

**NORTHERN CALIFORNIA
HOSPITAL & INSTITUTION COMMITTEE
P.O. BOX 192490
SAN FRANCISCO, CA 94119-2490**

STEERING COMMITTEE SCHEDULE 2017

May 13, 2017

September 9, 2017

January 13, 2018

Steering Committee Meetings are held at 11:00 at 924 San Juan Road in Sacramento

GENERAL COMMITTEE SCHEDULE 2017

June 11, 2017 Region 42 (Yolo Sacramento)

October 8, 2017 Region 30 (Northern Interior - tentative)

February 11, 2018 (Location TBD)

All other General Committee Meetings are held at 11:00 in Regions listed, with location announced prior to the meeting



Northern California



Hospital & Institution Committee

P.O. Box 192490 * San Francisco, CA 94119-2490

Newsletter #2

PLEASE KEEP THE CONTENTS OF THIS NEWSLETTER CONFIDENTIAL

May 2017

NEXT GENERAL COMMITTEE MEETING:

June 11, 2017

North Highland Community Center

6040 Watt Ave.

North Highlands, CA 95660

11:00am (will include a lunch break) Hosted by Area 42

From Fresno: Take CA-41 N. Exit 128B to merge onto CA-180 W toward Mendota. Continue onto CA-99 N Toward Sacramento (43.3 mi). Continue onto CA-99 (77 mi), keep left at the fork to continue onto CA-99N. Continue onto S Sacramento Fwy, continue onto Elvas Fwy and then onto I80 BL East. Take Exit 14B for Watt Ave N. Merge onto Watt Ave. destination will be on the right.

From Redding: Take Highway I-5 S. Keep left at the fork to stay on I-5 S, follow signs for Woodland/Sacramento. Use the right 2 lanes to take Exit 522 to merge onto I-80 E toward Reno. Take Exit 94A for Watt Ave. destination will be on the right.

From San Francisco: Get on US-101 S. Head south on S Van Ness Ave. toward 12th St. Slight right to merge onto US-101 S. Use the left 2 lanes to take the Interstate 80 Exit toward Bay Bridge/Oakland. Continue onto I-80 E. Keep left and merge onto I-580 W/I-80 E. Keep right at the fork to stay on I-80 E, follow signs for Reno. Take exit 94A for Watt Ave. Use the left 2 lanes to turn left onto Watt Ave. destination will be on the right.

These directions are from Google Maps are intended as suggested routes only. You can visit our website @ handinorcal.org to get better directions from your location. We hope to see you there.

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A Letter from our H&I General Chair

Greetings Fellow Committee Members,

Firstly, thanks to everyone for your participation in the recent discussions of our surplus funds. As you probably know by now, the motion to make a Seventh Tradition distribution of \$50,000 of our surplus passed by a margin of 75% on the first vote in October 2016 and by a margin of 89% in February 2017.

The funds were distributed accordingly, with the first checks going out to GSO, CNCA, CNIA and NCCAA in February, and the checks to the Central Offices/Intergroups of Northern CA at the beginning of April. All distributions were accompanied by a cover letter (see following page) explaining the reasons for the disbursement. We consulted with the local Area Chairs and Regionals and took considerable effort to ensure that the distributions were allocated as fairly as we could determine (in some cases more than one H&I Area was serviced by a Central Office, in other cases more than one Central Office served a single H&I Area and in yet a few other instances there was no Central Office and the H&I Area was serviced by the General Service District). I'm so grateful for everyone's assistance in this.

Next, you'll notice a slightly different appearance to our newsletter in the two white pages. These are the proposed changes to our Policy Manual for 2017, and I ask that you please take some time to review them before discussion at our Steering Committee meeting in May and our General Committee meeting in June.

Speaking of our General Committee meeting in June, I can hardly believe it but the first two years of my tenure as your General Chair will be completed at that time. This service has been such a blessing to me, and while I intend to make myself available for a second term, I also want to remind members that anyone else is also welcome to make themselves available; the position requirements and responsibilities are listed in Section Two of our Policy Manual. We will also be electing a new Finance Committee member – again, see the Policy Manual for the position description.

For those of you who haven't been able to attend our recent meetings, I also wanted to include a proposal I've been working on with Bill D., our Major Institutions Chair. The proposal (included in this newsletter) is to investigate the possibility of creating a pilot program to bring live-stream video meetings into remote facilities where we've historically been unable to garner sufficient volunteers to carry the message of A.A. We're waiting to hear from Scott Kernan, the Secretary of the CA Dept. of Corrections and Rehabilitation, to set up a meeting to discuss ways and means; Jeff L., our General Co-Chair, is ready and waiting to be the first Video Meeting Coordinator and get the pilot up and running. This has tremendous potential to increase our presence in Major Institutions and to carry our life-saving message to the alcoholic who is confined and I welcome any suggestions or comments.

