

**NORTHERN CALIFORNIA  
HOSPITAL & INSTITUTION COMMITTEE  
P.O. BOX 192490  
SAN FRANCISCO, CA 94119-2490**

## **STEERING COMMITTEE SCHEDULE 2017**

September 9, 2017

January 13, 2018

May 12, 2018

Steering Committee Meetings are held at 11:00 at 924 San Juan Road in Sacramento

## **GENERAL COMMITTEE SCHEDULE 2017**

October 8, 2017 - Area 34 (Placer)

February 11, 2018 - Area 54 (Solano)

June 10, 2018 – Area 81 (Stanislaus)

All other General Committee Meetings are held at 11:00 in Regions listed, with location announced prior to the meeting



# Northern California



## Hospital & Institution Committee

**P.O. Box 192490 \* San Francisco, CA 94119-2490**

**Newsletter #2**

**September 2017**

### **NEXT GENERAL COMMITTEE MEETING:**

**October 8, 2017**

**Rocklin Community Center**

**5460 Fifth Street**

**Rocklin, CA 95677**

**11:00am (will include a lunch break) Hosted by Area 34**

From Fresno: Take CA-41 N. Exit 128B to merge onto CA-180 W toward Mendota. Continue onto CA-99 N Toward Sacramento (43.3 mi). Continue onto CA-99 (77 mi), keep left at the fork to continue onto CA-99N. Continue onto S Sacramento Fwy, continue onto Elvas Fwy and then onto I80 BL East. Use the left 3 lanes to merge onto I-80E toward Reno. Take Exit 105B for Taylor Road toward Pacific Street, take Pacific Street merge onto Taylor Road slightly right and Taylor Rd becomes Pacific St. Turn Left onto Farron Street, continue onto 5<sup>th</sup> Street. Destination will be on the left.

From Redding: Take Highway I-5 S. Keep left at the fork to stay on I-5 S, follow signs for Woodland/Sacramento. Use the right 2 lanes to take Exit 522 to merge onto I-80 E toward Reno. Take Exit 105B for Taylor Road toward Pacific Street, take Pacific Street merge onto Taylor Road slightly right and Taylor Rd becomes Pacific St. Turn Left onto Farron Street, continue onto 5<sup>th</sup> Street. Destination will be on the left.

From San Francisco: Get on US-101 S. Head south on S Van Ness Ave. toward 12<sup>th</sup> St. Slight right to merge onto US-101 S. Use the left 2 lanes to take the Interstate 80 Exit toward Bay Bridge/Oakland. Continue onto I-80 E. Keep left and merge onto I-580 W/I-80 E. Keep right at the fork to stay on I-80 E, follow signs for Reno. Take Exit 105B for Taylor Road toward Pacific Street, take Pacific Street merge onto Taylor Road slightly right and Taylor Rd becomes Pacific St. Turn Left onto Farron Street, continue onto 5<sup>th</sup> Street. Destination will be on the left.

These directions are from Google Maps are intended as suggested routes only. You can visit our website @ [handinorcal.org](http://handinorcal.org) to get better directions from your location. We hope to see you there.

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## A Letter from our H&I General Chair

Greetings Fellow Committee Members - I hope everyone's summer has been filled with the sunlight of the Spirit.

My experience with our committee over the months since my last newsletter has, more than ever, impressed on me the incredible value of our committee's 75 years' experience in carrying the message of A.A. to the alcoholic who is confined. Over those many years we've had the opportunity to experience almost any challenge imaginable, to make our share of mistakes, and to put that experience into clear and comprehensive guidelines.

That's what our Policy Manual is all about: using the experience of the past to forge a guide and vision for the present and future. 'Hammered out on the anvils of experience', it combines that which experience has taught us with a dynamic yet responsible means of adapting to change. The ability to evolve our manual is a practical expression of the principles of steps Ten and Eleven: through self-examination we look at what we could do better and through prayer and meditation (and lots of discussion!) we envision specifically how to do that. When these practices "are logically related and interwoven, the result is an unshakable foundation for life", or, in our case, an unshakable foundation for service to the confined alcoholic.

Which brings us to the upcoming *second vote* (at the General Committee meeting on October 8, 2017) on the proposed manual changes as published in our last newsletter. The proposal passed the *first vote* unanimously at our June meeting. Our manual is a spiritual document, achieved through the process of our collective conscience, but we can only accomplish that with the participation of our members. If we have faith in the process, we understand that the guidelines aren't a buffet of ideas from which we can pick and choose, but rather a set of principles we honor in an effort to do God's will as expressed by our group conscience. I'm awed by the level of respect for and adherence to those guidelines by the vast majority of our committee members.

I therefore encourage all members to attend our October meeting in Rocklin (details on p.i of the newsletter and online at [www.handinorcal.org](http://www.handinorcal.org)) to participate in our group conscience. We'll also be voting on the 2018 budget, which is an expression of our group conscience on how to spend the funds so generously contributed by the members of the Fellowship of Northern CA.

In news from GSO: The Conference Committee on Corrections is now sending out a quarterly progress update on their Corrections Correspondence Service. This vital service matches A.A. members on the inside (**with six or more months left to serve**) with A.A. members on the outside, with the potential for establishing sponsorship. During the past four months, 696 inmates were matched with outside correspondents, however there is always an excess of requests from male inmates. Interested 'outside' volunteers can download the form to apply at: [http://www.aa.org/assets/en\\_US/f-26correctcorrespondence.pdf](http://www.aa.org/assets/en_US/f-26correctcorrespondence.pdf). The letter and request form for 'inside' members is available at <http://gso.aa.org:3500/corrections/F-73.pdf> and we will have copies at our meetings for H&I volunteers to bring inside and give to the inmates. Please announce this to your groups, as this service is an important adjunct to the work we do.

Finally, speaking of things online, if you haven't checked out our new website at [www.handinorcal.org](http://www.handinorcal.org), please do. Thom Hickey, our Website Chair, has produced a beautiful online presentation of our committee, allowing us to be more accessible, transparent and informative. I'm especially impressed with the Maps page, which has the coolest pop-ups of the Areas (in pink, of course) and super-interactive linkage to related pages.

Check it out, folks, and I'll see you in Rocklin in October.

Yours in grateful service,  
Karen C

## **Gratitude in Action**

I found H&I at the beginning of my journey into sobriety. I got sober in rehab and hands down the best AA meetings were the ones brought to us by H&I. My brain was mush in early sobriety for the first couple of years but even I could tell the difference.

I also met the most wonderful people who ran those meetings and most are still around today 19+ years later. That also made an impression. The same group of people month after month bringing in speakers on holidays, during crazy rain storms, flooding, heatwaves and personal tragedy.

My first commitment for H&I was with Nancy F for St. Anthony's Farm on Thanksgiving where I went to rehab for 4 1/2 months. I spoke for Nancy on Thanksgiving for the next 3 or so years to people who could see and hear how much how the facility and AA had helped me.

At about 5 years I was able to get involved at the committee level. I knew that was my goal those past 4 years and when I was able to be a coordinator I knew I was home. This was where I always felt the most comfortable and to be given the privilege to see and hear the seed planted for people I might never meet again is such a gift.

Laurie C

## NORTHERN CALIFORNIA HOSPITAL & INSTITUTION COMMITTEE

### Annual Pink Can Collection Report – FYE 2016

The Hospital & Institution Committee of Northern California is a Ninth Tradition service committee of Alcoholics Anonymous with the purpose of carrying the message of A.A. to those who are confined in prisons, hospitals, and other institutions. Nor Cal H&I has been carrying the A.A. message of recovery to confined alcoholics for over 70 years, dating to its origins in 1942 at San Quentin State Prison, and is one of the oldest independent service committees of Alcoholics Anonymous.

In the fiscal year ending November, 2016 NorCal H&I spent \$435,500\* for books and literature from AA World Services; \$57,600\* for the AA Grapevine in both English and Spanish; \$4,700\* to purchase Meeting Directories from the local Central Offices; and \$14,400\* to ship, distribute, and supply these items throughout Northern California. These necessary categories comprise over 96% of the total NorCal 2016 expenses and **amounts to the cost of giving away just one Big Book, one Twelve and Twelve and a small handful of pamphlets and schedules per meeting**. Additionally, while we conduct over 35,000 meetings a year, we pay for neither an office nor for salaries for service committee workers, thus enabling us to dedicate such a large portion of our contributions to literature for the confined alcoholic.

Northern California H&I supports almost 35,000 meetings *each year*, serving approximately 25 major state and federal institutions plus hundreds of local jails, hospitals, rehabs and other community facilities. Those who are confined have no money to buy the AA literature brought in by the H&I volunteers, so the Pink Can, with your donations, covers this cost to provide them with the life-saving message of our literature that those of us on the outside take for granted. Unlike other areas of the country which don't have separately funded H&I committees, in Northern CA the use of the Pink Cans allows us to purchase the literature necessary to our service without placing the burden of this expense on the local groups or Central Committees.

The Northern California Hospital & Institution Committee has for many years been one of the largest purchasers of literature from AAWS contributing significantly to the support of our General Service Office in New York. No H&I members are ever paid for their Twelfth Step service, nor are they reimbursed for expenses incurred carrying the message into these institutions, regardless of the distance. It's not unusual for an H&I volunteer to drive well over 200 miles for a weekly or monthly institution meeting - these travel expenses are a personal contribution of the individual.

The H&I Committee is adamant that the contributions so generously made to our Pink Cans in no way detract from the Seventh Tradition collections of the groups. We therefore ask that the Pink Cans be passed separately from and after the baskets to avoid subtracting from support of the 7th Tradition, and we encourage all members to remove the cans from the baskets if they are being passed together. Many groups have had success in passing the collections at different times, for example passing the basket at the regular time and passing the Pink Cans at the end of the meetings.

We are humbly grateful for the generous contributions, both financial and in service, of the AA members of Northern CA who make our mission possible, and especially for the cooperation of our fellow service committees through-out the area. **Without this loving support tens of thousands of confined alcoholics simply would not have access to the lifesaving message of A.A.**

For additional information, please visit our website at [www.handinorcal.org](http://www.handinorcal.org) or write to the Northern California Hospital & Institution Committee. P.O. Box 192490, San Francisco, CA. 94119-2490.

\*Amounts rounded to nearest \$100

# OPEN POSITIONS - NORCAL H&I

The following positions for our Northern California committee are currently open. If you, or anyone you know, might be interested in stepping up and filling these openings, you'll be making our committee both more effective and more representative. See our Policy Manual for the complete position descriptions, and *if you're interested or have any questions, please contact our General Chair.*

## Regional Chairs

*Function as the elected representative of the areas to the Steering and General Committees...*

Region 10 - Far North Interior  
Region 40 - Central Interior  
Region 80 - Southern Interior  
Region 90 - Far Southern Interior

## Area Chairs

*Have overall responsibility for the H&I operations in the areas in which they serve...*

All Area Chair Positions are filled!

## Major Institutions Coordinators

*Have overall responsibility for all H&I meetings in the Major Facility which they serve...*

All Institutions Coordinators are filled!

**The Web Site for the  
Northern California Hospital & Institution Committee is:  
[www.handinorcal.org](http://www.handinorcal.org)**

**Please visit our site and send us your suggestions or questions.**

## NEWSLETTER

To change your newsletter status or info, chose one of the following:

1. E-mail the publisher using the "Contact Us" selection on the Menu on the left of the website home page.
2. Write the Northern California Hospital & Institution Committee: P.O. Box 192490, San Francisco CA 94119
3. Come to any General Committee Meeting to give us your new info.

