

NORTHERN CALIFORNIA
HOSPITAL & INSTITUTION COMMITTEE
P.O. BOX 192490
SAN FRANCISCO, CA 94119-2490

STEERING COMMITTEE SCHEDULE 2020

September 12, 2020

January 9, 2021

May 8, 2021

Next Steering Committee Meeting will be held at 11:00am on Zoom.
Zoom ID and Password will be sent to committee members prior to meeting.
Contact northcalhandipublisher@gmail.com for questions.

GENERAL COMMITTEE SCHEDULE 2020

October 11, 2020 – Zoom

February 14, 2021 – Area (TBD)

June 13, 2021 – Area (TBD)

All General Committee Meetings are held at 11:00am in Regions listed.
Location announced prior to the meeting.
October 2020 Meeting will be held virtually on Zoom.



Northern California Hospital & Institution Committee

P.O. Box 192490 * San Francisco, CA 94119-2490

Newsletter #3

PLEASE KEEP THE CONTENTS OF THIS NEWSLETTER CONFIDENTIAL

September 2020

NEXT GENERAL COMMITTEE MEETING: October 11, 2020

11:00 AM Pacific Time

Join Zoom Meeting by Internet:

Meeting ID: 872 5694 4555

Password: service

By Phone:

1- 669-900-6833

Meeting ID: 872 5694 4555

Contact northcalhandipublisher@gmail.com for questions.

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A Letter from our H&I General Chair

Greetings Everyone,

Where do I start? I am hoping that everyone is healthy AND safe! My prayers go out to all.

Despite the chaos of the world today, our Committee needs to remain focused. I pledge my support and the support of our Steering Committee to the local Areas for any assistance or direction you might need. This is the time to get creative and keep reaching out – not the time to rest on our laurels.

Let's do a little inventory and ask ourselves: Are we *really* doing all we can to carry the message of Alcoholics Anonymous to confined alcoholics TODAY? Are we looking for new opportunities to bring in meetings via Zoom, to distribute the literature we have on hand? Would some of the recordings we have available work at the facilities you serve? Are we taking this opportunity to fill openings on our rosters so we can hit the ground running when this shutdown ends?

Let's use this time wisely to get creative and redouble our efforts. If there is ANYTHING you need, from technological help to moral support, contact your Regional. If you don't get what you need, contact me directly. I promise we'll do whatever it takes to support you and your volunteers.

Regarding our upcoming round of meetings:

We'll be looking at the proposed 2021 budget at the next two meetings, and again, looking for creative ways to strengthen our Committee as a whole, and to strengthen the local committees as well.

The IVSS Program is one vote away from becoming policy. It is truly hard to calculate the positive impact this single program can have on countless lives! We, who will participate in the October GC vote to make this a reality, are part of history!

Fellow H&I members let's reinvigorate ourselves, so we can better serve confined alcoholics - both now and into the future.

May God Bless All of You

Jeff L.

General Chair



Gratitude in Action

I got arrested for drunk driving in July 1988; but I didn't come into AA until June 1989. Those eleven months saw every area of my life continue to get worse, even as I denied that fact to the few remaining people in my life. I thought it was sad (self-pity, really) that people misunderstood me, that they did not believe me anymore. But the truly worst part was that I couldn't see how much I had myself fooled. If I need a starting item for a gratitude list, it's that: I don't fool myself like that these days.

I qualified as alcoholic a lot earlier than 1988: back in high school I used to hide my bottle of Bacardi in my eight track tape case; back in 1981 I almost got a DUI (I had stopped at a green light and proceeded through a red light); and on and on, thinking I was in control, acting like I had the power - thinking I WAS the power, trying to control and enjoy my drinking. I'm grateful I don't have to do that these days.

It was in June 1989 I got introduced to the nature of my malady: a physical allergy to alcohol, a mental obsession, and a spiritual malady. Drinking was just a symptom. "But I can quit any time I want" I protested. My two-year sober brother replied: "Why don't you look at the starting?" I had no answer. Why did I always start up again? I remembered "coming to" in the Santa Clara County jail after getting arrested, and after being let out I went off doing the exact same thing I had been doing the night before, never thinking for a second that I was headed for any trouble. The people I met in AA in June 1989 called out that insanity: doing the same thing over and over again, expecting a different result. I'm grateful they did that for me.

So I put my name in the temporary sponsor box. I heard the announcement that if I did that, someone would call me. That sounded good - nobody had called me for quite some time. Kevin called me and I met him at a noon meeting the next day. Kevin is still my sponsor today because in that first conversation, this power greater than myself said "Yes" when I fully intended to say "No" in reply to Kevin's question: "can you call me every day for 30 days?" I'm so grateful that happened.

I called Kevin every day. He'd open the conversation with "How's it going?" But what he really wanted to know is if I read what he had told me to read, and if I could meet with him. It pissed me off; but it worked. I started feeling comfortable in my own skin - without taking anything - even though nothing on my outsides had changed. I was still in debt, still no hope of getting her back, still not liking my job. But my insides had begun to change, a spiritual awakening had begun, a personality change sufficient to bring about recovery. I'm grateful that's the way it started.

So now I get to be part of H&I, give it away to keep it, deepen the spiritual practice that was given me freely in 1989. And for that, I am truly grateful.

Andrew K.

OPEN POSITIONS - NORCAL H&I

The following positions for our Northern California committee are currently open. If you, or anyone you know, might be interested in stepping up and filling these openings, you'll be making our committee both more effective and more representative. See our Policy Manual for the complete position descriptions, and *if you're interested or have any questions, please contact our General Chair.*

Steering Committee Chairs/Positions

Execute the operations of the Committee

Finance Committee Member #3

Regional Chairs

Function as the elected representative of the areas to the Steering and General Committees...

Region 01 - Far North Coastal - OPEN

Region 10 - Far North Interior - OPEN

Region 90- Far Southern Interior – OPEN

Area Chairs

Have overall responsibility for the H&I operations in the areas in which they serve...

Area 44 Amador – OPEN

Area 82 San Joaquin – OPEN

Area 86 Merced – OPEN

Area 95 Kings – OPEN

Major Institutions Coordinators

Have overall responsibility for all H&I meetings in the Major Facility which they serve...

FCI Herlong -- OPEN

NCYC Stockton- OPEN

**The Web Site for the
Northern California Hospital & Institution Committee is:**

www.handinorcal.org

Please visit our site and send us your suggestions or questions.

NEWSLETTER

To change your newsletter status or info, chose one of the following:

1. E-mail the publisher using the "Contact Us" selection on the Menu on the left of the website home page.
2. Write the Northern California Hospital & Institution Committee: P.O. Box 192490, San Francisco CA 94119
3. Come to any General Committee Meeting to give us your new info.

Steering Committee Agenda
Saturday, September 12, 2020
Zoom

Meeting opens with the Serenity Prayer

Readings:

Purpose of the Hospital & Institution Committee
Twelve Traditions of AA

Introductions / Welcome

Approval of Minutes from last Steering Committee Meeting (5/09/2020)

Committee Chair Reports

General Chair	Jeff L
General Co-Chair	Rich Gi
Treasurer	Karen C
Secretary	Martine A
Major Institution Chair	Carl P
IVSS Chair	Karen C
Finance Committee Chair	Karen B
NCCAA Conf. Coordinator	OPEN
Literature Chair	Kelly B
Pink Can Coordinator	Peter M
Policy Chair	Woody R
Audio Chair	Joseph B
Archives Chair	Jeffrey N
Public Information Chair	Vikki R
Grapevine Chair	Bob F
Publisher	Joe N
Website Chair	Thom H

Committee Business

- Reports
- Approval of 2021 budget

Anniversaries / Pass the Basket

Regional Reports:

Region 01 - Far North Coastal	OPEN
Region 10 - Far North Interior	OPEN
Region 15 - Lower Far North Interior	Robin M
Region 20 - Northern Coastal	Jess Y
Region 30 - Northern Interior	Marty G
Region 40 - Central Interior	Terry D
Region 50 – East Bay	Peter M
Region 60 – West Bay	Julio B
Region 70 - Southern Coastal	Raymundo L
Region 80 - Southern Interior	Kevin W
Region 90 - Far Southern Interior	OPEN
Region 140 - Spanish North Interior	Joe C
Region 160 - Spanish North Coastal	Jose Luis C
Region 170 - Spanish South Coastal	Rogelio B
Region 180 - Spanish Central Interior	Eduardo P
Region 190 - Spanish South Interior	Rafael F

Liaison Reports

VATF	Carl P
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Reminder: please send a written copy of your report to our Recording Secretary at <northcalhandi@gmail.com>

Meeting closes with **Declaration of Responsibility**

General Committee Agenda
Sunday October 11, 2020
From the comfort of home (Zoom)

Meeting opens with the Serenity Prayer

Readings:

- Purpose of the Hospital & Institution Committee
- Twelve Traditions of AA

Introductions / Welcome

Approval of Minutes from last General Committee Meeting (6-14-2020)

Approval of Financial Statements (April 2020 – July 2020)

REPORTS – Making regular reports is part of every Steering Committee member's job; this is how, as a Ninth Tradition service committee, we are "directly responsible to those we serve".

Committee Chair Reports

General Chair	Jeff L
General Co-Chair	Rich G
Treasurer	Karen C
Secretary	Martine A
Major Institutions Chair	Carl P
Finance Committee Chair	Karen B
NCCAA Conf. Coordinator	OPEN
Literature Chair	Kelly B
Pink Can Coordinator	Peter M
Policy Chair	Woody R
Tape Librarian	Joe B
Historian	Jeffrey N
Public Information Chair	Vikki R
Grapevine Chair	Bob F
Publisher	Joe N
Website Chair	Thom H

Committee Business

- Approval of 2021 Budget
- IVSS Policy Revisions

Anniversaries / Virtual Pass the Basket

Ten-minute break

Open Forum - Questions, suggestions, or comments

Regional Reports: (limit 3 minutes)

Region 01 - Far North Coastal	OPEN
Region 10 - Far North Interior	OPEN
Region 15 - Lower Far North Interior	Robin M
Region 20 - Northern Coastal	Jess Y
Region 30 - Northern Interior	Marty G
Region 40 - Central Interior	Terry D
Region 50 – East Bay	Peter M

Region 60 – West Bay
 Region 70 - Southern Coastal
 Region 80 - Southern Interior
 Region 90 - Far Southern Interior
 Region 140 – Spanish North Interior
 Region 160 – Spanish North Coastal
 Region 170 – Spanish South Coastal
 Region 180 – Spanish Central Interior
 Region 190 – Spanish South Interior

Julio B
 Raymundo L
 Kevin W
 OPEN
 Joe C
 Jose Luis C / Roberto S
 Rogelio B
 Eduardo P
 Rafael F

Major Institution Coordinator Reports (3-minute limit)

ASP Avenal
 CCC Susanville
 CCWF & VSP Chowchilla
 CHCF Stockton
 CMF Vacaville
 CTF Soledad
 DVI Tracy
 FCI Dublin (DUB)
 FCI Herlong
 FCI Mendota (MEN)
 FSP Folsom
 HDSP Susanville
 MCSP Mule Creek
 Napa State Hospital (NSH)
 NCYC Stockton
 Norcal Fire Camps
 PBSP Pelican Bay
 PVSP Coalinga
 SAC Sacramento
 SATF & COR
 SCC Jamestown
 SOL Solano
 SQ San Quentin
 SVSP Soledad
 USP Atwater

Monte S
 Raymond L
 Miki S
 Melody T
 Ken M
 Peter O
 Woody R
 Linda S
 OPEN
 Rodney L
 Andy B
 Raymond L
 Mike K
 John G
 OPEN
 Peter S
 Cindy B
 Tommy R
 John C
 Bill H
 Jason C
 Lyda P
 Bob W
 Alison G
 Dawn T

Liaison & Service Committee Reports

VATF
 H&I Liaison to CNCA
 H&I Liaison to CNIA
 Bridging the Gap - Coastal
 Bridging the Gap - Interior
 NCCAA (as requested by NCCAA Chair)
 SoCal H&I Liaison

Carl P
 Karen B
 Vikki R - temp
 John O
 Jason C
 Shaun G
 Naomi H

Please send a brief written copy to of your reports to our Recording Secretary Martine A at
northcalhandi@gmail.com
 Meeting closes with the **Declaration of Responsibility**

Northern California Hospital and Institution Committee

Regions and Areas



Region 01 - Far North Coastal

Areas: 2, 3, 4

Region 10 - Far North Interior

Areas: 11, 12

Region 15 - Lower Far North Interior

Areas: 16, 17, 18

Region 20 - Northern Coastal

Areas: 021, 22, 23

Region 30 - Northern Interior

Areas: 31, 32, 34, 36

Region 40 - Central Interior

Areas: 42, 43, 44, 45

Region 50 - East Bay

Areas: 51, 52, 53, 54

Region 60 – West Bay

Areas: 61, 62, 65

Region 70 - Southern Coastal

Areas: 71, 72, 73, 74

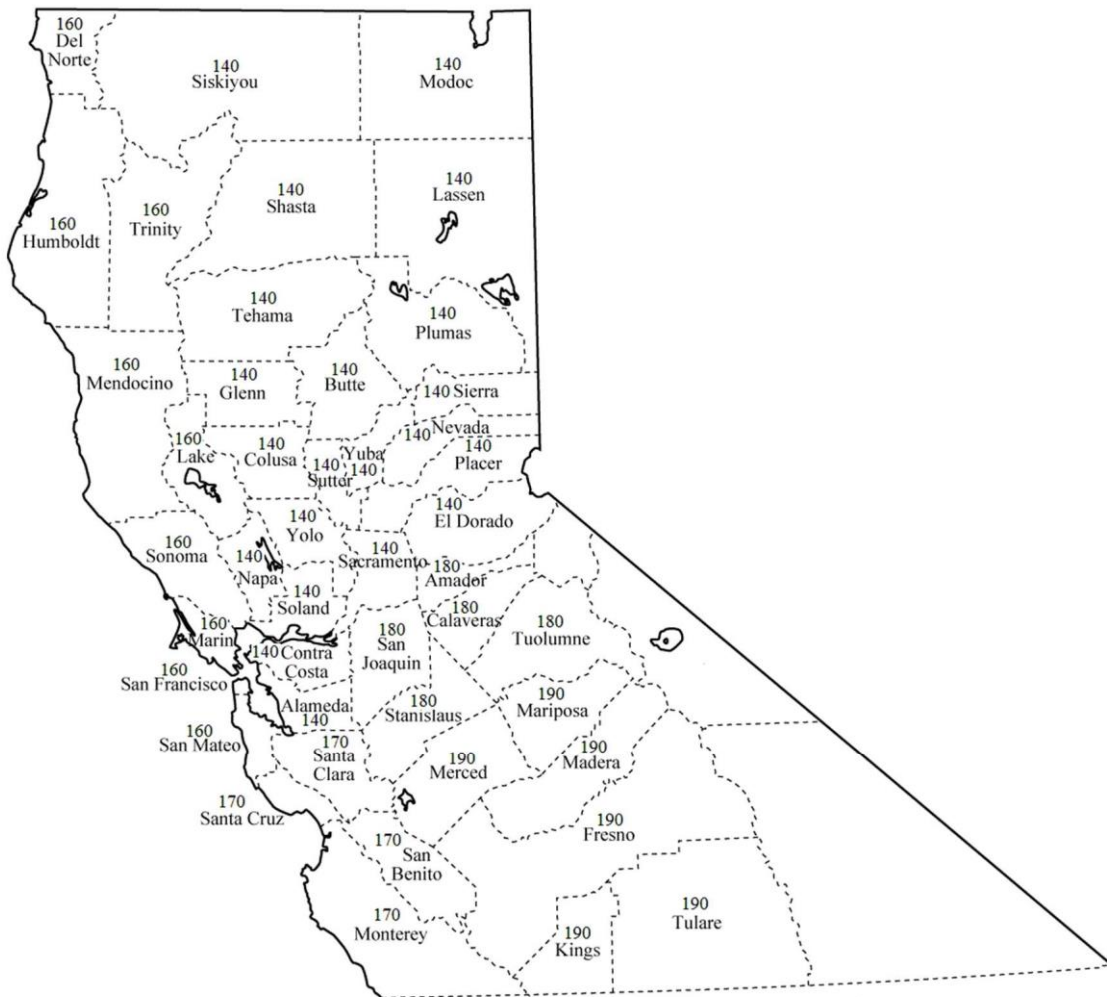
Region 80 - Southern Interior

Areas: 81, 82, 83, 84, 86

Region 90 - Far Southern Interior

Areas: 91, 92, 93, 95

Comité de Hospitales e Instituciones del Norte de California



Region 140 - Spanish North Interior (Sacramento)

4th Thursday of the month 7:00 to 9:00pm

5251 Florin Rd. Suite 142, Sacramento, CA 95822

Region 160 - Spanish North Coastal (San Francisco)

2nd Friday of Jan/Mar/May/Jul/Sep/Nov at 7:00pm

3401 Cesar Chavez St. Suite C, San Francisco, CA 94110

Region 170 - Spanish South Coastal (Salinas)

3rd Wednesday of the month at 7:30 pm

216 Gavilan St. Suite 215, Salinas CA 93901

Region 180 - Spanish Central Interior (Modesto)

1st Tuesday of the month 7:00 to 8:30pm

1100 Carver Rd. Suite 7, Modesto, CA 95350-4787

Region 190 - Spanish South Interior (Fresno)

1st Monday of the month 7:00 to 8:30pm

520 N Fulton St, Fresno, CA 93728

H&I POLICY MANUAL – 2020 PROPOSED REVISIONS

TEXT IN RED IS PROPOSED ADDITIONS / CHANGES;

TEXT IN BLACK IS EXISTING WORDING; BLACK TEXT WITH A STRIKETHROUGH IS A PROPOSED DELETION

TEXT IN BLUE IS RATIONALE

GENERAL MEMBERSHIP CHANGES/ADDITONS 6.14.20

SECTION ONE CHANGES

- Section 1, Table of Contents delete ~~Organizational chart~~ and amend Sample H&I Area line to read: **Sample H&I Area and Organizational Chart.** {Suggested change to reflect actual listing on page 9}
- Section 1, Insert between Major Institutions Coordinator and before Removal/Recall add **INSIDE VISITING SPONSORSHIP SERVICE (IVSS)**
- **INSIDE VISITING SPONSORSHIP SERVICE (IVSS), add SERVICE DESCRIPTION:**

SERVICE DESCRIPTION:

Provide a system to connect prisoners (with at least a year remaining inside) who wish to avail themselves of outside sponsorship with outside volunteers willing to perform that service on a continuing and at minimum monthly basis. Volunteers for the Inside Sponsorship Service are classified for entry into the institution as Visitors, not as Program Volunteers, and CANNOT also go into the institution as H&I meeting volunteers. By operating under the auspices of the NorCal H&I Committee, the goal is to provide the vital service of sponsorship to AA members on the inside, while avoiding conflicts with the rules and regulations of the CDCR and Title 15 of the CA Civil Code. Volunteer anonymity is protected through the use of a dedicated P.O. Box, and through cooperation on the part of the prison administration. The program is currently intended for use in Major Institutions but could be expanded to include other facilities where the population is confined for a relatively long-term period.

