

NORTHERN CALIFORNIA
HOSPITAL & INSTITUTION COMMITTEE
P.O. BOX 192490
SAN FRANCISCO, CA 94119-2490

STEERING COMMITTEE SCHEDULE 2019

September 14, 2019

January 11, 2020

May 9, 2020

Next Steering Committee Meeting will be held at 11:00 at
Grace Episcopal Church – 1405 Kentucky Street – Fairfield, CA 94533

GENERAL COMMITTEE SCHEDULE 2019

October 13, 2019 – Area 52 (Contra Costa)

February 9, 2020 – Area 65 (San Mateo)

June 14, 2020 – Area (TBD)

All General Committee Meetings are held at 11:00 in Regions listed, with location announced prior to the meeting



Northern California Hospital & Institution Committee



P.O. Box 192490 * San Francisco, CA 94119-2490

Newsletter #3

PLEASE KEEP THE CONTENTS OF THIS NEWSLETTER CONFIDENTIAL

September 2019

NEXT GENERAL COMMITTEE MEETING:

October 13, 2019

San Ramon Central Park Community Center (Terrace Room)

12501 Alcosta Blvd.

San Ramon CA 94583

11:00am (will include a lunch break) Hosted by Area 52

From Chico: Merge onto CA-99 S. Use the right 2 lanes to turn slightly right to stay on CA-99 S (signs for Yuba City). Follow I-80 W and I-680 S to Crow Canyon Rd in San Ramon. Take exit 36 for Crow Canyon Rd. Follow Crow Canyon Rd and Alcosta Blvd to your destination. Use the left 2 lanes to turn left onto Crow Canyon Rd. Turn right onto Alcosta Blvd. Turn right at Overlook Dr. Turn left. Destination will be on the right.

From Fresno: Get on CA-99 N from Fresno St. Continue on CA-99 N. Take I-205 W and I-580 W to Bollinger Canyon Rd in San Ramon. Take exit 34 from I-680 N. Continue on Bollinger Canyon Rd to your destination. Use the right 3 lanes to turn right onto Bollinger Canyon Rd. Turn left onto Alcosta Blvd. Turn left at Overlook Dr. Turn left. Destination will be on the right.

From San Francisco: Get on US-101 S/Central Fwy. Take I-80 E, CA-24 E and I-680 S to Crow Canyon Rd in San Ramon. Take exit 36 from I-680 S. Follow Crow Canyon Rd and Alcosta Blvd to your destination. Use the left 2 lanes to turn left onto Crow Canyon Rd. Turn right onto Alcosta Blvd. Turn right at Overlook Dr. Turn left. Destination will be on the right.

These directions are from Google Maps are intended as suggested routes only. You can visit our website @ handinorcal.org to get better directions from your location. We hope to see you there.

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A Letter from our H&I General Chair

Greetings Fellow Committee Members!

I cannot tell you how honored I am to serve with you all! When I first came to this Committee 12 years ago, I sat here wide eyed, that I would be serving with my hero's. That has not changed! I can truly say, that to serve you, is the greatest honor in my life, second only to being a father and grandfather!

I have to thank Karen for sticking with me and walking me through this transition. I will continue to lean on her for a while! That is a threat Karen, not a promise! She made this look so easy!

I would also like to thank Melody for hanging around until we get a solid replacement. Melody also will be a very tough act to follow! Thank you very much Melody!

As I try to fill our Committee Positions, it becomes very clear just how important everyone on this Committee is. There are no small, or insignificant positions! I thank you for allowing me to serve beside you all!

My biggest goal is to help this Committee follow through in the direction we have been going, without any bumps or interruptions. We have had so many wonderful accomplishments. Starting with the New Literature Policy, the Revised Policy Manuel, Our New Web Site, the Travel Reimbursement, the Funds Redistribution, online contributions, and now maybe the biggest thing since we first went into San Quentin in 1942, Inmate Sponsorship! Do not ever take for granted how blessed we are to be a part of this Committee! Nowhere else in Alcoholics Anonymous has a Committee ebbed and flowed to adapt and fill the needs of the suffering Alcoholic, like Northern California!

At our next Steering Committee Meeting, we will take a look at next years Budget. See you all September 14th at 11:00 am

Grace Episcopal Church, 1405 Kentucky St. Fairfield Ca. 94533

God Bless Jeff L.



Gratitude in Action

As the outgoing NorCal H&I General Chair, it's an honor to be asked to write this letter.

My name is Karen, and I'm an alcoholic. Before coming to A.A. I never went to a rehab, hospital or jail long enough to experience the service that our committee provides. When, in March of 1987, I finally hit my bottom after over 2 decades of alcoholic drinking, I found myself in a 30-day, HUMBLE, outpatient recovery program. I say *humble*, because, unlike some treatment approaches, they didn't try to be my Higher Power, they simply told me that if I wanted to not just get sober, but to stay sober, an alcoholic of my type would have to go to A.A. And by the way, some people from H&I were bringing an A.A. meeting to the facility the next day.

That was my first introduction to you guys, and I've been sober ever since. At six months sober, a great big bear of a guy named Stormin' Norman came up to me after a meeting and said "I think I know just what you need, Karen – I'll pick you up tomorrow night at 7PM." "Okey-dokey" I said, having not the slightest clue where this would lead, but being willing to take his suggestion because he had, count 'em, FOUR WHOLE YEARS of sobriety.

We went to what turned out to be my first H&I meeting, where several Meeting Coordinators spoke about the available openings, very few of which engaged my ego, as I thought I was destined for more glamorous things. When an opening for the psych ward at a local hospital came up, Norman turned to me and said, "THAT's the one you need to take". "Oh, no", I replied, "I'm thinking of something more along the lines of San Quentin". Then I heard the words which have guided me through-out my service work over the past 32 years – "Karen" he said, "you're not shoe-shopping tonight, this is H&I and here we go where we're *needed*, not necessarily where we *want*".

It was the beginning of a beautiful friendship between me and H&I. While I've done many forms of A.A. service over the years, H&I has been the one service commitment I've had continuously throughout my sobriety. From meeting volunteer, to meeting coordinator, to various Area positions, to activity at the NorCal H&I Committee level and piloting the new sponsorship program at SQ, H&I has been my A.A. identity. There's something those of us who've been called to this particular form of service have, a common bond of purpose to carry the message to the alcoholic who's confined, that unites us like a mosaic – varied, multiple, unique yet all working together to carry our lifesaving message.

I've shared mountain-top moments - hours even - with many of you; time not spent thinking of my own petty wants and desires, but rather in working toward our common welfare. I'll never be able to express my gratitude to those with whom I walk this path, except by continuing to serve as God would have me and as you would allow me.

In gratitude,
Karen C.

OPEN POSITIONS - NORCAL H&I

The following positions for our Northern California committee are currently open. If you, or anyone you know, might be interested in stepping up and filling these openings, you'll be making our committee both more effective and more representative. See our Policy Manual for the complete position descriptions, and *if you're interested or have any questions, please contact our General Chair.*

Steering Committee Chairs/Positions

Execute the operations of the Committee
Finance Committee Member – 1 position OPEN

Regional Chairs

Function as the elected representative of the areas to the Steering and General Committees...

Region 01 - Far North Coastal - OPEN
Region 10 - Far North Interior – OPEN
Region 50 – East Bay North – OPEN
Region 80 - Southern Interior – OPEN

Area Chairs

Have overall responsibility for the H&I operations in the areas in which they serve...
Area 95 Kings – OPEN

Major Institutions Coordinators

Have overall responsibility for all H&I meetings in the Major Facility which they serve...
HDSP Susanville - OPEN
FCI Herlong -- OPEN

**The Web Site for the
Northern California Hospital & Institution Committee is:
www.handinorcal.org**

Please visit our site and send us your suggestions or questions.

NEWSLETTER

To change your newsletter status or info, chose one of the following:

1. E-mail the publisher using the "Contact Us" selection on the Menu on the left of the website home page.
2. Write the Northern California Hospital & Institution Committee: P.O. Box 192490, San Francisco CA 94119
3. Come to any General Committee Meeting to give us your new info.

Steering Committee Agenda
Steering Committee Meeting - Saturday, September 14 2019
Fairfield, CA

Meeting opens with the Serenity Prayer

Readings:

Purpose of the Hospital & Institution Committee
Twelve Traditions of AA

Introductions / Welcome

Approval of Minutes from last Steering Committee Meeting (5/11/2019)

Committee Chair Reports

General Chair	Jeff L
General Co-Chair	Rich G
Treasurer	Karen C
Secretary	Melody T
Major Institution Chair	Carl P
Finance Committee Chair	Ken M
NCCAA Conf. Coordinator	H.E. N
Literature Chair	Kelly B
Pink Can Coordinator	Peter M
Policy Chair	Woody R
Audio Chair	Joseph B
Archives Chair	Jeffrey N
Public Information Chair	Vikki R
Grapevine Chair	Bob F
Publisher	Joe N
Website Chair	Thom H

Committee Business

- Budget
- New business from floor

Anniversaries / Pass The Basket

Regional Reports:

Region 01 - Far North Coastal	OPEN
Region 10 - Far North Interior	OPEN
Region 15 - Lower Far North Interior	Mark M
Region 20 - Northern Coastal	Jess Y
Region 30 - Northern Interior	Bob F
Region 40 - Central Interior	Terry D
Region 50 – East Bay	Peter M
Region 60 – West Bay	Julio B
Region 70 - Southern Coastal	Raymundo L
Region 80 - Southern Interior	OPEN
Region 90 - Far Southern Interior	Joe G
Region 140 - Spanish North Interior	Joe C
Region 160 - Spanish North Coastal	Jose L C
Region 170 - Spanish South Coastal	Rogelio B
Region 180 - Spanish Central Interior	Enrique R
Region 190 - Spanish South Interior	Jesus B

Liaison Reports

VATF	Carl P
H&I Liaison to CNCA	Karen B
H&I Liaison to CNIA	Vikki R
Bridging the Gap - Coastal	George X
Bridging the Gap - Interior	Cindy A
SoCal H&I Liaison	David B
H&I Conference	?

Reminder: please send a written copy of your report to our Recording Secretary

Meeting closes with **Declaration of Responsibility**

General Committee Agenda
General Committee Meeting – [Sunday, October 12 2019
San Ramon, CA]

Meeting opens with the Serenity Prayer

Readings:

- Purpose of the Hospital & Institution Committee
- Twelve Traditions of AA

Introductions / Welcome

Approval of Minutes from last General Committee Meeting (6-9-2019)

Approval of Financial Statements (Apr-July)

REPORTS – Making regular reports is part of every Steering Committee member's job; this is how, as a Ninth Tradition service committee, we are "directly responsible to those we serve".