Finally, don't forget our annual H&I Conference on 5/5-5/7 in San Jose (see last page of this newsletter). For those of you who've attended past conferences, you know how inspiring and informative the experience can be; and for those of you who haven't, I can only say this is an experience you must not miss as you trudge the road to Happy Destiny.

Yours in grateful service,

Karen C.



Northern California Hospital & Institution Committee



April 3, 2017

Dear Central Office/Intergroup

Through the generosity of the Fellowship of Alcoholics Anonymous and a more cost-effective literature delivery system, in recent years the Northern California Hospital and Institution Committee has accumulated surplus funds in excess of our Prudent reserve plus reasonable operating expenses.

As a result of this blessing, we've asked for group consciences from those groups which have contributed to us through our Pink Can collections, and by a second vote of almost 90% support, the Fellowship has approved a Seventh Tradition distribution of our surplus funds. We therefore humbly offer the included check in gratitude for your ongoing assistance in our efforts to carry the message of A.A. to the alcoholic who is confined, and as part of our collective obligation to support the services which support us.

We divided up the \$30,000 allocated to Northern CA Central Offices/Intergroups based on the number of H&I meetings conducted in the H&I designated Area and worked with the Area Chairs to ensure to the best of our ability that we were sending the money to the service entity which supports those meetings.

We gratefully thank you for listing our meetings, directing inquiries to us, posting a link to our website at www.handinorcal.org and for generally supporting the particular type of Twelfth Step work we do. **We hope the groups don't think of the surplus as a reason to stop passing the H&I Pink Cans, but rather as a way to ensure that confined alcoholics get the literature they so desperately need with the knowledge that any excess funds will be used to help our other service entities, without whom we could not exist and who may also be in need of support.**

If you have any questions, please feel free to contact our General Chair – either through our website. Wishing you all the best in gratitude for our sobriety and for the Traditions which guide our service committees.

Yours in service,
The Northern California Hospital and Institution Committee

Mailing address: P.O. Box 192490 San Francisco, CA 94119-2490
www.handinorcal.org



Gratitude in Action

I went to my first AA meeting when I was 21 years old. I managed to stop drinking and stay “sober” until I was 24, then I left AA and didn’t manage to get back to stay until I was 46. I tried many times to get sober in that 22 years. I guess I was what you could call a “hard case”, a “slow learner”, or my sponsors favorite, “a booze fighter.”

At the time I showed up in the rooms, yet again, to start what felt like my 50th try at sobriety on September 24, 2005, I was running out of options and hope. When I met the man who became my sponsor, I cynically wondered what in the world he was going to say or do which would be any different than all the other things I had tried or heard over the years.

It turns out my sponsor wasn’t interested in talking. He was interested in doing. I found out that “service” was going to be a huge part of my sobriety.

Monday nights we went to a men’s meeting. Tuesday nights we brought a meeting to the homeless shelter. Thursday nights we brought a meeting to the County detox. Friday nights it was my job to go back to the homeless shelter and take people to an outside meeting. Saturday nights we brought another meeting to the homeless shelter. Sunday nights we went to a meeting at the local men’s recovery house.

This went on week after week for five years. During this time period, I got divorced, lost my home to foreclosure, came close to losing my business, and was a single dad raising four children. But I didn’t pick up a drink. My sponsor, and the other members of AA, had taught me that if I built my life around AA, rather than building AA around my life- I would be fine when life got tough.

At five years sober, I was asked to go to San Quentin State Prison with H&I. It was another opportunity to be of service. I jumped at the chance, and I have been going ever since. It has enhanced my sobriety immeasurably. I believe I have received more than I have given. Going to the SQ Ice Cream Social is one of the highlights of my year.

Rich G

PROPOSAL TO CDCR TO PROVIDE H&I VIDEO MEETINGS TO REMOTE FACILITIES

PROBLEM: Due to the inherent nature of Correctional Institutions, they are often built in remote areas to protect local populations. While this is a benefit to society in general, it presents particular problems for those outside programs like Alcoholics Anonymous trying to obtain sufficient volunteers to provide rehabilitation services in cooperation with the CDCR and the Federal BOP. This has been especially true of Corcoran SP, Pelican Bay SP, High Desert SP and CCC at Susanville, as well as at FCI Herlong. It's a tragically missed opportunity at Corcoran which houses one of the largest correctional substance abuse rehabilitation programs in the world. Although recent visits to these facilities by our Chair for Major Institutions has been met with gratifying enthusiasm by both staff and inmates, and while we've tried several approaches to get volunteers to these locations over the years, we've so far met with negligible results due to the significant costs of both time and money involved in volunteers travelling several hours to and from the prisons. Realistically, these problems are unlikely to resolve now or in the future using our current approach.