**Steering Committee Agenda**  
**Saturday, September 9, 2017**

**Meeting opens with the Serenity Prayer**

**Readings:**

Purpose of the Hospital & Institution Committee  
Twelve Traditions of AA

**Introductions / Welcome**

**Approval of Minutes from last Steering Committee Meeting (5/13/17)**

**REPORTS** – Making regular reports is part of everyone’s job as members of our Steering Committee; this is how, as a Ninth Tradition service committee, we are “directly responsible to those we serve”.

**Committee Chair Reports**

General Chair	Karen C
General Co-Chair	Jeff L
Treasurer	Kelly B
Secretary	Melody T
Major Facilities Chair	Bill D
Finance Committee Chair	Melody T
NCCAA Conf. Coordinator	H.E. N
Literature Chair	Lorraine M
Policy Chair	Dan B
Tape Librarian	Joseph B
Archives Chair	Jeffrey N
Public Information Chair	Jim V
Grapevine Chair	Karen D
Publisher	Rich G
Website Chair	Thom H

**Committee Business**

- Housekeeping Motion to change name of R60 from ‘San Francisco’ to ‘West Bay’ – Julio B, R60 Chair
- FYE 2018 Budget – Melody T, 2017 Finance Committee Chair
- New business from floor

**Anniversaries / Pass The Basket**

**Regional Reports:**

Region 01 - Far North Coastal	Kent T
Region 10 - Far North Interior	OPEN
Region 15 - Lower Far North Interior	Mark M
Region 20 - Northern Coastal	Terry H
Region 30 - Northern Interior	Bob F
Region 40 - Central Interior	Chuck R
Region 50 - East Bay, South	H.E. N
Region 50 – East Bay, North	Cindy L
Region 60 - San Francisco	Julio B
Region 70 - Southern Coastal	Robert R
Region 80 - Southern Interior	OPEN
Region 90 - Far Southern Interior	OPEN
Region 140 - Spanish North Interior	Rose Mary C
Region 160 - Spanish North Coastal	Roberto S / Juan T
Region 170 - Spanish South Coastal	Roberto S
Region 180 - Spanish Central Interior	Enrique R
Region 190 - Spanish South Interior	Jesus B

Reminder: please send a written copy of your report to our Recording Secretary  
Meeting closes with **Declaration of Responsibility followed by the Serenity Prayer.**

**General Committee Agenda**  
**General Committee Meeting – Sunday, October 8, 2017**  
**Rocklin, CA**

**Meeting opens with the Serenity Prayer**

**Readings:**

- Purpose of the Hospital & Institution Committee
- Twelve Traditions of AA

**Introductions / Welcome**

**Approval of Minutes from last General Committee Meeting (6/11/2017)**

**Approval of Financial Statements (April 2016 – July 2017)**

**REPORTS** – Making regular reports is part of every Steering Committee member's job; this is how, as a Ninth Tradition service committee, we are "directly responsible to those we serve".

**Committee Chair Reports**

General Chair	Karen C
General Co-Chair	Jeff L
Treasurer	Kelly B
Secretary	Melody T
Major Institutions Chair	Bill D
Finance Committee Chair	Melody T
NCCAA Conf. Coordinator	H.E. N
Literature Chair	Lorraine M
Policy Chair	Dan B
Tape Librarian	Joe B
Historian	Jeffrey N
Public Information Chair	Jim V
Grapevine Chair	Karen D
Publisher	Rich G
Website Chair	Thom H

**Committee Business**

- Policy Manual changes from Policy Committee, Dan B
- FYE 2018 Budget – Melody T, 2017 Finance Committee Chair
- New business from floor

**Open Forum - Questions, suggestions or comments**

**Anniversaries / Pass The Basket**

**LUNCH BREAK**

**Regional Reports: (limit 3 minutes)**

Region 01 - Far North Coastal	Kent T
Region 10 - Far North Interior	OPEN
Region 15 - Lower Far North Interior	Mark M
Region 20 - Northern Coastal	Terry H
Region 30 - Northern Interior	Bob F
Region 40 - Central Interior	OPEN
Region 50 – East Bay, North	Cindy L
Region 50 - East Bay, South	Lisa B
Region 60 - San Francisco	Julio B
Region 70 - Southern Coastal	Robert R
Region 80 - Southern Interior	OPEN
Region 90 - Far Southern Interior	OPEN



Region 140 – Spanish North Interior  
Region 160 – Spanish North Coastal  
Region 170 – Spanish South Coastal  
Region 180 – Spanish Central Interior  
Region 190 – Spanish South Interior

Rose Mary C  
Roberto S / Juan T  
Robert S  
Enrique R  
Jesus B

**Major Institution Coordinator Reports (3 minute limit)**

ASP Avenal  
CCC Susanville  
CCWF & VSP Chowchilla  
CHCF Stockton  
CMF Vacaville  
CTF Soledad  
DVI Tracy  
FCI Dublin (DUB)  
FCI Herlong (HER)  
FCI Mendota (MEN)  
FSP Folsom  
HDSP Susanville  
MCSP Mule Creek  
Napa State Hospital (NSH)  
NCYC Stockton  
Norcal Fire Camps  
PBSP Pelican Bay  
PVSP Coalinga  
SAC Sacramento  
SATF & COR  
SCC Jamestown  
SOL Solano  
SQ San Quentin  
SVSP Soledad  
USP Atwater

Daniel Y  
Raymond L  
Miki S  
Melody T  
Richard A  
Peter O  
Rick  
Lisa B  
OPEN  
Rodney L  
Jim V  
Raymond L  
Bill H  
John G  
Tony T  
Peter S  
Lynne D  
Tommy R  
John C  
Bill H  
Thilo B  
John D  
Carl P  
Alison G  
Dale & Karen D

**Liaison Reports**

VATF  
H&I Liaison To CNCA  
H&I Liaison To CNIA  
Bridging The Gap - Coastal  
Bridging The Gap - Interior  
SoCal H&I Liaison  
H&I Conference

Bill D  
Diane O  
Jim V  
George X  
Ken M  
Pete P  
Jeff

Please send a brief written copy to of your reports to our Recording Secretary

Meeting closes with the **Declaration of Responsibility** followed by the **Serenity Prayer**

# Northern California Hospital and Institution Committee

## Regions and Areas



Region 01 - Far North Coastal

Areas: 2, 3, 4

Region 10 - Far North Interior

Areas: 11, 12

Region 15 - Lower Far North Interior

Areas: 16, 17, 18

Region 20 - Northern Coastal

Areas: 21, 22, 23

Region 30 - Northern Interior

Areas: 31, 32, 34, 36

Region 40 - Central Interior

Areas: 42, 43, 44, 45

Region 50 - East Bay

Areas: 51, 52, 53, 54

Region 60 - San Francisco

Areas: 61, 62, 63, 64, 65

Region 70 - Southern Coastal

Areas: 71, 72, 73, 74

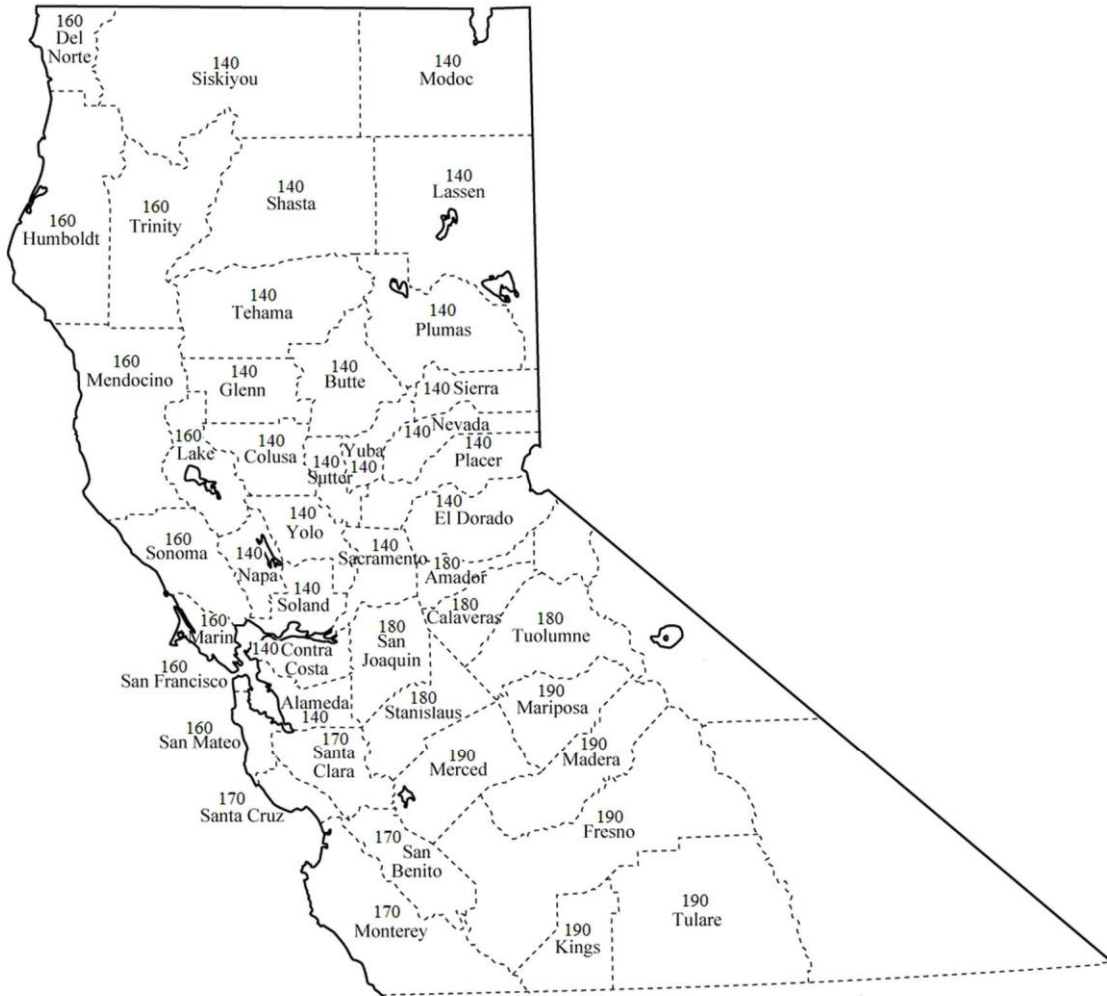
Region 80 - Southern Interior

Areas: 81, 82, 83, 84, 86

Region 90 - Far Southern Interior

Areas: 91, 92, 93, 95

## Comité de Hospitales e Instituciones del Norte de California



### Region 140 - Spanish North Interior (Sacramento)

4th Thursday of the month 7:00 to 9:00pm

5251 Florin Rd. Suite 142, Sacramento, CA 95822

### Region 160 - Spanish North Coastal (San Francisco)

2nd Friday of Jan/Mar/May/Jul/Sep/Nov at 7:00pm

3401 Cesar Chavez St. Suite C, San Francisco, CA 94110 Region 170 –

### Region 170 - Spanish South Coastal (Salinas)

3rd Wednesday of the month at 7:30 pm

216 Gavilan St. Suite 215, Salinas CA 93901

### Region 180 - Spanish Central Interior (Modesto)

1st Tuesday of the month 7:00 to 8:30pm

1100 Carver Rd. Suite 7, Modesto, CA 95350-4787 Region 190 –

### Region 190 - Spanish South Interior (Fresno)

1st Monday of the month 7:00 to 8:30pm

520 N Fulton St, Fresno, CA 93728

**Northern California Hospital and Institution Committee**  
**Steering Committee Meeting**  
**May 13, 2017 Sacramento, CA**

**Opening:** Karen C opened the meeting at 11:00 a.m. with a moment of silence followed by the Serenity Prayer. She asked for a moment of silence for Ron T who had passed away, and Karen and Dale D, who were having health issues.