Committee Chair Reports

General Chair	Jeff L
General Co-Chair	Rich G
Treasurer	Karen C
Secretary	
Major Institutions Chair	Carl P
Finance Committee Chair	Ken M
NCCAA Conf. Coordinator	H.E. N
Literature Chair	Kelly B
Pink Can Coordinator	Peter M
Policy Chair	Woody R
Tape Librarian	Joe B
Historian	Jeffrey N
Public Information Chair	Vikki R
Grapevine Chair	Bob F
Publisher	Joe N
Website Chair	Thom H

Committee Business

- Budget
- Policy Revisions
- New business from floor

Open Forum - Questions, suggestions or comments

Anniversaries / Pass the Basket

LUNCH BREAK

Regional Reports: (limit 3 minutes)

Region 01 - Far North Coastal	OPEN
Region 10 - Far North Interior	OPEN
Region 15 - Lower Far North Interior	Mark M
Region 20 - Northern Coastal	Jess Y
Region 30 - Northern Interior	Bob F
Region 40 - Central Interior	Terry D
Region 50 – East Bay	Peter M
Region 60 – West Bay	Julio B
Region 70 - Southern Coastal	Raymundo L
Region 80 - Southern Interior	Kevin W
Region 90 - Far Southern Interior	Joe G
Region 140 – Spanish North Interior	Joe C
Region 160 – Spanish North Coastal	Jose L C / Roberto S
Region 170 – Spanish South Coastal	Rogelio B
Region 180 – Spanish Central Interior	Enrique R
Region 190 – Spanish South Interior	Jesus B

Major Institution Coordinator Reports (3-minute limit)

ASP Avenal
 CCC Susanville
 CCWF & VSP Chowchilla
 CHCF Stockton
 CMF Vacaville
 CTF Soledad
 DVI Tracy
 FCI Dublin (DUB)
 FCI Herlong
 FCI Mendota (MEN)
 FSP Folsom
 HDSP Susanville
 MCSP Mule Creek
 Napa State Hospital (NSH)
 NCYC Stockton
 Norcal Fire Camps
 PBSP Pelican Bay
 PVSP Coalinga
 SAC Sacramento
 SATF & COR
 SCC Jamestown
 SOL Solano
 SQ San Quentin
 SVSP Soledad
 USP Atwater

Doug G
 Emory B
 Miki S
 Melody T
 Ken M
 Peter O
 Kevin W
 Lisa B
 ??
 Rodney L
 Andy B
 OPEN
 Mike K
 John G
 Tony T
 Peter S
 Lynne D
 Tommy R
 John C
 Bill H
 Jason C
 Lidya P
 Bob W
 Alison G
 Dawn T

Liaison & Service Committee Reports

VATF
 H&I Liaison to CNCA
 H&I Liaison to CNIA
 Bridging the Gap - Coastal
 Bridging the Gap - Interior
 NCCAA (as requested by NCCAA Chair)
 SoCal H&I Liaison
 H&I Conference Chair

Carl P
 Karen B
 Vikki R - temp
 John O
 Cindy A
 Shaun G
 David B
 2020 - A42

Please send a brief written copy to of your reports to our Recording Secretary

Meeting closes with the **Declaration of Responsibility**

Northern California Hospital and Institution Committee

Regions and Areas



Region 01 - Far North Coastal

Areas: 2, 3, 4

Region 10 - Far North Interior

Areas: 11, 12

Region 15 - Lower Far North Interior

Areas: 16, 17, 18

Region 20 - Northern Coastal

Areas: 021, 22, 23

Region 30 - Northern Interior

Areas: 31, 32, 34, 36

Region 40 - Central Interior

Areas: 42, 43, 44, 45

Region 50 - East Bay

Areas: 51, 52, 53, 54

Region 60 – West Bay

Areas: 61, 62, 65

Region 70 - Southern Coastal

Areas: 71, 72, 73, 74

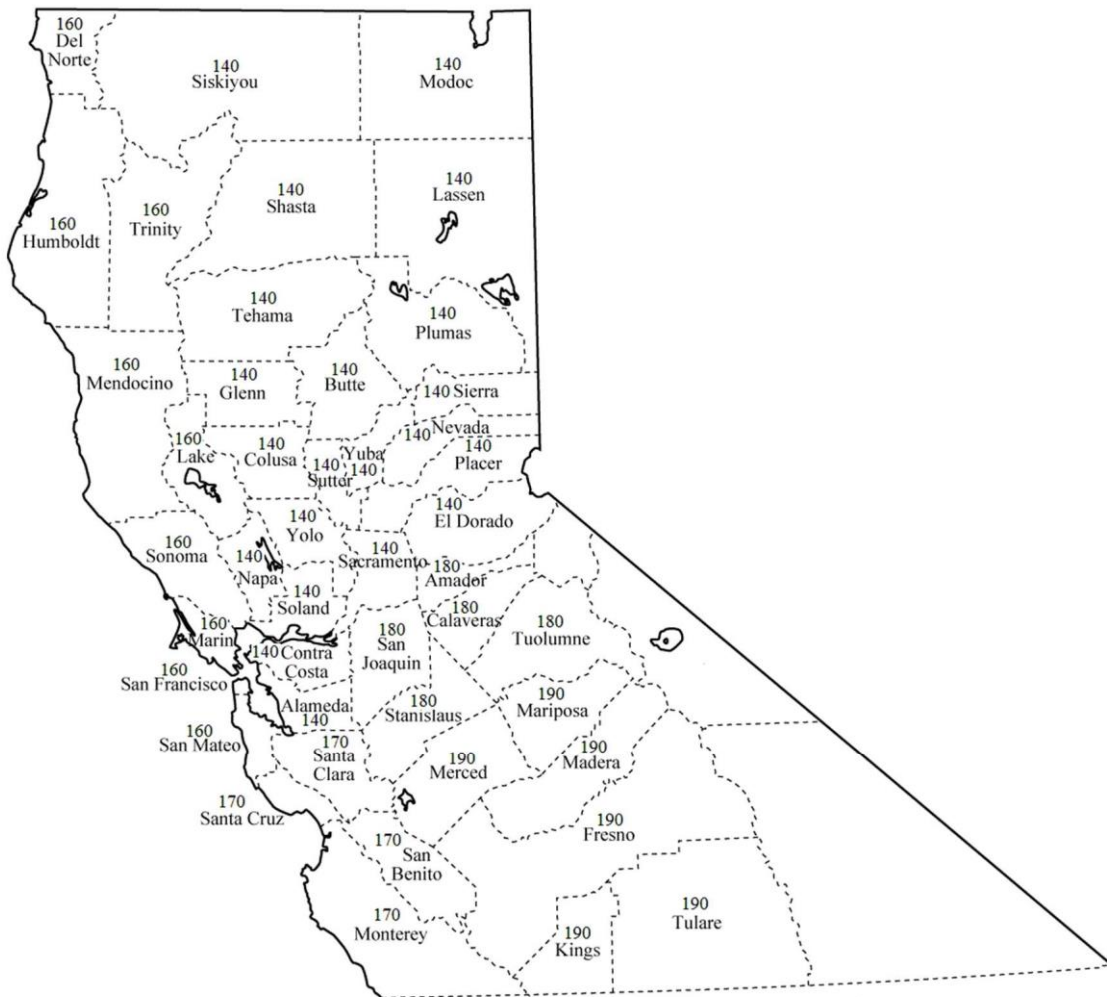
Region 80 - Southern Interior

Areas: 81, 82, 83, 84, 86

Region 90 - Far Southern Interior

Areas: 91, 92, 93, 95

Comité de Hospitales e Instituciones del Norte de California



Region 140 - Spanish North Interior (Sacramento)

4th Thursday of the month 7:00 to 9:00pm

5251 Florin Rd. Suite 142, Sacramento, CA 95822

Region 160 - Spanish North Coastal (San Francisco)

2nd Friday of Jan/Mar/May/Jul/Sep/Nov at 7:00pm

3401 Cesar Chavez St. Suite C, San Francisco, CA 94110 Region 170 –

Region 170 - Spanish South Coastal (Salinas)

3rd Wednesday of the month at 7:30 pm

216 Gavilan St. Suite 215, Salinas CA 93901

Region 180 - Spanish Central Interior (Modesto)

1st Tuesday of the month 7:00 to 8:30pm

1100 Carver Rd. Suite 7, Modesto, CA 95350-4787 Region 190 –

Region 190 - Spanish South Interior (Fresno)

1st Monday of the month 7:00 to 8:30pm

520 N Fulton St, Fresno, CA 93728

H&I POLICY MANUAL - 2019 REVISIONS

TEXT IN RED IS PROPOSED ADDITIONS / CHANGES;

TEXT IN BLACK IS EXISTING WORDING; BLACK TEXT WITH A STRIKETHROUGH IS A PROPOSED DELETION

TEXT IN BLUE IS RATIONALE

SECTION ONE CHANGES

1. **Confidentiality:** Sec 1, p.1 and Sec 2, p1, (STATEMENT OF PURPOSE), second item #2, add “Respect full anonymity **and confidentiality** of inside members at all times.”
2. **Financial Policy:** Sec 1, p.3 and Sec 2, p.2, (FINANCIAL POLICY), revise paragraph to read “...in the event that our committee ~~ever~~ accumulates **ongoing** funds in excess of reasonable operating expenses (**equal to three months prior year’s expense**) plus our Prudent Reserve (**equal to three months prior year’s expense**) the committee will distribute...” [at request of FC Chair for clarity]
3. **Singleness of purpose:** Sec 1, p.6, (GENERAL GUIDELINES), item 8, add “refer to themselves only as alcoholics **and adhere to our singleness of purpose** when carrying the message of A.A...” [so volunteers don’t just identify themselves as ‘alcoholic’ then proceed to discuss drugs, sex addiction, gambling, etc]
4. **Facility Meeting Attendance:** Sec 1, p.6 (GENERAL GUIDELINES), add item #16: “**H&I meetings are provided to inmates/residents of the facility; they are not open to the general fellowship.**” (prevents outside groups from taking over the meeting and ensures literature is only going to the confined alcoholic)
5. **Regional Chair:** Sec 1, p.13 and Sec 2, p.13 (REGIONAL CHAIR) add as item 5, **Inform General Chair and Secretary about any changes for Area Chairs in their Region.**
6. **Add Procedure for Electing the Regional Chair** (so someone can’t essentially self-appoint to the position) Sec 1, p.13 and Sec 2, p.13, after REGIONAL CHAIR Responsibilities
Regional Chair Election Procedure
 - a. The General Chair informs appropriate Areas when an opening occurs in their Regional Chair position.
 - b. When an Area has a potential candidate for the position, they notify the General Chair.
 - c. The General Chair informs other Area Chairs in the Region about the potential candidate.
 - d. The potential candidate visits the Area meetings and makes him/herself available for questions.
 - e. Area Chairs inform General Chair directly with their vote. Regional Chairs are elected by a simple majority of Areas voting.

SECTION TWO CHANGES

7. **Secretary:** Sec 2, p.8 add/insert as item #7: “**distributes updated Pink Can letter to NorCal central offices**”.
8. **Finance Committee Chair procedures:** Sec 2, p.13 (FINANCE COMMITTEE CHAIR) – item #5 change to “**Updates annual PC letter by the first General Committee meeting of the year mid-Dec for inclusion in next newsletter and posting on website; forwards to Publisher and Website Chair**”. [important to be timely to Fellowship]
9. **Travel expense** Sec 2, p.16 (TRAVEL EXPENSE REIMBURSEMENT POLICY) under **Lodging, Meals and Other**, add/insert as second bullet item: “**Lodging at Conferences required as part of performing duties of position will be reimbursed at full cost of group rate at host hotel.**”
10. **Travel expense** Sec 2, p.16 (TRAVEL EXPENSE REIMBURSEMENT POLICY) under **Coverage**, delete all bullet items and substitute: “**Travel necessary to perform duties of position – all Steering Committee members**” [currently not clear on what’s really covered]
11. **FC Procedures:** Sec 2, p.17 (FINANCE COMMITTEE PROCEDURES) – **DELETE** “~~Make arrangements to have the financial record audited.~~” **Note:** Never been done, so shouldn’t be included; our CPA says outside audit very expensive, unnecessary and he reviews our financials for anomalies when he does the yearly taxes.
12. **H&I Forms:** Sec 2, p.22, change name of old “H&I Form #1 – Meeting Volunteer Roster” to “Meeting Tracking Sheet” and move position to after “H&I FORM 1, **v2** – MEETING VOLUNTEER ROSTER” [note: “v2” needs to be removed from title of form] - it’s confusing & unnecessary for committee’s purposes