PROPOSED SOLUTION: In today's era of electronic communications, we propose conducting video conferenced A.A. meetings with the inmates in remote locations, and suggest selecting one or two CDCR facilities and/or FCI Herlong for a pilot program that can be closely monitored and evolved as necessary. The A.A. volunteers would be well-established members of the NorCal H&I Committee who have gone through the standard clearance procedures required by CDCR as well as our own thorough orientation process as detailed in our Policy Manual. While face-to-face A.A. meetings present the ideal method of carrying our message of recovery, remote meetings would have the same interactive ability to reach incarcerated alcoholics by members who have successfully achieved sobriety, and could dramatically increase our ability to assist in the rehabilitation of those inmates. An additional benefit to CDCR is that it could also alleviate some of the problems inherent in having civilians physically on premises.

IMPLEMENTATION: The H&I Committee is committed to intensively working with the CDCR in resolving issues of implementation. The major concerns are security on the prison side and anonymity on the inmate side. Our initial concept would involve having the cleared A.A. volunteers check in electronically at a local Parole Office and then get patched into a selected CDCR facility video console in a room where interested inmates can congregate. As long as the meeting is held in a location separated from the other inmates, the anonymity concerns would be met sufficiently. Further operational and technical details can be addressed once we have agreement on the concept

CONCLUSION: While the technology and security issues may take some effort to develop, the ability to create a radically improved method of carrying the message of recovery from alcoholic addiction is immense. Over time, prison yards which have thus far been unable to conduct A.A. meetings with support from the outside could potentially be conducting multiple meetings every week. Experience on the outside indicates that regular, frequent attendance at A.A. meetings greatly improves the chances of successful sobriety, and experience on the inside indicates that inmates who have achieved solid sobriety are not only better inmates, they also have a greatly reduced risk of recidivism once released. Additionally, by not incurring the liabilities of staff time and security associated with onsite civilian visits, the proposal should present the CDCR with potentially cost-savings and security benefits, and *may* even simplify the clearance procedures for this type of visit. It is our hope that this proposal may provide the same opportunity to carry our life-saving message to prisons in remote locations that we've been able to do so successfully at the prisons (like San Quentin) in the more populous areas of the state.

NORTHERN CALIFORNIA HOSPITAL & INSTITUTION COMMITTEE
Annual Pink Can Collection Report – FYE 2016

The Hospital & Institution Committee of Northern California is a Ninth Tradition service committee of Alcoholics Anonymous with the purpose of carrying the message of A.A. to those who are confined in prisons, hospitals, and other institutions. Nor Cal H&I has been carrying the A.A. message of recovery to confined alcoholics for over 70 years, dating to its origins in 1942 at San Quentin State Prison, and is one of the oldest independent service committees of Alcoholics Anonymous.

In the fiscal year ending November, 2016 NorCal H&I spent \$435,500* for books and literature from AA World Services; \$57,600* for the AA Grapevine in both English and Spanish; \$4,700* to purchase Meeting Directories from the local Central Offices; and \$14,400* to ship, distribute, and supply these items throughout Northern California. These necessary categories comprise over 96% of the total NorCal 2016 expenses and **amounts to the cost of giving away just one Big Book, one Twelve and Twelve and a small handful of pamphlets and schedules per meeting**. Additionally, while we conduct over 35,000 meetings a year, we pay for neither an office nor for salaries for service committee workers, thus enabling us to dedicate such a large portion of our contributions to literature for the confined alcoholic.

Northern California H&I supports almost 35,000 meetings *each year*, serving approximately 25 major state and federal institutions plus hundreds of local jails, hospitals, rehabs and other community facilities. Those who are confined have no money to buy the AA literature brought in by the H&I volunteers, so the Pink Can, with your donations, covers this cost to provide them with the life-saving message of our literature that those of us on the outside take for granted. Unlike other areas of the country which don't have separately funded H&I committees, in Northern CA the use of the Pink Cans allows us to purchase the literature necessary to our service without placing the burden of this expense on the local groups or Central Committees.

The Northern California Hospital & Institution Committee has for many years been one of the largest purchasers of literature from AAWS contributing significantly to the support of our General Service Office in New York. No H&I members are ever paid for their Twelfth Step service, nor are they reimbursed for expenses incurred carrying the message into these institutions, regardless of the distance. It's not unusual for an H&I volunteer to drive well over 200 miles for a weekly or monthly institution meeting - these travel expenses are a personal contribution of the individual.