**Purpose Statement:** Laurie C read the H&I Purpose Statement.

**Twelve Traditions:** Tony T read the Twelve Traditions.

**Introductions:** Present:

Karen C	Melody T	Kelly B	Terry H	Laurie C
Kim H	Tony T	Lorraine M	Diane O	Jeffrey N
Dan B	Bill D	Rich G	Theresa V	Bill H
Jeff L	Mark M	Joseph B	Sam C	

**Approval of the January 14, 2017 Steering Committee Meeting Minutes:** Jeff L moved and Lorraine M seconded a motion *to approve the minutes of the January 14, 2017 Steering Committee Meeting as submitted.* Vote: Unanimous

**Committee Chair Reports**

**General Chair, Karen C:** Karen C reported the following:

- **Funds Distribution:** The Seventh Tradition funds distribution approved by the H&I Committee has been accomplished. She thanked everyone for their participation and assistance, with a special thanks to Kelly B, Treasurer, for getting out approximately 50 checks in a timely manner. The procedure for the distribution will serve as a source of information if the Committee ever has to make a distribution in the future.
- **Literature Usage Review:** The Committee will continue to monitor literature usage. Review of responsible usage will always be an item of the H&I Committee's fiduciary obligations. Area and Regional Chairs will be notified if there are instances of over- or under-usage.
- **Video Meetings:** The proposal for the Skype-type technology or video meetings is available and has been printed in the Newsletter. Bill D, Jeff L, and Karen C have been asked to participate in the first National Corrections Conference in Missouri in November to share on the NorCal Committee's experience with developing this proposal, and the Committee's 70 years of experience carrying the message into correctional facilities.
- **H&I Conference:** The H&I Conference was the weekend of May 5. There was a low turn-out for Steering Committee members. While the H&I Conference is an autonomous entity, the *Policy Manual* states that it is a responsibility of committee members to support the conference. However, it was a great conference.
- **Upcoming General Committee Meetings:** The next General Committee Meeting will be held June 11 in Sacramento, in conjunction with NCCAA. The October 8, 2017 meeting will be held in Rocklin, hosted by Area 34 Placer County.

**General Co-chair, Jeff L:** Jeff reported that always willing to help when needed.

**Treasurer, Kelly B:** Kelly reported the following for April:

Contributions:	\$48,213.20	
Literature Expenses:	\$40,762.71	
Total Expenses:	\$41,359.16	
Cash at the end of the Period:	\$121,255.58	
7th Tradition Distribution	\$49,999.99	(Per the General Committee February 12, 2017)

Kelly reported that contributions are very low at this time, and there is incorrect information circulating that the H&I Committee is not accepting contributions. The Committee needs contributions to continue its work, and she asked Steering Committee members to please correct any misinformation. She reminded everyone that meeting directories are available through the H&I Committee. She reiterated that the 7<sup>th</sup> Tradition contributions from the income in excess of expenses as directed by the Committee had been made for a total contribution of \$49,999.99.

**Secretary, Melody T:** Melody thanked everyone who sent in their report electronically. The Recording Secretary is also responsible for answering emails directed to the Recording Secretary from the website. These are answered or directed to the appropriate person as needed. She will continue to explore ways to produce a more condensed form of the minutes without compromising dissemination of information.

**Major Facilities Chair, Bill D:** Bill reported the following regarding the major facilities:

- **Major Facilities Reports:** Bill reported the following for the Major Facilities:
  - **ASP Avenal:** All is going well. Lorraine M questioned why there was no literature going into the prison. Bill responded that he would speak with the Facility Coordinator.

- CHCF Stockton: All is going well. The Facility Coordinator is still trying to get a meeting with the new Warden.
- CMF Vacaville: All is going well, with 12 volunteers and good attendance by the inmates.
- CTF Soledad: There is great communication at the facility with the Warden and CRM. Clearances are going smoothly. There are plans for all-day 12<sup>th</sup> Step workshops, and a third weekend AA conference at the facility in January.
- FCI Dublin (DUB): AA meetings have resumed on Wednesday night; however, the facility has been sporadic with inside staff coverage and meetings have been cancelled. This caused an attendance drop, and has discouraged the volunteers. Bill stated he would arrange a meeting with the CRM.
- FCI Herlong (HER): (Currently served by Reno; Bill D left messages for an update.)
- FCI Mendota (MEN): All is going well. More volunteers will be needed as a result of Proposition 57 changes.
- FSP Folsom: The facility has added a Volunteer Advisory Committee. There are changes forthcoming as a result of Proposition 57, which provides for “milestone” and “achievement” credits. AA will be considered an “achievement” activity and inmates will get time off credit for attendance, as an incentive. Volunteers are needed for the Monday night meetings. The Facility Coordinator is addressing some clearance issues. The women’s meeting is going well.
- Napa State Hospital (NSH): All is going well, with good volunteer coverage.
- Norcal Fire Camps: H&I is now able to bring meetings into Trinity Fire Camp. Bill contacted the lieutenant there who now understands that AA and NA are separate and must remain so. AA meetings will start in the new wing at California Correctional Center, which will provide training to those inmates going into the Fire Camps. There are still no volunteers going into Chamberlain Creek.
- SQ San Quentin: Application of the new Prop 57 standards begins in either July or August, 2017. H&I volunteers are classified as outside sponsors and will not have to monitor participation other than ensuring that all inmates at the meeting are recorded as present. The SOMS system will track overall participation. The clearance process will be streamlined. All AA meetings at the facility have been covered.
- SVSP Soledad: There are approximately 25 AA meetings per month at Salinas Valley. Not all yards are covered each week by AA volunteers, but volunteer coverage rotates. The Facility Coordinator is addressing the changes as a result of Proposition 57.
- No report received from the following: CCC Susanville; CCWF and VSP Chowchilla; DVI Tracy; HDSP Susanville; MCSP Mule Creek; NCYC Stockton; PBSP Pelican Bay; PVSP Coalinga; SAC Sacramento; SATF and Corcoran. OPEN: SCC Jamestown; SOL Solano; and USP Atwater.
- Presentations to Galt Corrections Center: Bill is continuing to try to arrange presentations about AA to the Richard McGee Correctional Training Center in Galt on a regular rotating basis to accommodate all the graduating classes. He also discussed these presentations to Secretary Kernan.
- Cardboard Sobriety Chips: Bill is attempting to get cardboard sobriety chips for the inmates. He has submitted samples to Prison Industries and will continue to try to get permission from CDC. Diane O added that the inmates can make their own chips out of laminated paper.
- National Corrections Conference: The first National Corrections Conference will be held November 10 through 12 in St. Louis. Bill, Karen C and Jeff L have been asked to speak on some of the panels. The agenda is packed over the three days.
- Update on Video Meetings Proposal: There will be a conference call with Bill, Secretary Kernan and a representative from the Adult Parole Division on Monday, May 15 concerning the video meetings proposal. The proposal is for Corcoran or Susanville to be sites for the pilot program, with televising sites at the Parole Division in different cities. Jeff L will be in charge of this portion of the proposal.

**Finance Committee Chair, Melody T:** Melody thanked all the Group members who contributed during the reporting period to make H&I work possible. H&I Committee finances are good, although Pink Can contributions are about \$9,500 under budget. Trends will be monitored and evaluated in August when the budgeting process takes place. She reminded everyone to correct any misconceptions concerning H&I funds; the Committee still needs contributions to continue its work. The Finance Committee has discussed sending the Chair, Co-chair, and Major Institution Chair to the National Corrections Workshop in St. Louis this November and looks forward to Steering Committee discussion on this matter. The Finance Committee is also considering ways and means of reducing print costs without sacrificing dissemination of information, reimbursing Major Institution Coordinators for print costs for application packets, and the possibility of sending representatives to Regional Forums and the Pacific Region AA Service Assembly (PRAASA).

**NCCAA Conference Committee Coordinator, H.E. N:** (absent; electronic report submitted) H.E. reported that with the help of Roger M and Bill D, both from the Sacramento area, the panel and H&I table are set for the NCCAA Conference in Sacramento in June.

**Literature Chair, Lorraine M:** Lorraine reminded everyone that all books donated to facilities must be stamped with the H&I stamp and she has stamps and pads available. She also has wallet cards. She is trying to move literature so the inventory is gradually being depleted. This maintains a smaller supply, so please allow a week or two for orders. A smaller inventory will make it easier to rotate the position. Pamphlets are available, and the staples can be replaced with stitches if a facility does not allow staples. There

has been some concern about how many books can be ordered. Each individual meeting counts on the form and books can be ordered accordingly. Bill H thanked Lorraine for her prompt response in getting literature to the two new yards at Mule Creek.

**Policy Chair, Dan B:** Dan reported that all is well. New amendments to the *Policy Manual* will be presented in the course of the meeting.

**Audio Media Chair, Joseph B:** Joseph reported that 20 of the approximately 325 recordings in the library are now available as .mp3 files. CD's are also available; Facility Coordinators can contact him for any speaker recordings. The whole project of digitalizing the library will be time-consuming.

**Historian, Jeffrey N:** Jeffrey reported that he brought 700 more tapes for the H&I library. He was asked to present some history of Northern California H & I and to bring some Archive information about Folsom Prison and the greater Sacramento area at the North Auburn Group H&I workshop on March 25, 2017. He provided the San Quentin poster to the H & I Conference held in San Jose. He visited the H&I Archives headquarters in Walnut Creek and inventoried what materials are on hand and what needs to be archived in the future. More tapes will be forthcoming. Please contact Jeffrey with questions or suggestions.

**Public Information Chair, Gary H:** (absent; electronic report submitted) Gary reported that he attended the Southern California Hospitals and Institutions Panel in April along with Jeff L and Bill D. Bill D did a great job as a panelist. The next SoCal Conference will be in Ventura in 2018.

**Grapevine Chair, Karen Dt:** (absent; electronic report submitted) Karen reported that *Grapevines* and *La Viña's* seem to be running smoothly. Her count and that of the Grapevine distributor balance. The H&I Committee currently has 2,652 *Grapevine* and 1,051 *La Viña* subscriptions.

**Publisher, Rich G:** Rich reported that all is well, with nothing new to report. All rosters are up-to-date. He reminded everyone to use his email that is in the current roster. Karen C thanked Rich for a great job in preparing the newsletter and the meeting packets.

**Website Chair, Thom H:** (absent; electronic report submitted) Thom reported that the new site is in a state ready for final review. Users can review the site by going to the current site's home page and clicking on the 'Click Here to View a Working Copy of the New Website' link. All comments and suggestions are welcome. Thom targets launch of the site by the General Committee meeting. Note that the email functionality of the new site is in a preliminary state and will be functional at launch.

**H&I Conference:** Jeff L reported that over 4000 flyers for the conference had been sent out by the H&I Conference Committee, and individual members printed out many more on their own. However, there were only 226 in attendance. The panels were solid with great speakers. Most of the volunteers had never been to a conference before, and they did a great job, with great team work. Lorraine M added that she served on the Steering Committee for the H&I Conference and there had been an incredible team of volunteers. It has not determined why attendance was low. She stated all conference supplies are now at Jeff L's place, and she requested that they be stored at the H&I literature storage site. There were no objections raised by the Steering Committee to Lorraine's request. The Conference Committee is trying get host H&I areas in advance; to date the Auburn/Roseville/Rocklin area has expressed interest, and an approach has been made to the Galt area. Any H&I Area is welcome to bid for a future H&I Conference; please let Lorraine or Jeff know.