MANUAL DE POLÍTICA DE H&I DE 2019 REVISIÓN

TEXTEN ROJO SON LAS ADICIONES /CAMBIOS PROPUESTOS;

TEXTO EN NEGRO SON LAS PALABRAS EXISTENTES; TEXTO EN NEGRO CRUZADO ES LA ELIMINACIÓN PROPUESTA

TEXTO EN AZUL ES RACIONAL

CAMBIOS SECCIÓN UNO

13. **Confidencialidad:** Sec. 1, p.1, (DECLARACIÓN DE PROPÓSITO), segundo punto # 2, agregue “Respetar completamente el anonimato **y la confidencialidad** de los miembros internos en todo momento”.
14. **Política Financiera:** Sec 1, p.3 y Sec 2, p.2, (POLÍTICA FINANCIERA), revise el párrafo para que diga "... en el caso de que nuestro comité ~~alguna vez~~ acumule fondos **continuos** que excedan los gastos operativos razonables (**igual a tres meses del gasto del año anterior**) más nuestra Reserva Prudente (**equivalente a tres meses del gasto del año anterior**) el comité distribuirá ... " [a petición del Coordinador del Comité de Finanzas para la claridad]
15. **Propósito Primordial:** Sec. 1, p.6, (DIRECTRICES GENERALES), punto 8, agregue "refiérase a sí mismos solo como alcohólicos **y adhiérase a nuestro propósito primordial** al llevar el mensaje de A.A....". [para que los voluntarios no solo se identifiquen a sí mismos como "alcohólicos" y luego discutan las drogas, la adicción al sexo, el juego, etc.
16. **Asistencia a la Reunión de la Instalación:** Sec. 1, p.7 (DIRECTRICES GENERALES), agregue el artículo # 16: "**Las reuniones de H&I se proporcionan a los reclusos / residentes de la instalación; no están abiertos a la comunidad general**" (**evita que grupos externos se apoderen de la reunión y garantiza que la literatura solo vaya al alcohólico confinado**)
17. **Coordinador Regional:** Sec 1, p.13 y Sec 2, p.13 (COORDINADOR REGIONAL) agregue como punto 5, **Informa al Coordinador General y al Secretario sobre cualquier cambio para los Coordinadores de Área en su Región.**
18. **Agregar el Procedimiento para elegir al Coordinador Regional** (por lo que alguien no puede auto-designarse esencialmente para el puesto) Sec 1, p.16 y Sec 2, p. 15 después del Responsabilidades del Coordinador Regional :
Responsabilidades del Coordinador Regional:
 - a. El Coordinador General informa las Áreas apropiadas cuando ocurre una vacante en su posición de Coordinador Regional.
 - b. Cuando un área tiene un candidato potencial para el puesto, le notifican al Coordinador General.
 - c. El Coordinador General informa a los otros Coordinadores de área en la Región sobre el candidato potencial.
 - d. El candidato potencial visita las reuniones del Área y se pone a disposición para preguntas.
 - e. Los Coordinadores de Área informan directamente al Coordinador General con su voto. Los Coordinadores Regionales son elegidos por mayoría simple de las áreas votantes.

CAMBIOS SECCIÓN DOS

19. **Secretaria:** Sec. 2, p.8 agregar / insertar como punto # 7: "**distribuye la carta actualizada de Botes Rosa a las oficinas centrales de NorCal**"
20. **Procedimientos del Coordinador del Comité de Finanzas:** Sección 2, p.13 (COORDINADOR DEL COMITÉ DE FINANZAS) - punto # 5 cambiar a "**Actualiza la carta anual de PC para la primera reunión del Comité General del año a mediados de diciembre para su inclusión en el próximo boletín y publicación en el Sitio Web ; reenvía al Editor y al Coordinador del Sitio Web**". [importante ser puntual para la Comunidad]
21. **Gastos de viaje** Sec 2, p.16 (POLÍTICA DE REEMBOLSO DE GASTOS DE VIAJE) bajo **Alojamiento, Comidas y Otros**, agregue / inserte como segundo punto: "**El alojamiento en las Conferencias requerido como parte de los deberes de la posición se reembolsará a costo total de Tarifa de grupo en el hotel anfitrión**".
22. **Gastos de viaje** Sec. 2, p.16 (POLÍTICA DE REEMBOLSO DE GASTOS DE VIAJE) bajo la **Cobertura**, elimine todos los puntos con viñetas y sustitúyalos: "**Viaje necesario para realizar tareas de la posición: todos los miembros del Comité Directivo**" [Actualmente no está claro qué es lo que realmente está cubriendo]
23. **Procedimientos del Comité de Finanzas:** Sec 2, p.17 (PROCEDIMIENTOS DEL COMITÉ DE FINANZAS) - BORRAR "~~Haga los arreglos para la auditoría del registro financiero~~". **Nota:** Nunca se ha hecho, por lo que no debe incluirse; nuestro CPA dice que la auditoría externa es muy costosa e innecesaria, y revisa nuestras finanzas en busca de anomalías cuando realiza los impuestos anuales.
24. **Formulario de H&I:** Sec 2, p.22 cambiar el nombre de viejo "Formulario de H&I #1- Lista de Voluntarios de Reunión" a "Lista de Asistencia de la Reunión" y mover de lugar en "Formulario de H&I 1, v2- Lista de Voluntarios de Reunión" - (**nadie lo usa y es confuso e innecesaria**)

Northern California Hospital and Institution Committee

Steering Committee Meeting

May 11, 2019 Fairfield, CA

Opening: Karen C opened the meeting at 11:00 a.m. with a moment of silence followed by the Serenity Prayer.

Purpose Statement: Mike K read the H&I Purpose Statement.

Twelve Traditions: Woody R read the Twelve Traditions.

Introductions:

Present:

Karen C	Melody T	Joseph B	Kelly B	Lisa B
Mike K	Terry D	Bob M	Lorraine M	Carl P
Jeff L	Peter M	Karen B	Alison G	Julio B
Vikki R	Woody R	Ken M	Bob F	Juan T
Bob W				

Approval of the January 12, 2019 Steering Committee Meeting Minutes: Jeff Little moved and Carl Price seconded a motion *to approve the minutes of the January 12, 2019 Steering Committee as submitted.* The minutes were approved unanimously.

Committee Chair Reports

General Chair, Karen C: Karen C reported the following:

- Financial Review: Contributions for April rebounded in large part due to a \$15,000 contribution from Area 73-Santa Cruz. Without this contribution the Committee would be slightly below the year to date contributions for last year. This trend will be monitored.
- Literature Usage Recap: Karen referred to the Year to Date Literature Use Recap Report. Regional Chairs should continue to use the Recap Report to review literature use and cost per meeting amounts in the Areas. Total literature costs are completely in line with the budget. She stated that the budgeted cost per meeting is about \$15.00.
- Progress on Pilot Program for Visiting Sponsors: Karen referred to the flyer describing the Inmate Visitation/Sponsorship Service (IVSS). She stated that this pilot program is a system for connecting AA members on the inside with A.A. members on the outside for the purpose of possible sponsorship. The program is being tested at San Quentin. Volunteer orientations are being conducted; to date, 31 out of 55 viable applications have been assigned. Nine visits have occurred, and all nine of these have resulted in sponsorship. If the program proves to be successful in the first year, appropriate additions to the *Policy Manual* will be developed. Hopefully, these additions will be submitted in the 2020 *Policy Manual* updates. Volunteers willing to travel to San Quentin once per month to sponsor are needed; please contact the email address on the flyer. Every new volunteer is another inside member served.
- Rotation of General Chair & Officers in June – All Steering Committee members are reminded to prepare a written timeline or task description for their successor. These can contain deadlines and more detailed task descriptions than appear in the *Policy Manual*. Please send these to the Recording Secretary for the records.
- Problems Other Than Alcohol – Karen reminded everyone of the AAWS pamphlet “Problems Other Than Alcohol” and how helpful it is in explaining AA’s primary purpose to those the Committee serves as well as volunteers. The H&I Committee brings AA meetings to facilities where many attendees are dual-addicted. H&I volunteers observe the AA Traditions in singleness of purpose. Copies of the pamphlet are available; Regionals should make sure all their Areas have a sufficient supply.
- Travel Expense & Other Reimbursement – Karen noted the Travel Expense and Other Reimbursement Form and reminded all officers should be using this to receive reimbursement for any expense related to doing the business of the H&I Committee. This includes expenses related to the Committee activities by Regional Chairs and Major Institution Coordinators. Please complete the Expense Form so the Committee knows what the actual costs should be. If a Steering Committee member wishes to donate the money, they can return the reimbursement to the Pink Can.
- Regional Maps – Regional Chairs please check the online map to make sure everything is up to date regarding the location of the respective Areas meetings.
- General Committee Meetings:
 - June, 2019: in conjunction with NCCAA; Area 34, Placer (Rocklin).
 - October, 2019: in conjunction with NCCAA Area 52, Contra Costa (San Ramon)

General Co-chair, Jeff L: Jeff reported that he attended the SoCal Conference in April. Since the prison system is the same throughout the State, the Committee should be communicating with SoCal, particularly with what the Committee is doing with the IVSS. He attended the NorCal H&I Conference and the Sponsorship Program Orientation. He acknowledged the team of new volunteers for the service.

Treasurer, Kelly B: Kelly reported the following figures for April:

Contributions:	\$66,804.29
Literature Expenses:	\$30,560.12

Total Expenses:	\$33,908.99
Cash at the end of the Period:	\$213,306.40

Online contributions are going well, with more Groups using this method of contributing. For those Groups remitting by check, please place the Area number or the city in the memo section of the check, so the Treasurer can attribute the check to the correct Area.

Secretary, Melody T: Melody reported that the Pink Can Letter mailing to Intergroups and Central Offices has been completed. She thanked the Area Chairs and Regionals who submitted addresses and contact information for these service entities. All officers and appointed chairs are asked to submit job descriptions or timelines for each position, to make rotation easier. She will continue to investigate possibilities for making the minutes less onerous and more efficient, as part of her informed pass-it-on. Everyone is asked to please check the roster and submit changes, so that it is up to date at rotation.

Major Institution Chair, Carl Price: Carl reported that he has been visiting the various institutions and expressed gratitude for all the volunteers who are serving. He reported for the Institution Coordinators as follows:

- **ASP Avenal:** (Doug G) Doug is still in the clearance process. To date, no volunteers are going into the facility, and he is seeking volunteers.
- **CCC Susanville:** (OPEN)
- **CCWF / VSP Chowchilla** – (Miki S)
- **CHCF Stockton:** (Melody T) All is stable at CHCF. There was an in-person training on May 10. There are now two Spanish-speaking volunteers serving the Spanish-speaking meetings. The AA Groups discussed the pamphlets “It Sure Beats Sitting in a Cell” and “Memo to an Inmate...” with comments and suggestions sent to the Area Delegate for the General Service Conference Committee on Corrections.
- **CMF Vacaville:** (Ken M) Five new volunteers have been cleared under the new clearance process, with three in process. There are currently 24 meetings per month occurring at CMF, about half of which have outside H&I volunteer participation.

Inmate attendance is good. There is a need for more volunteers. Literature has been delivered and distributed.