The H&I Committee is adamant that the contributions so generously made to our Pink Cans in no way detract from the Seventh Tradition collections of the groups. We therefore ask that the Pink Cans be passed separately from and after the baskets to avoid subtracting from support of the 7th Tradition, and we encourage all members to remove the cans from the baskets if they are being passed together. Many groups have had success in passing the collections at different times, for example passing the basket at the regular time and passing the Pink Cans at the end of the meetings.

We are humbly grateful for the generous contributions, both financial and in service, of the AA members of Northern CA who make our mission possible, and especially for the cooperation of our fellow service committees through-out the area. **Without this loving support tens of thousands of confined alcoholics simply would not have access to the lifesaving message of A.A.**

For additional information, please visit our website at www.handinorcal.org or write to the Northern California Hospital & Institution Committee. P.O. Box 192490, San Francisco, CA. 94119-2490.

*Amounts rounded to nearest \$100

OPEN POSITIONS - NORCAL H&I

The following positions for our Northern California committee are currently open. If you, or anyone you know, might be interested in stepping up and filling these openings, you'll be making our committee both more effective and more representative. See our Policy Manual for the complete position descriptions, and *if you're interested or have any questions, please contact our General Chair.*

Regional Chairs

Function as the elected representative of the areas to the Steering and General Committees...

Region 10 - Far North Interior
Region 60 - San Francisco
Region 70 - Southern Coastal
Region 80 - Southern Interior
Region 90 - Far Southern Interior

Area Chairs

Have overall responsibility for the H&I operations in the areas in which they serve...

All Area Chair Positions are filled!

Major Institutions Coordinators

Have overall responsibility for all H&I meetings in the Major Facility which they serve...

FCI Herlong
SATF / Corcoran

**The Web Site for the
Northern California Hospital & Institution Committee is:
www.handinorcal.org**

Please visit our site and send us your suggestions or questions.

NEWSLETTER

To change your newsletter status or info, chose one of the following:

1. E-mail the publisher using the "Contact Us" selection on the Menu on the left of the website home page.
2. Write the Northern California Hospital & Institution Committee: P.O. Box 192490, San Francisco CA 94119
3. Come to any General Committee Meeting to give us your new info.

General Committee Agenda

General Committee Meeting – Sunday, June 11, 2017

McLellan, CA

Meeting opens with the Serenity Prayer

Readings:

- Purpose of the Hospital & Institution Committee
- Twelve Traditions of AA

Introductions / Welcome

Approval of Minutes from last General Committee Meeting (2/12/2017)

Approval of Financial Statements (December 2016 – March 2017)

REPORTS – Making regular reports is part of every Steering Committee member’s job; this is how, as a Ninth Tradition service committee, we are “directly responsible to those we serve”.

Committee Chair Reports

General Chair	Karen C.
General Co-Chair	Jeff L.
Treasurer	Kelly B.
Secretary	Melody T.
Major Institutions Chair	Bill D.
Finance Committee Chair	Melody T.
NCCAA Conf. Coordinator	H.E. N.
Literature Chair	Lorraine M.
Policy Chair	Dan B.
Tape Librarian	Joe B.
Historian	Jeffrey N.
Public Information Chair	Gary H.
Grapevine Chair	Karen D.
Publisher	Rich G.
Website Chair	Thom H.

Committee Business

- General Chair election, Third Legacy Procedure
- Finance Committee member election, Third Legacy Procedure
- Change to wording on Pink Can, Jeff L.
- Policy Manual change from member, H.E. N. Motion to amend Travel Reimbursement policy as follows: **“To provide money for 100% of the cost of hotel room at NCCAA Convention hotel where H&I panel is being held for NCCAA/H&I Coordinator, regardless of distance or cost of room.”**
- Policy Manual changes from Policy Committee, Dan B.
- New business from floor

Open Forum - Questions, suggestions or comments

Anniversaries / Pass The Basket

LUNCH BREAK

Regional Reports: (limit 3 minutes)

Region 01 - Far North Coastal	Kent T.
Region 10 - Far North Interior	OPEN
Region 15 - Lower Far North Interior	Mark M.
Region 20 - Northern Coastal	Terry H.
Region 30 - Northern Interior	Bob F.
Region 40 - Central Interior	Chuck R.
Region 50 – East Bay, North	Cindy L.
Region 50 - East Bay, South	H.E. N.
Region 60 - San Francisco	OPEN
Region 70 - Southern Coastal	OPEN
Region 80 - Southern Interior	OPEN

Region 90 - Far Southern Interior	OPEN
Region 140 – Spanish North Interior	Rose Mary C.
Region 160 – Spanish North Coastal	Roberto S. / Juan T.
Region 170 – Spanish South Coastal	Robert S.
Region 180 – Spanish Central Interior	Enrique R.
Region 190 – Spanish South Interior	Jesus B.