#### **Committee Business:**

##### **Motion to Reword the Writing on the Pink Can:**

Jeff L reviewed that the wording on the Pink Can stated monies collected in the Pink Can were used to provide literature to alcoholics in institutions. He noted that this is not entirely true, especially since the H&I Committee had approved the travel reimbursement policy for Steering Committee members. He stated it would be more accurate to change the wording to read "to provide support for carrying the message into hospitals and institutions." Tony T suggested that the wording include reference to the H&I Committee's commitment to adhere to the Twelve Traditions. Karen C suggested that the wording be changed to "to support the work of the Hospital and Institution Committee" and then perhaps place an asterisk to read "a Ninth Tradition service committee of Alcoholics Anonymous." Lorraine M advised against putting too much wording on the can, and suggested the word "work" be replaced with "service." Changes having been accepted, Jeff L moved and Laurie C. seconded a motion:

***To change the wording on the Pink Can to read "To support the service of the Hospital and Institution Committee"***

***\*a Ninth Tradition service committee of AA.***

Vote: Unanimous to accept.

It was additionally agreed by consensus that the words "To support the service of the Hospital and Institution Committee" be in large font, with the asterisk statement "\*a Ninth Tradition service committee of AA" be in smaller font. After discussion, it was decided that Pink Can labels would be printed for the 800 Pink Cans currently in inventory. Labels will also be sent to the Area Committees for the Groups. The label will also be translated into Spanish and made available. Lorraine agreed to handle the matter as Literature Chair. The target completion for the new labels would be the General Committee Meeting.

##### **Corrections Conference Reimbursement Motion from the Finance Committee**

Melody presented the proposal from the Finance Committee to send the General Chair, General Co-chair and Major Institutions chair to the National Corrections Conference in ST. Louis in November [2017]. She stated that the *Policy Manual* [Section Two, pages 16 – 17] required assessment and vote of the Steering Committee to authorize reimbursement. She provided a breakdown of expenses including hotel costs, air fare, ground transportation, and baggage fees, noting that the *Policy Manual* imposed a cap on hotel fees. In all, with cap imposed, total expenses for each person would be \$791 per person, and \$881 per person without the cap imposed. She also noted that the H&I Committee was approximately \$1500 below the budgeted transportation costs. She provided the rationale for authorizing this expense, stating the NorCal H&I Committee could benefit from the enormous body of information to be gathered at the Conference, as well as provide the Committee's rich history, progress with the new Skype-type meetings proposal, and information on the mutual respect the Committee has with professionals. Most importantly, the interchange of information would help the Committee provide the best service possible. She asked for Committee for the crafting of a motion, discussion to consider if all three mentioned Steering Committee members would be reimbursed, and whether to impose any type of cap or limit on the individual reimbursements. It was clarified that the request for the Corrections Conference 2017 was a one-time request, but could be considered in 2018 if the Corrections Conference was to become an annual event and there were funds available. It was also clarified that the proposal would include the \$30 registration fee for each person. Cindy L asked if the proposal could include reimbursement for PRAASA expenses in the future. Melody clarified that the current proposal did not include PRAASA, but the Finance Committee was supportive of sending representatives to PRAASA's and Regional Forums as well. Lorraine M stated that the *Policy Manual* lodging and mileage limitations applied to reimbursements for H&I Committee business, and the Corrections Conference reimbursement should be considered separately. She proposed a single cap per person of \$1000. Joseph B added that any lodging cap may force someone to stay at a lesser hotel, raising safety issues. Melody clarified that the proposed cost figures were for the host hotel. Bill H moved and Cindy L seconded a motion

***To send the General Chair, General Co-chair and the Major Institutions Chair to the National Corrections Conference in ST. Louis in November [2017] at a cost of no more than \$1000 per person.***

There being no further discussion, the vote was taken. Vote: Unanimous in favor. It was clarified that the motion would cover air fare, ground transportation, registration, baggage fees, and hotel costs.

#### **Policy Manual Amendments:**

Dan B noted that the proposed *Policy Manual* amendments had been sent out in the Newsletter, and were in the packet provided. He stated that there had been an additional amendment number 21, to Section One, page 21, to add the 12 Concepts of World Service. Karen C stated that the entire ad hoc Policy Committee had recommended the addition, since the Concepts were now referenced in Section One. Theresa V stated that there was a grammatical error in amendment two for *Policy Manual* Section One, page 3, Item 3, item (a). It should read "to be always be open and accountable to our Fellowship and..." The Steering Committee accepted the change. Dan B moved and Tony T seconded a motion

***to accept the 2017 Policy Manual changes [excluding the Literature Policy] as submitted to the Steering Committee, and including the additional amendment and grammatical change.***

The motion passed with substantial unanimity, with one opposed. The minority opinion was expressed that the reader had not read the changes prior to the meeting. There was no motion to reconsider and the vote prevailed.

#### **Literature Policy Amendments:**

Dan B summarized the amendments to the literature policy. Dan B moved and someone seconded a motion

***to accept the amendments to the Literature Policy as submitted.***

Discussion:

- Making the literature disbursements dependent on the Form Two's is problematic. Some Areas may not submit a Form Two but the literature received by the Area is still going to alcoholic who is confined. Also, the Literature Chair would have to know which Areas submitted a Form Two and which did not. This would place an additional burden on the Literature Chair.
- The Form Two's help the accounting. Those Areas which did not submit a Form Two can be approached and asked.
- Form Two's are only once per year. If the Area Chair cannot complete it, the Regional Chair can do it. It is about accountability.
- This rule is just adding more paperwork. Facility Coordinators still get literature, even though they have not completed the Form Two.
- Already the Areas and Institutions Coordinators are required to submit Form Two's. Despite months of advance notice that Form Two's are due, some Areas still struggle to submit the forms. These Areas are notified, and they are easily identifiable and the information communicated.

Lorraine M proposed adding the following sentence to the Literature Policy, “Disbursement” Section, first paragraph: “The General Chair will advise the Literature Chair of those Areas which have not complied.” This further amendment to the Literature Policy was accepted. Cindy L stated that the last sentence of the paragraph under “Funding” could be grammatically corrected to be clearer and more concise. This was discussed and amended as follows: “Any Area receiving Literature will adhere to the policies and procedures of this committee and will submit an annual Form Two report of the meetings they conduct. [period or semicolon] That way we can accurately report to the Fellowship which funds us the number of meetings provided by their contributions.” Lorraine further stated that “Form Two” should be changes to “Form 2. The Steering Committee accepted the changes. There was no further discussion and the vote was taken.

***to accept the amendments to the Literature Policy as amended.*** The motion passed unanimously.

Karen stated that the amendments would come before the General Committee where they will only require a 50% majority to pass. If passed, they will be voted on again in October where they will require a two thirds majority to pass.

#### **Motion to Change Travel Expense Reimbursement Policy:**

Karen C stated that the maker of the motion was absent. Lorraine M moved

***to provide money for 100% of the cost of hotel room at NCCAA Convention hotel where H&I panel is being held for NCCAA/H&I Coordinator, regardless of distance or cost of room.***

There was no second to the motion and it did not proceed further.

#### **New Business:**

There was no new business from the floor. Bill H announced that there would be a workshop regarding H&I service at Mule Creek on July 22, 2:00p.m. at the Elk Grove Fellowship. Contact Bill H for information and directions.

**7<sup>th</sup> Tradition:** The baskets were passed to pay rent on the facility.

#### **Birthdays:**

Theresa V	26		Bill H	28		Joseph B	4
Jeffrey N	29		Dale D	26			

#### **Regional Reports**

**Region 01 – Far North Coastal, Kent T:** (absent, no report)

**Region 10 – Far North Interior, OPEN:** Emory B submitted an electronic reported for Area 12 Lassen County. He reported that the meeting at FCI Herlong continues with two volunteers. The meeting at Antelope Camp has about 12 inmates attending, also with two volunteers. There are no volunteers currently for HDSP, but Raymond L is coordinating. A new volunteer got cleared for the county jail, and the boys’ home now has four volunteers. Clearances are going through much easier now, and the wardens seem supportive of the AA program.

**Region 15 – Lower Far North Interior, Mark M:** Mark reported that the region serves 3 Areas. The Region is making plans for a workshop. Everything is going smoothly. The H&I Committee in Red Bluff will participate in the Red Bluff Roundup in June, with a display of H&I policies and history. Area 18 is working on getting volunteers approved for Trinity Fire Camp.

**Region 20 – Northern Coastal, Terry H:** Terry reported that in Area 21 Mendocino County, the Committee is awaiting word on clearances submitted for the Men’s Jail. All meetings are covered in the Women’s Jail. The jail wants to get more services for the inmates in lock-down, so more volunteers will be needed. They are working on getting volunteers for Chamberlin Creek Fire Camp. All meetings are covered in Area 22 Sonoma County. Clearances are beginning to be processed, and there are three more for the Behind the Glass Program. In Area 23 Lake County, all meetings are covered even though they are still in need of volunteers. Konocti Fire Camp has an abundance of volunteers.

**Region 30 – Northern Interior, Bob F:** (absent) Sam C reported that Lorraine is replacing Theresa as Area chair of Area 31. Area 36 is quiet. Area 34 is doing well, with great Facility Coordinators. Problems at the jail with finding an appropriate site for the AA meetings have been solved. Sam asked whether the letter to the Intergroups regarding the disbursement of excess funds could be disseminated. Karen C stated that this was a great idea, as the letter was intended to provide information beyond the H&I Committee. All Area Chairs should have a copy. Lorraine M asked whether the Region would be hosting the General Committee would be held there in October. Karen C clarified it would be in Rocklin. Lorraine reported that Area 31 has a lot of enthusiasm, and Chico is interested in hosting a General Committee, perhaps in February 2018.

**Region 40 – Central Interior, Chuck R:** (absent, no report)

**Region 50 – East Bay, South, H.E. N:** H.E. reported that Area 52 is doing well. Meetings are restarting at John Muir Hospital due to new clearance policy. He will attend the area meeting on May 14. In Area 53, a new meeting has started at John George Psychiatric



Unit in San Leandro four times per month. H&I will have three volunteers and a table at All Groups/Founders Day June 10th in Oakland.

**Region 50 – East Bay, North, Cindy L:** Cindy reported that Area 52 has received requests from two new facilities. The local policy manual is being revised for a procedure for accepting new facilities. Since the jail in Napa has allowed volunteers to resume activities, all women's meetings have been covered. There have been communication issues with the men's side and this has been discouraging for volunteers. Queen of the Valley sees five to seven patients who have involvement with alcohol. AA was permitted to participate in an educational program at the facility. Area 54 is also working on policy for accepting new facilities. Area 54 was inquiring about the H&I definition of "confinement." Karen C directed the Area to consider and discuss the amendments to the *Policy Manual*, forwarded by the Steering Committee to the General Committee. Cindy also wished to place a bid for the February 2018 General Committee on behalf of Area 54. Karen stated she would send a checklist to the Area Chair.

**Region 60 – San Francisco, OPEN.**

**Region 70 – Southern Coastal, OPEN:** Kelly B reported as co-chair of Area 71. H&I has great cooperation with the Intergroup in Santa Clara County. Area 71 serves 28 facilities. They need volunteers from the Spanish Community. In Area 72 Monterey the Fire Camp has made it mandatory for the inmates to attend who test positive. She would like someone to go in with her, as the inmates are rowdy. Karen C reported Robert R is the new Regional Chair, having received 75% substantial majority of the votes of the Area Chairs.

**Region 80 – Southern Interior, OPEN:**

**Region 90 – Far Southern Interior, (OPEN)**

**Region 140 – Spanish Northern Interior, Rose Mary C:** (absent; electronic report submitted.) Rose Mary reported that all is well and she will report at the General Committee

**Region 160 – Spanish Northern Coastal, Roberto S:** (absent, no report)

**Region 170 – Spanish Southern Coastal, Robert S:** (absent, no report)

**Region 180 – Spanish Central Interior, Enrique R:** (absent, electronic report submitted) Enrique reported that the Region meets every first Tuesday of the month at 7:00 pm., at Central Valley Intergroup Office in Modesto. The Region carries the AA message to DVI Tracy, USFP Atwater, SCC Jamestown, and the Sheriff's Honor Farm in Stockton. The Region continues to visit AA groups to inform them about the H&I Committee activities and to motivate new volunteers.