STRUCTURE

Volunteer positions within the IVSS are:

- **IVSS Volunteer** – Meets one-on-one with inside A.A. member to provide sponsorship
 - **IVSS Area Liaison** – Liaison to local Area H&I Committee. **See Section One**
 - **IVSS Institution Coordinator** – Overall responsibility for IVSS program operations at a particular Institution
 - **IVSS Chair** – Overall responsibility for oversight of IVSS program operations at Major Institutions in Northern CA. **See Section Two, Steering Committee Positions**
- Section 1, after Position Descriptions add **IVSS Volunteer, IVSS Area Coordinator and IVSS Institution Coordinator**

POSITION DESCRIPTIONS

IVSS VOLUNTEER (Section 1) – meets one-on-one with an inside A.A. member to provide sponsorship (most State and Federal prisons restrict visitation to the weekends). The Visiting Volunteer is chosen by and responsible to the IVSS Institution Coordinator, *at his/her discretion*.

Term: no term limit, decided by sponsor & sponsee.

Qualifications: Five years of continuous sobriety including knowledge and practice of A.A.'s 12 steps and Traditions. Solid sponsorship experience required; H&I experience strongly recommended.

Responsibilities:

- Attends initial orientation provided by Coordinator; **reviews and familiarizes themselves with all materials.**
- Completes 1-page visitor application Form 106 (provided through Coordinator) and submits to institution; informs Coordinator.

- Corresponds by mail with prisoner both before and after initial meeting.
- Pending CDCR approval, arranges initial visit and notifies prisoner by mail of visitation date; informs Coordinator.
- After initial visit, schedules and attends subsequent visits as agreed upon by sponsee and volunteer, but no less frequently than once a month.
- Shares experience, strength and hope in working the twelve steps of A.A. with the sponsee
- Keeps IVSS Coordinator informed on status.

IVSS AREA Liaison (Section 1) -The IVSS Area **Liaison** is selected by the IVSS Institution Coordinator

Recommended Term: Two years (may succeed themselves as selected by the IVSS Institution Coordinator).

Qualifications: Two years of continuous sobriety including knowledge and practice of A.A.'s 12 Steps and 12 Traditions. Local committee activity required.

Responsibilities: is responsible for keeping local Area H&I Committee informed on needs and status of the IVSS efforts at the Institution served by the Areas, including but not necessarily limited to:

- Making the IVSS Institution report at Area H&I Business meetings.
- Liaising with other Area service committees (Inter-Group & General Service).
- Ensuring that copies of the IVSS flyer are available for H&I Reps to take to their groups.
- Ensuring that the IVSS Institution Coordinator contact info is listed on the local roster for openings; announcing during roster review.
- Serving as the informational contact point for IVSS inquiries at the Area level.

IVSS INSTITUTION COORDINATOR (Section 1 and 2) – The IVSS Institution Coordinator is selected by the NorCal General Chair with the advice of the IVSS Chair and the Regional and Area Chairs serving the institution.

Recommended Term: No specific time limit; serves at the discretion of the current General Chair

Qualifications: Five years of continuous sobriety including knowledge and practice of A.A.'s 12 steps and 12 Traditions. Solid sponsorship experience and committee activity required.

Responsibilities: is responsible for the overall program operation in a particular Institution or Facility, including, but not necessarily limited to:

- Recruits, screens and selects a sufficient number of qualified volunteers to adequately fulfill the inside requests for service, ensuring that volunteers aren't currently cleared as H&I meeting volunteers at the institution.
- Liaises with local Intergroups and General Service to assist in recruiting efforts and keeps service committees informed on progress.
- Establishes and maintains relationship with appropriate Institution staff, ensuring that A.A. principles of anonymity and confidentiality are upheld. Meets with prison staff as needed.
- Works with institution staff and Major Institution Coordinator where appropriate to resolve any issues which arise.
- Ensures that all volunteers are adequately informed about rules and regulations of the facility; conducts orientations and prepares informational packets.
- Provides to and assists volunteers in completion of CDCR Form 106, Visiting Request for Authorization
- Keeps accurate records of current volunteers, including contact info, availability and status of Visitation Authorization
- Provides prisoner application brochures & Form 106 to Major Institution Coordinator for distribution inside; ensures that volunteers have adequate supplies.
- At least weekly monitors P.O. Box to collect requests from prisoners
- Initially corresponds with prisoners on the status of their applications.
- Notifies volunteers of requests and identifies matches for initial visit; ensures timely action taken by volunteers.
- Performs post-visit follow-up and notes outcome of match or if another volunteer has been requested
- Regularly reports status of program to IVSS Chair.

- Section 1, page 5 at the end of #6 add sentence: Any H&I member who is currently employed at, volunteers at, or serves in any capacity at a specific institution, section or yard, shall not serve as an H&I volunteer for that institution. **Members who volunteer as IVSS visitors at the institution cannot go into that institution as a regular meeting volunteer.**
- Section 1 and 2, page 1, amend item #5
From: Do not engage in any controversy over management, ~~treatment or personnel~~, being ever mindful of the single purpose of this committee.
To: Do not engage in any controversy over management, **personnel or treatment**. [suggested change to provide clarity to statement]
- Section 1, page 2, amend bullet point 3
From: ~~Major Facilities Orientations~~, with the same purpose as Area Orientations, usually conducted by the applicable Major ~~Facility~~ Coordinator and emphasizing information specific to that facility (see Major ~~Facility~~ definition on p. 11 of this pamphlet).
To: ~~Major~~ **Institutions Orientations**, with the same purpose as Area Orientations, usually conducted by the applicable Major **Institutions** Coordinator and emphasizing information specific to that **Institution** (see Major **Institution** definition on p. 13 of this pamphlet). [Suggested change to provide consistency with the title on page 13]
- Section 1 page 3, and Section 2, page 2, under FUNDING, change the sentence:
From: Can collections at A.A. meetings and activities, ~~from other donations~~ by A.A. groups, and from personal contributions ...,
To: **Can collections at A.A. meetings and activities, contributions by A.A. groups, and from personal contributions...** [Suggested change adhere to General Service Advisory Action to use the word contribution instead of donation when referring money received from A.A. sources]
- Section 1 on page 3 and Section 2, page 2, under FUNDING –Amend Online
From: To make an online contribution (or for any information on our finances), go to <http://www.handinorcal.org/finances> and click on the “Contribute online” link. ~~You will be directed to simple instructions and will receive a receipt at the time of the transaction.~~
To: To make an online contribution (or for any information on our finances), go to <http://www.handinorcal.org/finances> and click on the “Contribute online” link. **This link will provide you with simple instructions on how to make your online contribution and you will receive a receipt at the time of the transaction.** [Suggested change made for more clarity]
- Section 1, page 11, under Facility Coordinator (Area) add to item #6 the following: Attends area committee meetings for reports (if unable to attend, may send a representative **or written report**)
- Section 1, page 13, under Major Institution Coordinator - Recommended term, ~~Two years (may succeed self once)~~ **No specific time limit; serves at the discretion of the current General Chair.**

SECTION TWO CHANGES

- Section 2, Insert after Major Institutions Chair Description add: **IVSS INSTITUTION COORDINATOR and IVSS CHAIR**
- Section 2, Page 7, add **IVSS Institution Coordinators are appointed by the General Chair with the advice of the IVSS Chair and the Regional and Area Chairs,** to Steering Committee Appointments
- Section 2, Page 7, add **IVSS Institution Coordinator and IVSS Chair** to Steering Committee Positions
- Section 1 and 2, page 1, amend item #5
From: Do not engage in any controversy over management, ~~treatment or personnel~~, being every mindful of the single purpose of this committee.
To: Do not engage in any controversy over management, **personnel or treatment**. [suggested change to provide clarity to statement]

- Section 2, page 2, and Section 1 page 3 under FUNDING, change the sentence
From: Can collections at A.A. meetings and activities, ~~from other donations~~ by A.A. groups, and from personal contributions ...
To: Can collections at A.A. meetings and activities, contributions by A.A. groups, and from personal contributions... [Suggested change adhere to General Service Advisory Action to use the word contribution instead of donation when referring money received from A.A. sources]
- Section 2, page 2, and Section 1 on page 3, under FUNDING –Amend Online
From: To make an online contribution (or for any information on our finances), go to <http://www.handinorcal.org/finances> and click on the “Contribute online” link. ~~You will be directed to simple instructions and will receive a receipt at the time of the transaction.~~
To: To make an online contribution (or for any information on our finances), go to <http://www.handinorcal.org/finances> and click on the “Contribute online” link. This link will provide you with simple instructions on how to make your online contribution and you will receive a receipt at the time of the transaction. [Suggested change made for more clarity]
- Section 2, page 7, under GENERAL COMMITTEE DEFINITION, amend the line
From: All H&I Group representatives, ~~as well as~~ all members who have an active H&I volunteer commitment ...
To: All H&I Group representatives **and** all members who have an active H&I volunteer commitment... {Suggested change to make the sentence concise and improve grammar}
- Section 2, page 11, WEBSITE CHAIR, [Add to avoid confusion that it goes under PUBLISHER] insert line #7:
Maintains position email content.
- Section 2, page 15 under EXPENSE POLICY – Authorization (excluding printing) amend line #2
From: Expenditures between \$200 and \$500 may be made by a Committee Chair with the General Chair’s approval prior to placing an order.
To: Expenditures between \$200 and \$500 may be made by a Steering Committee member, Regional or Area Chair, with the General Chair’s approval prior to placing an order. {Suggested change to clarify who is eligible for expenditures in these amounts}

IVSS INSTITUTION COORDINATOR (Sections 1 and 2) – The IVSS Institution Coordinator is selected by the NorCal General Chair with the advice of the IVSS Chair and the Regional and Area Chairs serving the institution.

Recommended Term: No specific time limit; serves at the discretion of the current General Chair.

Qualifications: Five years of continuous sobriety including knowledge and practice of A.A.’s 12 steps and 12 Traditions. Solid sponsorship experience and committee activity required.

Responsibilities: is responsible for the overall program operation in a particular Institution or Facility, including, but not necessarily limited to:

- Recruits, screens and selects a sufficient number of qualified volunteers to adequately fulfill the inside requests for service, ensuring that volunteers aren’t currently cleared as H&I meeting volunteers at the institution.
- Liaises with local Intergroups and General Service to assist in recruiting efforts and keeps service committees informed on progress.
- Establishes and maintains relationship with appropriate Institution staff, ensuring that A.A. principles of anonymity and confidentiality are upheld. Meets with prison staff as needed.
- Works with institution staff and Major Institution Coordinator where appropriate to resolve any issues which arise.
- Ensures that all volunteers are adequately informed about rules and regulations of the facility; conducts orientations and prepares informational packets.
- Provides to and assists volunteers in completion of CDCR Form 106, Visiting Request for Authorization
- Keeps accurate records of current volunteers, including contact info, availability and status of Visitation Authorization
- Provides prisoner application brochures & Form 106 to Major Institution Coordinator for distribution inside; ensures that volunteers have adequate supplies.
- At least weekly monitors po box to collect requests from prisoners
- Initially corresponds with prisoners on the status of their applications.

- Notifies volunteers of requests and identifies matches for initial visit; ensures timely action taken by volunteers.
- Performs post-visit follow-up and notes outcome of match or if another volunteer has been requested
- Regularly reports status of program to IVSS Chair.

IVSS CHAIR (Section 2) – appointed by the General Chair with the advice and concurrence of the General Committee

Term: Serves during term of appointing General Chair

Qualifications: It is suggested that the IVSS Chair have a minimum of five years of current and continuous sobriety and prior experience on the committee.

Responsibilities: Oversees and assists IVSS Institution Coordinators. With the General Chair and Major Institution Chair, establishes and maintains best possible relations with correctional professionals of major institutions in Northern California.

- Assists General Chair in appointing IVSS Coordinators. Serves in support and advisory capacity to IVSS Coordinators; helps to ensure continuity between outgoing and incoming Coordinators. Assists in resolving problems
- Maintains master list of contact information for inside personnel.
- Works to ensure that key personnel of Major Correctional Institutions in Northern California are informed about our committee and when appropriate liaises with PI-CPC and Bridging the Gap committees to that end.
- With Major Institution Chair (or Major Institution Coordinator) and IVSS Coordinator, meets with Wardens and Staff of Major Institutions in Northern California to present sponsorship service.
- Reviews and updates program guidelines as necessary

Section Two, p.7, add at end OF “STEERING COMMITTEE APPOINTMENTS” paragraph:

IVSS Institution Coordinators are appointed by the General Chair with the advice of the IVSS Chair and the Regional and Area Chairs.

MANUAL DE POLÍTICA DE H&I – 2020 REVISIONES PROPUESTAS

TEXTO EN ROJO SON LAS ADICIONES /CAMBIOS PROPUESTOS:

TEXTO EN NEGRO SON LAS PALABRAS EXISTENTES; TEXTO EN NEGRO CRUZADO ES LA ELIMINACIÓN PROPUESTA

TEXTO EN AZUL ES RACIONAL

MEMBRESÍA GENERAL CAMBIOS/ADICIONES 6.14.20

CAMBIOS SECCIÓN UNO

- Sección 1, Tabla de contenido elimine el organigrama y modifique la Área de ejemplo de H&I para que lea: **Ejemplo de Área de H&I y Organigrama.** {Cambio sugerido para reflejar el listado real en la página 9}
- Sección 1, Agregar entre el Coordinador de las Instituciones Principales y antes de la Eliminación / Destituir agregar **SERVICIO DE APADRINAMIENTO DE VISITA AL INTERIOR (IVSS)**

- **SERVICIO DE APADRINAMIENTO DE VISITA AL INTERIOR (IVSS), agregar en DESCRIPCIÓN DE SERVICIO:**

DESCRIPCIÓN DE SERVICIO:

Proporcionar un sistema para conectar a los prisioneros (con al menos un año restante dentro) que deseen aprovechar el apadrinamiento externo con voluntarios externos dispuestos a realizar ese servicio de manera continua y como mínimo mensualmente. Los voluntarios de Servicio de Apadrinamiento en el Interior están clasificados para ingresar a la institución como Visitantes, no como Voluntarios del Programa, y NO PUEDEN ingresar a la institución como voluntarios de reuniones de H&I.

Al operar bajo la protección del Comité de NorCal de H&I, el objetivo es proporcionar el servicio vital de apadrinamiento a los miembros de AA en el interior, evitando conflictos con las normas y reglamentos del CDCR y el Título 15 del Código Civil de California. El anonimato voluntario está protegido mediante el uso de un apartado de correos dedicado y mediante la cooperación por parte de la administración de la prisión.

Actualmente, el programa está destinado a su uso en las Instituciones Principales, pero podría ampliarse para incluir otras instalaciones donde la población está confinada por un período de tiempo relativamente largo.

ESTRUCTURA

Las posiciones de Voluntariado dentro de IVSS son:

- **Voluntario de IVSS** – se reúne uno a uno con los miembros de A.A. en el interior para proporcionar apadrinamiento.
 - **Enlace de Área de IVSS** – Enlace con el Comité de H&I del área local. [ver la Sección Uno]
 - **Coordinador de la Institución de IVSS**– Responsabilidad general de las operaciones del programa IVSS en una institución en particular.
 - **Coordinador de IVSS** – Responsabilidad general de la supervisión de las operaciones del programa IVSS en las Instituciones Principales del Norte de California. Ver Sección Dos, Posiciones del Comité Directivo.
- Sección 1, después de las Descripciones de Posiciones, agregar **Voluntario de IVSS, Coordinador de Área de IVSS y Coordinador de la Institución de IVSS**

DESCRIPCIÓN DE POSICIONES

VOLUNTARIOS de IVSS (Sección 1) – se reúnen uno a uno con un miembro de A.A. para proporcionar apadrinamiento (la mayoría de las prisiones estatales y federales restringen las visitas a los fines de semana). El Voluntario Visitante es elegido y responsable ante el Coordinador de la Institución IVSS a su discreción.

Plazo: no hay límite de tiempo, es decidido por el padrino y ahijado.

Requisitos: Cinco años de sobriedad continua, incluido el conocimiento y la práctica de los 12 pasos y tradiciones de A.A. Se requiere experiencia sólida de apadrinamiento; Experiencia en H&I muy recomendable.

