Sonoma	4,467.26	9,099.69
Meeting Directories	100.00	272.50	23, Lake	547.30	612.94
Total LITERATURE	<u>40,446.62</u>	<u>70,855.28</u>	31, Butte/Glenn	2,117.16	2,725.02
Office Supplies	64.49	64.49	34, Placer	1,091.41	3,201.47
Postage	0.00	-912.14	36, Sierra/Nevada	400.25	993.73
Printing Costs	1,613.20	2,077.15	42, Sacramento/Yolo	3,264.94	5,391.15
Steering Comm. Travel Reim.	66.13	51.68	43, El Dorado	719.49	2,217.08
Steering Committee	750.00	500.00	44, Amador	42.16	110.16
void	0.00	0.00	45, Sutter/Colusa/Yuba	243.98	336.54
Total Expense	<u>42,940.44</u>	<u>72,639.46</u>	51, Napa	1,499.01	2,103.88
Net Ordinary Income	-42,940.44	-72,639.46	52, Contra Costa	9,176.15	10,498.41
Other Income/Expense			53, Alameda	6,053.46	12,095.73
Other Income			54, Solano	3,112.43	3,987.69
Interest Income	0.00	8.31	61, Marin	6,643.82	11,998.43
Total Other Income	<u>0.00</u>	<u>8.31</u>	62, San Francisco	7,658.68	11,745.40
Net Other Income	0.00	8.31	65, San Mateo	4,625.31	7,189.67
Net Income	<u>-42,940.44</u>	<u>-72,631.15</u>	71, Santa Clara	6,410.31	11,368.33
			72, Monterey	929.48	2,751.78
OPERATING ACTIVITIES	20,837.67	37,095.16	73, Santa Cruz	173.00	238.00
FINANCING ACTIVITIES	-52,925.00	-52,925.00	74, San Benito	105.00	357.35
Net cash increase for period	-32,087.33	-15,829.84	81, Stanislaus	582.10	1,767.33
Cash at beginning of period	125,988.94	109,731.45	82, San Joaquin	581.98	1,581.36
Cash at end of period	<u>93,901.61</u>	<u>93,901.61</u>	83, Tuolumne	88.75	400.64
			84, Calaveras	133.55	163.52
			86, Merced	186.74	369.97
			91, Mariposa/Madera	223.89	667.64
3 Month Prudent Reserve = \$142,925.00			92, Fresno	743.32	2,012.31
Value of literature inventory on hand = \$11,611.37			93, Tulare	196.17	485.32
			95, Kings	0.00	72.30
				<u>63,778.11</u>	<u>109,726.31</u>

NorCal H&I Committee Financial Report  
February 2016

INCOME AND EXPENSE BREAKDOWN			CONTRIBUTIONS BY AREA		
	Feb 16	Dec '15 - Feb 16		Feb 16	Dec '15 - Feb 16
Ordinary Income/Expense			02, Del Norte	0.00	75.41
Area Donations	40,481.58	150,207.89	03, Siskiyou	187.46	290.50
Total Income	40,481.58	150,207.89	04, Humboldt	620.21	1,227.37
Income	40,481.58	150,207.89	11/12, Modoc/Lassen	72.00	72.00
Expense			140, Spanish North Int	105.32	164.32
Bank Charges	0.00	16.00	18, Shasta	828.07	2,406.69
LITERATURE EXPENSE			17/18, Tehama/Trinity	0.00	194.93
AAWS Books & Literature	50,000.00	120,000.00	180, Spanish Central Int	16.64	31.05
AAWS Lit Distrib. & Supplies	275.41	858.19	180, Spanish South Int	170.00	170.00
Grapevine & LaVina	29,062.50	29,062.50	21, Mendocino	148.55	699.45
Meeting Directories	603.00	975.50	22, Sonoma	2,887.28	11,986.97
Total LITERATURE EXPENSE	79,940.91	150,896.19	23, Lake	195.98	808.92
Office Supplies	32.25	96.74	31, Butte/Glenn	386.80	3,111.82
Postage	0.00	49.00	34, Placer	1,479.79	4,681.26
Printing Costs	2,116.46	4,193.61	38, Sierra/Nevada	826.73	1,820.46
Steering Comm. Travel Reim.	374.99	441.12	42, Sacramento/Yolo	3,182.38	8,573.53
Steering Committee	182.03	932.03	43, El Dorado	1,154.55	3,371.63
Total Expense	82,646.64	156,624.69	44, Amador	250.06	360.22
Net Ordinary Income	-42,165.06	-6,416.80	45, Sutter/Colusa/Yuba	227.27	563.81
Other Income/Expense			61, Napa	1,273.22	3,377.10
Other Income			62, Contra Costa	2,522.42	13,020.83
Interest Income	14.93	32.27	63, Alameda	5,548.88	17,644.61
Total Other Income	14.93	32.27	64, Solano	1,102.77	5,090.46
Net Other Income	14.93	32.27	61, Marin	2,785.86	14,784.29
Net Income	-42,150.13	-8,384.63	62, San Francisco	2,360.94	14,106.34
CASH FLOW SUMMARY			65, San Mateo	2,706.04	9,895.71
OPERATING ACTIVITIES	-42,150.13	-6,384.53	71, Santa Clara	6,334.61	17,702.94
FINANCING ACTIVITIES	-11.35	-52,936.35	72, Monterey	782.74	3,534.52
Net cash increase for period	-42,161.48	-59,320.88	73, Santa Cruz	0.00	238.00
Cash at beginning of period	93,897.64	111,057.04	74, San Benito	0.00	357.35
Cash at end of period	51,736.16	51,736.16	81, Stanislaus	642.33	2,409.66
adj to void un cashed check from 2011	1,179.20	1,179.20	82, San Joaquin	483.52	2,064.88
adj cash at end of period	52,915.36	52,915.36	83, Tuolumne	134.91	535.55
			84, Calaveras	28.00	191.52
			88, Merced	71.62	441.59
			91, Mariposa/Madera	174.59	842.23
			92, Fresno	738.88	2,751.19
			93, Tulare	51.16	536.48
			95, Kings	0.00	72.30
				<u>40,481.68</u>	<u>160,207.89</u>
3 month Prudent Reserve = \$142,838.35					
Value of Literature Inventory on hand = \$12,144.81					