**Region 190 – Spanish Southern Interior, Jesus B:** (absent, no report.

## **Closing**

The meeting adjourned at 1:31 with the Responsibility Declaration followed by the Serenity Prayer.

In love and service,  
Melody T, Recording Secretary

**Northern California Hospital and Institution Committee  
General Committee Meeting  
June 11, 2017 Sacramento, CA**

**Opening:** Karen C opened the meeting at 11:03a.m. with a moment of silence followed by the Serenity Prayer.

**Purpose Statement:** Jim V read the H&I Purpose Statement.

**Twelve Traditions:** Laurie C read the Twelve Traditions.

**Introductions:**

Karen C	Melody T	Bob F	Carl P	Dan i
Jim V	Bill D	Andy C	Mark M	Ken M
Richard A	Quilley P	Julio B	Terry H	Laurie C
Jeff L	Jeffrey N	Thom H	Gary H	Jeff L
Lorraine M	Diane O	Keith L	Alison G	Kelly B
Roger M	Joseph B	Robin M	Mary R	Rich G
Cindy L	Robert R	John D	Joann L	

Karen thanked Roger M and Area 42 for hosting. She especially welcomed the new members and visitors in attendance.

**Approval of the February 12, 2017 General Committee Meeting Minutes:**

Lorraine M moved and Jim V seconded a motion ***to approve the minutes of the February 12, 2017 General Committee meeting as submitted.*** Vote: Unanimous.

**Approval of Financial Statements**

Karen C noted that beginning with the February statements, there is a new line item under "Other Expenses" to record the Seventh Tradition funds distribution as approved by the General Committee in February 2017. Jeff L moved and Laurie C seconded a motion ***to approve the financial statements from December 2016 through March 2017 as submitted.*** Vote:

**General Committee Reports**

**General Chair, Karen C:** Karen reported the following:

- **Literature Use Review:** This is an ongoing activity of the Committee. Area Chairs and Regionals will be notified of any seeming under- or over-usage in their Areas, and this will be discussed with them. The Committee is currently approximately \$16,000 over in literature expense compared to 2016, but still within budget. This may be due to increased literature use in Areas which had been showing under-usage.
- **Video Meetings:** The California Department of Corrections has decided against implementation of video AA meetings behind the walls, at least for the next few years. Karen will continue to pursue this should the CDCR wish to consider the issue in the future. Currently, California does not have a system whereby Parole departments are connected electronically with inmates still incarcerated. Such a system would be expensive. She discussed the concept with a corrections professional at the NCCAA Conference who was supportive of the concept and will help in any way possible. The NorCal proposal will be presented at the Corrections Conference in Missouri in November.
- **Website:** The new website is finally in operation, after several years of work. It works great on all devices and is a very professional on-line presence. She thanked Thom H for all his efforts in producing the new site.
- **Upcoming General Committee Meetings:**

October 8, 2017	Area 34, Placer (Rocklin)
February 11, 2018	Area 54 Solano
June 10, 2018	Area 81 (in conjunction with NCCAA)
October, 2010	Committee is accepting bids from any Area
- **Group Rep Reminder:** If anyone attends a Group without an H&I Rep, please encourage the Group to elect one, or volunteer for the position. Please announce H&I activities and encourage proper use of the Pink Can.

**General Co-Chair, Jeff L** Jeff reported that he is always available to be of service. Karen C added that he participates in any decision that is made, and has been especially active in the production of the new website.)

**Treasurer, Kelly B:** Kelly reported the following for January:

Area Contributions	\$50,397.82
Literature expenses	\$40,798.35
Total Expenses	\$45,023.33

Cash at the end of the period	\$126,635.49
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Kelly thanked the Areas for including their Area numbers on the checks.

**Secretary, Melody T:** Melody thanked everyone who sent in an electronic report. The Recording Secretary's position will now include maintaining the master contact list for the Committee. Going forward, please submit all contact information changes to the Recording Secretary.

**Major Facilities Chair, Bill D:** Bill reported that a flyer is available describing the video meetings proposal submitted to the Department of Corrections. Secretary Scott Kernan is supportive, despite the fact that the Department of Corrections has decided not to implement remote video meetings at this time due to budget constraints. Bill looks forward to the discussion on the topic at the National Corrections Conference in St. Louis. There is a need for help in the Fire Camps. Area and Regional Chairs should be aware of the Fire Camps in their Areas and Regions and encourage participation in the AA meetings. With the implementation of Prop 57, inmates will receive achievement credits toward time off their sentences for attendance at AA meetings. H&I volunteers can expect an influx of new attendees at AA meetings in State prisons. More AA volunteers will be needed.

**Finance Committee Chair, Melody T:** Melody asked that H&I Committee members please convey a thank you to the Group members who contribute to the Pink Can and support the work of the Committee. She also asked that Committee members please correct any misconceptions which might be circulating that H&I does not need money. This is incorrect. The work of the Committee continues and administrative costs continue to rise. She noted that in the budget versus actual report, Area contributions are down almost \$14,000 on the year to date. Print costs and the rent on the literature storage facility have gone up. These facts will be considered in the preparation of the yearly budget. The Finance Committee discussed and brought forward to the Steering Committee a proposal to send the General Chair, General Co-Chair and Major Institutions Chair to the National Corrections Conference. The Finance Committee expresses gratitude to the Steering Committee for its thoughtful discussion and unanimous vote *to send the General Chair, General Co-chair and the Major Institutions Chair to the National Corrections Conference in St. Louis in November [2017] at a cost of no more than \$1000 per person.*

**NCCAA Conf. Coordinator, H.E. N:** (absent, electronic report submitted) H.E. reported that most of the panel for the October NCCAA Conference in Lodi is set. He thanked Roger M and Area 42 for covering at the Sacramento conference.

**Literature Chair, Lorraine M:** Lorraine reported that she is attempting to obtain AA literature in Punjabi. She has reached out to the CNIA Area Delegate, AAWS in New York, as well as AA in Delhi, Pakistan and India. She asked for assistance if anyone knew of any other sources. She is continuing to minimize the current literature inventory which is now down to \$8,000 on hand, so the literature is getting out. An order to print 1,200 *Policy Manual* Section One's has been placed. There are "Amendment Sheets" available to be inserted into the Pink Pamphlets already in the Areas. New Pink Can labels have not been received as yet. Lorraine also noted that the H&I banners incorrectly stated "Hospitals and Institutions Committee;" Karen C reported that these have been replaced with ones that correctly read "Hospital and Institution Committee."

**Policy Chair, Dan B:** Dan reported that all is well with the Committee. Amendments to the *Policy Manual* will be discussed under General Committee Business.

**Audio-Media Coordinator, Joseph B:** Joseph reported that he is working on turning old cassettes of AA speakers into .mp3 format. He has completed 30 files and has between 2,000 and 3,000 to go. There are also over 200 CD's. H&I volunteers can request any of the files, which can be used in facilities. Contact him for a list of the available files.

**Historian, Jeffrey N:** Jeffrey reported that he was asked to participate at the North Auburn Group H&I workshop on March 25, 2017 where he presented some history of Northern California H&I and displayed some archival information about Folsom Prison and the greater Sacramento area. He provided the San Quentin poster to the H & I Conference Committee for display at their conference held in San Jose in May. He visited the H&I Archives in Walnut Creek to get an overview of what the Committee has on hand that needs to be archived in the future. Contact Jeffrey with requests for an Archives display, questions or suggestions.

**Public Information Chair, Gary H:** Gary reported that he attended the SoCal H&I Conference in La Mirada along with Jeff L and Bill D. He participated on the history portion of the conference. Bill was a panelist and did a great job. He also attended the NorCal H&I Conference in San Jose. He stated that he would be rotating his position and expressed gratitude for all the friends he has made. Gary was thanked for his service.

**Publisher, Rich G:** Rich requested that if anyone wanted to be on the list to receive the Newsletter, please let him know. Also please notify him if you want to change the format of how you receive the Newsletter. He reported that a fully-redacted anonymity-protected version of the Newsletter will now be available on the H&I website.

**Website Chair, Thom H:** Thom reported that the new website is up. If anyone finds a link or feature that does not work, please let him know. All comments and suggestions are welcome for how the site can be improved. Not every feature of the old site was brought forward; if there are features which were useful that are not on the current website he can add them. He noted that the contact information was by position; links were directed to the emails provided on the roster. He advised all Committee members to check their position link by sending an email through the website contact page. The map on the website is informative and fully interactive. Clicking on any Area on the map will provide the Area numbers, date and times of the business meetings in that Area. The H&I address is *handinorcal.org*.

**Grapevine Chair, Karen D:** (absent, electronic report submitted) Karen D reported that *Grapevines* and *La Viña's* are running smoothly. Her count balances to the Grapevine distributor. The Committee currently has 2,692 *Grapevine* and 1,051 *La Viña* subscriptions.

## Committee Business

### General Chair Election

Karen C explained the voting procedure, stating all Committee members present were eligible voters. Voting would be by written ballots according to Third Legacy Procedure as stated in the *AA Service Manual*. The sign-in sheet was verified for members present, and ballots for the first vote were distributed. Melody T read the General Chair position description and qualifications from the *Policy Manual*. Members present were polled for their availability to serve. As Karen C was the only candidate to be available for the position, she was deemed elected. Karen thanked the Committee for placing its trust in her for a second term, and asked anyone interested in serving on one of the appointed positions to please contact her. She reminded everyone that the Public Information Chair position was open.

### Finance Committee Member No. 3 Election

Karen C explained the voting procedure would be the same as for the General Chair election. She stated that the position of Finance Committee member commenced at the beginning of the fiscal year, December 1, 2017, but the new committee member was welcome to attend the annual finance meeting. She noted that the position of Finance Committee Member No. 3 requires the same qualifications as Finance Committee Chair, since the rotation of Finance Committee as stated in the *Policy Manual* results in each member eventually becoming chair. Melody T read the Finance Committee Chair position description and qualifications from the *Policy Manual*. Members present were polled for their availability to serve. As Ken M was the only candidate to be available for the position, he was deemed elected. Ken was given the opportunity to introduce himself and provide the Committee with a description of his qualification and AA service. He thanked the Committee for its confidence in him.

### Policy Manual Changes:

Karen explained that the proposed changes were passed with amendments at the Steering Committee in May. She stated they appeared in the Newsletter which was sent out to all members, and there was a copy in the meeting packet. Melody T read the motion as it came out of the Steering Committee as follows: *to accept the 2017 Policy Manual changes [excluding the Literature Policy]<sup>1</sup> as submitted to the Steering Committee, and including the additional amendment and grammatical change.* Dan B, Policy Chair, explained the motion and the rationale as it had been formed and discussed in the ad hoc committee. The Committee was given the opportunity to ask questions and discuss the amendments. Julio B expressed gratitude that the amendments established a procedure for distribution of excess funds, should the situation arise in the future. There being no further discussion, Jeff L moved and Laurie C seconded a motion ***to accept the amendments to the Policy Manual, Sections One and Two [excluding the Literature Policy]<sup>2</sup>, submitted by the Policy Ad Hoc Committee and amended and approved by the May 2017 Steering Committee.*** Vote: Pro: 24 Opposed: 0. The motion passed unanimously. Dan thanked the Ad Hoc and General Committees for their support.