Major Institution Coordinator Reports (3 minute limit)

ASP Avenal	Daniel Y.
CCC Susanville	Raymond L.
CCWF & VSP Chowchilla	Miki S.
CHCF Stockton	Melody T.
CMF Vacaville	Richard A.
CTF Soledad	Diane O.
DVI Tracy	Rick D.
FCI Dublin (DUB)	Lisa B.
FCI Herlong (HER)	OPEN
FCI Mendota (MEN)	Rodney L.
FSP Folsom	Jim V.
HDSP Susanville	Raymond L.
MCSP Mule Creek	Bill H.
Napa State Hospital (NSH)	John G.
NCYC Stockton	Tony T.
Norcal Fire Camps	Peter S.
PBSP Pelican Bay	Lynne D.
PVSP Coalinga	Tommy R.
SAC Sacramento	John C.
SATF & COR	OPEN
SCC Jamestown	Thilo B.
SOL Solano	John D.
SQ San Quentin	Carl P.
SVSP Soledad	Alison G
USP Atwater	Dale & Karen D.

Liaison Reports

VATF	Bill D.
H&I Liaison To CNCA	Diane O.
H&I Liaison To CNIA	Jim V.
NCCAA Chair	Shawn G.
Bridging The Gap - Coastal	George X.
Bridging The Gap - Interior	Ken M.
SoCal H&I Liaison	Pete P.
H&I Conference	Jeff L.

Meeting closes with the **Declaration of Responsibility** followed by the **Serenity Prayer**

Policy manual changes from Policy Committee:

LITERATURE POLICY

proposed revisions 2017

Effective June 13, 2010

FUNDING

As with all expenses of this committee, our Literature is entirely funded by collections from the Fellowship of Northern CA, in accordance with ~~the guidelines on p.3, of Section One~~ and p.2, Section Two of this manual. Any Area receiving Literature will adhere to the policies and procedures of this committee and will submit an annual Form Two report of the meetings they conduct, so that we can accurately report to the Fellowship which funds us the number of meetings provided by their contributions.

ELIGIBLE LITERATURE

Literature purchased by this committee shall be A.A. General Service Conference Approved and published by A.A. World Services, Inc. Meeting directories from various areas in Northern California and a variety of ~~pocket-sized~~ wallet cards containing excerpts from the approved literature or from the Big Book may also be ordered. AA Grapevines, and La Viñas and other Grapevine publications will be ordered directly through the A.A. Grapevine, Inc.

DISBURSEMENT

As stated on p.1 of this manual, "our only purpose is to carry the message of Alcoholics Anonymous to the Alcoholic *who is confined.*" Areas must adhere to this procedure so we can control the cost of Literature purchased by the Northern California Hospital and Institution Committee. Literature will only be disbursed to Areas which have submitted a Form 2 accounting of the meetings they conduct.

Literature purchased by this committee is for the use of the committee volunteers who bring meetings to the alcoholic who is confined; it is not to be given away to the facilities themselves; however, certain exceptions as approved by the General Chair may be made for H&I designated facilities into which we are unable to carry meetings. Additionally, no literature purchased by this committee, including Grapevines and La Viñas, is to be given to any persons other than the alcoholic who is confined.

STOCKPILING/USAGE

Our committee is accountable to the Fellowship of Northern California for the responsible use of the funds contributed. All personnel involved in the ordering and distribution of literature in the Northern California Hospital and Institution Committee must be conscious of the cost of unnecessary stockpiling of literature, and must actively monitor literature usage. Unnecessary stockpiling or irresponsible usage increases the operating expenses of this committee and diminishes its effectiveness. ~~Under most circumstances Area or Major Facility Chairs should not have a stockpile larger than their last month's total order. Exceptions can be approved by the H&I Literature Chair.~~ Both local Areas and the NorCal Committee should regularly review usage levels for anomalies of over or under usage.

RESPONSIBILITIES

Area Chair:

Maintain adequate supplies of AA World Services literature, local publications and Grapevines/La Viñas without stockpiling. ~~Stockpiling is defined as a supply larger than the last month's total order.~~ Area Chairs should encourage members to return excess inventory, especially past dated Grapevines/La Viñas, to area meetings for recycling to other facilities, and should regularly review and understand Area literature usage levels.