- **CTF Soledad:** (Peter O) The VAC Meeting was very productive, and the warden agreed to raise AA RAC participants to 150. Both online and onsite clearance trainings are available; however there are no Spanish versions available yet. The Central Facility has resumed normal schedule after a riot there. The inmates have their own inside meetings and have a newsletter called “The Point.”
- **DVI:** (Kevin W) There are 150 inmate participants in the meetings, with 30 Spanish-speaking. Kevin has ordered more literature and DVD’s. The CRM wants to extend AA to the Reception Center, however there is a shortage of available volunteers.
- **FCI DUB:** (Lisa B) Attendance is inconsistent in the Low Security Facility due to the inconsistency of the meetings. There are 10 total volunteers. There is a new coordinator for both FCI and the Camp. Meetings will be reduced to three meetings per week as Lisa is moving, and will be rotating out of the Facility Coordinator position. She will be submitting the roster changes. Currently the institution is not allowing any new volunteers.
- **FCI Herlong:** (Meetings scheduled by Reno Corrections Committee)
- **FCI Mendota:** (Rodney L) On the main yard, inmates are given incentives to attend AA, such as yard privileges. Rod is working with one other volunteer and they are now allowed to take Grapevines in.
- **FSP Folsom:** (Andrew B) 44 meetings occur monthly between the FSP Men’s Facility, the Men’s Minimum-Security Camp and the Folsom Women’s Facility. Andy has 16 cleared volunteers. State audits removed 12 gate-cleared volunteers because of incomplete training documentation. A common concern is the clearance process and confusion over renewals. FSP is moving to a quarterly processing cycle for new volunteers including a mandatory two-hour on-site orientation class.
- **HDSP Susanville:** (OPEN)
- **MCSP:** (Mike K) Mike is contacting all volunteers, updating the volunteer list and determining if there are any meetings not being served. He attended the VAC meeting where they discussed annual training, Live Scan courtesy scans, program changes, chain of command, weekend program changes, and requests for inmate interviews.
- **Napa State Hospital:** (John G) Meetings are Wednesday evenings at 7:30 and Friday mornings at 9:30. 10 to 32 inmates attend for each unit.
- **NCYC Stockton:** (Tony T) All is well.
- **NorCal Firecamps:** (Peter S) Peter has lost volunteers and believes the difficulties of the on-line training and having to travel to get live scans done are partially responsible. Two camps are not covered, Ben Lomond and Chamberlain Creek.
- **PBSP Pelican Bay:** (Lynn D) All meetings are covered, AA members from Crescent City have stepped up and are providing coverage.
- **PVSP Coalinga:** (Tommy R) Meetings are held in five cell blocks on the third Thursday at 6:00p.m. An average of 20 inmates attend. Three AA members have been cleared. Tommy would like at least 15 volunteers to serve.
- **CSP Sacramento:** (John C) All is going well, but there are frequent lockdowns is frustrating for volunteers.
- **SATF & Corcoran:** (Bill H) There are eight monthly commitments at SATF served by five volunteers. Meetings are on Mondays, Tuesdays and Wednesdays. There are two monthly commitments on Tuesdays served by one volunteer at Corcoran. Clearance delays persist, and there is inconsistency as some volunteers are declined at SATF but cleared at Corcoran and vice versa. Bill is working to resolve these issues. SATF is transitioning the renewing volunteers from Gate Access to Brown Card holders. This will extend their access from 12 months to five years. Corcoran is still issuing 12-month Brown Cards after a year of volunteer service.
- **SCC Jamestown:** (Jason C) Two meetings per week are scheduled but there have been cancellations due to lack of staff sponsors. Jason has two more potential volunteers.
- **SOL Solano:** (John D) New clearance procedures are daunting but he and three other volunteers can get day passes so some of the meetings are being covered.
- **SQ San Quentin:** (Bob W) San Quentin meetings have been proceeding smoothly for the past few months. There are still problems with new Beige Card approvals, some pending since December and January. He has followed up numerous times. Volunteers continue to cover 30 to 40 meetings a month and participation has been robust. There is still enthusiasm for the IVSS program.

- **SVSP Soledad:** (Alison G) H&I serves six yards at the facility, and inmates are grateful for the 16 volunteers sharing how the 12 Steps have positively altered their lives. Clearances have become easier and most of the 16 volunteers have Beige Cards, which helps with access. The Warden, CRM and most staff are supportive. 20 to 25 more volunteers are needed.
- **USP Atwater:** (Dawn T) Meetings are scheduled for Wednesday evenings with one other cleared volunteer. Staff are unresponsive regarding new clearances. Meetings are cancelled when the one escort officer is unavailable; there have also been lockdowns. Dawn will meet with the new Warden when there is one in place. The Re-entry Affairs Coordinator has been difficult to reach. A few interested volunteers remain in various stages of the application process.

Finance Committee Chair, Ken M: Ken reported that in total income, the Committee is slightly over budget, but would have been

about 4.7% below budget if not for the large contribution from Area 73, which is usually sent in the fall of the year. AAWS expense variance is intentional and is tied to March's 4.6% year-to-date lower income. Grapevine and LaViña expenses are almost 12% below budget; the Committee may have overbudgeted in this category, but this may change in the next billing cycle. NorCal Committee expenses are 38% lower than budgeted due to the lower costs of General Committee venues and lower than expected travel reimbursements. Not all Committee members are making use of the expense reimbursements. The financial health of the NorCal H&I Committee is strong.

NCCAA, H.E. N: H.E. reported that the H&I panel for the Rocklin NCCAA Conference is set. The panel will be held on Saturday June 8, at 9:30am. Please come and support the H&I Committee. He attended the NCCAA Steering Committee held in Stockton. Mary M. of San Ramon is the new treasurer, voted in at Foster City. General Chairman Shaun will attend the H&I General Committee Meeting in October. The Conference in Foster City realized income in excess of expenses of about \$4,800. The NCCAA Steering Committee is considering eliminating the June conference.

Literature Chair, Lorraine M: Lorraine reviewed the pamphlet "Problems Other Than Alcohol" and asked Coordinators to please order them. She is still clearing out the literature storage unit from the fire. Because of the workers and debris surrounding the storage units she can only go in for short periods. She has disposed of damaged inventory, but the true inventory amounts have yet to be determined. Everything has been going well with orders and invoices from AAWS. The Committee has set up an account with the Grapevine for books and audio items. This is a different account from the Grapevine magazine. Ordering the Grapevine books at the same time as the AAWS books is the least complicated method. She provided some of the requirements for her position and thanked the Committee for the opportunity to be of service. Prospective candidates for Literature Chair can contact her concerning the position. Please make sure all the meetings you attend have Pink Cans with labels.

Pink Can Coordinator, Peter M: Peter reported that Pink Can labels are available. On hand, there are 257 Pink Cans and 750 lids. No orders for Pink Cans have been received in the past few months.

Policy Chair, OPEN: Karen reported that the position of Policy Chair is open, but the Policy Committee has submitted the 2019 *Policy Manual* updates to be presented later in the meeting.

Audio Media Chair, Joseph B: Joseph reported that he has 2,688 cassette tapes catalogued. There are six banker boxes of cassettes not catalogued. Cassette tapes last 30 years, and then they start to degrade at a faster and faster rate. He suggested a committee be created to help with the transference of all the audio materials to .mp3. The task is too onerous for one person. Cleaning the sound quality up on each one is the most time consuming.

Archives, Jeffrey N: (absent, electronic report submitted) Everything is going well. He was asked to present the early history of the NorCal H&I Committee at the H&I Conference held in Vallejo. He also provided some of the Committee's documents for the archive display. He is compiling materials and guidelines for his successor in the Archives Chair position.

Public Information Chair, Vikki R: Vikki reported that she attended the CNIA Winter Assembly, PRAASA, the NCCAA Conference in Foster City, the CNIA Pre-Conference Assembly in Nevada City, and the H&I Conference in Vallejo. She is finding a replacement for the CNIA Liaison position; Cindy Love has made herself available. She will be speaking on the H&I panel at the NCCAA Conference in Rocklin in June. She will be communicating with the SoCal Liaison.

Grapevine Chair, Bob F: Bob F reported that Grapevine expenses are 12% below budget. *Grapevines* are at approximately 85% utilization and *LaViña* is at 93%. Notify Bob of any changes in orders.

Publisher, Rich G: (absent, no report)

Website Chair, Thom H: (absent, electronic report submitted) Thom reported that all is well with the website. He will update the roster after the Steering Committee meeting. There is a "bug" in the map on mobile devices: tap twice to see the Area information pop up. He will fix this very soon.

Committee Business:

H&I Policy Manual 2018-19 Revisions: Karen C noted that the 2019 proposed revisions to the *Policy Manual* had been distributed in the H&I Newsletter and were available in the Steering Committee meeting packets. The proposed changes were each addressed separately and discussed extensively by the Steering Committee. The following amendments to the proposal were made:

- Section One, location for the Procedures for Electing the Regional Chair." Lorraine moved and Jeff L seconded a motion *to add to Section One, page 13, Regional Chair Section, after "Responsibilities" section, "Procedures for Electing the Regional Chair" as follows:*
 - a. The General Chair informs appropriate Areas when an opening occurs in their Regional Chair position.*
 - b. When an Area has a potential candidate for the position, they notify the General Chair.*
 - c. The General Chair informs other Area Chairs in the Region about the potential candidate.*
 - d. The potential candidate visits the Area meetings and makes him/herself available for questions.*
 - e. Area Chairs inform General Chair directly with their vote. Regional Chairs are elected by a simple majority of Areas voting.*

Vote: unanimous in favor

- Section Two, Form 1, page 22. It was decided by consensus *to change the name of “Form 1” Section Two, page 22 to “Meeting Tracking Sheet.”*

After review and discussion, Alison G moved and Carl P seconded a motion *to forward the proposed changes to the Policy Manual as amended to the General Committee.* Vote: unanimous in favor.

New Business from the Floor: There was no new business.

7th Tradition: The baskets were passed to pay rent on the facility.

Birthdays:

Vikki R	17	Woody R	29	Karen C	32
Karen B	12	Terry D	39		
Bob M	38	Mike K	17		

Regional Reports

Region 01 – Far North Coastal, OPEN: (no report)

Region 10 – Far North Interior, OPEN: (no report)

Region 15 – Lower Far North Interior, Mark M: (absent, electronic report submitted) Mark reported that Area 16 will be holding an H&I Workshop on July 28, 2019, from 1:00-4:00 in Redding. A flyer will be available. Karen C. is planning on coming. There will be a few local speakers as well. In Area 17, the Tehama County Jail has not been clearing volunteers for some time, although the men’s and women’s meetings are being covered two to three times a month. Meetings in the Fire Camps are doing well. There was a request to start a new H&I meeting at a probation transition house. A new Facility Coordinator has been chosen and is now going to set up a time with the facility. In Area 18 they are having a hard time finding volunteers for the women’s side of the County Jail. Otherwise all other facilities are being covered.

Region 20 – Northern Coastal, Jess Y: (absent, no report)

Region 30 – Northern Interior, Bob F: Bob reported that many H&I volunteers have left Area 31-Glenn-Butte due to displacement by the Camp Fire. A lot of AA books were donated to the Area for the AA members in evacuation centers. Clearances for the County Jail have become an issue. Meetings in a homeless shelter need more volunteers to provide enough coverage. There has been no contact with Area 32, which may be served by the Reno Intergroup. Area 36-Nevada-Sierra now has more Group reps. There is a large homeless population in that Area, and volunteers bring AA meetings into a shelter several times per week.

Region 40 – Central Interior, Terry D: Terry reported that he has been focusing on making more contact with Area 42. The Area is cooperating in determining the causes for its literature usage/literature costs ratio per meeting, which are much higher than in other Areas. They will determine the types of facilities served, the number of clients attending meetings in each, and how frequently the clientele in each rotate. Terry will pursue the same literature usage questions with other Areas in Region 40. Area 42 is enthusiastic about hosting the H&I Conference in Sacramento. Terry attended the Central California Fellowship meeting, where there was a challenging discussion over H&I funds distribution and the size of the Prudent Reserve. The meeting was productive nevertheless. There remains support for the work of the H&I Committee. Terry stated that he will be attending the other Areas in Region 40 going forward.