## NorCal H&I Committee Financial Report

March 2016

INCOME & EXPENSE BREAKDOWN			CONTRIBUTIONS BY AREA		
	Mar 16	Dec '15 - Mar 16		Mar 16	Dec '15 - Mar 16
Ordinary Income/Expense			02, Del Norte	73.10	148.51
Area Donations	42,489.37	192,697.26	03, Siskiyou	76.60	367.10
Total Income	42,489.37	192,697.26	04, Humboldt	173.45	1,400.82
Income	42,489.37	192,697.26	11/12, Modoc/Lassen	236.70	308.70
Expense			140, Spanish North Int	90.00	254.32
Bank Charges	0.00	16.00	18, Shasta	1,202.48	3,609.17
General Committee	-172.00	760.03	180, Spanish N Coast	166.00	166.00
LITERATURE EXPENSE			17/18, Tehama/Trinity	82.75	277.68
AAWS Books & Literature	40,000.00	160,000.00	170, Spanish S Coast	68.50	68.50
AAWS Lit Distrib. & Supplies	425.01	1,283.20	180, Spanish Central Int	0.00	31.05
Grapevine & LaVina	0.00	29,062.50	180, Spanish South Int	175.00	345.00
Meeting Directorics	1,100.00	2,075.50	21, Mendocino	51.36	750.81
Total LITERATURE EXPENSE	41,525.01	192,421.20	22, Sonoma	2,943.09	14,930.06
Office Supplies	0.00	96.74	23, Lake	142.60	951.52
Postage	0.00	49.00	31, Butte/Glenn	1,744.91	4,856.73
Printing Costs	206.15	4,399.76	34, Placer	528.90	5,210.16
Steering Comm. Travel Reim.	42.36	483.48	38, Sierra/Nevada	240.78	2,061.24
Total Expense	41,601.52	198,226.21	42, Sacramento/Yolo	1,613.45	10,186.98
Net Ordinary Income	887.85	-5,528.95	43, El Dorado	169.60	3,541.23
Other Income/Expense			44, Amador	195.57	555.79
Interest Income - other	15.01	47.28	46, Butte/Colusa/Yuba	415.46	979.27
expense - other	0.00	0.00	61, Napa	765.33	4,142.43
Net Other Income/Expense	15.01	47.28	62, Contra Costa	3,223.54	16,244.37
OPERATING ACTIVITIES	902.86	-5,481.67	63, Alameda	5,109.29	22,753.90
FINANCING ACTIVITIES			64, Solano	1,979.42	7,069.88
Wells Prudent Reserve Account	-12.14	-52,948.49	81, Marin	5,114.35	19,898.64
Net cash provided by Financing Activities	-12.14	-52,948.49	82, San Francisco	2,871.52	16,977.86
Net cash increase for period	890.72	-58,430.16	86, San Mateo	2,530.38	12,426.09
Cash at beginning of period	52,915.36	112,236.24	71, Santa Clara	6,197.71	23,900.65
Cash at end of period	63,806.08	63,806.08	72, Monterey	547.16	4,081.68
			73, Santa Cruz	0.00	238.00
			74, San Benito	94.67	452.02
			81, Stanislaus	611.08	3,020.74
			82, San Joaquin	1,123.37	3,188.25
			83, Tuolumne	298.67	834.22
			84, Calaveras	96.52	288.04
			88, Merced	72.39	513.98
			81, Mariposa/Madera	359.74	1,201.97
			82, Fresno	893.40	3,644.59
			83, Tulare	120.10	656.58
			86, Kings	90.43	162.73
				<u>42,489.37</u>	<u>192,887.28</u>
3 Month Prudent Reserve = \$142,848.48					
Value of literature on hand = \$11,273.08					