Responsabilidades:

- Asiste a la orientación inicial proporcionada por el Coordinador; **revisa y se familiariza con todos los materiales.**
- Completa el Formulario 106 de solicitud de visitante de 1 página (proporcionado por el Coordinador) y lo envía a la institución; informa al coordinador.
- Corresponde por correo con el prisionero antes y después de la reunión inicial.
- En espera de la aprobación de CDCR, organiza la visita inicial y notifica al preso por correo la fecha de la visita; informa al coordinador.
- Después de la visita inicial, programa y asiste a visitas posteriores según lo acordado por el ahijado y el voluntario, pero no menos frecuente que una vez al mes.
- Comparte experiencia, fortaleza y esperanza al trabajar los doce pasos de A.A. con el ahijado
- Mantiene al Coordinador de IVSS informado sobre el estado.

ENLACE DE ÁREA IVSS (Sección 1) -El **Enlace** de Área IVSS es seleccionado por el Coordinador de la institución IVSS
Plazo recomendado: Dos años (pueden tener éxito según lo seleccione el Coordinador de la Institución IVSS)

Requisitos: Dos años de continua sobriedad que incluye el conocimiento y la práctica de los 12 Pasos y las 12 Tradiciones de A.A. Se requiere actividad del comité local.

Responsabilidades: Es responsable de mantener informado al Comité de H&I del Área local sobre las necesidades y el estado de los esfuerzos de IVSS en la Institución atendida por las Áreas, incluyendo pero no necesariamente limitado a:

- Elaboración del informe de la Institución IVSS en las Reuniones de Negocios del Área de H&I.
- Enlace con otros comités de servicio del Área (Intergrupo y Servicios Generales).
- Asegurarse de que las copias del folleto IVSS estén disponibles para que los representantes de H&I las lleven a sus grupos.
- Asegurarse de que la información de contacto del Coordinador de la Institución IVSS aparezca en la lista local de las vacantes; anunciando durante la revisión de la lista.
- Servir como punto de contacto informativo para consultas IVSS a nivel de Área.

COORDINADOR DE LA INSTITUCIÓN IVSS (Sección 1 y 2) - El Coordinador de la Institución IVSS es seleccionado por el Coordinador General de NorCal con la recomendación del Coordinador de IVSS y los Coordinadores de Área Regionales que sirven a la institución.

Plazo recomendado: **No límite de tiempo, Sirve a la discreción del actual Coordinador General.**

Requisitos: Cinco años de sobriedad continua, incluido el conocimiento y la práctica de los 12 Pasos y las 12 Tradiciones de A.A. Se requiere una sólida experiencia de apadrinamiento y actividad del comité.

Responsabilidades: Es responsable de la operación general del programa en una institución o instalación en particular, incluyendo, pero no necesariamente limitado a:

- Recluta, verifica y selecciona un número suficiente de voluntarios calificados para cumplir adecuadamente con las solicitudes internas de servicio, asegurando que los voluntarios no estén autorizados actualmente como voluntarios de reuniones de H&I en la institución.
- Se vincula con los Intergrupos locales y el Servicio General para ayudar en los esfuerzos de reclutamiento y mantiene a los comités de servicio informados sobre el progreso.
- Establece y mantiene una relación con el personal apropiado de la institución, asegurando que A.A. Se mantenga en los principios de anonimato y confidencialidad. Se reúne con el personal de la prisión según sea necesario.
- Trabaja con el personal de la institución y el Coordinador de la Institución Principal cuando sea apropiado para resolver cualquier problema que surja.
- Asegura que todos los voluntarios estén adecuadamente informados sobre las reglas y regulaciones de la instalación; realiza orientaciones y prepara paquetes informativos.
- Brinda y ayuda a los voluntarios a completar el Formulario 106 de CDCR, Solicitud de Autorización de Visita
- Mantiene registros precisos de los voluntarios actuales, incluyendo la información de contacto, la disponibilidad y el estado de la Autorización de Visita

- Proporciona folletos de solicitud de prisioneros y el Formulario 106 al Coordinador de la institución Principal para su distribución de adentro; asegura que los voluntarios tengan suministros adecuados.
 - Al menos monitorea semanalmente el PO Box de correos para recoger las solicitudes de los presos
 - Inicialmente se corresponde con los presos sobre el estado de sus solicitudes.
 - Notifica a los voluntarios sobre las solicitudes e identifica la similitud para la visita inicial; asegura la acción oportuna tomada por los voluntarios.
 - Realiza un seguimiento posterior a la visita y anota el resultado de la similitud o si se ha solicitado otro voluntario
 - Informa periódicamente el estado del programa al Coordinador del IVSS.
- Sección 1, página 5 al final del # 6 agregar el párrafo: Cualquier miembro de H&I que esté actualmente empleado, sea voluntario o sirva en cualquier capacidad en una institución, sección o patio específico, no servirá como voluntario de H&I para esa institución. **Los miembros que se ofrecen como voluntarios como visitantes de IVSS en la institución no pueden ingresar a esa institución como voluntarios de una reunión regular.**
 - Sección 1 y 2, página 1, enmendar el punto # 5
De: No participe en ninguna controversia con la gerencia, ~~el tratamiento o el personal~~, teniendo en cuenta el propósito primordial de este comité.
Para: No participar en ninguna controversia con la gerencia, **el personal o el tratamiento.** [Cambio sugerido para proporcionar claridad a la declaración]
 - Sección 1, página 2. enmendar el punto 3
De: Orientaciones ~~Instalaciones~~ Principales, con el mismo propósito que las Orientaciones de Área, generalmente realizadas por el Coordinador ~~Instalaciones~~ Principal correspondiente y haciendo hincapié en la información específica de esa instalación (ver la definición ~~Instalación~~ Principal en la página 11 de este folleto).
Para: Orientaciones de **Instituciones** Principales, con el mismo propósito que las Orientaciones de área, generalmente realizadas por el Coordinador de **Instituciones** Principales correspondiente y haciendo hincapié en la información específica de esa **Institución** (ver la definición de **Institución** Principal en la página 13 de este folleto). [Cambio sugerido para proporcionar coherencia con el título en la página 13]
 - Sección 1, página 3, y Sección 2, página 2, bajo FINANCIAMIENTO, cambie el párrafo:
De: Colecciones de Botes Rosa en reuniones de A.A. y actividades, ~~de otras donaciones~~ de grupos de A.A., y de contribuciones personales...,
Para: **Colecciones de Botes Rosa en reuniones de A.A. y actividades, contribuciones de grupos de A.A., y de contribuciones personales...** [El cambio sugerido se adhiere a la Acción Recomendable de Servicios Generales para usar la palabra contribución en lugar de donación al referirse al dinero recibido de fuentes de A.A.]
 - Sección 1 en la página 3 y Sección 2, página 2, bajo FINANCIAMIENTO – Enmendar en línea
De: Para hacer una contribución en línea (o para cualquier información sobre nuestras finanzas), vaya a <http://www.handinorcal.org/finances> y haga clic en el enlace "Contribuir en línea". ~~Se le dirigirá a instrucciones simples y recibirá un recibo al momento de la transacción~~
Para: Para hacer una contribución en línea (o para cualquier información sobre nuestras finanzas), vaya a <http://www.handinorcal.org/finance> y haga clic en el enlace "Contribuir en línea". **Este enlace le proporcionará instrucciones simples sobre cómo realizar su contribución en línea y recibirá un recibo en el momento de la transacción.** [Cambio sugerido para mayor claridad]
 - Sección 1, página 11, bajo Coordinador de Instalaciones (Área) agregue al punto # 6 lo siguiente: Asiste a las reuniones del comité de área para los informes (si no puede asistir, puede enviar un representante **o un informe escrito**)
 - Sección 1, página 13, bajo Coordinador de la Institución Principal - Término recomendado, [~~Dos años (puede tener éxito una vez)~~] - **No límite de tiempo, sirve a la discreción del actual Coordinador General.**

CAMBIOS SECCIÓN DOS

- Sección 2, Insertar después de la Descripción del Coordinador de Instituciones Principales agregar:
COORDINADOR DE LA INSTITUCIÓN IVSS y COORDINADOR DE IVSS
- Sección 2, página 7, agregar **Los Coordinadores de Instituciones IVSS son nombrados por el Coordinador General con el asesoramiento del Coordinador del IVSS y los Coordinadores Regionales y de Área, a Posiciones del Comité Directivo**
- Sección 2, página 7, agregar **COORDINADOR DE LA INSTITUCIÓN IVSS y COORDINADOR DE IVSS a Posiciones del Comité Directivo**
- Sección 1 y 2, página 1, enmendar el punto #5
De: No participe en ninguna controversia con la gerencia, ~~el tratamiento o el personal~~, teniendo en cuenta el propósito primordial de este comité.
Para: No participar en ninguna controversia con la gerencia, **el personal o el tratamiento.** [Cambio sugerido para proporcionar claridad a la declaración]
- Sección 2, página 2, y Sección 1 página 3 bajo FINANCIAMIENTO, cambie el párrafo
- **De:** colecciones de Botes Rosa en reuniones de A.A. y actividades, ~~de otras donaciones~~ de grupos de A.A., y de contribuciones personales...,
Para: Colecciones de Botes Rosa en reuniones de A.A. y actividades, contribuciones de grupos de A.A., y de contribuciones personales... [El cambio sugerido se adhiere a la Acción Recomendable de Servicios Generales para usar la palabra contribución en lugar de donación al referirse al dinero recibido de fuentes de A.A.]
- Sección 2, página 2, and Sección 1 página 3 bajo FINANCIAMIENTO – Enmendar en línea
- **De:** Para hacer una contribución en línea (o para cualquier información sobre nuestras finanzas), vaya a <http://www.handinorcal.org/finances> y haga clic en el enlace "Contribuir en línea". ~~Se le dirigirá a instrucciones simples y recibirá un recibo al momento de la transacción~~
Para: Para hacer una contribución en línea (o para cualquier información sobre nuestras finanzas), vaya a <http://www.handinorcal.org/finance> y haga clic en el enlace "Contribuir en línea". **Este enlace le proporcionará instrucciones simples sobre cómo realizar su contribución en línea y recibirá un recibo en el momento de la transacción.** [Cambio sugerido para mayor claridad]
- Sección 2, página 7, bajo DEFINICIÓN DEL COMITÉ GENERAL, enmendar la línea
De: Todos los representantes del Grupo de H&I, ~~así como~~ Todos los miembros que tienen un compromiso voluntario activo de H&I...
Para: Todos los representantes del Grupo de H&I y todos los miembros que tienen un compromiso voluntario activo de H&I... { Cambio sugerido para hacer que la oración sea concisa y mejorar la gramática]
- Sección 2, página 11, **COORDINADOR DEL SITIO WEB**, [agregar para evitar confusiones de que está bajo de PUBLICACIONES] inserte el punto # 7: **Mantiene la posición del contenido de correo electrónico.**
- Sección 2, página 15 bajo **POLÍTICA DE GASTOS - Autorización (excluyendo la impresión)** enmendar punto # 2
De: Los gastos entre \$200 y \$500 pueden ser realizados por un Coordinador del Comité con la aprobación del Coordinador General antes de realizar un pedido.
Para: Los gastos entre \$200 y \$500 pueden ser realizados por **un miembro del Comité Directivo, Coordinador Regional o de Área** con la aprobación del Coordinador General antes de realizar un pedido [Cambio sugerido para aclarar quién es elegible para gastos en estas cantidades]

COORDINADOR DE LA INSTITUCIÓN IVSS (Sección 1 y 2) - El Coordinador de la Institución IVSS es seleccionado por el Coordinador General de NorCal con la recomendación del Coordinador de IVSS y los Coordinadores Regionales y de Área que sirven a la institución.

Plazo recomendado: No límite de tiempo sirve a la discreción del actual Coordinador General.

Requisitos: Cinco años de sobriedad continua, incluido el conocimiento y la práctica de los 12 Pasos y las 12 Tradiciones de A.A. Se requiere una sólida experiencia de apadrinamiento y actividad del comité.

Responsabilidades: Es responsable de la operación general del programa en una institución o instalación en particular, incluyendo, pero no necesariamente limitado a:

- Recluta, verifica y selecciona un número suficiente de voluntarios calificados para cumplir adecuadamente con las solicitudes internas de servicio, asegurando que los voluntarios no estén autorizados actualmente como voluntarios de reuniones de H&I en la institución.
- Se vincula con los Intergrupos locales y el Servicio General para ayudar en los esfuerzos de reclutamiento y mantiene a los comités de servicio informados sobre el progreso.

- Establece y mantiene una relación con el personal apropiado de la institución, asegurando que A.A. Se mantenga en los principios de anonimato y confidencialidad. Se reúne con el personal de la prisión según sea necesario.
- Trabaja con el personal de la institución y el Coordinador de la Institución Principal cuando sea apropiado para resolver cualquier problema que surja.
- Asegura que todos los voluntarios estén adecuadamente informados sobre las reglas y regulaciones de la instalación; realiza orientaciones y prepara paquetes informativos.
- Brinda y ayuda a los voluntarios a completar el Formulario 106 de CDCR, Solicitud de Autorización de Visita
- Mantiene los registros precisos de los voluntarios actuales, incluyendo la información de contacto, la disponibilidad y el estado de la autorización de visitas
- Proporciona folletos de solicitud de prisioneros y el Formulario 106 al Coordinador de la institución Principal para su distribución de adentro; asegura que los voluntarios tengan suministros adecuados.
- Al menos monitorea semanalmente el PO Box de correos para recoger las solicitudes de los presos
- Inicialmente se corresponde con los presos sobre el estado de sus solicitudes.
- Notifica a los voluntarios sobre las solicitudes e identifica la similitud para la visita inicial; asegura la acción oportuna tomada por los voluntarios.
- Realiza un seguimiento posterior a la visita y anota el resultado de la similitud o si se ha solicitado otro voluntario
- Informa periódicamente el estado del programa al Coordinador del IVSS.

COORDINADOR DE IVSS (Sección 2) designado por el Coordinador General con el asesoramiento y la aprobación del Coordinador General

Plazo: No límite de tiempo sirve a la discreción del actual Coordinador General.

Requisitos: Se sugiere que el Coordinador del IVSS tenga un mínimo de cinco años de sobriedad actual y continua y experiencia previa en el comité.

Responsabilidades: Supervisa y asiste a los Coordinadores de Instituciones de IVSS. Con el Coordinador General y el Coordinador de la Institución Principal, establece y mantiene las mejores relaciones posibles con los profesionales de las correccionales de las Instituciones Principales del Norte de California.

- Asiste al Coordinador General en la designación de Coordinadores de IVSS. Sirve en capacidad de apoyo y asesoramiento a los Coordinadores de IVSS; ayuda a garantizar la continuidad entre los Coordinadores salientes y entrantes. Ayuda a resolver problemas
- Mantiene la lista maestra de información de contacto personal interno.
- Trabaja para garantizar que el personal clave de las Principales Instituciones Correccionales del Norte de California esté informado acerca de nuestro comité y cuando sea apropiado se vincule con los comités de IP-CCP y Uniendo Las Orillas para ese fin.
- Con el Coordinador de la Institución General (o el Coordinador de la Institución Principal) y el Coordinador del IVSS, se reúne con los guardianes y el personal de las Instituciones Principales del Norte de California para presentar el servicio de apadrinamiento.
- Revisa y actualiza las guías del programa según sea necesario.

Sección dos, p.7, agregue al final del párrafo “NOMBRAMIENTOS DEL COMITÉ DIRECTIVO”:

Los coordinadores de las instituciones del IVSS son nombrados por el Coordinador General con el asesoramiento del Coordinador de IVSS y Coordinadores Regionales y de Área.

Northern California Hospital and Institution Committee
STEERING COMMITTEE MINUTES
May 9, 2020
Zoom

Introduction and Welcome

Opening: Jeff L opened the meeting at 11:00 am with a moment of silence followed by the Serenity Prayer.

Purpose Statement: Peter S read the H&I Purpose Statement

12 Traditions: Cindy B. read the 12 Traditions of Alcoholics Anonymous.

Introductions

Present:

Cindy B	Peter M	Carl P	Karen C
Jeff L	Woody R	Kelly B	Rich Gi
Martine A	Jeffrey N	Karen B	Julio B
Joe N	Joseph B	Bob F	Miki S
Terry D	Joyce R	Joe C	Eduardo P
Monica	Annie K	Robin M	Manuel G
James B	Candy W	Peter S	Jerry C
Larry K	Jason C	Monte S	Ken M
Bill H	Linda S	Bob W	Wendy S

Approval of Prior Steering Committee Meeting on January 11, 2020. Carl P moved to approve Kelly B seconded the motion. No one opposed

Committee Chair Reports

General Chair, Jeff L. The seriousness of this became apparent when word got out, that March 4th Bill D had died of from COVID. Since then, a lot has changed in a very short time. Per Financial Report, treasurer describes current situation as 'uncertain'. I would like to remind those who questioned the size of our Prudent Reserve, this is the reason why.

We are also faced with many obstacles, and challenges to the way we have performed our service, for so long. However, the depth and strength of this Committee is truly amazing!

So you know, no decisions were made without multiple discussions with several of the Steering Committee Officers. From the decision to discontinue bringing Meetings in Major Institutions, to the suggested guidelines for Remote Meetings, as well as how we would pay for them. I would like to thank our Co-Chair Rich G, who has been spearheading the Remote Meeting Mission, as well as Karen C, Karen B, Carl P, Kelly B, Bob W. And anyone else who had the misfortune of calling me during the madness.

Also I want to acknowledge the way the Area's have adapted, with some special thanks to Steve H in Area 22 for providing the research that many of our Area's are now using to conduct Remote Meetings. And to all the dedicated volunteers, all over Northern California who reached out to their respective Facilities to make this happen. So much enthusiasm!

I am truly honored to serve with all of you, and I am Blessed to have a front row seat as you all, without missing a step, respond to all these changes.