### Literature Policy Changes

Dan B presented the proposed Literature Policy changes [as approved at the May SC meeting]. The Committee was given the opportunity to ask questions and discuss the amendments. There being no further discussion, Laurie C. moved and Jeff L seconded a motion ***to accept the revisions to the Literature Policy in the Policy Manual as submitted.*** Vote: Pro: 20 Opposed: 0. The motion passed unanimously. Karen C thanked everyone for their hard work on the amendments. She noted that the new amendments provided for the Policy Ad Hoc Committee to become a standing committee. This standing committee could continue the ongoing process of reviewing the *Policy Manual* and thoroughly discussing proposals prior to submitting them. Dan thanked his committee for their diligence, attention and discussion of the Traditions in crafting the amendments. He stated that since the amendments passed by simple majority, they would be forwarded to the October General Committee Meeting for a final vote. At this time, there can be no further amendments to the revisions.

<sup>1-2</sup> The amendments to the Literature Policy were considered as a separate motion

## New Business

There was no new business.

## Open Forum

- Allison G inquired whether the word "God" was capitalized in the Traditions in the reprinting of the *Policy Manual*. Karen C confirmed that this had been corrected.
- Quilley P reported that she attended a meeting Special Needs at the NCCAA Conference. After hearing a woman speak about her hearing challenges, she was considering whether the proposed new terminology in the *Policy Manual* could allow H&I to be of assistance in a facility for the deaf and hearing impaired. Karen C responded that this could be discussed in the light of the H&I Committee's purpose of carrying the message to the alcoholic who is confined.
- Thom H reported the website contact link was broken but now updated. Please check your contact link to verify. Karen C noted that the General Chair is copied on all emails passing through the contact section of the website. Please "reply all" to emails received and responded to through the website so that she is aware there has been a reply.

## 7<sup>th</sup> Tradition

The baskets were passed in observance of the 7<sup>th</sup> Tradition. Karen C stated that monies collected would reimburse H&I Area 42 for expenses incurred for hosting the meeting and providing lunch.

## Anniversaries

Karen C – 30      Roger M – 11      Jeff L – 17      Joseph B – 4      Jeffrey N 29

## Regional Reports

**Region 01 – Far North Coastal, Kent Tr:** (Absent, no report)

**Region 10 – Far North Interior, OPEN**

**Region 15 – Lower Far North Interior, Mark M:** Mark reported that the Region consists of three areas serving approximately seven facilities. Area 16 is doing well. Area 17 serves the Tehama County Jail, Ishi and Salt Creek Fire Camps. The Area is working on getting volunteers for the Juvenile Hall. Area 18 will be starting a new meeting in Trinity Fire Camp. There will be a Roundup in Red Bluff where H&I will have a display. He will talk to the Areas about hosting a General Committee Meeting.

**Region 20 – Northern Coastal, Terry H:** Terry reported that Area 21 Mendocino County still needs volunteers for the men's meetings in the jail. They are working on getting volunteers cleared for Chamberlain Creek Fire Camp. Area 22 Sonoma County will participate in a Unity Day. All meetings are covered. Clearances are starting for the County Jail, with three more for the Behind the Glass program. All meetings are covered in Area 23 Lake County, although there is a need for more volunteers. There is good coverage at Konocti Fire Camp.

**Region 30 – Northern Interior, Bob F:** Bob reported that Lorraine M is the new chair of Area 31. She has reached out to the Juvenile Hall and Jail. The Area has developed its own trifold pamphlet for prospective volunteers. Area 32 has low involvement. Area 34 excited about hosting the General Committee in Rocklin. There is good participation at the business meetings. Bridging the Gap is very interactive with the H&I Committee. Area 36 maintains a stable core of long-time volunteers.

**Region 40 – Central Interior, OPEN:** Roger M reported that Area 42 had an informational table at the NCCAA Conference. They also had a panel on Friday at the Conference which was very good. As a result of the H&I presence, there were many sign-ups for the major institutions and jail. A lot of people are coming in. The panel discussion was amazing. Karen reported that the panel was very inspiring.

**Region 50 – East Bay, South, H.E. N:** (Absent, electronic report submitted) The Area 52 Committee is still having problems with clearances at John Muir Hospital, and there is still only one meeting per week there. Area 52 would like to host a General committee next year. Area 53 has started a new meeting at John George Hospital, and now there are three per week total. The Area participated in the All Groups/Founders Day event at Lake Temascal, where there was an H&I table for outreach and new volunteers. All meetings are covered.

**Region 50 – East Bay, North, Cindy L:** Cindy reported that a behavioral health program in Vallejo has requested H&I service. The Area is attempting to find an available coordinator for the facility. The meetings in the Women's Jail are going well with good attendance. The Spanish-speaking meeting is in conflict with commissary night so the time may be changed. There are five meetings per week in the Vallejo detox. Meetings at Napa State Hospital are proceeding even when an H&I volunteer is not available. The program at Queen of the Valley Hospital is going very well and there are increased requests for service. Area 54 is excited to host the General Committee meeting in February. The Area has established a procedure for accepting new service requests from facilities. A Group is inquiring how to get a receipt for Pink Can donations. Karen C responded that a receipt will be sent if a Group encloses a self-addressed envelope or provides an email address for an electronic receipt.

**Region 60 – San Francisco, OPEN:** Julio B reported that Area 62 holds 63 to 64 AA meetings per week, so volunteers are needed. The Area will bring the Orientation to individual Groups if necessary. The Area has been asked to start a meeting in the San Francisco County Jail psych pod, but is having difficulty finding volunteers. Another Salvation Army residential facility has requested service. He will investigate why literature expense per meeting appears to have gone down in the San Francisco Area compared to the previous year, while the sense of the Area is that there is more literature being used in the Area. He will reach out to Areas on the high and low ends of the usage spectrum to try to understand their literature use practices.

**Region 70 – Southern Coastal, Robert R:** Robert R reported that Area 71 is looking at discontinuing AA meetings at some facilities due to lack of participation in the facility; volunteers show up, but there are no attendees for the meetings. In other facilities, there is a lack of H&I volunteers. Area 72 is doing well, but volunteers are needed on the men's side of the Jail and in the lockdown facility. Area 73 is small and is trying to recruit more volunteers. Area 74 continues to serve the County Jail. All Areas in the Region are having trouble with jail clearances.

**Region 80 – Southern Interior, OPEN:** (electronic report from Karen D, Area 86) Karen D reported that USP Atwater, a Major Facility, is the only facility served in the Area. Melody T reported that Area 82 is in desperate need of volunteers. Two of the three Major Facilities Coordinators in the Area are actively seeking volunteers, and an additional State prison facility has opened in Stockton. This new all-women facility is one of five pilot programs in California and is in conjunction with Parole. Area 82 will sponsor a workshop to walk volunteers through the completion of the various applications.

**Region 90 – Far Southern Interior, OPEN:** (Absent, no report)

**Region 140 – Spanish Northern Interior, Rose Mary C:** (Absent, no report)

**Region 160 – Spanish Northern Coastal, Roberto S:** (Absent, no report)

**Region 170 – Spanish Southern Coastal, Roberto S:** (Absent, no report)

**Region 180 – Spanish Central Interior, Enrique R:** (Absent, no report)

**Region 190 – Spanish Southern Interior, Jesus B:** (Absent, no report)

- The fifth meeting of the Interregional Hispanic Committee of the Hospital and Institution Committee of Northern CA was held on 8/5/17 in Modesto, CA. Items discussed included:
  - Discussion of obtaining new Spanish volunteers at various facilities.
  - Translation equipment & participation at the NorCal H&I Committee
  - Regional Reports
- La quinta reunión del Comité Interregional de Hispanos del Hospital y la institución Comité de norte CA se celebró el 05/08/17 en Modesto, CA. Artículos discutidos incluyen:
  - discusión de la obtención de nuevos voluntarios españoles en diversas instalaciones.
  - Equipo de traducción y la participación en los NorCal H&I
  - informes de las comisiones regionales

#### **Major Facility Coordinator Reports**

**ASP Avenal, Daniel Y:** (Absent, no report)

**CCC Susanville, Raymond L:** (Absent, no report)

**CCWF and VSP Chowchilla, Miki S:** (Absent, no report)

**CHCF Stockton, Melody T:** Melody reported that Brown Card trainings will be held July 7 at CHCF and July 22 at DVI. She will be attending. The inmates are looking forward to a Delegate's Report once again, and are interested in having a Grapevine article writing workshop. E-readers are available to the inmates now, but AA literature is not available on them. She will discuss this with the CRM. Volunteers are very much needed.

**CMF Vacaville, Richard A:** Richard reported that 12 volunteers serve four meetings on Saturdays. He thanked Lorraine for filling the request for more books very quickly. He will attempt to make contact with the Spanish-speaking meetings and make sure literature is getting in. Karen C reported that the Region 160 Chair may be able to help.

**CTF Soledad, Diane O:** Diane reported that everything is going well. She spent an informative hour with the Warden, who is very accessible. Soledad staff assisted GSO in tracking down an inmate who had written an article for *La Viña*, to gain permission to publish the article.

**DVI Tracy, Rick D:** (Absent, no report)

**FCI Dublin (DUB), Lisa B** (Absent, electronic report submitted) Meetings are continuing in the Low Security Facility. The Chaplain will continue to escort volunteers until new staff is in place. The times of the meetings may change. In the Camp, volunteers were showing up but meetings were cancelled without notice. Efforts to reach the Volunteer Coordinator at the facility have failed and Lisa has cancelled the volunteers until she hears back from staff.

**FCI Herlong (HER), (Currently served by Reno) Bill D** reported that he called the Recreational Supervisor for a status update there and he is awaiting a response. There are two people going in now.

**FCI Mendota (MEN), Rodney L:** (absent) Bill D reported that there are no changes at the facility. Volunteers are needed.

**FSP Folsom, Jim :** Jim reported that things are going well. There are 30 to 35 meetings per month. About 75% of the meetings are covered regularly. Some volunteers go in on an ad hoc basis. He will discuss the procedure for taking in literature, including completion of the donation form required by the facility.

**HDSP Susanville, Raymond L:** (Absent) Bill reported that Raymond L. was scheduled to attend the VATF meeting.

**MCSP Mule Creek, Bill Harker:** (Absent) Bill D reported that everything is going smoothly. Bill H will hold a workshop on June 22 at Mule Creek.

**Napa State Hospital (NSH), John Gr:** (Absent) Bill D reported that meetings are continuing at the facility.

**NCYC Stockton, Tony T:** (Absent, no report)

**Norcal Fire Camps, Peter S:** (Absent, electronic report submitted) Peter reported the numbers of new clearances received and those in process. He requested that Area and Regional Chairs insure that the AA meetings in the Fire Camps have volunteers. Please be sure the volunteers complete and sign the Volunteer Application and Service Agreement ("VTrack") and the new PREA (Prison Rape Elimination Act) forms, then collect and e-mail, snail mail or fax them back to Peter. Volunteers are needed for Devil's Garden, Ishi, the California Correctional Center in Susanville, Chamberlain Creek, and Trinity River Fire Camps. Bill D reported that Peter continues to work on insuring that AA meetings in the Fire Camps are not combined with NA.

**PBSP Pelican Bay, Lynne D:** (Absent) Bill D reported that Lynne is still trying to cover meetings and need volunteers. About a third of meetings are actually being covered.

**PVSP Coalinga, Tommy R:** (Absent) Bill D reported that Tommy needs volunteers. Meetings are the third Thursday of each month. AA goes into five cell blocks with an average attendance of 20. Volunteers should have two years of sobriety, pass the background check, have a current negative TB test verification and be at least two years out of the system. Spanish-speaking volunteers are greatly needed.

**SAC Sacramento, John C:** (Absent) Bill reported that B and C Facilities have been experiencing lockdowns due to inmate behavior.

**SATF and COR, OPEN:** Bill D is working with the facility to get applications through. Six applications are in progress. He is waiting for a response from the CRM.