Major Facility Coordinator:

Some institutions have restrictions on the materials that can be brought in to the inmates or wards, such as stapled items or hard cover books. Know the restrictions and always obey the rules of the institution. When in doubt, verify with the institution's inside contact or sponsor. When possible, ask the inmate secretary or literature Chair what literature they need. Remember storage space is usually limited. If books can be placed in the prison library, check the inventory at periodic intervals and replace literature as needed. Keep in mind some institutions have a budget for literature.

NorCal Literature Chair:

Consolidate and keep records of costs for each area. Forward AA World Services orders to New York. Forward local publications to Areas. Maintain an adequate supply of local publications.

Grapevine Chair:

Consolidate and keep records of costs for each area. Forward Grapevine and La Viña orders to Grapevine, Inc.

Regional Chair:

Assist areas in the ordering and distribution of all publications. Oversee the ~~procedures used~~ literature usage rates in each area.

Treasurer:

Furnish the Literature Chair and the Grapevine Chair the estimated dollar amount available for expense each month; with NorCal Literature Chair ensures adequate deposit balance is maintained at AAWS.

ORDERING

Area Chair (or Area Literature Chair) to NorCal Literature Chair / Grapevine Chair:

The Area Chair or Area Literature Chair, with the assistance of facility coordinators and inside contacts, must determine the literature and Grapevine/La Viña needs for each facility in the area. Literature should be ordered in an ample quantity to assist in the H&I meetings, but should not be hoarded or stockpiled excessively (see Stockpiling/Usage) or given to persons other than the confined alcoholic. The Literature needs should be consolidated at the area level and an order placed with the NorCal Literature Chair and/or Grapevine Chair.

The area will receive the shipment of AA World Services Literature and/or Grapevines directly from New York. Local publications and forms will be sent by the NorCal Literature Chair. When the order is received ALL literature and magazines must be stamped with the information that the literature is donated by the Hospital and Institution Committee of Northern California. Area Chairs should keep an inventory of all literature on hand that has not been issued to a facility. The Area Chair may appoint an Area Literature Chair for his/her Area to actually handle the literature in the Area.

Major Facility Coordinator to NorCal Literature Chair / Grapevine Chair:

Orders for AAWS literature, local publications and Grapevines/La Viñas are submitted by the Major Facility Coordinator the same way Area Chairs submit their orders.

NorCal Literature Chair to AA World Services:

The NorCal Literature Chair with input from the Treasurer will determine the amount of money available monthly. Upon receipt of orders from Area Chairs (or designee) or Major Facility Coordinators for AAWS Literature, the NorCal Literature Chair will review orders for ~~correct ordering procedures~~ compliance with responsible usage practice. The orders will then be given to AA World Services for processing and shipment of orders. ~~Literature Chair will process and ship local publications directly to the areas.~~ The NorCal Literature Chair will keep a record of orders and the estimated cost for each area. The accumulated cost will not be in excess of the amount furnished by the Treasurer.

Grapevine Chair to Grapevine Inc:

The Grapevine Chair, with input from the Treasurer will determine the amount of money available. Upon requests from Area Chair, Area Grapevine Chair or Major Facilities Coordinator for Grapevine and La Viña magazines, the Grapevine Chair will review orders for correct ordering procedures. The orders will then be sent to Grapevine, Inc for processing and shipment of orders. The Grapevine Chair will keep a record of orders and the estimated cost for each area. The accumulated cost will not be in excess of the amount furnished by the Treasurer.

2017 Proposed Policy Manual Revisions

1. Sec 1, p.1 & Sec 2, P.1, third paragraph

FROM: "This is a service committee..."

TO: "We are a Ninth Tradition service committee directly responsible to those we serve and..."

2. Sec 1, p.1 & Sec 2, P.1, Item #3 (mid-page) to read:

"To the AA Fellowship of Northern California which funds our activities:

- a. to be always open and accountable to our Fellowship, and
- b. by conducting ourselves in a manner..."

3. Sec 1, p.1 & Sec 2, P.1, fifth paragraph

Remove the word "Suggested" from the reference to the Twelve Steps and un-capitalize the word "Recovery" to read: "We maintain our sobriety through adherence to the program embodied in our Twelve Steps of recovery."

4. Sec 1, p.3 & Sec 2, p.2 FUNDING

insert word "group" so the last sentence of the first paragraph reads "Funds collected in the Pink Cans are 'dedicated funds' given by group members specifically for the purpose of supporting the work of H&I and cannot be used for any other group purpose."