Another long overdue project. With the help of Joe C/K?, we have put together an Ad Hoc Committee of 6 members to begin the process of translating the Website into Spanish. The members are Joe C, Eduardo P, Efren P, Jose G, Martin L, and Maria V. They are all currently working together with our Website Chair, Thom H, to piece by piece translate our beautiful Website to include our Spanish speaking members. Anything we can do to help promote unity is a good thing and worth the effort.

As for today. The IVSS Pilot Program has, in my opinion, exceeded expectations. There was much concern when the program was first proposed. We had never done anything like this on this Committee. I am pleased to say, the program has progressed without any issues on our side. Mucho Kudos to Karen C for all the time and effort she has put into this. As I have said before, I believe this is the second biggest accomplishment for this Committee, second only to going into the Prisons in 1942. The impact of offering Sponsorship to so many is unmeasurable. Surely God has His hand in this.

You will see our Policy Committee has offered some Policy Revisions pertaining to the IVSS Program. We will be discussing the revisions, and hopefully voting to move them to the General Committee.

I would like to remind everyone to try to streamline your reports. Also, be aware of the job our translator Manual is trying to accomplish. Speak clearly, and not too fast. Thank you, Manual for being here today. I would also like to thank Joe N, our publisher for stepping up to host the meeting today. With that, thank you very much, and let's get the show on the road!

General Co-Chair, Rich G. Thank everyone for helping out with video conferencing. Let us know how many meetings you are having, if any. Appreciate any feedback. Thank you for the individuals working on translation to website. Stay safe.

Treasurer, Karen C. Treasurer report for April 2020. Due to COVID-19, the picture is very uncertain and comparisons to budget and prior year's performance are of little relevance.

Contributions:	\$ 33,640.52 (after processor fee applied)
Literature Expenses:	\$ 1,972.24
Total Expenses:	\$ 2,016.18
Cash at end of Period:	\$277,149.39

Due to COVID, monthly contributions were down almost 50% from prior year, literature exp AND total expenses down almost 94%. Anticipate further declines in contributions moving forward, as many Areas contribute several months of collections on a quarterly or even bi-annual basis, so we were getting contributions from months not affected by the Covid shutdown.

On the expense side, literature orders stalled almost completely, with our primary expense being for past issues of the Grapevine. Once facilities reopen, Anticipate renewal of literature requests, but we'll probably end up with 2-3 months' of lost orders that won't be recouped.

Due to a question on finances from one of our Areas, we would like to bring up a topic for general discussion and consideration and not in any way a formal proposal, but we look forward to hearing your thoughts and questions.

Secretary, Martine A. Committee members please remember to contact me with any changes to area chairs or other H&I positions. Email me at Northcalhandi@gmail.com

Major Institution Chair, Carl P. COVID update- The CDCR website has daily updates on testing and other developments: www.cdcr.ca.gov. As of 5/8/20: Total tested 2035 - # of positives 462 – 71 resolved, 6 released while active and 4 died. Some prisons in the country have tested all staff and incarcerated persons.

Wardens, captains, public information officers, and other institution executives have been instructed to meet with their respective Inmate Advisory Councils either individually or in small groups where social distancing can be maintained. This is to encourage an open line of communication between the incarcerated population and the institution leaders in charge of their care in order to quickly and efficiently meet their needs. Generally, CRM's are cooperating with MIC's and are very helpful in getting Grapevines, La Vinas and other literature into their institutions.

Carl S CRM, Folsom sent a message to thank H&I for patience and understanding for programs and that we can continue to reach out to them. We requested to use the CDCR internal video system to show AA videos. CDCR now has AAWS permission and is working to respond so the videos can be shown. We proposed arranging live Video conference meetings but CDCR did not allow it.

The institutions will be releasing certain inmate populations within 60 days.

NOTE: Keep your clearance applications up to date please. The CRM's expect us to be current because we need to be ready to go when we resume going in for meetings.

- **ASP Avenal** (Doug G). Due to Doug's travel schedule, Bill included Avenal in his report. We continue to have good relations with the CRM staff. Consistent with Committee guidelines, notified the CRM offices at Corcoran State Prison, SATF and Avenal SP on March 13 that we would suspend our visits to these institutions until further notice due to the COVID. No visits have taken place since that date.

The CRM at Avenal sent an email on Monday asking us to ensure our volunteers have current clearance

credentials (gate clearance or VIC), We had been holding 1-2 commitments monthly at **ASP** before the COVID closure However, as of June we will only have **2** volunteers with current clearance

- **CCC Susanville** (Raymond L) No report
- **CCWF & VSP Chowchilla** (Miki S). Madera County provides meetings at 2 State Prisons. Central California Women's Facility has 4 meetings on Wednesday evenings with 4 volunteers and 283 participants, 3 meetings on Friday with 1 volunteer and 71 participants, and 4 meetings during the week with 0 volunteers and 110 participants. I have recently submitted 4 additional applications 4 apps submitted for clearance. Valley State Prison currently has 26 meetings throughout the week with 5 volunteers and 603 participants.
- **CHCF Stockton** (Melody T). Locked down. Literature orders have been delivered and those Grapevines keep coming! I'm sorry to miss the Steering Committee meeting. I am continuing in the position of PI/CPC Chair for Delta Intergroup and we meet on the second Saturday. PI/CPC Committee has been working on virtual presentations about AA and we have contacted the treatment facilities in our Area 82 and introduced the subject of H&I bringing in virtual AA meetings. We have had no takers on our offer. One facility reported they had no way to "accommodate our request."

CHCF has been locked down to all volunteers. Even in February there had been two yards locked down due to an influenza outbreak, so the year has not gotten off to a great start for the facility. Most of the administrative staff are now working remotely. I have been in touch with the CRM and literature is being received. Our friends inside report they are enjoying the Grapevines. There was a PREA audit at the facility and all is in good order there.

- **CMF Vacaville** (Ken M). At the suggestion of our General Chair, we halted all outside AA volunteer participation at CMF on 3/13. I've reached out to the CRM, to offer AA meetings via Zoom, that offer was not accepted. Sending Grapevine magazines for distribution to inside AA members, while they're confined to their cells. The application process for volunteers, renewal and new, has been put on hold until after the CDCR feels it's safe to open the facility to outside volunteers.
- **CTF Soledad** (Peter O). The 3 facilities in CTF Soledad are in lockdown due to COVID. Here are some of the things that were happening prior to the lockdown. The CRM office was going to have an orientation at the training facilities at CTF Soledad. They were canceled because of the virus, however volunteers can still do the online orientation. I am encouraging volunteers to keep tabs on this when their clearances are due for renewal. The 4th Step Workshop scheduled for June 28th has been cancelled. It was to be presented by Pete F, who was flying in from NY. Before the lockdown I was able to bring in a quantity of Big Books 12 x 12, As Bill Sees It, and daily reflections, however, I do not know if the members inside the wall have access to those books they are in a classroom in a locked cabinet. I've been told they are restrictions on the inside members group gatherings. **Central and North facility:** They are both in the same situation, their books are in a locked cabinet in the gym. The inside members have their own AA meeting, I do not know if they are still allowed to have these meetings. They also have a newsletter called 'What's the Point'. All we can do is hope and pray that they are able to carry on the AA traditions. There are several members there with 20+ years and a lot with 10+ years. These members are dedicated to the program of Alcoholics Anonymous. We have to trust that they are doing their job. I have faith that they are. **South facility:** Locked down as well. They have several inside meetings run by members inside the wall. We were going to have a 4th step workshop on 28th of June but that has been canceled. There are quite a few members with more than 10 years. I have faith that they are carrying on with the traditions of A.A.
- **DVI Tracy** (Kevin W). Nothing to report due to the COVID-19 related lock-downs.
- **FCI Dublin** (Linda S). FCI Dublin Women's Federal prison(2 facilities) one medium security (FCI) and one minimum security (Camp). Before the shelter-in-place, we had dark nights on January 20 and Feb. 17 (holidays), 3/2 (no staff escort for volunteers), and 3/9 (no volunteers available). Beginning 3/16 the facility was closed to any outside visitors including volunteers. There has not been a meeting since then.

We were denied the option to hold online meetings, but we have just received approval to have Grapevines sent to inmates, c/o the facility chaplain (who is our program sponsor).

- **FCI Herlong** (Currently covered by Reno) No report
- **FCI Mendota** (Rodney L). H&I volunteers have not been in the prison since the beginning of 2020. The administration was waiting to implement new policies before the COVID-19 lockdown occurred.

- **FSP Folsom** (Andrew B). A total of 44 meetings are held monthly across 3 facilities: FSP – Old Folsom Men’s facility; FMSF – Folsom Minimum Security Facility (Men’s); FWF – Folsom Women’s Facility. We now have 18 active volunteers covering 22 meetings per month (50% overall). 6 of the 18 volunteers cover more than 1 meeting per month. In the weeks prior to the shut down, CRM office was having all cleared volunteers complete their annual training renewals, which most have done.

Literature stocks are in good shape at all meetings.

With the COVID-19 pandemic, the last AA meeting attended by H&I volunteers was on March 11 at any of the Folsom facilities. Grapevine distributed to the inmates prior to the last meeting. Later, when the April issues of Grapevine and La Vina arrived, I was able to get the CRM office to distribute those to inmates through the Watch Commander. Cancelled the Grapevine and LaVina subscriptions ahead of the May issues and will resume the subscription once the onsite meetings start up again.

- **HDSP Susanville** (Raymond L) (no report)
- **MCSP Mule Creek** (Mike K). Mule Creek State Prison Was without a CRM from 11/19 to 1/20. There were also several personnel changes during the above mentioned time frame! Both of the aforementioned caused a certain amount of disruption in the AA meeting schedule during this period. I met with the new CRM in February and we were beginning to resume the AA meetings on a regular basis. As of 4/27/20, volunteer participation in the prisons is not permitted indefinitely! I have been in touch with the CRM staff and AA literature (Grapevine) are being distributed.
- **Napa State Hospital** (John G). The only report that is to be made is our inside contact Amy D at Napa State Hospital requested literature. big books, 12 x 12, daily reflections, As Bill sees it, Living sober, Came to believe, Add up-to-date grape vines. I am glad to say that I supplied what they needed and they would like to personally thank H&I for all the reading material that has been supplied for their institution.
- **NCYC Stockton** (Position is **OPEN**, no report)
- **NorCal Fire Camps** (Peter S). 18 fire camps. Not much going on concerning clearances, over the past 4 months we have lost more volunteers than we have gained but since February we have almost broken even with 6 new or renewed clearances (4 new at Sugar Pine alone), and 7 expired with 1 more due the end of this month (affecting 6 camps). We are currently down to 21 cleared volunteers at this point. 6 Clearances have been granted since 2/7/20, 4 new and 2 renewals, covering 9 camps. CCC Susanville is still processing applications. ALL Volunteer requests must be made with the now required 13-page Volunteer Application package (01-20) and volunteers must participate in an online training session. CDCR will process up to the point of “Live Scan”, and if needed volunteers will be called when COVID-19 is over. If a volunteer has been previously cleared with the 13-page application, on-line training, OJT Modules, TB certificate and “Live Scan”, they only need to repeat the online training, OJT modules and the TB certificate provided there are no changes to the previously submitted information. The same pertains to the “Live Scan”. There are 13 Renewals coming due from MAY thru AUG 2020, some are for volunteers covering multiple camps. Please renew now when there is “off time” due to camp closures. Region and Area Chairs, please be sure the camps in your areas are staffed when camps reopen. The following camps have **NO cleared volunteers**: Antelope, Ben Lomond, Chamberlain Creek, and Parlin Fork. Alder, Deadwood, Devil’s Garden, Intermountain, Konocti and Valley View will go dark incrementally between this month and AUG if renewal or new requests are not made

Volunteer Coordinators, Regional and Area Chairs please have volunteers send me copies of their clearance requests for filing so I know who is staffing which camp and can verify when people are added to the weekly CDCR Clearance report sent to the camps.

Due to expiration of clearances and the new CDCR policy, I list **21 currently cleared** volunteers, and some of those cleared are not attending meetings. Chairs for all Nor Cal Areas/Regions please work with Carl P, Major Facilities Chair and VATF Liaison and camp staff to bring in AA ONLY meetings and increase volunteer participation.

- **PBSP Pelican Bay** (Cindy B): I was waiting for Liz S to get back to me on the literature order I put in before the shut down. I was able to talk to her and unfortunately the order did not make it to the inmates, as Pelican Bay is working on limited staff with no one to distribute books. Most nonessential employees are working from home. We were able to get 4 meetings in March before the shut down. Liz is also showing signs of promise to piloting a zoom program at the prison when we are back up and running smoothly. So far no inmate has been affected by this virus they are all safe and practicing as much social distancing as allowed.

- **PVSP Coalinga** (Tommy R). 4/10/20, the newly appointed Community Resource Officer is Jeanette B. We are invited into 4 cell blocks with average attendance of 20. 3 AA's have been cleared for attendance. Guideline is 2 years sobriety, 2 years out of system, clearance, TB test and Live Scan. Two of us attended D-Yard in February. We need about 15 AA's to support PVSP meetings!
- **CSP Sacramento** (John C). There are no meetings currently in the facility. I have coordinated to send Big Books, 12x12 and 'AA in Prison' and Grapevines to the coordinator.
- **SATF & Corcoran** (Bill H). Notified the CRM offices at Corcoran State Prison, SATF and Avenal SP on 3/13 that we would suspend our visits to these institutions until further notice due to the COVID-19 pandemic. No visits have taken place since that date. I took advantage of this time to re-open my inquiries with both COR and SATF regarding the Grapevine magazines they are receiving. I was assured that this matter would be addressed as soon as time permitted. I suspect I will need to revisit this matter. The CRM at Avenal sent an email on Monday asking us to ensure our volunteers have current clearance credentials (gate clearance or VIC), TB Test results and Annual Training certificates on file. I am working with our volunteers to address these requirements. Applications for new or renewing volunteers will be submitted when we are cleared to return- approvals typically take 2 weeks or less. We had increased our monthly commitments at **SATF** to **12** before the COVID-19 closure. However, as of June we will only have **7** volunteers with current clearance, TB Test and Training. This results in only 5 monthly commitments that we can meet at SATF.

COR: We had been holding 4 commitments monthly before the COVID-19 closure. However, as of June we will only have **5** volunteers with current clearance, TB Test and Training. This results in only 2 monthly commitments that we can meet at COR. Volunteer Advisory Committee meetings not held since 3/20. **SATF:** We are transitioning our renewing volunteers from Gate Access to VIC's. This will extend their access from 12 months to 5 years! COR is still issuing 12 month VIC's after a year of volunteer service on their Gate Clearance roster. We are transitioning our renewing volunteers ASP from Gate Access to 2 year VIC's.

- **SCC Jamestown** (Jason C) No meetings due to COVID-19 but received an email yesterday from the prison indicating that they value their volunteers and will keep us updated on any new developments regarding meetings.
- **SOL Solano** (Lidya P). CSP Solano was on lockdown from January 29 to February 19 once the lockdown was lifted we were only back for about two weeks before this COVID-19 shut us down again. Everything to do with self-help groups is on hold for now including our badges!!! I was able to contact Christina P (who is our self-help Sponsor) about getting the Grapevine in. I finally got the Okay to do so, We are working now on getting them to both level III and two in English and Spanish.
- **SQ San Quintin** (Bob W). I had a good meeting with Lt. Carlton. I went to deliver Grapevines and LaVinas. This is the 2nd batch I've delivered. Carlton has agreed to distribute them to the members through the secretaries of the various meetings at SQSP. I have given him those names. I know the men miss meetings but CDCR cut off all outside programs about a week after we made our decision. I have suggested that the meetings which have secretaries, be allowed to meet on their own regardless of RAC credit. Carlton said the prison hasn't made any allowance for that, either in classrooms or on the yard. He suggested that we pressure Sacramento to allow it and he would do the same from his end. He said there is no timeline currently for reopening-but I am betting it will be slow. SQSP has no active cases of COVID 19 and they want to keep it that way,. CDCR has a fair amount, mostly in So CA. Unfortunately, there's no way to do video meetings and DVD's aren't practical-they have to be reviewed by Sacramento and they aren't letting groups gather to watch.

The office confirms all of the gate clearances that applied for beige cards have been approved. But cards are not being processed as the personnel office is closed. I continue to press the volunteers to stay current on applications and TB tests so that we don't fall behind. Just before the lockdown we managed to get the Spanish speaking meetings in line. We have a number of bilingual volunteers that have agreed to go to the Spanish meetings. Raymundo L has stepped up in a big way for the Monday night meetings.

- **SVSP Soledad** (Alison G). Meetings were going well prior to the shut down. The RAC Credit AA meetings during the week on Wednesdays continued to be both fulfilling and challenging as larger and larger numbers of attendees at the AA Meetings are not alcoholic, hence those who don't identify with our alcoholism as much as an alcoholic would. We still carry the message and the solution, which, as the Big Book says, "has its advantages for all". The Saturday meetings that are non-RAC credit, are open to all who have a desire to stop drinking, with 15-25 inmates attending each yard. The engagement and Step work being done by going through the Program as outlined in the Big Book is exciting and inspiring. The inmates who are coming to the Saturday AA Meetings are bringing others who struggle with drinking so the Fellowship Inside is growing. It is hoped that this continues once we go back in someday. During lock-downs, we have delivered Grapevines, some dropped off by my husband

and me to the CRM and 300 past issues recently directly shipped by Kelly to the CRM. We are trying to figure out how to get videos into the prison on the DRP-TV channels but the confirmation of them being of acceptable type by the CDCR is proving difficult to ascertain now with the General Service Office in New York, facilitating AAWS answers, on lock down as well. Hoping to get answers on this exciting way to carry AAs message into every cell in every CDCR prison soon....stay tuned

- **USP Atwater (Dawn T).** The report is that before the shelter-in-place, our Wednesday night meeting was often cancelled because the escort was on other duties or the prison was on lockdown or the room was being cleaned. Also, the re-entry affairs coordinator does not answer my emails and I can't get to his voicemail, the phone just goes in a loop back to the main line. We have two frustrated volunteers who went to orientation but were never badged and will have to do the orientation again (if it ever happens) when the lock down is over. **!**

IVSS Chair, Karen C. IVSS PILOT PROGRAM to provide outside one-on-one sponsorship to prisoners at San Quentin. KEY: *Volunteers for the Inside Sponsorship Service enter the institution as visitors, not as Program Volunteers*, therefore aren't bound by the rules for prison staff. Current Flyer and complete program description on our website.