**SCC Jamestown, Thilo B:** (Absent, no report) Bill reported that there was no report

**SOL Solano, John D:** John reported that volunteers are needed. Clearances are being processed more quickly. Brown Card training will be August 2 and November 1.

**SQ San Quentin, Carl P:** Carl reported that AA in San Quentin is solid. There was one unserved meeting recently due to unforeseen circumstances. The facility is evaluating and defining the "Milestone" and "Achievement" credit programs [under Prop 57]. Attendance at AA meetings is determined to be eligible for Achievement credit. The inside sponsors will be responsible for verifying attendance at AA meetings; AA will not sign chronos or write letters. The Warden has discussed and cautioned against volunteer overfamiliarity with inmates. Carl is working on the time-consuming process of clearances. There has been preliminary planning for the volunteer social on September 22. There is good support from inside sponsors.

**SVSP Soledad, Alison G:** Alison reported that clearances get processed quickly. There is a mandatory orientation in Soledad at 8:30 on a Monday, once every year. It is really difficult for volunteers. She requested the volunteer orientation be online. The warden seemed to be open to this. More volunteers are needed, and she would be visiting the surrounding Areas to encourage participation.

**USP Atwater, Dale & Karen D:** (Absent, electronic report submitted.) Karen reported that USP Atwater is on lockdown for the foreseeable future. All volunteer activities, including orientations, have been cancelled until further notice. There are about eight volunteers who have been waiting for almost a year to get clearance. Most have given up. Karen, Dale and Woody S. go out as often as they can, and Tony T. attends when his health permits. Volunteers are greatly needed. The Spanish-speaking meetings appear to be solid and would continue even if the English-speaking meetings were discontinued for awhile. Bill D reiterated that volunteers are needed. Karen and Dale are concerned that they may have to shut this part of the program down.

Karen C reminded Facility Coordinators that the H&I Committee does not sponsor conferences behind the walls. If anyone is approached concerning AA conferences, this is not in the purview of the H&I Committee.

#### **Liaison Reports**

**VATF - Bill D:** Bill reported that the Volunteer Advisory Committee Meetings at each of the local facilities are helpful. Prop 57 will be implemented August 1; inmate questions concerning Prop 57 should be directed to the facility staff and inmate counselors. The video meeting proposal is on hold due to budget considerations.

**H&I Liaison to CNCA - Diane O:** Diane introduced Joann L, CNCA Panel 67 Delegate. Joann reported that she presented her first General Service Conference report on May 13. At the business meeting at that Assembly, a motion was passed to submit a Conference agenda item to return a paragraph to *Living Sober* which had been removed in the latest revision of the booklet. Summer Assembly will be August 5 in Petaluma. The Area also has excess funds, and is discussing sending \$10,000 to the General Service Office.

**H&I Liaison to CNIA – Jim V:** Jim reported that he attended the Post-Conference Assembly in Yuba City in May. The Delegate Vikki R.) reported on decisions made at the Conference in New York in April. He distributed H&I materials and Pink Cans. The next Assembly [Election Assembly] will be in November.

**Bridging the Gap – CNCA – George X:** (Absent, no report).

**Bridging the Gap - CNIA – Ken M:** (Absent, no report).

**SoCal H&I Liaison – Blair G** (Absent, no report)

**H&I Conference:** Jeff L reported that the financials from the H&I Conference are not yet available. It was a great conference, but low attendance. Karen C reiterated that attendance from the NorCal Committee was poor. It was well publicized. The speakers and panels were great. Lorraine M reported that a proposed future site is in the Auburn area. This H&I Conference used to be lined up three years in advance. Now, the H&I Conference Committee is looking at not having it in the next year. Interest seems to be waning. She asked that members present convey the importance of the H&I Conference. The purpose is to invite professionals and to inform and encourage new volunteers. The guidelines for hosting a Conference are easy to follow. There is a standing steering committee to oversee the planning and execution. Areas are encouraged to consider hosting a conference.

#### **Adjournment**

Karen reminded everyone that the next General Committee Meeting would be held October 8 in Rocklin, hosted by Area 34. The Committee again thanked Area 42 and all the volunteers in hosting the meeting. The meeting adjourned at 2:04 with a moment of silence followed by the Responsibility Declaration.

In love and service,  
Melody T, Recording Secretary



**NorCal H&I Committee**  
**Financial Report**  
April 2017

	Apr 17	Dec '16 - Apr 17		Apr 17	Dec '16 - Apr 17
<b>Income</b>			<b>02, Del Norte</b>	144.01	450.76
Area Contributions	48,213.20	264,478.83	<b>03, Siskiyou</b>	127.51	344.11
Bounce Check	-12.00	-36.00	<b>04, Humboldt</b>	1,096.89	2,229.57
<b>Total Income</b>	<b>48,201.20</b>	<b>264,442.83</b>	<b>11/12, Modoc/Lassen</b>	94.50	320.30
<b>Income</b>	<b>48,201.20</b>	<b>264,442.83</b>	<b>140, Spanish North Int</b>	41.00	178.27
<b>Expense</b>			<b>16, Shasta</b>	778.81	4,886.03
Accounting	0.00	435.00	<b>160, Spanish N Coast</b>	211.00	456.00
Bank Charges	0.00	3.00	<b>17/18, Tehama/Trinity</b>	61.28	330.91
Equipment & Fixed Assets	169.00	3,390.39	<b>170, Spanish S Coast</b>	0.00	279.60
<b>LITERATURE EXPENSE</b>			<b>180, Spanish Central Int</b>	23.00	233.04
AAWS Books & Materials	40,000.00	180,000.00	<b>190, Spanish South Int</b>	229.00	886.50
AAWS Lit Distrib. & Supplies	657.71	2,199.13	<b>21, Mendocino</b>	601.53	1,833.56
Grapevine & LaVina	0.00	35,851.46	<b>22, Sonoma</b>	5,018.67	19,054.57
Grapevine Distrib & Supplies	0.00	8,610.30	<b>23, Lake</b>	447.69	1,840.61
lit - other	0.00	983.52	<b>31, Butte/Glenn</b>	315.32	3,301.98
Meeting Directories	105.00	2,315.09	<b>32, Plumas</b>	0.00	461.00
<b>Total LITERATURE EXPENSE</b>	<b>40,762.71</b>	<b>229,959.50</b>	<b>34, Placer</b>	2,480.51	9,917.32
NorCal Committee	403.70	2,950.78	<b>36, Sierra/Nevada</b>	515.03	2,283.24
Office Supplies	0.00	507.29	<b>42, Sacramento/Yolo</b>	2,788.31	16,383.55
Postage	23.75	222.45	<b>43, El Dorado</b>	716.17	3,430.71
Printing Costs	0.00	2,249.01	<b>44, Amador</b>	239.72	1,248.92
void	0.00	0.00	<b>45, Sutter/Colusa/Yuba</b>	152.93	1,101.10
<b>Total Expense</b>	<b>41,359.16</b>	<b>239,717.42</b>	<b>51, Napa</b>	1,146.52	7,319.54
<b>Net Ordinary Income</b>	<b>6,842.04</b>	<b>24,725.41</b>	<b>52, Contra Costa</b>	5,128.39	28,086.18
<b>Other Income/Expense</b>			<b>53, Alameda</b>	3,035.94	21,720.63
Other Income			<b>54, Solano</b>	1,157.66	5,330.67
Interest Income	12.84	71.15	<b>61, Marin</b>	3,349.84	22,495.58
<b>Total Other Income</b>	<b>12.84</b>	<b>71.15</b>	<b>62, San Francisco</b>	3,651.34	18,977.54
Other Expense			<b>65, San Mateo</b>	2,529.02	16,817.96
7th Tradition Distributions	29,999.99	49,999.99	<b>71, Santa Clara</b>	6,898.73	29,547.00
<b>Total Other Expense</b>	<b>29,999.99</b>	<b>49,999.99</b>	<b>72, Monterey</b>	1,117.94	4,193.66
<b>Net Other Income</b>	<b>-29,987.15</b>	<b>-49,928.84</b>	<b>73, Santa Cruz</b>	55.61	18,215.66
<b>Net Income</b>	<b>-23,145.11</b>	<b>-25,203.43</b>	<b>74, San Benito</b>	154.00	879.16
<b>OPERATING ACTIVITIES</b>	<b>-23,145.11</b>	<b>-25,203.43</b>	<b>81, Stanislaus</b>	680.10	3,490.83
<b>FINANCING ACTIVITIES</b>			<b>82, San Joaquin</b>	518.53	5,651.69
Wells Prudent Reserve Account	-7.06	-35.50	<b>83, Tuolumne</b>	143.55	1,604.23
<b>Net cash provided by Financing Activities</b>	<b>-7.06</b>	<b>-35.50</b>	<b>84, Calaveras</b>	561.60	1,287.45
<b>Net cash increase for period</b>	<b>-23,152.17</b>	<b>-25,238.93</b>	<b>86, Merced</b>	176.28	650.43
<b>Cash at beginning of period</b>	<b>144,407.75</b>	<b>146,494.51</b>	<b>91, Mariposa/Madera</b>	167.00	783.31
<b>Cash at end of period</b>	<b>121,255.58</b>	<b>121,255.58</b>	<b>92, Fresno</b>	1,004.36	4,371.14
			<b>93, Tulare</b>	580.55	1,488.19
			<b>95, Kings</b>	73.36	116.33
				<b>48,213.20</b>	<b>264,478.83</b>
3 Months Prudent Reserve = \$143,045.73					
Value of Literature on Hand = \$7,871.39					



6:38 PM  
06/01/17  
Cash Basis

# NorCal H&I Committee Financial Report May 2017

	May 17	Dec '16 - May 17		May 17	Dec '16 - May 17
Income			02, Del Norte	0.00	450.76
Area Contributions	50,397.82	314,876.65	03, Siskiyou	161.45	505.56
Bounce Check	0.00	-36.00	04, Humboldt	80.11	2,309.68
Total Income	50,397.82	314,840.65	11/12, Modoc/Lassen	72.27	392.57
Income	50,397.82	314,840.65	140, Spanish North Int	22.00	200.27
Expense			16, Shasta	589.04	5,475.07
Accounting	0.00	435.00	160, Spanish N Coast	34.00	490.00
Bank Charges	-21.00	-18.00	17/18, Tehama/Trinity	20.13	351.04
Equipment & Fixed Assets	0.00	3,390.39	170, Spanish S Coast	0.00	279.60
Insurance	1,561.00	1,561.00	180, Spanish Central Int	30.00	263.04
LITERATURE EXPENSE			190, Spanish South Int	116.00	1,002.50
AAWS Books & Materials	40,000.00	220,000.00	21, Mendocino	283.51	2,117.07
AAWS Lit Distrib. & Supplies	273.17	2,472.30	22, Sonoma	1,725.42	20,779.99
Grapevine & LaVina	0.00	35,851.46	23, Lake	282.87	2,123.48
Grapevine Distrib & Supplies	0.00	8,610.30	31, Butte/Glenn	240.50	3,542.48
lit - other	0.00	983.52	32, Plumas	0.00	461.00
Meeting Directories	525.18	2,840.27	34, Placer	1,643.38	11,560.70
Total LITERATURE EXPENSE	40,798.35	270,757.85	36, Sierra/Nevada	237.73	2,520.97
NorCal Committee	91.47	3,042.25	42, Sacramento/Yolo	2,306.52	18,690.07
Office Supplies	0.00	507.29	43, El Dorado	772.74	4,203.45
Postage	425.00	647.45	44, Amador	0.00	1,248.92
Printing Costs	2,168.51	4,417.52	45, Sutter/Colusa/Yuba	292.33	1,393.43
void	0.00	0.00	51, Napa	1,894.82	9,214.36
Total Expense	45,023.33	284,740.75	52, Contra Costa	3,366.80	31,452.98
Net Ordinary Income	5,374.49	30,099.90	53, Alameda	4,333.36	26,053.99
Other Income/Expense			54, Solano	204.45	5,535.12
Other Income			61, Marin	3,483.18	25,978.76
Interest Income	12.71	83.86	62, San Francisco	2,168.51	21,146.05
Total Other Income	12.71	83.86	65, San Mateo	2,446.06	19,264.02
Other Expense			71, Santa Clara	4,574.68	34,121.68
7th Tradition Distributions	0.00	49,999.99	72, Monterey	317.68	4,511.34
Total Other Expense	0.00	49,999.99	73, Santa Cruz	15,000.00	33,215.66
Net Other Income	12.71	-49,916.13	74, San Benito	430.73	1,309.89
Net Income	5,387.20	-19,816.23	81, Stanislaus	798.14	4,288.97
OPERATING ACTIVITIES	5,387.20	-19,816.23	82, San Joaquin	565.07	6,216.76
FINANCING ACTIVITIES			83, Tuolumne	0.00	1,604.23
Wells Prudent Reserve Account	-7.29	-42.79	84, Calaveras	305.00	1,592.45
Net cash provided by Financing Activities	-7.29	-42.79	86, Merced	146.98	797.41
Net cash increase for period	5,379.91	-19,859.02	91, Mariposa/Madera	152.36	935.67
Cash at beginning of period	121,255.58	146,494.51	92, Fresno	1,101.27	5,472.41
Cash at end of period	126,635.49	126,635.49	93, Tulare	198.73	1,686.92
			95, Kings	0.00	116.33
				50,397.82	314,876.65
3 Months Prudent Reserve = \$143,053.02					
Value of Literature on Hand = \$8,078.75					