5. Sec 1, p3 & Sec 2, p2, insert new section (after FUNDING):

FINANCIAL POLICY: Per A.A.'s policy of corporate poverty and in accordance with the A.A. Traditions which govern us, in the event that our committee ever accumulates funds in excess of reasonable operating expenses plus our Prudent Reserve, the committee will distribute the excess funds in a manner similar to that used by the groups of Northern CA. The amount to be distributed and the specific percentages to each service entity will be recommended by the Finance Committee (with the concurrence of the Treasurer and the General Chair) at their annual meeting in July, and will be voted on at the September Steering Committee meeting. If approved by the Steering Committee, the disbursement will require a vote of 2/3 (substantial unanimity) for approval by the General Committee at its October meeting.

6. Sec 1, p. 10, item 9, add "Form 2" so it reads:

"At least once a year, submits a Form 2 report listing all meetings..."

7. Sec 1, p. 10, add to Area Chair responsibilities, as item #10:

"Monitors and reviews Area Literature usage for compliance with committee Literature Policy (see Section Two)."

8. Sec 1, p. 10, OTHER AREA POSITIONS, Area Literature Chair description:

Add "stamps" to "orders, stores, etc." so it reads "orders, stamps, stores and distributes..."; in accordance w/ existing Lit Policy, Sec 2, p.19.

9. Sec 1, p.11 & Sec 2, p.13, and through-out manual

change the designation of 'Major Facility' to 'Major Institution' in all related references in both sections.

10. Sec 1, p. 11 and Sec 2, p. 14 REGIONAL CHAIR, insert as item 8:

"Coordinates/assists in compilation and submission of annual Form 2 reporting for their Areas."

- 11. Sec 1, p.13 CONFINEMENT CONSIDERATIONS**, add to end of last paragraph to read:
“... namely to carry the message of Alcoholics Anonymous to the alcoholic who is confined, **whether d to factors of incarceration, geography, finance, mobility, mental/emotional ability, or other restriction as deemed appropriate by the Area Committee.**”

- 12. Sec 1, p.15 & Sec 2, p.5 – HISTORY section, change sentence beginning “As of 2013...”**
FROM: “As of 2013, Northern California H&I provides almost 42,000 meetings a year, serving 22 major state and federal...”
TO: “Northern California H&I provides tens of thousands of meetings every year, serving nearly all major state and federal...”
Avoids needing to update the numbers all the time, or **having** it look outdated if we don’t.

- 13. Sec 2, p.9 GENERAL COMMITTEE Definition, add to end of first sentence to read:**
“... and is comprised of the members of all the local Area committees **and Major Institution volunteer**”

- 14. Sec 2, p.9 GENERAL COMMITTEE Definition, insert after first sentence:**
“All H&I Group Representatives as well as all members who have an active H&I volunteer commitment **may cast a vote at General Committee meetings.**”

- 15. Sec 2, p.10, LITERATURE CHAIR, Responsibilities**
From: “Receives and reviews orders from Area Chairs (or their designee) and Major Institutional Coordinators; reviews such with General Chair when necessary.”
To: “Receives, **approves and submits** orders from Area Chairs (or their designee) and Major Institutional Coordinators; reviews such **for compliance with Literature Policy** with General Chair when necessary.”

- 16. Sec 2, p.11 Policy Chair Responsibilities item #2:**
FROM: “Selects ad hoc committee for...”
TO: “Selects **standing committee** for...”

- 17. Sec 2, p.12 Audio Media Chair Responsibilities add as item #5:**
Oversee and monitor use of Spanish Translation equipment; ensure inventory control.

- 18. Sec 2, p. 13, under Publisher position description, in item #4, add:**
“Compiles and” to beginning of sentence.

- 19. Sec 2, p. 13, under Publisher position description, add item #6:**
“redacts H&I Newsletter for publication on website”

- 20. Sec 2, lit policy pp. 18-19,**
multiple revisions/edits, see separate file.