Began assigning sponsors in 3/19; currently have over 60 inside members and volunteers matched. Due to Covid-19 restrictions, new matches have come to a halt since the AA meeting volunteers are unable to bring in the prisoner applications; in person sponsor visiting was officially closed by the CDCR on 3/12/20.

We're operating in the interim as a 'sponsorship by mail' service and because of our po box and existing relationships, at least the 60 members who have sponsors have an outside AA member with whom they can communicate on a regular basis. IVSS Program sponsees are the only inside members who currently have contact with outside AA's and are able to provide the ongoing contact during this pandemic.

Updates: Inclusions on the program for our Policy Manuals to be included & other 2020 Policy Manual updates. Our first article will appear in the June Prison issue of the Grapevine and hope to generate interest from new volunteers.

Once we stabilize our operations after the Covid crisis ends, I will begin to develop a template to roll this out to other institutions. Some of the criteria for our next choice of institution will be:

- Prison proximity to a large pool of potential volunteers, i.e. near a metropolitan area
- Well established relationship between the prison administration and the H&I Major Institution Coordinator
- Strong leadership within the local Area H&I Committee

Contact info for members and interested volunteers: <https://www.handinorcal.org/volunteer-prisons>

Finance Committee Chair, Karen B. So much changed since our last meeting. Thank goodness for Zoom. Contributions for April were under budget approximately \$22K from budget, but on the flipside our spending for literature from AA World Services is also under budget approximately \$42K. With meetings in correctional institutions on hold, and meetings in rehabs and hospitals happening electronically, the need for books is way down. Our Grapevine/LaVina orders are over budget by approximately \$1,300.00. We are offering the Grapevine/LaVina to our institutions so those who are incarcerated have access to 'Our Meeting in Print'. We will have some unbudgeted expenses as a result of this huge change in our world. Right now the only ones I know of are the reimbursements for Zoom Meetings, for rehabs and the like who are willing to allow electronic meetings with their patients.

AA World Services in New York is in pretty tough shape. Our literature purchases are a sizable part of their total sales.

NCCAA Conf. Coordinator, OPEN

Literature Chair, Kelly B. COVID19 has affected the amount of orders that have been placed. We have revised the literature order form and have sent it out to all Region Chairs, Major Institutions Chairs, Area Chairs & Literature Chairs. We have added back issue Grapevine in a 30 pack, that can be ordered through me and Grapevine books. Subscriptions for Grapevine Magazines are still being ordered through Bob F. Remind your facilities that if it is acceptable, we can send literature orders directly to the facilities. Back issues available and deliver them in person to avoid cost of mailing.

Pink Can Coordinator, Peter M. We have 969 pink cans and 375 lid stickers on hand. There were no pink cans distributed in April.

Policy Chair, Woody R. The Policy Committee met on 02/2020 to discuss proposed Policy Manual changes for the 2021 Policy Manuals. The proposed changes were forwarded to the publisher for inclusion in the H&I newsletter. I attended the

Area 82 committee meeting the 4th Saturday in April. I relayed information about reimbursement for video conferences with Zoom or other applications of their choosing.

Audio Chair, Joseph B. Due to the Covid Virus, nothing to report. Don't forget to 'speak clearly into your mic'.

Archives Chair, Jeffrey N. Due to COVID, there has not been any request or inquiries about the history of our Northern California Hospital and Institution Committee or requests for presentations. I reviewed our historical documents and found 3/12/1959 (64 years ago) The Folsom Fellowship of AA cordially invites members of the H&I Committee to attend the 3rd Annual Folsom A.A Conference held inside Folsom State Prison. (With rave reviews from both inmates and outside A.A. guests). We have no access yet to Archives facility.

Public Information Chair, Victoria R. (absent). She is an essential worker, so absent. She attended PRASA 3/20 and a Correctional round table discussion to provide info on the Sponsorship program.

Grapevine Chair, Bob F. A number of recent cancellations due to the current emergency. We have been encouraging direct delivery to the facilities, especially where no contact is currently allowed. Several accommodations have been made. There have also been a few increases and new orders in response to the crisis but the increased subscription trend we were seeing the last 18 months has mostly been offset by cancellations.

Our primary contact at GV has been off work since late last year and was not replaced. There have been a few growing pains as people added his workload but we're pretty much back to smooth sailing. We are currently providing approximately 2500 GV and 1150 La Vina. GV subscriptions have declined by a little over 200 and LV has offset the cancellations with increased orders for the most part. In dollar figures, this is less than the budgeted amount but we did have a few accounting discrepancies that are finally all ironed out. Rosters finally reconciled. We did not pay the full amount they invoiced us earlier in the year due to said discrepancies so a small true-up will be in order because they were actually delivering more than we had accounted for. Again, we will be well under the budgeted amount.

There have been a number of requests for bulk orders of back issues which have been redirected to the literature chair. All of the GV catalog is available, including back issues of the magazine. Again, we know we can't be there face to face in most facilities so it's even more imperative we find creative ways to get the Grapevine and La Vina into the hands of the alcoholic who is confined.

Publisher, Joe N. For any publisher-related emails: northcalhandipublisher@gmail.com for all correspondence. IMPORTANT: The Zoom ID and password will be sending out communication to members. Thom Hickey to post updated information on the website.

Website Chair, Thom H. (absent) No report

Committee Business

- Policy Revisions (Woody R): Committee members reviewed all Policy. Changes Approved by section, no one opposed.

New Business- Open Forum__

Anniversaries

Miki S=24 years	Karen C=33 years	Peter=34 years
Karen B=13 years	Joseph B=7 years	Terry D=40 years
Jeffrey N=32 years		

7th Tradition: Virtual basket, Can use Zelle by addressing it using Karen's email or phone #.

Regional Reports

Region 01: Far North Coastal, (OPEN). Annie K is Area Chair provided a report that they were not able to have a meeting yet due to COVID. We are alive and well. June General meeting cancelled in our region.

Region 02: Del Norte. No report

Region 10: Far North Interior, OPEN. (no report). **Area 11 (Ryan H).** Supporting a total of 14 monthly meetings: Modoc Jail=4 (women) and 8 (men); CC40 Devils Garden= 2 meetings.

Region 15: Lower Far North Interior, Robin M. **Area 16** reports weekly 'Zoom' meetings are now being held at 2 facilities (Crestwood and Juvenile Hall). No current jail or fire camp meetings. No response to messages left at 2 facilities (Empire RC and Restpadd). **Area 17** continues to be locked out of facilities due to COVID. **Area 18** continues to be locked out of facilities due to Covid-19 pandemic.

Region 20: Northern Coastal, Jess Y (absent). No report. **Area 21** per Larry: the position is filled by Lonna Y. Reached out to her to get her info.

Region 30: Northern Interior, Marty G (absent). Areas 31 (Glenn Butte) ,32 (Plumas) ,34 (Placer), & 36 (Nevada Sierra) have been dark since 3/19/20. We have had discussions about how to provide online meetings. Nothing has materialized yet. No facilities have requested contact with AA. 2 county jails have requested literature. County facilities have cancelled training/orientation programs until further notice. **Area 34** has had two well-attended H&I Committee meetings using Zoom online.

Region 40: Central Interior, Terry D. Everything is shut down for the most part. Area 45 is still having meetings for a couple facilities. Area 44: Ken left area and supposed to meet to select a new Chair.

Region 50: East Bay South, Peter M. **Area 51** (Napa County): They have set up 1 H&I Zoom meeting at a shelter in South Napa. Everything else is closed to volunteers. **Area 52** (Contra Costa County): No Zoom meetings have been set up. Area business meeting not held in April, Zoom meeting is scheduled in May. All facilities are closed to volunteers. **Area 53** (Alameda County) 45 meetings at 40 facilities. Jails are not currently accepting entries due to COVID-19. Various facilities have been approached about setting up Zoom meetings, others have not decided what they are going to do. **Area 54** (Solano County), no Zoom meetings have been set up. The Area did hold an online business meeting on April 8th and expect one to be held in May.

Region 60: West Bay, Julio B. **Area 61** (Marin): Discontinued H&I meetings on 3/16. On 4/14/20, the area held its first online orientation and business meeting. 2 online meetings are running in some facilities and they are continuing work to expand meetings. A literature donation was also made to the Marin County Jail. **Area 62** (San Francisco): Discontinued all H&I meetings on 3/13. The Area Steering Committee meets weekly online to promote online meetings and monitor progress. 6 meetings via Zoom, 4 in recovery facilities and 2 in hospital psychiatric units. Literature deliveries have been made to at least 2 SF Jail facilities and deliveries to other facilities are expected. Coordinators continue to work with contacts trying to increase online meetings. Area to hold their first online business meeting 5/16/20. Orientations are postponed for now. **Area 65** (San Mateo): 3 online meetings in progress. Committee members are working on getting more meetings started and possible literature deliveries where meetings are not possible.

Thanks to Rich G and the Ad Hoc Committee on Remote Video Conferencing for their leadership and guidance with setting up secure online H&I meetings.

Region 70: Southern Coastal, Raymundo L (absent). Raymundo is not in the area at this time. **Area 71:** 7 facilities do Zoom meetings. **Area 72** (Michael R) no report. **Area 73** (Dave R). We need Facility Coordinators and Secretaries. Disperse 7-8 dozen past issues of *The Grape Vine* to local institutions. No established Zoom meetings at any of the recovery centers. YTD donations from local groups approx. \$8k. **Area 74:** Bringing Zoom meetings to San Benito jail 3x per month.

Region 80: Southern Interior, Kevin W (absent). Nothing to report due to shut down.

Area 81, 83,84 and 86: no report; **Area 82:** Gabe has stepped down, the position is **OPEN** (as of 5/7/20)

Region 90: Far Southern Interior, OPEN. (Joyce R (Area 93) providing update Position is still OPEN and slow in trying to find a replacement due to COVID-19. **Area 91** (Madera/Mariposa): Miki S- Mariposa Co has 3 H&I meetings once we start participating again: County Jail has a weekly men's & weekly women's meeting. Meeting at Mt. Bullion Fire Camp, a CDCR Fire Camp. **Area 92** (Fresno): Kat C (elected in 1/20/20) Due to the current COVID, H&I site visits have been suspended. Volunteers who attend Area 92 meetings also participate at Avenal State Prison and Mendota Prison. **Area 93** (Tulare): Tulare County is looking forward to resuming our monthly visits at all of the facilities in this area. Currently, our facility coordinators are continuing contact with the recovery facilities in order to possibly coordinate internet meetings. To date, this has been attempted with Pine Recovery but there were technical difficulties on the facilities end, but our volunteers are continuing to work with them to rectify this. We work closely with Spanish Region 190 and had scheduled a joint meeting but cancelled due to COVID. We hope to reschedule in the near future. We are hopeful that this will boost our abilities to work together and provide Spanish H&I meetings in Tulare County Facilities. We also volunteer at Corcoran State Prisons. The Regional Unity being experienced as of late has opened other opportunities for

our volunteers to be of service and applications have been submitted for Central California Women's Facility. **Area 95 (Kings):** Currently this Area is dark. However, Area 93 has some active H&I members who live in this area and are interested in holding H&I meetings in the Hanford Area. Area 93 was in the process of working on this prior to Covid-19 and will continue at the earliest convenience in the hopes that if we build it they will come. It is hopeful that if we begin H&I activities in this area that in time there will be volunteers willing to form a committee. Area 93 has been making contact with some N/A H&I participants in Kings County who are providing introductions to facilities who would welcome AA H&I meetings.

Region 140: Spanish Northern Interior, Joe C. Canceled all activities until further notice. The only thing that is active is the Translation Committee for the H. & I. Web Page.

I would like to thank Jeff L. for the promise he made in January to do something to benefit the Hispanic A.A. Community and likewise to Thom H. for agreeing to do the posting on our H. & I. Web Page. Also, I need to thank Eduardo P. for reminding us of the need for translating the web page. Efren P. is heading this Committee. We now have the following members of A.A. participating with the translation so far: Eduardo P. from Region 180; Martin L. and Maria V. from Region 190 and Jose G. & Efren from Region 140.

Region 160: Spanish North Coast, Jose C (absent). No report

Region 170: Spanish South Coast, Rogelio B (absent). No report

Region 180: Spanish Central Interior, Eduardo P. Meetings ceased due to COVID 3/13/20 and have been quiet till 5/5/20 where 4 committee members met in our Central Valley intergroup office on Carver Rd. Modesto. This outbreak has few local gatherings in our areas of Stockton and Modesto centers, even though our Region encompasses from the cities of Thornton to Merced in the 99 and I-5 corridor. Very few Spanish AA members have been minimized to few small gatherings, but still some, with Zoom meetings in few locations. Challenges with online meetings. The last Institutional meetings were held around the end of March regulated from the prospective Administration, those being San Joaquin County, CHCF, SCC, DVI and Atwater Federal Prison following directions from governments requirements of no more than 10 people gathering. Besides the meetings we are following up on all online training and completing registered volunteers. Second point of interest was from our H&I General Membership Meeting on 2/9/20, I introduced myself as the new Region 180 Coordinator and the need in requesting and proposing a motion to translate our web page **handinorcal.org** into Spanish. Jeff suggested an Ad Hoc translation committee for verification in which he then spoke to Jose C. Jose C., Efren P, Region 140, Jose G., Mary V. from Regions 190, and Eduardo P Region 180, were the selected group to translate.

Region 190: Spanish South Interior, Rafael Flores (absent). Due to COVID-19 pandemic we are temporarily not visiting West Care, Nuestra Casa Recovery Center, Fresno County Jail, Chowchilla Women's and Men's prison,. Nor any in-person AA groups. We have also suspended our visiting of Regional AA meetings in an effort to encourage further H&I participation.

Closing:

Reminder to everyone of the next General Committee (via Zoom) on Sunday, June 14, 2020.

Northern California Hospital and Institution Committee
GENERAL COMMITTEE MINUTES
June 14, 2020
Zoom

Opening: Jeff Little opened the meeting at 11:00 am with a moment of silence followed by the Serenity Prayer.

Purpose Statement: Andrew K read the H&I Purpose Statement

12 Traditions: Peter S read the 12 Traditions of Alcoholics Anonymous.

Introductions/Welcome

Present:

Alison G	Jeff L	Larry D	Renee P
Andrew K	Jeffrey N	Manuel G	Rich G
Barbara M	Jerry	Margie M	Robin M
Bill H	Jim M.	Mark W	Rod L.
Bob F	Joe N	Martine A	Sarah B
Bob W	Joey D	Marty G	Stephen R.
Brigid L	Jose C	Melody T	Steven H
Carl P	Joseph B	Michael R	Teddy B
Caryn B	Joyce R	Mike K	Terri
Cindy B	Julio B	Miki S	Terry D
Duke M	Karen B	Penny C	Tom Ri
Eduardo P	Karen C	Peter M	Trev
Frank O	Kat C	Peter S	Troy J
Grady	Kelly B	Rafael F	Vikki R
Jacquie D	Kurt M.	Raymundo L	Wendy S
Woody R			

Approval of Prior General Committee Meeting on 02/09/20. Motion to approve: Bob W. Moved to approve; Carl P seconded motion. All approved.

Approval of Financial Statements (Feb - Mar /2020). Karen C moved to approve; Peter S seconded the motion. All approved.

Committee Chair Reports

General Chair, Jeff L. Making reports is a part of every Steering Committee member's job. We are directly responsible to those we serve. The General Chair report is as follows: We are going through some difficult times. This is not something we thought we'd be experiencing last August. We are putting together a budget proposal for 2020. Karen will be addressing our more current financial situation. We are down 15% from what was budgeted. Our total literature is down 33% and total expenses down 32.2%. As always, our literature percentage of total expenses is 95.5%. Thank everyone for assisting with this meeting.

We will be voting on 2 new Finance Committee members. 3 members, as one person is stepping down, the 2nd committee meeting moves into the Finance Chair position. Wendy S is moving into the Finance Chair.

Recap of North Cal H&I: In 2010, we revised the way we distributed literature. Quite an accomplishment given we are the world's latest purchase of literature. Streamlined process of positions, making it easier to rotate committee positions and saving committee about \$22K/year. We created a policy manual as a useful orientation tool; added travel expense reimbursements; created a website (now working on Spanish version of the website). Members (Eduardo P, Jose G, Martin L, Maria V, Efren P, Joe C) all are working on Spanish version and have turned into Thom H, Website Chair. And we have also redistributed excess funds to other committees.

May 2019, started historic project: Inmate Volunteer Sponsorship Service (IVSS). This program is 2nd only to bringing in meetings into San Quentin in 1942. Norcal H&I Committee was the first Committee in AA to bring meetings into an institution. And we now lead with the first legal and safe program offering 1-on-1 sponsorship in a State Prison. This was announced at the Corrections Conference in Portland, Maine. In November 2019, announced at the National Corrections Conference. Last month, Grapevine Magazine published 2 articles about the program, it was the cover story! Today we will be voting on the policy for the IVSS program.

General Co-Chair, Rich G. There is nothing to report.