# 45<sup>th</sup> Annual Hospital and Institution Conference

## “Unity through Service”

### May 5<sup>th</sup>, 6<sup>th</sup> & 7<sup>th</sup> 2017

**Napredak Hall  
770 Montegue Expressway  
San Jose, CA 95131**

**\* AA/Spanish \* Al-Anon \* Panels \* Speakers \* Food \* Dance \* Drawing \***

**Friday**      5:00 pm      Registration Opens!

8:00 pm      Speaker - TBD

**Saturday**      9:00 am      Panels Start

1:00 pm      Afternoon Speaker - TBD

7:30 pm      Evening Speaker - TBD

10:00 pm      Dance

**Sunday**      9:00 am      Panels Start

10:30 am      Closing Speaker - TBD

*\*\*See Program for Additional Details\*\**

### Registration Form

Name \_\_\_\_\_ AA \_\_\_ Al-Anon \_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Pre-Registration \$15.00 per person by April 30<sup>th</sup>.      Number of people attending \_\_\_\_\_

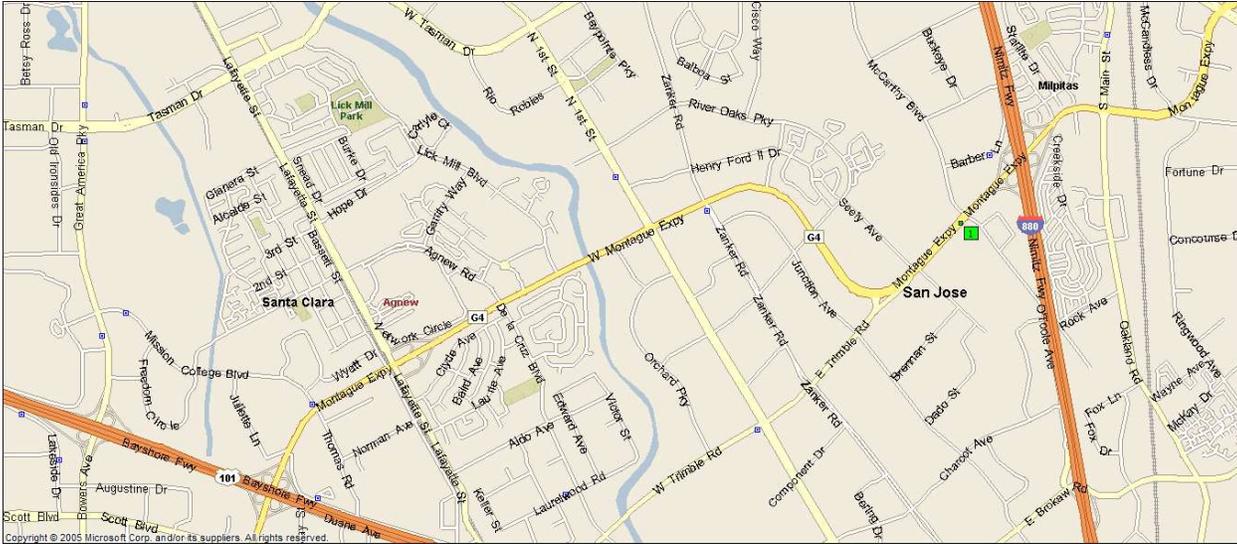
Amount Enclosed \_\_\_\_\_ Make checks payable to Nor Cal H&I Conference

Mail to: Nor Cal H&I Conference

For Additional Flyers go to the website: [www.handiconference.org](http://www.handiconference.org)

***\*\*The Conference is not funded in any way by the H&I Pink Can money\*\****

***“You do not have to be a member to attend”***



### Nearby Hotels

<b>Beverly Heritage Hotel</b> 1820 Barber Ln Milpitas CA 95035 (½ mile from Napredak Hall)	<b>Quality Inn Silicon Valley</b> 2390 Harris Way San Jose CA 95131 (3/4 Mile)
<b>Sheraton San Jose Hotel</b> 1801 Barber Ln Milpitas CA 95035 (1/2 mile)	<b>Best Western Plus</b> 400 Valley Way Milpitas CA 95035 (2 ½ miles)
<b>E-Z 8 Motel San Jose CA</b> 2050 N. 1 <sup>st</sup> St. San Jose CA 95135 (2 ½ Miles)	<b>Embassy Suites by Hilton</b> 2885 Lakeside Dr Santa Clara CA 95054 (5 miles)

\*There are plenty of other hotels in the area, recommend using Google and enter “Hotels near Napredak Hall” for a complete list and map of the area\*

**The H&I Conference Committee is asking us to spread the word that there wasn't a bid made for a future H&I Conference. They would be glad to provide an interested member with information if they can host a future H&I Conference.**

**Please help us ensure we'll have an H&I Conference in 2018!**