Region 50 – East Bay, North, OPEN: (no report)

Region 50 – East Bay, South, Lisa B: Lisa reported that she will be moving out of California and will discontinue as Regional Chair. She will be working with the Areas for her replacement. Peter will pick up the supplies at General Committee, also the tablecloth and banner. Walter will continue as Area 53 Chair, and Tony R is the new Area 52 Chair. She provided the lists and contact information for both Areas. Lisa was thanked for her service to the H&I Committee.

Region 60 – West Bay, Julio B: Julio reported that Area 61-Marin serves 15 meetings per week. There is a lot of interest in the IVSS pilot program thanks largely to Roster Coordinator Randi Rogen. There are efforts underway to establish an additional Intergroup office in Marin County. Area 62 San Francisco serves 60 meetings per week. They are exploring starting Spanish-speaking meetings in the San Francisco Jail facility in San Bruno. These meetings will be served by Region 160 volunteers. The San Francisco County Jail system is considering new orientation requirements for volunteers. Area 65-San Mateo serves 31 meetings per week. AAWS has approved the request to produce a large-print edition of *A.A. in Prison: Inmate to Inmate*. Spanish-speaking meetings in the new San Mateo County Jail facility on Maple street have not yet resumed. Joey DeMartini, Area 65 co-chair, is working with Service League Director, to resolve ongoing problems with scheduling, repeated delays in volunteers gaining access, and last-minute time changes.

Region 70 – Southern Coastal, Raymundo L: (absent no report)

Region 80 – Southern Interior, (OPEN) (no report)

Region 90 – Far Southern Interior, Joe G: (absent no report)

Region 140 – Spanish Northern Interior, José C: (absent no report)

Region 160 – Spanish Northern Coastal, José Luis C: (absent no report)

Region 170 – Rogelio B: (absent no report)

Region 180 – Spanish Central Interior, Enrique R: (absent, electronic report submitted) Enrique reported that the Region meets every first Tuesday of the month at Central Valley Intergroup Office in Modesto. The Region provides Spanish-speaking volunteers to the AA meetings at DVI-Tracy, USFP Atwater, SCC Jamestown, CHCF-Stockton, and the San Joaquin County Sheriff's Facilities. They continue to visit A.A. groups once a month to inform them about the H&I Committee activities and to motivate new volunteers.

Region 190 – Spanish Southern Interior, Jesus B: (absent, no report)

Liaison Reports

VATF, Carl: Carl reported that he attended VATF by teleconference on March 25. He also met with the Chief of Policy Standardization. RAC changes were discussed, particularly inmate program participation/reduction of sentences. LiveScan screening for volunteers can only be done at State prisons, however courtesy scans can be done by prior arrangements with CRM's. LiveScan is one-time only, and each prison may have its own additional requirements. Volunteer training is available on-line, but currently in English only. However, a volunteer can have help completing the training. Gate clearances are renewed annually. Also, volunteers should submit any demographic changes, renewed driver's license information, and updated TB test to the CRM. He encouraged contact with prison personnel to maintain lines of communication.

CNCA, Karen B: Karen reported that she has been attending and reporting at CNCA Area committee meetings. She corrected an error reported in the CNCA newsletter concerning her report to the Area. There will be a Joint Committee meeting with BTG, H&I and PI/CPC on Saturday August 24th, from 11:00 am to 12:00 PM at the Petaluma Community Center. All are welcome to attend. The Joint Committee meeting needs support from H&I to answer questions. The CNCA Pre-Conference Assembly was a success, with lots of GSRs in attendance. The Post Conference Assembly is June 15th in Vacaville.

CNIA, Victoria R: Vikki reported that she attended the Pre-Conference Assembly and the H&I Conference. She will be attending the Post-Conference Assembly, and the CNIA Delegate will give the Delegate's Report at the next NCCAA Conference.

BTG, CNCA, George X: (absent, no report)

BTG CNIA, Cindy A: (absent, no report)

SoCal H&I Conference, David B: (absent, no report)

NCCAA: Shaun G: (absent, no report)

NorCal H&I Conference, Cindy L: Ken thanked all the volunteers and host committee for all their work at the H&I Conference. There will be an informed pass-it-on to the next conference chair.

Closing

Karen C reminded everyone of the next General Committee in San Ramon. The meeting adjourned at 1:27 with the Responsibility Declaration.

In love and service,

Melody T, Recording Secretary

Northern California Hospital and Institution Committee

General Committee Meeting

June 9, 2019

Opening: Karen C opened the meeting at 11:00 a.m. with a moment of silence followed by the Serenity Prayer.

Purpose Statement: Troy J read the H&I Purpose Statement.

Twelve Traditions: Ruth E read the Twelve Traditions.

Introductions:

Karen C	Melody T	Troy J	Kelly B
Jeff L	Carl P	Bill D	Nancy H
Andy B	Phil S	Michael K	Teddy B
Tom A	Vikki R	José C	Woody R
Dave M	Jeffrey N	Ken M	John D
Theresa A	Alison G	Rich G	H.E. N
Tony T	Karen B	Mark M	Larry
Greg	Chase	David B	Bob F
John A	Wendy S	Christie	Sam C
Ruth E	Andrew K	Veronica S	Lorri A
Bob M	Lorraine M	Roger M	Mary R
Ashley S	Mike K	Joseph B	Peter M
Terry D	Kimberly F	Robert T	Eduardo P

Karen welcomed all in attendance, especially those new to H&I. Karen thanked Area 34 for hosting the meeting.

Approval of the February 2019 General Committee Meeting Minutes:

Jeff L moved and Tony T seconded a motion *to approve the minutes of the February 10, 2019 General Committee meeting as submitted.* Vote: Unanimous in favor.

Approval of Financial Statements

Tony T moved and Veronica S seconded a motion *to approve the financial statements from January – April 2019 as submitted.* Vote: Unanimous in favor.

General Committee Reports

General Chair, Karen C: Karen reported the following:

- **Contributions & Current Financial** – The Committee's financial situation is solid as noted on the financial analysis sent out with last month's financial report. The system for managing the budget based on expenses to contributions is working extremely well. The travel reimbursement policy is under-used. Steering Committee members should submit travel expense reports so the Committee can get an accurate assessment of travel costs. Those wishing to donate the travel reimbursement should do so via the Pink Can or online.
- **Literature Usage Review:** A question involving an Area with an unusually large literature usage is being resolved. Low usage by Areas is a greater problem. If an Area is not giving away between \$15 and \$20 of literature per meeting, it is not giving away one *Big Book*, one *Twelve and Twelve* and a meeting schedule. Regionals are asked to help ensure the Areas are using the literature. While the Committee discourages stockpiling of literature, it encourages the distribution of literature via the Facility Coordinators who are tasked with making sure their volunteers have a good selection of AA literature to distribute.
- **Pilot Program for Visiting Sponsors:** The purpose of the Inside Visitation/Sponsorship Service (IVSS) is to provide the vital element of sponsorship to confined alcoholics. The program involves having an H&I volunteer who does *not* go into an institution as a cleared volunteer to bring in AA meetings, go in simply as a visitor with the possibility of providing 'outside sponsorship' to the inmate. The program has been introduced at San Quentin as a pilot site. There have been four orientations for prospective volunteers, one of which was a video presentation. 17 volunteers have completed their first visit with the inside member, and all 17 have resulted in a sponsorship match. The IVSS program operates through the inmate visitation clearance protocols. Male volunteers willing to go to San Quentin are welcome to apply to be sponsors.
- **Recruiting New Volunteers:** To recruit volunteers, try going up to people who have a good message and ask them. A general announcement at a meeting may not be the most effective way; try a one-on-one approach.
- **Upcoming General Committee Schedule**

October 13, 2019	In conjunction with NCCAA; Area 52, Contra Costa (San Ramon)
February 9, 2020	TBA Areas may volunteer to host. Great way to get an Area involved

Karen reminded everyone to inquire at meetings whether the Group has an H&I Rep. If not, please ask them to elect one, or volunteer yourself.

General Co-Chair, Jeff L: Jeff thanked the Committee for the opportunity to serve.

Treasurer: Kelly B: Kelly provided the following report for April 2019:

Area Contributions	\$66,804.29
Literature expenses	\$30,560.12
Total Expenses	\$32,771.98
Cash at the end of the period	\$213,306.40

Kelly reminded everyone to write the Area or city in the memo section of the check.

Major Institutions Chair and VATF Report, Carl P: Carl P reported that Volunteer Policy Work Group met at CDCR headquarters Sacramento. Highlights of the meeting were:

- The term “ex-felon” will be replaced by “justice-involved.”
- “Volunteer misconduct” warranting termination now includes inappropriate familiarity with inmates or the family or friends of inmates.
- A proposal to allow former inmates to return to an institution as a volunteer three months after release was discussed. The CDCR has many provisions for this to happen, including thorough vetting of the volunteer and permission from the warden. However, the H&I *Policy Manual* safeguards the Committee with its own requirements.
- The mentoring program now allows the Mentor to maintain engagement throughout incarceration as well as after.
- The IVSS Pilot Program at San Quentin was discussed and Carl answered questions and assuaged fears about the volunteer supervision which would occur according to CDCR visitation protocols.
- The CDCR will put a volunteer page on its website.
- The Volunteer Policy Work Group will meet monthly. The next agenda will include the gate clearance process and volunteer training. Every volunteer is entitled to a four-hour facility-specific orientation in addition to the volunteer training.

Secretary, Melody T: Melody thanked everyone who sent in an electronic report. The roster is current to date. She thanked all the officers, appointed’s and liaisons who sent in a job description/timeline. These will provide guidance for the new volunteers taking the positions. Informed pass-it-on is vital to continuity and is a critical obligation for anyone in a service position.

Finance Committee Chair, Ken M: Ken reported that per the upcoming elections there will soon be three members of the Finance Committee. He described the position of Finance Chair. He noted the following from the Comparison to Budget Report:

- Literature expenses are down, especially *Grapevines* and *La Viña*’s.
- Travel Reimbursement is down. Steering Committee members are not submitting expenses allowable expenses.
- Meeting venue costs are down.
- Costs for paper for printing have gone up slightly,
- Pink Cans are not going out as expected, and no new Pink Cans may be ordered this year.

Overall, the finances of the Committee are very good.

NCCAA Conf. Coordinator, H.E. N: H.E. reported that the Rocklin panel was great. NCCAA voted to discontinue the summer conference. Mary M. is the new treasurer. Flyers for the San Ramon conference are available. H&I Committee members should attend the afternoon H&I panel. Shaun, the current NCCAA General Chair, will meet with the new H&I Chair to discuss cooperation with NCCAA. The previous conference in Area 65-Foster City made over \$4,000. The March conference will be in San Jose, where there will be free parking. H.E. will remain in the position of NCCAA Conference Coordinator for another year.

Literature Chair, Lorraine M: Lorraine reported that she brought ink pads and stamps. She reminded everyone that all books going into every facility should be stamped. She cleared out the storage area and disposed of all the inventory material damaged in the fire. Everything going well with orders from AAWS. She has established an account with Grapevine, Inc. for the books and other items.

Pink Can Coordinator, Peter M: Peter reported that Pink Can distribution going well. There are 220 cans and approximately 700 lids in inventory. Pink Can labels are available. Karen asked that everyone check the Pink Cans at the meetings they attend and be sure the Pink Cans have the new labels, as well as the small lid label regarding online donations.

Policy Chair, OPEN: no report

Audio-Media Coordinator, Joseph B: Joseph reported that he has created more speaker CD’s to take into facilities. He reminded everyone that these CD’s are for the alcoholics the Committee serves, not for personal use. The H&I Committee library has 2,688 cassette recordings catalogued, and there are many more in boxes which have not yet been catalogued. These should be catalogued and put into .mp3 format. There is urgency, as the cassette recordings deteriorate with time, and will eventually be lost. Contact Joseph to help with this task.