Treasurer, Karen C. Due to Covid-19, the picture is very uncertain. May 2020 Financial Report:

- May '20 Contributions = \$13,205.48 (less than 1/5 of what it usually is)
- May '20 Literature Expense = 9,324.57
- May Total Expense = 13,973.53 (newsletter & annual insurance)
- Operating cash on hand = \$276,253.73

Running about 20-25% of both budgeted & last year. We anticipate further decline in contributions.

Reminder about the proposal for Area Expense Reimbursement as a result of a question posed by one of our Areas: Regionals please make sure it gets presented at your Areas for discussion.

Secretary, Martine A. Committee members please remember to contact me with any changes to area chairs or other H&I positions. General Committee reports must be submitted to Marti via email: Northcalhandi@gmail.com by 06/18/20.

Major Institution Chair, Carl P. The CDCR website has daily updates on testing and other developments. For updates, go to www.cdcr.ca.gov. As of 6/12/20: Total tested 24667 # of positives 3197 –and 15 dead. Staff Tested Positive 513, - Returned to work 243 – 2 Dead. 5 Homicides since June 1. Some prisons in the country have tested all staff and incarcerated persons.

Generally, CRM's are cooperating with MIC's and are very helpful in getting Grapevines, La Vinas and other literature into their institutions. The committee is providing thousands of extra June Grape Vines and La Vinas. We requested to use the CDCR internal video system to show AA videos. CDCR is now completing subtitling and other technical processes to enable televising the videos. We proposed arranging live Video conference meetings but CDCR did not allow it. Note: No plans to further have early release inmates at this time.

Keep clearance applications up-to-date please. The CRM's expect us to be current because we need to be ready to go when we resume going in for meetings.

MIC Changes – Avenal - Doug G stepped down, will continue to volunteer – Monte S new MIC. **DVI** – Kevin W stepped down, will continue to volunteer. Woody R is the new MIC.

Finance Committee Chair, Karen B. Contributions continue to be under budget, by 15% year-to-date. Our expenses are also under budget by about 32% year to date. While we do not know what the future holds for our finances currently, we are ok. Hopefully as meetings sort out the 7th tradition electronically, they will offer the pink can electronically too.

In August we will be working up the proposed budget for next year, which will be presented at the General Committee Meeting in October 2020.

CNCA Report: Attending Zoom meetings since March. Teddy gave a great report. The next meeting is this Summer. International Conference and Regional were cancelled.

IVSS Chair, Karen C. Currently have over 60 inside members and volunteers matched. Our article on the program is the cover story for the June prison issue of the GV. Ordered thousands of cc's so we can distribute – once we resume physical meetings there will be copies available at GC & SC meetings to take. Due to Covid-19 shutdowns in March, new applications from inmates have come to a halt, however Bob W, SQ Major Institution Coordinator, has made special arrangements to have 100 brochures & apps distributed to inside members, who are also getting cc's of the GV. Considering where our next potential roll-out location will be.

NOTE: MIC's & Regionals - please consider if your prison might be a good candidate and let me know. As always, members and interested volunteers can contact me through our website.

NCCAA Conf. Coordinator, OPEN

Literature Chair, Kelly B. COVID19 has affected the amount of orders that have been placed. We have revised the literature order form and have sent it out to all Region Chairs, Major Institutions Chairs, Area Chairs and Literature Chairs. We have added back issue Grapevine in a 30 pack, that can be ordered through me and Grapevine books. Subscriptions for Grapevine Magazines are still being ordered through Bob F. Hopefully things will start getting back to normal soon but in the meantime, remind your facilities that if it is acceptable, we can send literature orders directly to the facilities. You will need the Form CDC922, if required and the correct mailing address to the facility. If any Literature Coordinator for your Area has changed, please reach out to norcallit@gmail.com with any changes.

Pink Can Coordinator, Peter M. There were no pink cans distributed last month. We have 969 pink cans and 375 lid stickers on hand.

Policy Chair, Woody R. I incorporated the steering committee changes to the proposed 2020 policy manuals for review by the General Committee today. I was in communication with the General Service Office at the behest of the General Chair and the Major Institutions Chair on providing AAWS videos to CDCR and with the Grapevine Publisher regarding the status of digital packaging of grapevine materials. The Grapevine Publisher said he would speak to the La Viña editor about possibly publishing a translation of the article about the IVSS program in La Viña.

I accepted the appointment as Major Institution Coordinator for Deuel Vocational Prison in Tracy. I would like to thank Kevin W. for his service in this position the past few years.

Audio Chair, Joseph B. Due to COVID, nothing to report except to 'speak clearly into your mic'.

Archives Chair, Jeffrey N. Happy 85th Birthday AA! Yesterday 6/12/20 I was asked to participate in the Intercounty Fellowship of San Francisco and Marin AA Founders Day event "Service makes AA Tick" it's always nice to talk about our committee and the hope we bring to people. I let them know about doing online meetings with treatment centers and how we are doing with our pilot Sponsorship program at San Quentin and invited anyone interested to attend today's H&I's General Committee. In general, due to COVID, slow down in activities. In regard to archived items, we want to move out of the site we currently house archived items.

Historical note: June 26th will be the 85th anniversary of Bill and Dr. Bob taking this message into City Hospital in Akron and 12 Stepping A.A. #3. Bill Dotson started our legacy of future Hospital and Institution work.

Public Information Chair, Victoria R. I am participating in joint Public Information Chairs/ BTG Chairs via Zoom. The General Service Conference will be held on the 3rd weekend in June. We will be holding International on July 1st.

Grapevine Chair, Bob F. There were a number of cancellations due to COVID. Providing We provided approximately 2500 Grapevine and 2800 LaViña. We are encouraging direct delivery to the institutions. We have had requests for bulk orders, which should go to Kelly. Grapevine Prison Issue, we negotiated a significant reduction in cost, so we purchased 7000 issues coming and ordered from Kelly.

Publisher, Joe N. For any publisher-related emails: northcalhandipublisher@gmail.com for all correspondence. Newsletter: If you want to receive a hard copy, send email to me. Or, if anyone no longer wants it, email me.

Website Chair, Thom H (Absent). Jeff Little provided an update. Translation for the Website is complete however finalizing the set up. Jeff will follow up on the update.

Delegate, Panel 69, Teddy B. Digital version of Grapevine and La Viña available for free until 7/1/20 at www.aa.grapevine.org. Distribution can be challenging because every facilities infrastructure is different.

Committee Business

- Finance Committee Member; 3 year term and 2 year term. Grady was available. Qualification: 5 year sobriety, 3 years in H&I, and familiar with financial accounting procedures. Technical difficulty in having Grady to provide his qualifications. We will SUSPEND this business item and carry this over to the next Committee meeting in October.
- Policy Revisions: Woody R. We reviewed all the policy amended changes and put all changes in front of the Committee. Motion to accept policy revisions as amended. Kurt M made motion to accept, Carl P seconded the motion. Approved by all.
- Expense Reimbursements: Expenses going up, area meetings need to be large enough to accommodate all of us. We need to discuss if Nor CAI H&I would consider to assist in contributing to local area H&I in meeting a portion of their operating expenses. Because some areas may have inadequate contributions and struggle with meeting operating expenses, we want to offer a more proper scale in respect to certain areas. Some areas have resulted in fund raising efforts and individuals that make private contributions to keep afloat. Funds contributed to Pink Can to support our service. This would be part of that service. We could increase the reaching out to the alcoholic who is confined.
 - **Possible Guidelines**
 - Funds would be to reimburse for: Rent; printing and literature storage. Proof of payment would be required and would be refunded annually.
 - Reimbursement caps would be reviewed annually by H&I Finance Committee and would be based on the fiscal condition of HI.
 - Propose one of the following reimbursement scheduled

- All areas would have same reimbursement limit could be reimbursed \$400= total \$15,600
OR
- All areas would have a limit cap based on the total number of H&I meetings that they support in their area. (example: .60 per H&I meeting conducted in their area) Cost of \$15,241 **OR**
- Areas would be categorized into levels by the number of meetings that they conduct. For example, the highest tier that has >2000 meetings per year would be eligible for reimbursement amount of \$650. Lowest level, with <200 meetings would receive \$200. Total annual cost \$15,050 (this is an example for illustration purposes and are subject to change as we discuss).
- All are subject to change, but provide alternatives for consideration.
- Topic to be discussed at the various Area Business meetings and report up through Regional and discussed further at the Annual Area meetings in August. This is in alignment with Section 2 of Policy Manual, page 20 "Change to Policy and Procedures".
- Pink Cans are not for only purchasing literature.
- Document is posted on the website (Policy page on website). Run it and test it.
 - Bill H: No operating issues in Area 93.
 - Bob W: Where did concern come from? Response: Area 71 was struggling. Santa Cruz keeps literature in the Central office (rent locker to keep literature in and additional expenses). Santa Clara County may lose their room. Other feedback?
 - Karen C- this is a discussion phase. This is **OPTIONAL** to apply to get reimbursed. For those areas that are struggling, then they can get reimbursed. Some small areas don't have a central place to meet. Area 53 wanted to do some printing but they put it on hold because they did not have sufficient funds. Non 7th tradition funding was considered, but this provides a position that is compliant.
 - Julio B: This is a great idea and supports areas that may struggle. San Francisco does have storage expenses.
 - Peter M: Alameda has been unable to print out more copies in the past, so this would help.
 - Kelly B: Area 71, collected \$96, but expenses were more. Agree with reimbursement
 - Andrew K, Area 84: We would be interested in this and funds go to other groups, so adjust verbiage that all funds go to literature.
 - Rich G: What is the role of local meetings not supporting H&I rep. We may want to at least bring it up to local meetings.
 - Larry: We keep expanding in the way we use dedicated funds. It is a personal responsibility to support the various committees.
 - Terry D: Region 40 is relatively rural. Some of our meetings are in restaurants. Most books are stored in individual's homes. So, are we going to reimburse homeowners? Could be a source of controversy. Need a little more time to consider.

New Business- Open Forum

Finance Committee Member #3: Andrew K is qualified for Finance, MBA, knows how to use excel/worksheets. The other qualified person was Grady from the Steering Committee, but he was not at the General Committee. Vote to add Andrew K at Finance Member #3.
All were in favor, no one opposed.

Karen B is outgoing Finance Chair. Since August meeting, it make sense to have him move into Finance #2 member. We still need to fill Finance Member #3.

Anniversaries

Peter S=34 years
Joseph B=7 years
Terry D=40 years
Bill H=15 years
Larry D=10 years

Miki S=24 years
Karen C=33
Joyce R=7 years
Jeffrey N=32 years
Jeff L=20 years

Carl P=42 years
Vikki R=18 years
Mike K=18 years
Kurt M=30 years

7th Tradition: Virtual basket information provided. Venmo: zombies8me. Zelle: norcal.handi.treas@gmail.com

Regional Reports

Region 01: Far North Coastal, **OPEN.** (no report, position **OPEN**). Per Annie, Area chair. Jails are closed and will have their 1st Zoom meeting in July.

Area 02: Del Norte, **OPEN**

Region 10: Far North Interior, **OPEN**. (no report). **Area 11** (Ryan H). No report received.

Region 15: Lower Far North Interior, **Robin M.** There are no changes from the previous report. **Area 16** reports weekly 'Zoom' meetings being held at 2 facilities (Crestwood and Juvenile Hall). No current jail or fire camp meetings. **Area 17** and **Area 18** continue to be locked out of facilities due to COVID.

Region 20: Northern Coastal, **Jess Y.** (absent) **Area 21** (Mendocino) Lonna stated area has been shut down no word on when it will resume. Area serves 3 facilities: Men/Women jail; Juvenile Hall and Ukiah Recovery Center. **Area 22:** Stephen H. Sonoma County has 5 facilities & 6 Zoom meetings. Much of our service work is still on hold. **Area 23:** Lake County has been on hold for all H&I meetings.

Region 30: Northern Interior, **Marty G.** **Area 31** (Butte/Glenn) Jim L. is Chair
Jails, recovery facilities are still closed. **Area 34** (Placer) John A., Chair: February H&I Workshop was well-organized and well-attended. Jails, recovery facilities are still closed. Some facilities have requested literature. **Area 36** (Nevada/Sierra) John T. is new Area Chair. Jails, recovery facilities are still closed. Volunteers are writing and distributing "Letters of Encouragement" to share with patients in 2-3 facilities. They have received great feedback.

Region 40: Central Interior, **Terry D.** **Area 45** resumed meetings & discussion with local jails. **43:** Zoom meetings for a rehab meeting. **44:** silent on status. **42:** no report

Region 50: East Bay South, **Peter M.** **Area 51** Napa County is holding a monthly Business Zoom Meeting. One facility has been doing an online H&I meeting since lock down. Napa South Shelter. All other facilities have no H&I meetings. **Area 52** Contra Costa County held a business meeting in May no online meetings are being held. Their next business meeting **Area 53** Alameda County held a business meeting in June and reported 3 online H&I meetings are happening weekly. **Area 54** Solano County held online business meetings in April and May but not one in June and reported no online meetings are being held.

Region 60: West Bay, **Julio B.** **Marin County Area 61:** Area 61 discontinued H&I meetings on 3/16. Held online orientation and business meeting in April. 2 online meetings are running in Marin at the Mill Street and New Beginnings homeless shelters and they are continuing work to expand meetings. A literature donation was also made to the Marin County Jail. **San Francisco Area 62:** Area 62 discontinued all H&I meetings on 3/13. The Area Steering Committee online meets weekly Area 62 held their first online business meeting on May 16. Currently, 7 meetings have resumed online via Zoom, 4 in recovery facilities (Salvation Army Adult Rehab Ctr, Acceptance Place, Father Alfred's Ctr and the Friendship House) and 2 in hospital psychiatric units (Langley Porter Psychiatric Institute of UCSF Medical Center and the San Francisco Healing Ctr at St. Mary's Medical Center). Literature deliveries have been made to the Friendship House, Walden House Detox, Salvation Army and 2 SF Jail facilities. Deliveries to other facilities are expected. Coordinators continue to work with contacts trying to increase online meetings. Since most volunteers are not being utilized, monthly orientations have been cancelled but orientations on demand are being conducted for volunteers who ask for it. **San Mateo County Area 65:** Area 65 is not currently conducting business meetings or orientations. There are 4 online meetings in progress: Hope House, Women's Probation Center, and the recovery program Our Common Ground in East Palo Alto and Redwood City. Committee members are working on getting more meetings started and possible literature deliveries where meetings are not possible.

Thanks to Rich G and the Ad Hoc Committee on Remote Video Conferencing for providing leadership and guidance to securely setup online H&I meetings.

Region 70: Southern Coastal, **Raymundo L.** I am the Region 70 Chair and first of all I want to apologize because I haven't done much in the last months, most of the area chairs had already sent the report so nothing really has much change from the last Steering committee, hopefully everything is back to normal so I can start going back on my feet once again.

Area 71 (Troy J). Average of 55 meetings/wk in nearly 30 various facilities. Due to the COVID, we are only holding meetings in 8 facilities. A few of these facilities are having multiple meetings per week, which was normal when in person meetings were held, while others just their usual once a week. Most are thriving, while others are new and still learning the virtual system. A single facility had issues with audio, but to my knowledge, the problem has been fixed. Our SCCYPAA Liaison Kathleen S gave a list of young adults willing and ready to get involved in H&I which is exciting to our area. We are going to focus some energy in reaching out to each individual to see what their interests are so we can make a promising fit.

Area 72 (Michael R) Per Raymundo, he has not received Michael's report. **Area 73** (Dave R). No report received, however, not **Area 74** (Peggy R) We were only able to meet the 1st Saturday of the month via Zoom at the San Benito County Jail. When we tried to meet on the 3rd Saturday there was a lack of interest with the women in the jail, therefore, the meeting was cancelled. The only scheduled men's meeting which is the 4th Saturday of the month was not successful as there was difficulty at the jail to get on Zoom. Maria D will no longer be active in H&I in San Benito County.

Region 80: Southern Interior, Kevin W absent. No report. **Area 81:** no report. **Area 82:** Gabe has stepped down, the position is **OPEN** (as of 5/7/20). **Area 83:** no report
Area 84: Per Andrew, nothing to report due to COVID-19 SIP. **Area 86:** **OPEN**

Region 90: Far Southern Interior, OPEN. (Joyce R Area Chair providing joint report). Our search to fill the Regional Chair position has been delayed. Attached is our collective report submitted by each Area. **Area 91 Madera/Mariposa:** Miki S reports - Mariposa County currently has 3 active H&I meetings, once we start participating again: Mariposa County Jail has a weekly men's meeting on Thursday evenings with 2 volunteers and 12 participants. Mariposa County Jail weekly women's meeting is on Tuesday evenings with 4 volunteers and 4 participants. There is also a weekly meeting at Mt. Bullion Fire Camp, a CDCR Fire Camp, on Thursday evenings with 2 volunteers and 25 participants. Madera County provides meetings to the State Prisons in that area. **Area 92 Fresno,** Kat C reports – Due to COVID-19 H&I site visits have been suspended, but they are looking forward to continuing H&I meetings at Fresno County Jail for Women and Men, West Care Men and West Care Women and Juvenile Hall. Volunteers who attend Area 92 meetings also participate at Avenal State Prison and Mendota Prison. Kat C was elected as Area Chair for Area 92 at the 1/20 meeting, we/20 are so excited to have Kat in this position as attendance at their February meeting doubled, indicating a renewed enthusiasm for H&I in the Fresno area. **Area 93 Tulare,** Joyce R reports – Looking forward to resuming our monthly visits to Mothering Heights Women's Recovery Home, Wellness and Recovery Mental Health Transition Living Facility; bi-monthly meetings at Pine Recovery Home, Turning Point, and Tulare County Jail Men's Facility; weekly meetings at Tulare County Jail Women's Facility. 2 bi-monthly zoom H&I meeting in progress at Mothering Heights. Our other facility coordinators are continuing to attempt to set this in motion.