**NorCal H&I Committee**  
**Financial Report**  
June 2017

	Jun 17	Dec '16 - Jun 17	Jun 17	Dec '16 - Jun 17
<b>Income</b>				
Area Contributions	28,212.87	343,089.52	02, Del Norte	0.00 450.76
Bounce Check	-12.00	-48.00	03, Siskiyou	19.35 524.91
<b>Total Income</b>	<b>28,200.87</b>	<b>343,041.52</b>	04, Humboldt	254.92 2,564.60
<b>Income</b>	<b>28,200.87</b>	<b>343,041.52</b>	11/12, Modoc/Lassen	55.66 448.23
<b>Expense</b>			140, Spanish North Int	27.00 227.27
Accounting	0.00	435.00	16, Shasta	794.32 6,269.39
Bank Charges	3.00	-15.00	160, Spanish N Coast	67.58 557.58
Equipment & Fixed Assets	48.99	3,439.38	17/18, Tehama/Trinity	40.85 391.89
Insurance	0.00	1,561.00	170, Spanish S Coast	36.00 315.60
<b>LITERATURE EXPENSE</b>			180, Spanish Central Int	100.00 363.04
AAWS Books & Materials	20,000.00	240,000.00	190, Spanish South Int	0.00 1,002.50
AAWS Lit Distrib. & Supplies	458.59	2,930.89	21, Mendocino	74.48 2,191.55
Grapevine & LaVina	77.94	35,929.40	22, Sonoma	3,214.36 23,994.35
Grapevine Distrib & Supplies	0.00	8,610.30	23, Lake	132.52 2,256.00
lit - other	121.20	1,104.72	31, Butte/Glenn	309.49 3,851.97
Meeting Directories	100.00	2,940.27	32, Plumas	0.00 461.00
<b>Total LITERATURE EXPENSE</b>	<b>20,757.73</b>	<b>291,515.58</b>	34, Placer	1,040.23 12,600.93
NorCal Committee	793.09	3,835.34	36, Sierra/Nevada	283.66 2,804.63
Office Supplies	281.48	788.77	42, Sacramento/Yolo	1,175.84 19,865.91
Postage	84.72	732.17	43, El Dorado	572.22 4,775.67
Printing Costs	4,005.89	8,423.41	44, Amador	0.00 1,248.92
void	0.00	0.00	45, Sutter/Colusa/Yuba	45.18 1,438.61
<b>Total Expense</b>	<b>25,974.90</b>	<b>310,715.65</b>	51, Napa	966.05 10,180.41
<b>Net Ordinary Income</b>	<b>2,225.97</b>	<b>32,325.87</b>	52, Contra Costa	1,845.99 33,298.97
<b>Other Income/Expense</b>			53, Alameda	2,957.25 29,011.24
Other Income			54, Solano	152.11 5,687.23
Interest Income	12.12	95.98	61, Marin	3,374.30 29,353.06
<b>Total Other Income</b>	<b>12.12</b>	<b>95.98</b>	62, San Francisco	2,420.94 23,566.99
<b>Other Expense</b>			65, San Mateo	1,529.92 20,793.94
7th Tradition Distributions	-275.76	49,724.23	71, Santa Clara	3,598.71 37,720.39
<b>Total Other Expense</b>	<b>-275.76</b>	<b>49,724.23</b>	72, Monterey	690.66 5,202.00
<b>Net Other Income</b>	<b>287.88</b>	<b>-49,628.25</b>	73, Santa Cruz	50.00 33,265.66
<b>Net Income</b>	<b>2,513.85</b>	<b>-17,302.38</b>	74, San Benito	0.00 1,309.89
<b>OPERATING ACTIVITIES</b>	<b>2,513.85</b>	<b>-17,302.38</b>	81, Stanislaus	569.71 4,858.68
<b>FINANCING ACTIVITIES</b>			82, San Joaquin	343.79 6,560.55
Wells Prudent Reserve Account	-7.05	-49.84	83, Tuolumne	0.00 1,604.23
<b>Net cash provided by Financing Activities</b>	<b>-7.05</b>	<b>-49.84</b>	84, Calaveras	38.00 1,630.45
<b>Net cash increase for period</b>	<b>2,506.80</b>	<b>-17,352.22</b>	86, Merced	112.85 910.26
<b>Cash at beginning of period</b>	<b>126,635.49</b>	<b>146,494.51</b>	91, Mariposa/Madera	88.30 1,023.97
<b>Cash at end of period</b>	<b>129,142.29</b>	<b>129,142.29</b>	92, Fresno	1,037.05 6,509.46
			93, Tulare	108.58 1,795.50
			95, Kings	85.00 201.33
			<b>28,212.87</b>	<b>343,089.52</b>

3 Months Prudent Reserve = \$143,060.07  
Value of Literature on Hand = \$8,624.26

**NorCal H&I Committee**  
**Financial Report**  
July 2017

	Jul 17	Dec '16 - Jul 17		Jul 17	Dec '16 - Jul 17
<b>Income</b>			<b>02, Del Norte</b>	390.25	841.01
<b>Area Contributions</b>	51,370.06	394,459.58	<b>03, Siskiyou</b>	100.85	625.76
<b>Bounce Check</b>	0.00	-48.00	<b>04, Humboldt</b>	247.99	2,812.59
<b>Total Income</b>	51,370.06	394,411.58	<b>11/12, Modoc/Lassen</b>	52.30	500.53
<b>Income</b>	51,370.06	394,411.58	<b>140, Spanish North Int</b>	96.00	323.27
<b>Expense</b>			<b>16, Shasta</b>	651.94	6,921.33
<b>Accounting</b>	0.00	435.00	<b>160, Spanish N Coast</b>	0.00	557.58
<b>Bank Charges</b>	3.00	-12.00	<b>17/18, Tehama/Trinity</b>	93.00	484.89
<b>Equipment &amp; Fixed Assets</b>	0.00	3,439.38	<b>170, Spanish S Coast</b>	0.00	315.60
<b>Insurance</b>	0.00	1,561.00	<b>180, Spanish Central Int</b>	0.00	363.04
<b>LITERATURE EXPENSE</b>			<b>190, Spanish South Int</b>	124.00	1,126.50
<b>AAWS Books &amp; Materials</b>	45,000.00	285,000.00	<b>21, Mendocino</b>	333.14	2,524.69
<b>AAWS Lit Distrib. &amp; Supplies</b>	455.50	3,386.39	<b>22, Sonoma</b>	4,213.66	28,208.01
<b>Grapevine &amp; LaVina</b>	0.00	35,929.40	<b>23, Lake</b>	380.44	2,636.44
<b>Grapevine Distrib &amp; Supplies</b>	0.00	8,610.30	<b>31, Butte/Glenn</b>	2,890.28	6,742.25
<b>lit - other</b>	0.00	1,104.72	<b>32, Plumas</b>	0.00	461.00
<b>Meeting Directories</b>	130.00	3,070.27	<b>34, Placer</b>	2,007.89	14,608.82
<b>Total LITERATURE EXPENSE</b>	45,585.50	337,101.08	<b>36, Sierra/Nevada</b>	204.94	3,009.57
<b>NorCal Committee</b>	390.00	4,252.64	<b>42, Sacramento/Yolo</b>	2,585.76	22,451.67
<b>Office Supplies</b>	0.00	788.77	<b>43, El Dorado</b>	710.91	5,486.58
<b>Postage</b>	0.00	732.17	<b>44, Amador</b>	26.06	1,274.98
<b>Printing Costs</b>	0.00	6,152.87	<b>45, Sutter/Colusa/Yuba</b>	250.76	1,689.37
<b>Region/Area Supplies</b>	954.22	3,224.76	<b>51, Napa</b>	1,367.80	11,548.21
<b>void</b>	0.00	0.00	<b>52, Contra Costa</b>	6,162.09	39,461.06
<b>Total Expense</b>	46,932.72	357,675.67	<b>53, Alameda</b>	4,638.81	33,650.05
<b>Net Ordinary Income</b>	4,437.34	36,735.91	<b>54, Solano</b>	794.17	6,481.40
<b>Other Income/Expense</b>			<b>61, Marin</b>	5,113.05	34,466.11
<b>Other Income</b>			<b>62, San Francisco</b>	6,534.15	30,101.14
<b>Interest Income</b>	13.24	109.22	<b>65, San Mateo</b>	3,414.55	24,208.49
<b>Total Other Income</b>	13.24	109.22	<b>71, Santa Clara</b>	4,715.92	42,436.31
<b>Other Expense</b>			<b>72, Monterey</b>	627.74	5,829.74
<b>7th Tradition Distributions</b>	0.00	49,724.23	<b>73, Santa Cruz</b>	0.00	33,265.66
<b>Total Other Expense</b>	0.00	49,724.23	<b>74, San Benito</b>	119.23	1,429.12
<b>Net Other Income</b>	13.24	-49,615.01	<b>81, Stanislaus</b>	496.32	5,355.00
<b>Net Income</b>	<b>4,450.58</b>	<b>-12,879.10</b>	<b>82, San Joaquin</b>	416.86	6,977.41
<b>OPERATING ACTIVITIES</b>	4,450.58	-12,879.10	<b>83, Tuolumne</b>	229.80	1,834.03
<b>FINANCING ACTIVITIES</b>			<b>84, Calaveras</b>	242.17	1,872.62
<b>Wells Prudent Reserve Account</b>	-7.29	-57.13	<b>86, Merced</b>	91.11	1,001.37
<b>Net cash provided by Financing Activities</b>	-7.29	-57.13	<b>91, Mariposa/Madera</b>	0.00	1,023.97
<b>Net cash increase for period</b>	4,443.29	-12,936.23	<b>92, Fresno</b>	587.68	7,097.14
<b>Cash at beginning of period</b>	129,114.99	146,494.51	<b>93, Tulare</b>	382.97	2,178.47
<b>Cash at end of period</b>	<b>133,558.28</b>	<b>133,558.28</b>	<b>95, Kings</b>	75.47	276.80
				<b>51,370.06</b>	<b>394,459.58</b>
3 Months Prudent Reserve = \$143,067.36					
Value of Literature on Hand = \$8,327.67					