Historian, Jeffrey N: Jeff reported that everything is going well with the archives. He was asked to present the early history of the NorCal Committee at the 46th annual H&I Conference held in Vallejo in May, where he also provided a display.

Public Information Chair, Vikki R: Vikki reported that she attended the CNIA Area Committee and served on the panel at the NCCAA Conference, where she spoke about H&I service. She will be attending the CNCA and CNIA Delegate’s Reports. She is still searching for a replacement for the CNIA Liaison position.

Grapevine Chair, Bob F: Bob reported that he has reconciled the *La Viña* and *Grapevine* rosters. Utilization of the *Grapevine* and *La Viña* is lower than budgeted. He encouraged use of the *Grapevine* materials, stating that people barely out of detox can sometimes read and digest a magazine better than a book.

Publisher, Rich G: Rich reported that he will be meeting with the next Publisher to pass on all the aspects of the position.

Website Chair, Thom H: (absent, electronic report submitted) Thom reported all is well.

7th Tradition

The baskets were passed in observance of the 7th Tradition. Karen C stated that monies collected would reimburse H&I Area 34 for expenses incurred for hosting the meeting and providing lunch.

Anniversaries

Veronica S	28	H.E. N	30	Roger M	13	Jeff L	19
Andy B	33	Joseph B	6	Vikki R	17	Theresa V	28
Jeffrey N	31	Terry D	39	Karen B	12	Mary R	54
Kimberly F	18	Dave B	19	Karen C	32		

Committee Business

2019 Policy Manual Revisions: Copies of the 2019 amendments to the *Policy Manual* as recommended from the Steering Committee were distributed. Karen C read the amendments and explained the rationale for the changes. The Committee reviewed and discussed the changes. After discussion and all questions answered, Vikki R moved and H.E. N seconded a motion **to accept the amendments to the Policy Manual as forwarded from the Steering Committee.** Vote: Substantial majority in favor, two opposed.

The minority opinion was heard. Woody Roderick voiced objection to the wording of Section One, page 6, Item 4, "Facility Meeting Attendance," noting there were meetings in treatment facilities where members of the public were able to attend. He objected to the implication that such meetings could no longer be considered H&I meetings, and suggested wording be added that the donated literature only be given to the clients/inmate alcoholics in such facility. Lorraine MacDonald stated its important to keep members of the general fellowship out of H&I meetings because these outside members are not always following the guidelines and expectations as established by the H&I Committee. Alison Goss related an incident in a psych facility where the influx of outside members instigated greater scrutiny from the facility. Kimberly Forbes observed that in some facilities, alumni can come back to the meeting as part of their aftercare treatment plan. Karen Czujko responded that the new policy revision references "the general fellowship." After discussion, there was no change of vote.

Section Two, Items 9 and 10, "Lodging, Meals, and Other" and "[Travel] Coverage" were discussed. The objection was raised that there is a 125-mile radius restriction on distance for the lodging reimbursement, but none such restriction in the "Coverage" proposals. The 125-mile restriction should stand. There was no further discussion on this item and no one wished to change their vote; the *2019 Policy Manual* revisions pass on the first General Membership vote. Karen thanked everyone for their participation. The *2019 Policy Manual* revisions will be forwarded to the October General Membership meeting.

General Elections:

- **General Chair:** Karen Czujko explained the voting procedure, stating that at General Committee meetings, anyone is eligible to vote who holds a current or past H&I position. Voting would be by written ballots according to Third Legacy Procedure as stated in the *AA Service Manual*. Melody Tolmie read the General Secretary position description and qualifications from the *Policy Manual*. Members present were polled for their availability to serve. As Jeff Little was the only candidate to be available for the position, he was deemed elected.
- **Finance Committee Members 2 and 3**
Karen explained the structure of the Finance Committee, and that the two members elected will eventually rotate into the Finance Committee Chair position in turn. Melody Tolmie read the Finance Committee Chair description and qualifications from the *Policy Manual*. Members present were polled for their availability to serve. The following Committee members expressed availability to serve: Ashley Stone, Woody Roderick, and Karen Bertolini. Each candidate provided their qualifications. It was decided by consensus that each eligible voting member would vote for two of the three candidates. The person with the most votes will be Position 2, and the second highest would be Position 3. The votes were cast; Ashley Stone and Karen Bertolini were tied with the greatest number of votes. It was decided to "go to the hat" with the name drawn out of the hat as Position 2. Ashley Stone was drawn as Position 2, with Karen Bertolini as Position 3.

New Business - Open Forum:

- Nancy Hernandez reported that the Yuba, Sutter and Colusa County Area is having an appreciation potluck picnic for all the volunteers. It will be a way to encourage AA members to perhaps get involved.
- Larry Steven cited the long form of Tradition 3, and moved *that the Northern California Hospital and Institution Committee set up a fund out of surplus funds from Pink Can collections, to pay or reimburse 12th-Step volunteers that cannot afford to travel to a facility or institution, in order to allow all AA members, regardless of financial ability, to participate in the sole purpose of carrying the message of AA to the alcoholic who is confined. Payment would mirror the existing expense policy, travel expense reimbursement policy, procedure policy and guidelines from the Northern California Hospital and Institution Committee Policies and Procedures Manual, "Our Collective Conscience" Section Two General Committee, October 2018, in order to maintain the spiritual principle of inclusion found in Tradition 3.* The motion did not receive a second and was therefore not considered.
- Larry Steven distributed copies of his objection to the anonymity policy as stated in the Pilot Program – Inmate Visitation and Sponsorship Service, citing the passage "YOU make the decision to divulge personal information." He stated this was in direct contradiction to the *Policy Manual*'s prohibition of exchanging personal information with patients or inmates. He asked whether the *Policy Manual* should be amended to accommodate this for the Inmate Visitation and Sponsorship Service. Karen Czujko responded that there is nothing yet in the *Policy Manual* regarding the Pilot IVSS Program; this would come when the formal proposal is made to initiate the program.
- The Committee thanked Karen Czujko for her service to the Committee with a standing ovation.

Regional Reports

Region 01 – Far North Coastal, OPEN: (no report)

Region 10 – Far North Interior, OPEN: (no report)

Region 15 – Lower Far North Interior, Mark McKorn: Mark reported that Area 16-Shasta serves the Sugar Pine Fire Camp, but they have received only one application due to the new clearance process. Area 17-Tehama also serves Fire Camps, but lost two volunteers. Volunteers are available for the men's side of the County Jail but not the women's side. Area 18-Trinity reports the meetings in the County Jail are going well.

Region 20 – Northern Coastal, Jess Young: (absent, no report)

Region 30 – Northern Interior, Bob Free: Bob thanked Lorraine MacDonald for her service as chair of Area 31-Glenn/Butte. All facilities need volunteers. There are now some meetings now in Paradise. Area 32-Plumas has no active participation; some volunteers go to Placer. Area 34 put on a great panel at NCCAA, with good participation and organization.

Region 40 – Central Interior, Terry Docherty: Terry reported that his time is dominated with Area 42 and Sacramento area and the issue regarding funds and literature distribution. The absence of a Regional Chair for so long has had consequences across the Region. There has been lack of communication. Group reps have been helpful in getting information out. Old issues have come up which influence present day discussions. H&I books have turned up at thrift stores, garage sales, or sold by Groups as part of their literature. The large budget of H&I and large prudent reserve have attracted attention. Terry directs individuals with questions to use the H&I website as a resource as well as to their Area Chairs.

Region 50 – East Bay, North, OPEN: Karen Czujko reported that Peter Mitchell has made himself available for Regional Chair and has agreed to work toward re-uniting Region 50. Peter Mitchell reported that Area 53 is very active. Napa has a lot of activity. Contra Costa serves 25 facilities. He will be visiting Solano. All seems to be well in the Region.

Region 50 – East Bay, South, Lisa Benson: (absent, no report)

Region 60 – West Bay, Julio B: Julio reported that Area 61-Marin serves 15 meetings per week. There continues to be a lot of interest in the IVSS pilot program. San Francisco and Marin currently share the same Intergroup office. There is an effort to create a separate Marin Intergroup; currently there are no plans to create a separate central office and bookstore, but this possibility still exists. Area 61 will send liaisons to both Intergroups to stay informed. Area 62-San Francisco serves 60 meetings per week. They are working with Region 160 to start Spanish-language meetings at the San Francisco County Jail location in San Mateo County. The San Francisco Jail may change orientation requirements. Area 65-San Mateo serves 31 meetings per week. The AAWS Board has officially approved the request for a large print edition of *A.A. in Prison: Inmate to Inmate*. Spanish-language meetings in the new San Mateo County Jail facility on Maple Street have not yet been resumed. The Area 65 Co-chair is working with Service League Director, to resolve the ongoing problem of frequent, repeated delays and sometimes meeting cancellations after hours of delay. This is also happening to at least one English language meeting as well. Julio will continue for a second term as Region 60 Chair.

Region 70 – Southern Coastal, Raymundo L (absent) Kelly B reported that Areas 71 and 72 elected new Chairs. There will be a new Spanish-speaking women's meeting in the Santa Clara County Jail, and five applications have been submitted. Area 73 is having difficulty in the Juvenile Hall and had to suspend H&I service there.

Region 80 – Southern Interior, OPEN: Karen C introduced the new Area 83 Chair, Ruth Enos.

Region 90-Far Southern Interior – Joe G: (absent, no report)

Region 140 – Spanish Northern Interior, José C: José reported that the online orientation requirement for CDCR facilities is causing problems for volunteers, as many of them do not have computers. He was invited to SSP last month on a day pass on May 16th to share at the ice cream social. This event was a first for the approximately 50 Spanish-speaking inmates. Service to Napa State is going well. The Regional meeting is now at a new location in Sacramento.

Region 160 – Spanish Northern Coastal, José Luis C: (absent, no report)

Region 170 – Spanish Southern Coastal, Rogelio B: (absent, no report)

Region 180 – Spanish Central Interior, Enrique R: (absent, electronic report submitted) Enrique reported that the Region meets every first Tuesday of the month at Central Valley Intergroup Office in Modesto. The Region provides Spanish-speaking volunteers to the AA meetings at DVI-Tracy, USFP Atwater, SCC Jamestown, CHCF-Stockton, and the San Joaquin County Sheriff's Facilities. They continue to visit A.A. groups once a month to inform them about the H&I Committee activities and to motivate new volunteers.

Region 190 – Spanish Southern Interior, Jesus B: (absent, no report)

Delegate's Report:

Michael K, CNIA 07 Panel 68 Delegate, thanked the H&I Committee for including General Service as part of the agenda. He reported that there were three agenda items submitted to the Conference Committee on Corrections. The first matter was to change the wording of all the corrections pamphlets to make it more modern, updated and inclusive. This item was not forwarded to the Conference floor, as the Committee did not have suggested wording replacements. Therefore, input is greatly needed. Suggested changes can be submitted directly to the Delegates or given to the Area Liaisons. The second agenda item was to establish a database of all correctional facilities in the United States and Canada. This item was also not forwarded to the Conference floor. The third item was to update the Corrections Workbook. Updates are done every year, however this year the Corrections Committee made a specific recommendation to the Trustees that all the corrections pamphlets be produced without staples, and especially the pamphlets that were included in the Corrections Kit. There was also a floor action that the pamphlet "The God Word" be produced without staples. He asked for input on whether this pamphlet was more useful, or the pamphlet "Many Paths to Spirituality." Regarding treatment, there was a request to review all treatment and corrections literature items that include Bridging the Gap or temporary contact programs. He added that Teddy Basham-Witherington is the new Chair of the Conference Committee. Regarding the *AA Grapevine*, the "grey pages" will remain in the magazine. These pages are articles written by professionals in the alcoholism field. He asked that facility coordinators ask the professionals in facilities to submit articles for the "grey pages."