We continue to work closely with Spanish Region 190 and had scheduled a joint meeting to encourage more unity between the Regions. This was postponed due to Covid-19 and we hope to reschedule. We are hopeful that this will boost our abilities to work together and provide Spanish H&I Meetings in Tulare County Facilities **Area 95 Kings,** Area is dark. However, Area 93 has some active H&I members who are interested in holding H&I meetings in the Hanford Area. Area 93 was in the process of working on this prior to Covid-19, and will continue at the earliest convenience. It is our hope that if we begin H&I Activity, interest will enable a committee to be formed in that Area.

Region 140: Spanish Northern Interior, Joe C. We have canceled all activities until further notice. The only thing that is active is the Translation Committee for the H. & I. Web Page. I would like to thank Jeff L. for the promise he made in January to do something to benefit the Hispanic A.A. Community and likewise to Thom H. for agreeing to do the posting on our H. & I. Web Page. Also I need to thank Eduardo P. for reminding us of the need for translating the web page. We needed somebody responsible and with experience to undertake this project, so who else better than Efren P. to be heading this Committee. We now have the following members of A.A. participating with translation so far: Eduardo P. from Region 180; Martin L. and Maria V. from Region 190; Jose G. from Region 140. On June 9th The Translation Committee for the H. & I. Web Page completed their work and submitted the outcome to Thom H. for his approval and installation on the Web page.

In Concord we have started going into Pueblo Del Sol Recovery House and we have an average of 6 residents attending the meetings on Saturdays from 6 to 7:30pm. according to the report of Jesus L. the Coordinator.

Region 160: Spanish North Coast, Jose C/Roberto S (absent, no report)

Region 170: Spanish South Coast, Rogelio B (absent, no report)

Region 180: Spanish Central Interior, Eduardo P. (no report)

Region 190: Spanish South Interior, Rafael F. Started Fresno Co. jail. Doing well given restrictions with COVID. Waiting for Chowchilla Men and Women facility to open.

Major Institution Coordinator Reports

- **ASP Avenal,** Monte S. The CRM at Avenal sent an email on 6/6/20 asking us to ensure our volunteers have current clearance credentials (gate clearance or VIC), TB Test results and Annual Training certificates on file. Monte is working with our volunteers to address these requirements. Applications for new or renewing volunteers have been submitted, however we understand they will not be processed until the facility is reopened to our visits. We had been holding 1-2 commitments monthly at **ASP** before the COVID-19 closure. However, as of June we will only have 2 volunteers with current clearance, TB Test and Training. This results in only 1 monthly

commitment that we can meet ASP. To date, there has not been any Volunteer Advisory Committee meetings for ASP. We continue to enjoy very good relations with the CRM staff.

- **CCC Susanville**, Raymond L. (no report)
- **CCWF & VSP Chowchilla**, Miki S. Volunteer service ceased at VSP and CCWF. I miss going into the prisons to participate dreadfully. H&I volunteer service is such a big part of my program of recovery but do continue to have kept in contact with our Community Resource Managers and their departments through emails. On April 22, I was able to deliver and submit 4 applications for Volunteer Clearance from our friends from Visalia, to CCWF. I have also submitted my own renewal applications to CCWF and to VSP. **CCWF** has a new CRM, but she's a familiar face, having transferred from the department at VSP. Facility is busy measuring our meeting rooms to determine how many participants will be allowed in each location, so we are in process of resuming services (YAHOO!). **Mt Bullion Fire Camp**, in Mariposa County, has 1 meeting per week, with 2 volunteers and 25 participants. **CCWF** has a total of 11 meetings throughout the week with 4 current volunteers and 464 participants. **VSP** has 26 meetings during the week with 5 volunteers and 603 participants. All of this will probably change once we start up again—we may be limited in group participation according to social distancing.

In the meantime, I am zooming to meetings and I greatly appreciate the updates from Carl and the Committee, keeping us aware of all the current conditions and “going on.”

- **CHCF Stockton**, Melody T. The shelter in place order is still in place at CHCF, as in other correctional facilities. Contacted CRM who attended a facility conference call on June 10. She has reported that there has been no substantial information regarding the end of the “limited movement” status for the inmates, and no specific plans for its end. While it is not considered at the level of a lockdown, inmates are not permitted to move about in their usual routines, and this has caused a considerable drop in morale, as is understandable. Several of the staff have been picking up the Grapevines and making sure they are getting to our friends inside. To date, our CRM has not availed herself of our several offers to get more Grapevines and literature in, so we are assuming they have enough. Inmates are not permitted to share materials. The facility is working with the CDCR Division of Rehabilitative Programs (DRP) to have the Conference-approved videos aired on the DRP internal television programming. They have obtained all the necessary intellectual property permissions from AAWS to broadcast. Self-help programs are permitted to submit informational videos, provided they have subtitles and/or ASL interpretation, subject to CDCR review. This information has been referred to the Delta Intergroup PI/CPC Committee which is actively working on such a project for the San Joaquin County Court. As of June 10 there have been no internal protests or demonstrations regarding Black Lives Matter or police injustice, and no CDCR statewide emails concerning this.
- **CMF Vacaville**, Ken M. Meetings halted all outside AA volunteer participation at CMF 3/13/20.. I've reached out to the CRM, to offer AA meetings via Zoom, that offer was not accepted. Kelly has shipped several cases of vintage Grapevines to the facility, to be distributed to inside AA members who are currently confined to their cells. The prison has also requested about 200 copies of the July 2020, prison issue. The application process for volunteers, renewal and new, is ongoing. Volunteers are submitting applications, without TB testing required at this time.
- **CTF Soledad**, Peter O. Still trying to work on complying with how to meet social distancing in meetings. North and South may not be a problem, but Central will be. No movement yet. Most volunteer clearances have lapsed, so online clearance training is required.
- **DVI Tracy**, Woody R. Reached out to CRM to obtain list of volunteers and contact info. I will then reintroduce myself with this delay in going out there. There was interest in receiving new applications. The facility does want some literature. Finding new volunteers will be a challenge right now.
- **FCI Dublin**, Linda S. FCI Dublin is a federal prison for women with two facilities – one medium security (FCI) and one minimum security (Camp). Happily, I have learned that there are no cases of COVID19 among the inmates or staff. Camp (minimum security) – about 4 – 8 inmates attend. FCI (medium security) – about 6 – 10 inmates attend. The administration is not accepting new volunteers, so we are stretched thin to cover all meetings. Before the shelter-in-place, we had dark nights on January 20 and Feb. 17 (holidays), 3/2 (no staff escort for volunteers), and 3/9 (no volunteers available). Beginning 3/16 the facility was closed to any outside visitors including volunteers. And not interested in online meetings at this time. We are sending Grapevines to inmates. I maintain contact with Chaplain Ashforth who knows we look forward to providing any support we can to the inmate population.
- **FCI Herlong** (Currently covered by Reno)
- **FCI Mendota**, Rodney L. No change since last month, but will work on getting more Grapevines to inmates.

- **FSP Folsom**, Andrew B. With COVID, all volunteer programs were officially shut down on 3/17/20. I was able to get the March issue of Grapevine distributed to the inmates prior to the last meeting. Later, when the April issues of Grapevine and La Vina arrived, I was able to get the CRM office to distribute those to inmates through the Watch Commander. I was able to cancel the Grapevine and LaVina subscriptions ahead of the May issues and will resume the subscription once the onsite meetings start up again. 200 prison issues of GV have been ordered and will be distributed thru the CRM when they arrive. As of last week, FSP reports that no cases of COVID were reported among inmates or staff, and that their social distancing practices are in full force and will continue for the time being.
- **HDSP Susanville**, Raymond L. No report
- **MCSP Mule Creek**, Mike K. The status of H&I volunteers suspended. I have been in contact with the prison CRM staff and staff sponsor and am supplying AA literature for inmates. Grapevine publications continue to be delivered directly to MCSP as per the CRM office. There are volunteers that are 'at risk' and therefore may be reluctant in resuming when doors are open again.
- **Napa State Hospital**, John G. No change from last month, no meetings but we are sending in literature.
- **NCYC Stockton** (Position is **OPEN**, no report)
- **NorCal Fire Camps**, Peter S. Nor Cal camps administered by CCC Susanville: **6** Clearances have been granted since 2.20: 4 new and 2 renewals, covering 9 camps. Note that in JUN 2018 there had been 51 and in 2019 only 10 clearances in this same time period.

CCC Susanville is still processing applications. **ALL** Volunteer requests must be made with the now required Volunteer Application package (01-20) and volunteers must participate in an online training session. Final clearance includes TB & "Live Scan" CDCR will process up to the point of "Live Scan", and if needed volunteers will be called when COVID-19 is over. If a volunteer has been previously cleared with the 13-page application, on-line training, OJT Modules, TB certificate and "Live Scan", they only need to repeat the online training, OJT modules and the TB certificate provided there are no changes to the previously submitted information. The same pertains to the "Live Scan".

There are 11 Renewals coming due from 06/-09/20 for volunteers cleared for 14 camps. Please renew now when there is "off time" due to camp closures.

Region and Area Chairs, please be sure the camps in your areas are staffed when camps reopen. The following camps have **NO cleared volunteers**: Antelope, Ben Lomond, Chamberlain Creek, Konocti and Parlin Fork. Alder, Deadwood, Devil's Garden and Intermountain will go dark incrementally between this month and SEP if renewal or new clearance requests are not made. **Volunteer Coordinators, Regional and Area Chairs** please have volunteers send me copies of their clearance requests for filing so I know who is staffing which camp and can verify when people are added to the weekly CDCR Clearance report sent to the camps. Due to expiration of clearances and the new CDCR policy, I list **20 currently cleared** volunteers. Chairs for all Nor Cal Areas/Regions please work with Carl Price, Major Facilities Chair and VATF Liaison and camp staff to increase volunteer participation and bring in **AA ONLY** meetings.

- **PBSP Pelican Bay**, Cindy B. Very excited to say that the prison is on board to receive H&I approved CD's to pipe through the prison radio. The prison will also distribute more Grapevines and La Vina's to the inmates. Liz will be contacting the warehouse this week to help get large order of books that are at the prison now out to the inmates who are attending the meetings in A, B & level 1. 2 CO,s tested positive and are now virus free and back to work. All inmates who were quarantined will all be off quarantine as of the 15th with no new positive tests. On the local H&I front we will be having our first H&I zoom meeting on the first Monday of July at 6 pm. Zoom ID# is 935 040 6256 password all lower case, boozar
- **PVSP Coalinga**, Tommy R. Ordered 100 extra Grapevines. No change, no in-person meetings at this time due to COVID.
- **CSP Sacramento**, John C. (No report)
- **SATF & Corcoran**, Bill H. **COR AND SATF**: Contacted CRM offices on 3/13/20 that all meetings would be suspended until further notice. I took advantage of this time to re-open my inquiries with both COR and SATF regarding the Grapevine magazines they are receiving. **COR**: Volunteer Advisory Committee meetings have not been held in Corcoran since 3/21/20. We are unaware presently of any VAC activity at ASP. We had been

holding 4 commitments monthly at **COR** before the COVID-19 closure. However, as of June we will only have **5** volunteers with current clearance, TB Test and Training. This results in only 2 monthly commitments that we can meet at COR. **SATF:** We had increased our monthly commitments at **SATF** to **12** before the COVID-19 closure. However, as of June we will only have **7** volunteers with current clearance, TB Test and Training. This results in only 5 monthly commitments that we can meet at SATF. We are transitioning our renewing volunteers from Gate Access to VIC's. This will extend their access from 12 months to 5 years! COR is still issuing 12 month VIC's after a year of volunteer service on their Gate Clearance roster. We are transitioning our renewing volunteers at ASP from Gate Access to 2 year VIC's.

- **SCC Jamestown**, Jason C. No report
- **SOL Solano**, Lidya P. There is nothing different to report this month other than I'm still waiting for the okay to drop off the Grapevines.
- **SQ San Quintin**, Bob W. The CRM at SQ and I seem to have developed a pretty good relationship. I had a good meeting with Lt. Carlton. I delivered Grapevines and La Vinas. Carlton has agreed to distribute them to the members through the Secretaries of the various meetings at SQSP. As respects the GV's for the June prison issue, I have told Bob F that I need 400 copies. I have the prison AA attendee roster, and we have permission from the prison to put labels on the magazine with the inmates name, housing unit and cell number and the prison will deliver them to the individuals. We will also send a new batch of IVSS forms to be distributed by inside meeting secretaries.
I have suggested that the meetings which have secretaries, etc be allowed to meet on their own regardless of RAC credit. Carlton said the prison hasn't made any allowance for that, either in classrooms or on the yard. He suggested that we pressure Sacramento to allow it and he would do the same from his end. There's no way to do video meetings and DVD's aren't practical-they have to be reviewed by Sacramento and they aren't letting groups gather to watch. Gate Clearances: The office confirms all of the gate clearances that applied for beige cards have been approved. But cards are not being processed as the personnel office is closed. I continue to press the volunteers to stay current on applications and TB tests so that we don't fall behind. Just before the lockdown we managed to get the Spanish speaking meetings in line. We have a number of bilingual volunteers that have agreed to go to the Spanish meetings. Raymundo L has stepped up in a big way for the Monday night meetings.
- **SVSP Soledad**, Alison G. No meeting activity. As Coordinator, I am reaching out this week to the Warden to see if I can arrange a meeting with the Warden and the CRM about methods to reach the inmates with more literature stands/shelves or videos available to a larger audience. As Coordinator, I am also aware that this "downtime" is my opportunity to get everyone on board with training, TB and Beige Card updated applications or renewals.
- **USP Atwater**, Dawn T. No report because there is no news (no meetings)

Liaison Reports

VATF: Carl P. Nothing scheduled in the near future of course. California is starting to require COVID-19 testing for workers at more prisons, the California Department of Corrections and Rehabilitation announced Tuesday. Wwab testing starts this week at San Quentin State Prison and California State Prison, Corcoran. The department has already instituted mandatory staff testing at Avenal State Prison, California Institution for Men, and California Institution for Women, according to the email. Top Articles: <https://www.sacbee.com/news/politics-government/the-state-worker/article243427161.html#storylink=cpy>

H&I Liaison to CNCA: Karen B. CNCA has been holding their meetings via Zoom since March. I have attended and given reports at their April and May meetings. My reports included our financial situation, that we are supporting our Areas by reimbursing for Zoom Meetings in rehabs and hospitals, and that we are offering more Grapevine and LaVina subscriptions where appropriate. CNCA held both the Pre-Conference Assembly and the Post Conference Assembly via Zoom. I attended the Post Conference Assembly. It is always a treat to hear our delegate give his report. The next assembly for CNCA is the Summer Assembly.

H&I Liaison to CNIA: Victoria R There may be someone interested in the position. More to come.

Bridging the Gap: Coastal, John O (no report)

Bridging the Gap: Interior, Jason C (no report)

H&I Conference: OPEN position

NCCAA: Shaun G. Update on our current and future NCCAA conferences, planning meetings and steering committee meetings that we had penciled in for the calendar year. Due to the current shelter in place, and limits on meeting size, we are planning to schedule our next Steering Committee meeting using Zoom. The Steering Committee meeting is scheduled for Sunday May 31 st at 1:15 PM. Zoom details will be sent in mid-May. In addition to regular NCCAA business, there are two key issues to discuss: 1) Election for NCCAA Chairperson. We were scheduled to have elections for a new NCCAA Chairperson at the San Jose meeting that was cancelled. I'd like to hear from the Steering Committee on how we proceed with the elections (i.e., would we try to hold elections virtually or prepare to hold the election at the next "live" NCCAA Conference.). 2) The upcoming conference schedule. a. San Jose As everyone knows we had postponed the San Jose (March 2020) conference till September 25-27, 2020). I spoke with the San Jose Holiday Inn on April 21 st about the situation with large gatherings and how fluid the changes have been from day to day. At this point, the hotel corporate guidelines are still to proceed with the conference in September. If it turns out there is still a limit on large social gatherings, we discussed the possibility of rescheduling again to move the San Jose Conference to March 12, 13, 14 2022. They have blocked that date for us, just in case. I also shared with them that we'd need some advance time once regular meetings are open again to reprint and distribute flyers and get registrations. We are planning to discuss in June since we will all know more regarding social distancing and guidelines for large social gatherings. i. We did have to pay the \$1,875.00 for deposit and \$5,000.00 towards the conference facilities. We were able to work with the hotel on the reschedule and avoid paying the full amount of the conference before we had it. b. Modesto was postponed till March 12, 13, 14 2021. c. Lodi was canceled with no future date. We were able to get our deposit back of \$500.00. d. San Ramon still planned for June 4-6 2021. e. Rocklin still planned for October 8-10 2021 f. We adjusted the conferences for 2021 and 2022 and I have been in contact with all the speakers. Some were not able to change their original dates to our new ones. Most were able to confirm our new dates.