Major Institution Coordinator Reports

ASP Avenal, Doug G: (absent) Carl P reported that Doug is new in the position and attended a meeting there in July. He is building a crew of volunteers. He is making good progress with this facility.

CCC Susanville, Raymond L: (absent) Carl reported that Raymond L, former Facility Coordinator, has agreed to come back and help. Achievement credits will be administered by staff and not the H&I volunteers.

CCWF and VSP Chowchilla, Miki S: (absent) Carl reported that everything is going well.

CHCF Stockton, Melody T: Melody reported that a small crew of volunteers serves the AA meetings at the facility; more volunteers are needed. Since the facility is easily accessible off Highway 99, it would be accessible to volunteers from Sacramento, Stanislaus County, or Livermore. There has been a turnover in inside sponsors, which has caused some difficulty with meetings cancelled without notice. The meetings are very good, with a lot of interest in AA.

CMF Vacaville, Ken M: Ken reported that the biggest news is the implementation of a new clearance process. Five volunteers are cleared, three are in process and there are new prospective volunteers. There are 24 meetings per month, but only about half are served by an outside member. The literature deliveries are being received and distributed in good order.

CTF Soledad, Peter O: Peter reported that meetings have expanded because of the CDCR credit system in place. The online training has made it easier for volunteers. There are three facilities at Soledad. The North-Protective Custody unit is doing well. The Central unit has experienced gang activity resulting in riots. Another issue is a Group which was once part of H&I, but now seems to have disassociated with H&I. Peter has distanced himself from this Group. The South unit is doing well. 80 to 90 attend the English-speaking meetings, with 40 to 50 attending the Spanish-speaking.

DVI Tracy, Kevin W: (absent) Carl reported that the facility is expanding their program. They want six meetings per week in the Reception Center, so more volunteers are needed there. The staff members are very receptive to AA.

FCI Dublin (DUB), Teri L: (absent) Carl reported that Teri L is the new coordinator. Due to problems with inside sponsor availability, there is not much AA activity.

FCI Mendota (MEN), Rodney L: Carl reported that on the main yard, inmates are given incentives to attend AA, such as yard privileges. Rod is working with one other volunteer and they are now allowed to take *Grapevines* in.

FSP Folsom, Andrew B: Andrew reported that currently, a total of 44 AA meetings are held monthly across 3 facilities which include FSP Men's (old Folsom), Men's Minimum Security (Camp), and the Folsom Women's facility. He provided the days and times for the meetings. The current roster has 21 cleared volunteers. The Women's facility has 100% coverage; Men's Minimum security has 0% coverage, and the

Main Men's' facility has 44%. The roster was impacted by a State audit; 12 volunteers were removed from the gate roster for not completing the required training. The Volunteer Action Committee met and discussed the clearance requirements and confusion for renewals. The renewal requirement of everyone being Live Scanned at Folsom State Prison put undue burdens on many prior volunteers. Andrew reported that there is the possibility of "courtesy scans" that can be done at any CDCR facility for any other CDCR facility. The Community Resource Office agreed to explore accepting courtesy scans done at other sites but did not have a published process to support it at the time. FSP will be moving to a quarterly processing cycle for new volunteers, where a 2-hour onsite orientation class, in addition to the online courses, application doc, TB test and Live Scan – is mandatory. The next orientation class is tentatively scheduled for July.

HDSP Susanville, OPEN: Carl reported that Peter K had stepped down.

MCSP Mule Creek, Mike K: Mike reported that he is updating the volunteer list with staff. The VAC meeting in April discussed Live Scan requirements and procedures.

Napa State Hospital (NSH), John G: (absent) Carl reported that the first Wednesday meeting was not covered, but all the other meetings are going well.

NCYC Stockton, Tony T: Tony reported that the facility is happy with AA coming in.

Norcal Fire Camps, Peter S: (absent) Carl reported that the clearance process is going smoother.

PBSP Pelican Bay, Lynne Dt: (absent) Carl reported that as of the Steering Committee, all meetings were covered, and AA members from Crescent City have stepped up and are providing coverage.

FCI Herlong (HER), (Currently served by Reno)

PVSP Coalinga, Tommy R: (absent) Carl reported that AA is invited into five cell blocks with average attendance of 20. Three AA's have been cleared for attendance. Three of the yards were on lockdown. More volunteers are needed.

CSP Sacramento, John C: (absent) Carl reported that CSP is a level 4 institution and there are a lot of lock downs. Other than that, all is going smoothly.

SATF and COR, Bill H: (absent) Carl reported that Bill H is assembling a crew of volunteers. There are some challenges he is working through with staff. The facility is transitioning some of the volunteers from gate clearances to brown card holders.

SQ San Quentin, Bob W: (absent) Carl reported the CPM broke his leg. The assistant is unfamiliar with clearance process and this has slowed the clearance procedure.

SCC Jamestown, Jason C: (absent) Carl reported that there are now two meetings per week. The roads have just been recently cleared from snow, so conditions should get better.

SOL Solano, John D: John reported there are 36 meetings per month at the facility. More people are getting cleared so the volunteer pool is growing. John stated he will be stepping down; Lydia is his recommendation for his successor. Currently, Lydia coordinates the Spanish committee.

SVSP Soledad, Alison G: Alison reported that SVSP Soledad is a maximum-security prison with AA meetings between three- and six of the six-yards holding AA meetings each Wednesday night. Disturbances on the yards often shut outside volunteers out of yards for one to four weeks. There are now 19 volunteers. Staff are always present at the meetings. There is ample literature as some inside members resist taking the books as their own.

USP Atwater, Dawn T: (absent, electronic report submitted) Dawn reported that the Wednesday night meeting has met only rarely in the past months, due to lockdowns and the single escort being gone for various reasons. Meetings are cancelled when the one escort officer is unavailable; there have also been lockdowns. Dawn will meet with the new Warden when there is one in place. The Re-entry Affairs Coordinator has been difficult to reach. A few interested volunteers remain in various stages of the application process.

Liaison Reports

VATF- Carl P: Carl reported that the last meeting was in March. He will have a full report after the next meeting.

H&I Liaison to CNCA –Karen B: Karen reported that she will attend the CNCA Post-Conference Assembly June 15th in Vacaville. She has been attending the Area Committee meetings. She stated an error in her report in the February CNCA *Comments*, but she corrected it in her report to the Area Committee. There will be a Joint Committee meeting with BTG, H&I and PICPC on Saturday August 24th, from 11:00 am to 12:00 PM at the Petaluma Community Center. All are welcome to attend. She would like support from H&I to answer questions. The CNCA Pre-Conference Assembly was a success. There were lots of GSR's in attendance giving the delegate their group consciences on the agenda topics for this year's General Service Conference.

H&I Liaison to CNIA – Vikki R: Vikki reported that the Area is busy. The CNIA Post-Conference Assembly is June 22 in Woodland. Michael Kim, the Delegate, will give his report.

Bridging the Gap – CNCA – John O: (absent, no report)

Bridging the Gap - CNIA – Cindy A: (absent, electronic report submitted) California Northern Interior Area (07) Bridging the Gap District Representatives are invited to a monthly conference call. They have reported some growth in Area institutions served. There have been a lot of contact requests lately, many coming from Coastal Area 06, and many successful bridges. She attended the H&I Conference and thanked those who organized it. She reminded everyone of the Bridging the Gap Workshop Weekend in Sacramento September 6th -8th at the Hilton Arden West. Judge Rogelio Flores will be one of the speakers. For more information, contact btg@cnia.org or 530-417-2258.

NCCAA Liaison to H&I – Shaun G: (absent, no report)

SoCal H&I Liaison – David B: (absent, no report)

NorCal H&I Conference Committee- Terry D reported that plans are still in the formative stage.

Adjournment

Karen reminded everyone to submit a written report to the Recording Secretary. The next General Committee Meeting will be in October hosted Area 52. The meeting was adjourned at 3:25p.m with the Responsibility Declaration.

In love and service,
Melody T, Recording Secretary

NorCal H&I Committee
Financial Statement
April 2019

	Apr 19	Dec '18 - Apr 19		Apr 19	Dec '18 - Apr 19
Income			02, Del Norte	247.36	749.02
Area Contributions	66,804.29	273,715.75	03, Siskiyou	46.00	610.72
Bounced Check fees	0.00	0.00	04, Humboldt	581.93	1,984.12
Processor Fees	-123.32	-697.58	11/12, Modoc/Lassen	165.14	604.84
Total Income	66,680.97	273,018.17	140, Spanish North Int	0.00	343.30
Income	66,680.97	273,018.17	16, Shasta	1,148.03	4,522.41
Expense			160, Spanish N Coast	45.00	493.00
Accounting	0.00	435.00	17/18, Tehama/Trinity	50.00	471.01
Bank Charges	0.00	56.00	170, Spanish S Coast	354.00	773.07
LITERATURE EXPENSE			180, Spanish Central Int	18.66	161.82
AAWS, INC.	30,444.57	197,812.71	190, Spanish South Int	235.00	952.00
GRAPEVINE & LA VINA	0.00	38,426.36	21, Mendocino	173.15	1,997.08
Meeting Directories	115.55	1,373.10	22, Sonoma	4,842.06	20,154.16
Total LITERATURE EXPENSE	30,560.12	237,612.17	23, Lake	39.59	1,502.62
NorCal Committee	280.38	4,146.14	31, Butte/Glenn	654.88	3,768.84
Office Supplies	0.00	92.34	34, Placer	2,672.82	12,975.40
Postage	0.00	42.21	36, Sierra/Nevada	785.98	4,539.84
Printing Costs	1,931.48	3,935.70	42, Sacramento/Yolo	2,656.08	11,676.72
Total Expense	32,771.98	246,319.56	43, El Dorado	774.12	4,752.84
Net Ordinary Income	33,908.99	26,698.61	44, Amador	0.00	924.05
Other Income/Expense			45, Sutter/Colusa/Yuba	115.28	749.75
Other Income			51, Napa	2,737.06	7,775.92
Interest Income	20.72	104.01	52, Contra Costa	4,889.35	26,425.70
Total Other Income	20.72	104.01	53, Alameda	3,503.79	25,838.21
Other Expense			54, Solano	873.53	6,170.90
7th Tradition Distributions	0.00	172.35	61, Marin	5,868.83	26,220.41
Total Other Expense	0.00	172.35	62, San Francisco	4,497.61	22,757.52
Net Other Income	20.72	-68.34	65, San Mateo	2,924.39	14,644.05
Net Income	33,929.71	26,630.27	71, Santa Clara	4,980.10	25,732.68
OPERATING ACTIVITIES	33,929.71	26,630.27	72, Monterey	467.16	4,259.87
FINANCING ACTIVITIES			73, Santa Cruz	15,046.00	15,046.00
Wells Prudent Reserve Account	-11.77	-59.26	74, San Benito	127.39	947.53
Net cash provided by Financing Activities	-11.77	-59.26	81, Stanislaus	802.47	3,590.69
Net cash increase for period	33,917.94	26,571.01	82, San Joaquin	772.62	4,220.35
Cash at beginning of period	179,388.46	186,735.39	83, Tuolumne	840.84	3,704.74
Cash at end of period	213,306.40	213,306.40	84, Calaveras	419.00	1,281.58
			86, Merced	243.83	1,207.86
			91, Mariposa/Madera	205.49	937.15
			92, Fresno	1,454.81	5,990.39
			93, Tulare	564.94	1,553.43
			95, Kings	0.00	704.16
				66,804.29	273,715.75
Prudent Reserve = \$143,276.35					
Value of Literature on Hand = \$6,072.19					