SoCal H&I Liaison, Naomi H. (no report)

Closing:

Reminder to everyone that Steering Committee Meeting is 09/12/20

NorCal H&I Committee
Monthly Financial Report
April 2020

INCOME & EXPENSE BREAKDOWN			CONTRIBUTIONS BY AREA		
	Dec '19 - Apr			Dec '19 -	
	Apr 20	20		Apr 20	Apr 20
Income			02, Del Norte	278.43	777.17
Area Contributions	33,860.74	275,431.85	03, Siskiyou	0.00	616.97
Processor Fees	-220.22	-1,302.36	04, Humboldt	155.05	1,514.94
Total Income	33,640.52	274,129.49	11/12, Modoc/Lassen	62.00	668.42
			140, Spanish North Int	0.00	37.00
Expense			16, Shasta	94.69	4,361.20
Accounting	0.00	942.00	160, Spanish N Coast	0.00	387.72
LITERATURE EXPENSE			17/18, Tehama/Trinity	0.00	350.63
AAWS	222.34	154,597.95	170, Spanish S Coast	0.00	40.00
GRAPEVINE & LA VINA	1,749.90	40,902.15	180, Spanish Central Int	18.33	183.54
lit - other	0.00	76.46	190, Spanish South Int	0.00	706.70
Meeting Directories	0.00	1,386.03	21, Mendocino	220.93	1,660.32
Total LITERATURE EXPENSE	1,972.24	196,962.59	22, Sonoma	2,005.51	16,825.03
NorCal Committee	0.00	5,292.42	23, Lake	220.71	1,849.14
Office Supplies	19.99	264.42	31, Butte/Glenn	0.00	4,572.45
Postage	0.00	89.37	32, Plumas	382.00	406.00
Printing Costs	0.00	2,478.20	34, Placer	740.29	10,808.13
Region/Area Supplies	0.00	3,798.55	36, Sierra/Nevada	339.74	3,722.12
Virtual Meeting Exp - CV-19	23.95	23.95	42, Sacramento/Yolo	1,302.97	13,177.34
Total Expense	2,016.18	209,851.50	43, El Dorado	1,107.18	5,600.54
Net Ordinary Income	31,624.34	64,277.99	44, Amador	192.37	919.93
Other Income/Expense			45, Sutter/Colusa/Yuba	151.71	1,480.90
Other Income			51, Napa	441.33	4,458.68
Interest Income	12.49	99.37	52, Contra Costa	3,677.13	24,718.18
Total Other Income	12.49	99.37	53, Alameda	4,097.41	31,410.86
Net Other Income	12.49	99.37	54, Solano	1,126.88	7,009.48
Net Income	31,636.83	64,377.36	61, Marin	3,418.32	23,141.90
			62, San Francisco	3,766.82	23,471.26
OPERATING ACTIVITIES	31,636.83	64,377.36	65, San Mateo	2,665.32	16,869.69
FINANCING ACTIVITIES			71, Santa Clara	3,304.08	26,744.54
Wells Prudent Reserve Account	-10.21	-58.14	72, Monterey	146.30	3,714.03
Net cash provided by Financing Activities	-10.21	-58.14	73, Santa Cruz	0.00	20,452.40
Net cash increase for period	31,626.62	64,319.22	74, San Benito	0.00	823.54
Cash at beginning of period	245,522.77	212,830.17	81, Stanislaus	538.42	3,818.48
Cash at end of period	277,149.39	277,149.39	82, San Joaquin	846.19	3,454.32
			83, Tuolumne	1,286.93	2,622.25
			84, Calaveras	95.04	736.86
			86, Merced	159.99	997.65
			91, Mariposa/Madera	114.62	648.79
			92, Fresno	579.11	5,984.03
			93, Tulare	299.94	2,626.53
			95, Kings	25.00	663.58
			Basket Collection at Meet	0.00	259.90
			Unidentified Contributor	0.00	138.71
				33,860.74	275,431.85
Prudent Reserve = \$143418.52					
Value of Literature on hand = \$23,611.35					

NorCal H&I Committee
Monthly Financial Report
May 2020

<u>INCOME & EXPENSE BREAKDOWN</u>		
	May 20	Dec '19 - May 20
Income		
Area Contributions	13,205.48	288,637.33
Processor Fees	-119.99	-1,422.35
Total Income	13,085.49	287,214.98
Expense		
Accounting	0.00	942.00
Insurance	1,561.00	1,561.00
LITERATURE EXPENSE		
AAWS	8,033.97	162,631.92
GRAPEVINE & LA VINA	1,290.60	42,192.75
lit - other	0.00	76.46
Meeting Directories	0.00	1,386.03
Total LITERATURE EXPENSE	9,324.57	206,287.16
NorCal Committee	290.00	5,582.42
Office Supplies	0.00	264.42
Postage	410.00	499.37
Printing Costs	2,153.09	4,631.29
Region/Area Supplies	0.00	3,798.55
Virtual Meeting Expense - CV-19	234.87	258.82
Total Expense	13,973.53	223,825.03
Net Ordinary Income	-888.04	63,389.95
Other Income/Expense		
Other Income		
Interest Income	12.13	111.50
Total Other Income	12.13	111.50
Net Other Income	12.13	111.50
Net Income	-875.91	63,501.45
OPERATING ACTIVITIES	-875.91	63,501.45
FINANCING ACTIVITIES		
Wells Prudent Reserve Account	-9.75	-67.89
Net cash provided by Financing Activities	-9.75	-67.89
Net cash increase for period	-885.66	63,433.56
Cash at beginning of period	277,149.39	212,830.17
Cash at end of period	276,263.73	276,263.73
Prudent Reserve = \$143,428.27		
Value of Literature on hand = \$24,995.55		

<u>CONTRIBUTIONS BY AREA</u>		
	May 20	Dec '19 - May 20
02, Del Norte	219.86	997.03
03, Siskiyou	0.00	616.97
04, Humboldt	0.00	1,514.94
11/12, Modoc/Lassen	239.54	907.96
140, Spanish North Int	0.00	37.00
16, Shasta	203.71	4,564.91
160, Spanish N Coast	0.00	387.72
17/18, Tehama/Trinity	0.00	350.63
170, Spanish S Coast	0.00	40.00
180, Spanish Central Int	25.14	208.68
190, Spanish South Int	0.00	706.70
21, Mendocino	88.00	1,748.32
22, Sonoma	1,299.65	18,124.68
23, Lake	0.00	1,849.14
31, Butte/Glenn	240.27	4,812.72
32, Plumas	0.00	406.00
34, Placer	224.90	11,033.03
36, Sierra/Nevada	105.06	3,827.18
42, Sacramento/Yolo	471.15	13,648.49
43, El Dorado	351.50	5,952.04
44, Amador	148.60	1,068.53
45, Sutter/Colusa/Yuba	25.97	1,506.87
51, Napa	111.00	4,569.68
52, Contra Costa	1,378.73	26,096.91
53, Alameda	1,078.91	32,489.77
54, Solano	499.58	7,509.06
61, Marin	1,376.20	24,518.10
62, San Francisco	2,212.52	25,683.78
65, San Mateo	829.41	17,699.10
71, Santa Clara	906.33	27,650.87
72, Monterey	327.38	4,041.41
73, Santa Cruz	0.00	20,452.40
74, San Benito	0.00	823.54
81, Stanislaus	252.34	4,070.82
82, San Joaquin	43.04	3,497.36
83, Tuolumne	157.43	2,779.68
84, Calaveras	0.00	736.86
86, Merced	151.33	1,148.98
91, Mariposa/Madera	46.71	695.50
92, Fresno	191.22	6,175.25
93, Tulare	0.00	2,626.53
95, Kings	0.00	663.58
Basket Collection at Meetings	0.00	259.90
Unidentified Contributor	0.00	138.71
	13,205.48	288,637.33

NorCal H&I Committee
Financial Report
June 2020

INCOME & EXPENSE BREAKDOWN		
	Jun 20	Dec '19 - Jun 20
Income		
Area Contributions	12,649.86	301,287.19
Processor Fees	-151.67	-1,574.02
Total Income	12,498.19	299,713.17
Expense		
Accounting	0.00	942.00
Insurance	0.00	1,561.00
LITERATURE EXPENSE		
AAWS	2,103.91	164,735.83
CD's - production & ship	73.54	73.54
GRAPEVINE & LA VINA	13,053.20	55,245.95
lit - other	0.00	76.46
Meeting Directories	0.00	1,386.03
Total LITERATURE EXPENSE	15,230.65	221,517.81
NorCal Committee	305.93	5,888.35
Office Supplies	0.00	264.42
Postage	0.00	499.37
Printing Costs	0.00	4,631.29
Region/Area Supplies	0.00	3,798.55
Virtual Meeting Expense - C1	77.53	336.35
Total Expense	15,614.11	239,439.14
Net Ordinary Income	-3,115.92	60,274.03
Other Income/Expense		
Other Income		
Interest Income	9.86	121.36
Total Other Income	9.86	121.36
Net Other Income	9.86	121.36
Net Income	-3,106.06	60,395.39
OPERATING ACTIVITIES	-3,106.06	60,395.39
FINANCING ACTIVITIES		
Wells Prudent Reserve Account	-7.54	-75.43
Net cash provided by Financing Ac	-7.54	-75.43
Net cash increase for period	-3,113.60	60,319.96
Cash at beginning of period	276,263.73	212,830.17
Cash at end of period	273,150.13	273,150.13
Prudent Reserve = \$143,435.81		
Value of Literature on hand = \$29,151.32		

CONTRIBUTIONS BY AREA		
	Jun 20	Dec '19 - Jun 20
02, Del Norte	0.00	997.03
03, Siskiyou	111.00	727.97
04, Humboldt	0.00	1,514.94
11/12, Modoc/Lassen	0.00	907.96
140, Spanish North Int	0.00	37.00
16, Shasta	25.00	4,589.91
160, Spanish N Coast	130.00	517.72
17/18, Tehama/Trinity	0.00	350.63
170, Spanish S Coast	0.00	40.00
180, Spanish Central Int	58.74	267.42
190, Spanish South Int	0.00	706.70
21, Mendocino	3.13	1,751.45
22, Sonoma	515.98	18,640.66
23, Lake	0.00	1,849.14
31, Butte/Glenn	0.00	4,812.72
32, Plumas	0.00	406.00
34, Placer	106.75	11,139.78
36, Sierra/Nevada	107.52	3,934.70
42, Sacramento/Yolo	358.46	14,006.95
43, El Dorado	45.00	5,997.04
44, Amador	98.22	1,166.75
45, Sutter/Colusa/Yuba	11.00	1,517.87
51, Napa	686.22	5,255.90
52, Contra Costa	1,377.42	27,474.33
53, Alameda	1,715.87	34,205.64
54, Solano	541.90	8,050.96
61, Marin	1,152.03	25,670.13
62, San Francisco	1,864.41	27,548.19
65, San Mateo	577.17	18,276.27
71, Santa Clara	1,303.73	28,954.60
72, Monterey	289.90	4,331.31
73, Santa Cruz	25.00	20,477.40
74, San Benito	0.00	823.54
81, Stanislaus	222.03	4,292.85
82, San Joaquin	105.37	3,602.73
83, Tuolumne	234.10	3,013.78
84, Calaveras	35.00	771.86
86, Merced	0.00	1,148.98
91, Mariposa/Madera	0.00	695.50
92, Fresno	464.48	6,639.73
93, Tulare	201.50	2,828.03
95, Kings	0.00	663.58
Basket Collection at Mee	231.00	490.90
Unidentified Contributor	51.93	190.64
	12,649.86	301,287.19

NorCal H&I Committee
1-Monthly Income/Expense Report
July 2020

<u>INCOME & EXPENSE BREAKDOWN</u>			<u>CONTRIBUTIONS BY AREA</u>		
	Jul 20	Dec '19 - Jul 20		Jul 20	Dec '19 - Jul 20
Income			02, Del Norte	0.00	997.03
Area Contributions	18,791.00	320,078.19	03, Siskiyou	23.08	751.05
Processor Fees	-151.32	-1,725.34	04, Humboldt	158.50	1,673.44
Total Income	18,639.68	318,352.85	11/12, Modoc/Lassen	0.00	907.96
Expense			140, Spanish North Int	0.00	37.00
Accounting	0.00	942.00	16, Shasta	292.95	4,882.86
Insurance	0.00	1,561.00	160, Spanish N Coast	0.00	517.72
LITERATURE EXPENSE			17/18, Tehama/Trinity	0.00	350.63
AAWS	343.38	165,079.21	170, Spanish S Coast	45.00	85.00
CD's - production & shipping	0.00	73.54	180, Spanish Central Int	39.00	306.42
GRAPEVINE & LA VINA	1,723.80	56,969.75	190, Spanish South Int	0.00	706.70
Meeting Directories	244.00	1,630.03	21, Mendocino	33.00	1,784.45
Total LITERATURE EXPENSE	2,311.18	223,752.53	22, Sonoma	1,046.48	19,687.14
NorCal Committee	347.80	6,236.15	23, Lake	0.00	1,849.14
Office Supplies	0.00	340.88	31, Butte/Glenn	1,160.00	5,972.72
Postage	0.00	499.37	32, Plumas	0.00	406.00
Printing Costs	0.00	4,631.29	34, Placer	768.63	11,908.41
Region/Area Supplies	0.00	3,798.55	36, Sierra/Nevada	523.98	4,458.68
Virtual Meeting Expense - CV-19	164.89	501.24	42, Sacramento/Yolo	713.77	14,720.72
Total Expense	2,823.87	242,263.01	43, El Dorado	255.74	6,252.78
Net Ordinary Income	15,815.81	76,089.84	44, Amador	128.39	1,295.14
Other Income/Expense			45, Sutter/Colusa/Yuba	601.09	2,118.96
Other Income			51, Napa	252.79	5,508.69
Interest Income	5.46	123.71	52, Contra Costa	1,434.38	28,908.71
Total Other Income	5.46	123.71	53, Alameda	949.92	35,155.56
Net Other Income	5.46	123.71	54, Solano	199.74	8,250.70
Net Income	15,821.27	76,213.55	61, Marin	1,614.88	27,285.01
OPERATING ACTIVITIES	15,821.27	76,216.66	62, San Francisco	4,588.73	32,136.92
FINANCING ACTIVITIES			65, San Mateo	1,504.07	19,780.34
Wells Prudent Reserve Account	-3.11	-78.54	71, Santa Clara	997.00	29,951.60
Net cash from Financing Activities	-3.11	-78.54	72, Monterey	20.00	4,351.31
Net cash increase for period	15,818.16	76,138.12	73, Santa Cruz	150.00	20,627.40
Cash at beginning of period	273,150.13	212,830.17	74, San Benito	94.72	918.26
Cash at end of period	288,968.29	288,968.29	81, Stanislaus	308.62	4,601.47
Prudent Reserve = \$143,438.92			82, San Joaquin	74.54	3,677.27
Value of Literature on hand = \$28,748.32			83, Tuolumne	0.00	3,013.78
			84, Calaveras	5.00	776.86
			86, Merced	0.00	1,148.98
			91, Mariposa/Madera	145.06	840.56
			92, Fresno	498.60	7,138.33
			93, Tulare	113.34	2,941.37
			95, Kings	0.00	663.58
			GC/SC Basket	0.00	490.90
			Unidentified Contributor	50.00	240.64
			18,791.00	320,078.19	

NORTHERN CALIFORNIA HOSPITAL & INSTITUTION COMMITTEE

Annual Pink Can Collection Report – FYE 2019

The Hospital & Institution Committee of Northern California is a Ninth Tradition service committee of Alcoholics Anonymous with the purpose of carrying the message of A.A. to those who are confined in prisons, hospitals, treatment facilities, and other institutions. Nor Cal H&I has been carrying the A.A. message of recovery to confined alcoholics for over 75 years, dating to its origins in 1942 at San Quentin State Prison, and is one of the oldest independent service committees of Alcoholics Anonymous.

In the fiscal year ending November 2019 NorCal H&I spent \$586,592.81 on literature for the use of the alcoholic who is confined. This includes our purchases for AAWS literature, Grapevines/LaVinas, meeting schedules and CD's as well as the costs associated with distributing these materials. These necessary categories comprise over 95% of the total NorCal H&I 2018 expenses and **amounts to the cost of giving away just one Big Book, one Twelve and Twelve and a small handful of pamphlets and schedules per meeting**. Additionally, we pay for neither an office nor for salaries for service committee workers, thus enabling us to dedicate such a large portion of our contributions to literature for the confined alcoholic. We publish our Financial Report online monthly in order to be accountable to our Fellowship for these and all other expenses.

Northern California H&I supports approximately 33,000 meetings *each year*, serving approximately 25 major state and federal institutions plus hundreds of local jails, hospitals, rehabs and other community facilities. Those who are confined have no money to buy the AA literature brought in by the H&I volunteers, so the Pink Can, with your donations, covers this cost. Unlike other areas of the country which don't have separately funded H&I committees, in Northern CA the use of the Pink Cans allows us to purchase literature necessary to our service without placing the burden of this expense on the local groups or Central Committees.

The Northern California Hospital & Institution Committee has for many years been one of the largest purchasers of literature from AAWS contributing significantly to the support of our General Service Office in New York. No H&I members are ever paid for their Twelfth Step service, nor are they reimbursed for expenses incurred carrying the message into these institutions, regardless of the distance. It's not unusual for an H&I volunteer to drive well over 200 miles for a weekly or monthly institution meeting - these travel expenses are a personal contribution of the individual.

The H&I Committee is adamant that the contributions so generously made to our Pink Cans in no way detract from the Seventh Tradition collections of the groups. We therefore ask that the Pink Cans be passed separately from and after the baskets to avoid subtracting from support of the 7th Tradition, and we encourage all members to remove the cans from the baskets if they are being passed together. Many groups have had success in passing the collections at different times, for example passing the basket at the regular time and passing the Pink Cans at the end of the meetings. In 2018 we also made contributing to H&I easier by adding an online payment option from our website at <https://www.handinorcal.org/contribute>.

We are humbly grateful for the generous contributions, both financial and in service, of the AA members of Northern CA who make our mission possible, and especially for the cooperation of our fellow service committees through-out the area. **Without this loving support tens of thousands of confined alcoholics simply would not have access to the lifesaving message of A.A.**

For additional information, please visit our website at www.handinorcal.org or write to the Northern California Hospital & Institution Committee. P.O. Box 192490, San Francisco, CA. 94119-2490.

PINK CANS

The Pink Cans are passed at meetings in Northern CA to provide funds which enable this committee to carry our message. If your meeting doesn't have a Pink Can, please contact the Literature Chair at www.handinorcal.org (or your local Area Chair) to get one.

~

You can also now make your group's contribution by credit or debit card directly on our website at www.handinorcal.org/contribute; you will receive an immediate email receipt documenting the transaction.

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