NorCal H&I Committee
Financial Statement
May 2019

	May 19	Dec '18 - May 19		May 19	Dec '18 - May 19
Income			02, Del Norte	0.00	749.02
Area Contributions	59,351.30	333,067.05	03, Siskiyou	154.12	764.84
Bounced Check fees	0.00	0.00	04, Humboldt	450.95	2,435.07
Processor Fees	-161.18	-858.76	11/12, Modoc/Lassen	323.68	928.52
Total Income	59,190.12	332,208.29	140, Spanish North Int	37.00	380.30
Income	59,190.12	332,208.29	16, Shasta	1,322.42	5,844.83
Expense			160, Spanish N Coast	0.00	493.00
Accounting	0.00	435.00	17/18, Tehama/Trinity	154.29	625.30
Bank Charges	0.00	56.00	170, Spanish S Coast	0.00	773.07
Insurance	1,561.00	1,561.00	180, Spanish Central Int	51.35	213.17
LITERATURE EXPENSE			190, Spanish South Int	93.56	1,045.56
AAWS, INC.	40,970.79	238,783.50	21, Mendocino	176.49	2,173.57
GRAPEVINE & LA VINA	249.80	38,676.16	22, Sonoma	5,050.14	25,204.30
Meeting Directories	40.00	1,413.10	23, Lake	466.95	1,969.57
Total LITERATURE EXPENSE	41,260.59	278,872.76	31, Butte/Glenn	1,895.76	5,664.60
NorCal Committee	746.75	4,892.89	34, Placer	2,610.46	15,585.86
Office Supplies	0.00	92.34	36, Sierra/Nevada	870.44	5,410.28
Postage	520.00	562.21	42, Sacramento/Yolo	3,546.00	15,222.72
Printing Costs	1,908.20	5,843.90	43, El Dorado	1,624.74	6,377.58
Total Expense	45,996.54	292,316.10	44, Amador	20.00	944.05
Net Ordinary Income	13,193.58	39,892.19	45, Sutter/Colusa/Yuba	71.93	821.68
Other Income/Expense			51, Napa	1,497.50	9,273.42
Other Income			52, Contra Costa	7,905.23	34,330.93
Interest Income	22.20	126.21	53, Alameda	4,789.70	30,627.91
Total Other Income	22.20	126.21	54, Solano	1,518.86	7,689.76
Other Expense			61, Marin	4,608.93	30,829.34
7th Tradition Distributions	0.00	172.35	62, San Francisco	4,013.42	26,770.94
Total Other Expense	0.00	172.35	65, San Mateo	4,272.78	18,916.83
Net Other Income	22.20	-46.14	71, Santa Clara	6,300.79	32,033.47
Net Income	13,215.78	39,846.05	72, Monterey	835.29	5,095.16
OPERATING ACTIVITIES	13,215.78	39,846.05	73, Santa Cruz	0.00	15,046.00
FINANCING ACTIVITIES			74, San Benito	137.19	1,084.72
Wells Prudent Reserve Account	-12.17	-71.43	81, Stanislaus	717.03	4,307.72
Net cash provided by Financing Activities	-12.17	-71.43	82, San Joaquin	1,129.55	5,349.90
Net cash Increase for period	13,203.61	39,774.62	83, Tuolumne	858.08	4,562.82
Cash at beginning of period	213,306.40	186,735.39	84, Calaveras	32.86	1,314.44
Cash at end of period	226,510.01	226,510.01	86, Merced	258.78	1,466.64
			91, Mariposa/Madera	65.84	1,002.99
			92, Fresno	867.64	6,858.03
			93, Tulare	621.55	2,174.98
			95, Kings	0.00	704.16
				59,351.30	333,067.05
Prudent Reserve = \$143,288.52					
Value of Literature on Hand = \$6,242.40					

NorCal H&I Committee Financial Statement

June 2019

	Jun 19	Dec '18 - Jun 19
Income		
Area Contributions	44,169.30	377,236.35
Bounced Check fees	-12.00	-24.00
Processor Fees	-117.46	-976.22
Total Income	44,039.84	376,236.13
Income	44,039.84	376,236.13
Expense		
Accounting	0.00	435.00
Bank Charges	0.00	44.00
Insurance	0.00	1,561.00
LITERATURE EXPENSE		
AAWS, INC.	40,840.20	279,609.20
GRAPEVINE & LA VINA	0.00	38,676.16
Meeting Directories	136.90	1,550.00
Total LITERATURE EXPENSE	40,977.10	319,835.36
NorCal Committee	1,766.75	6,659.64
Office Supplies	120.14	212.48
Postage	50.65	627.36
Printing Costs	0.00	5,843.90
Total Expense	42,914.64	335,218.74
Net Ordinary Income	1,125.20	41,017.39
Other Income/Expense		
Other Income		
Interest Income	21.64	147.85
Total Other Income	21.64	147.85
Other Expense		
7th Tradition Distributions	0.00	172.35
Total Other Expense	0.00	172.35
Net Other Income	21.64	-24.50
Net Income	1,146.84	40,992.89
OPERATING ACTIVITIES	1,146.84	40,992.89
FINANCING ACTIVITIES		
Wells Prudent Reserve Account	-11.78	-83.21
Net cash provided by Financing Activities	-11.78	-83.21
Net cash increase for period	1,135.06	40,909.68
Cash at beginning of period	226,510.01	186,735.39
Cash at end of period	227,645.07	227,645.07
Prudent Reserve = \$143,300.30		
Value of Literature on Hand = \$5366.74		

	Jun 19	Dec '18 - Jun 19
02, Del Norte	0.00	749.02
03, Siskiyou	0.00	764.84
04, Humboldt	571.62	3,006.69
11/12, Modoc/Lassen	0.00	928.52
140, Spanish North Int	0.00	380.30
16, Shasta	1,309.45	7,154.28
160, Spanish N Coast	224.00	717.00
17/18, Tehama/Trinity	246.00	871.30
170, Spanish S Coast	0.00	773.07
180, Spanish Central Int	0.00	213.17
190, Spanish South Int	114.00	1,159.56
21, Mendocino	113.76	2,287.33
22, Sonoma	2,000.91	27,205.21
23, Lake	539.34	2,508.91
31, Butte/Glenn	271.16	5,935.76
34, Placer	4,663.25	20,249.11
36, Sierra/Nevada	955.51	6,365.79
42, Sacramento/Yolo	1,691.06	16,913.78
43, El Dorado	626.82	7,004.40
44, Amador	386.14	1,330.19
45, Sutter/Colusa/Yuba	641.02	1,462.70
51, Napa	748.20	10,021.62
52, Contra Costa	4,516.00	38,846.93
53, Alameda	8,066.39	38,694.30
54, Solano	874.81	8,564.57
61, Marin	2,100.29	32,929.63
62, San Francisco	1,823.87	28,594.81
65, San Mateo	4,137.28	23,054.11
71, Santa Clara	3,558.41	35,591.88
72, Monterey	376.74	5,471.90
73, Santa Cruz	60.77	15,106.77
74, San Benito	120.17	1,204.89
81, Stanislaus	439.15	4,746.87
82, San Joaquin	292.71	5,642.61
83, Tuolumne	0.00	4,562.82
84, Calaveras	517.67	1,832.11
86, Merced	117.60	1,584.24
91, Mariposa/Madera	200.11	1,203.10
92, Fresno	1,380.62	8,238.65
93, Tulare	434.47	2,609.45
95, Kings	50.00	754.16
	44,169.30	377,236.35

NorCal H&I Committee
Financial Statement
July 2019

INCOME & EXPENSE BREAKDOWN			CONTRIBUTIONS BY AREA		
	Jul 19	Dec '18 - Jul 19		Jul 19	Dec '18 - Jul 19
Income			02, Del Norte	0.00	749.02
Area Contributions	69,978.72	447,215.07	03, Siskiyou	210.57	975.41
Bounced Check fees	0.00	-24.00	04, Humboldt	549.16	3,555.85
Processor Fees	-249.05	-1,225.27	11/12, Modoc/Lassen	98.87	1,027.39
Total Income	69,729.67	445,965.80	140, Spanish North Int	0.00	380.30
	69,729.67	445,965.80	16, Shasta	1,056.35	8,210.63
Expense			160, Spanish N Coast	50.00	767.00
Accounting	0.00	435.00	17/18, Tehama/Trinity	0.00	871.30
Bank Charges	0.00	44.00	170, Spanish S Coast	0.00	773.07
Insurance	-100.00	1,461.00	180, Spanish Central Int	27.37	240.54
LITERATURE EXPENSE			190, Spanish South Int	0.00	1,159.56
AAWS, INC.	46,008.17	325,617.37	21, Mendocino	222.31	2,509.64
GRAPEVINE & LA VINA	0.00	38,676.16	22, Sonoma	5,204.38	32,409.59
Meeting Directories	80.00	1,630.00	23, Lake	282.72	2,791.63
Total LITERATURE EXPENSE	46,088.17	365,923.53	31, Butte/Glenn	2,018.62	7,954.38
NorCal Committee	159.77	6,819.41	32, Plumas	74.00	74.00
Office Supplies	63.52	276.00	34, Placer	3,058.29	23,307.40
Postage	0.00	627.36	36, Sierra/Nevada	746.88	7,112.67
Printing Costs	0.00	5,843.90	42, Sacramento/Yolo	2,930.38	19,844.16
Total Expense	46,211.46	381,430.20	43, El Dorado	1,320.29	8,324.69
Net Ordinary Income	23,518.21	64,535.60	44, Amador	0.00	1,330.19
Other Income/Expense			45, Sutter/Colusa/Yuba	133.97	1,596.67
Other Income			51, Napa	3,481.80	13,503.42
Interest Income	23.06	170.91	52, Contra Costa	4,850.50	43,697.43
Total Other Income	23.06	170.91	53, Alameda	7,768.49	46,462.79
Other Expense			54, Solano	2,065.64	10,630.21
7th Tradition Distributions	0.00	172.35	61, Marin	8,396.99	41,326.62
Total Other Expense	0.00	172.35	62, San Francisco	6,819.14	35,413.95
Net Other Income	23.06	-1.44	65, San Mateo	6,068.88	29,122.99
Net Income	23,541.27	64,534.16	71, Santa Clara	6,291.44	41,883.32
OPERATING ACTIVITIES	23,541.27	64,534.16	72, Monterey	959.92	6,431.82
FINANCING ACTIVITIES			73, Santa Cruz	0.00	15,106.77
Wells Prudent Reserve Account	-12.17	-95.38	74, San Benito	194.00	1,398.89
Net cash provided by Financing Activities	-12.17	-95.38	81, Stanislaus	728.57	5,475.44
Net cash increase for period	23,529.10	64,438.78	82, San Joaquin	897.33	6,539.94
Cash at beginning of period	227,645.07	186,735.39	83, Tuolumne	815.52	5,378.34
Cash at end of period	251,174.17	251,174.17	84, Calaveras	386.45	2,218.56
			86, Merced	153.81	1,738.05
Prudent Reserve = \$143,312.47			91, Mariposa/Madera	0.00	1,203.10
Value of Literature Inventory on hand = \$10,041.77			92, Fresno	1,530.59	9,769.24
			93, Tulare	350.64	2,980.09
			95, Kings	0.00	754.16
			Unidentified Contributor	234.85	234.85
				69,978.72	447,215.07

PINK CANS

The Pink Cans are passed at meetings in Northern CA to provide funds which enable this committee to carry our message. If your meeting doesn't have a Pink Can, please contact the Literature Chair at www.handinorcal.org (or your local Area Chair) to get one.

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