Northern California Hospital and Institution Committee

Regions and Areas



Region 01 - Far North Coastal

Areas: 2, 3, 4

Region 10 - Far North Interior

Areas: 11, 12

Region 15 - Lower Far North Interior

Areas: 16, 17, 18

Region 20 - Northern Coastal

Areas: 021, 22, 23

Region 30 - Northern Interior

Areas: 31, 32, 34, 36

Region 40 - Central Interior

Areas: 42, 43, 44, 45

Region 50 - East Bay

Areas: 51, 52, 53, 54

Region 60 - San Francisco

Areas: 61, 62, 63, 64, 65

Region 70 - Southern Coastal

Areas: 71, 72, 73, 74

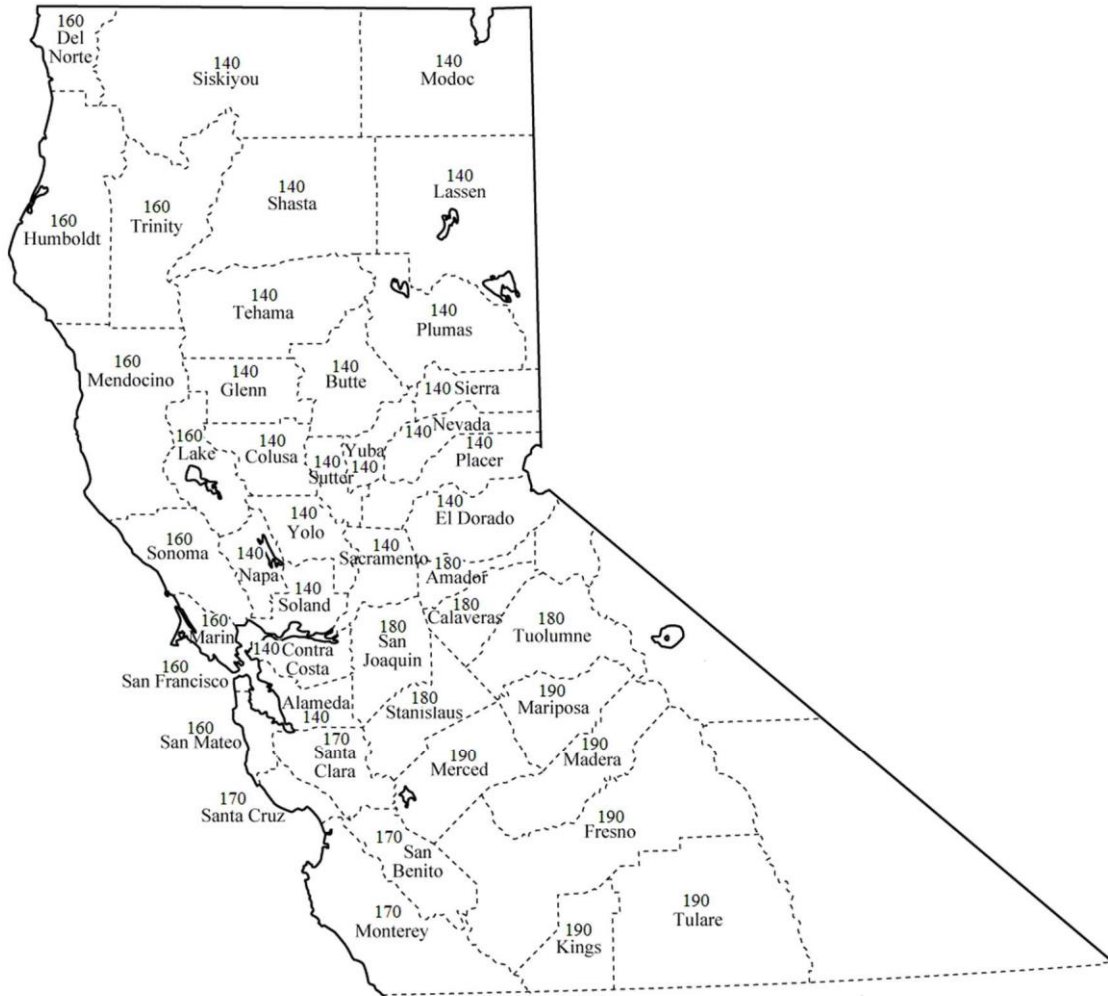
Region 80 - Southern Interior

Areas: 81, 82, 83, 84, 86

Region 90 - Far Southern Interior

Areas: 91, 92, 93, 95

Comité de Hospitales e Instituciones del Norte de California



Region 140 - Spanish North Interior (Sacramento)

4th Thursday of the month 7:00 to 9:00pm

5251 Florin Rd. Suite 142, Sacramento, CA 95822

Region 160 - Spanish North Coastal (San Francisco)

2nd Friday of Jan/Mar/May/Jul/Sep/Nov at 7:00pm

3401 Cesar Chavez St. Suite C, San Francisco, CA 94110

Region 170 - Spanish South Coastal (Salinas)

3rd Wednesday of the month at 7:30 pm

216 Gavilan St. Suite 215, Salinas CA 93901

Region 180 - Spanish Central Interior (Modesto)

1st Tuesday of the month 7:00 to 8:30pm

1100 Carver Rd. Suite 7, Modesto, CA 95350-4787

Region 190 - Spanish South Interior (Fresno)

1st Monday of the month 7:00 to 8:30pm

520 N Fulton St, Fresno, CA 93728

**Northern California Hospital and Institution Committee
Steering Committee Meeting
January 14, 2017 Sacramento, CA**

Opening: Karen C. opened the meeting at 11:03a.m. with a moment of silence followed by the Serenity Prayer. She noted that the Spanish translation equipment has been purchased and will be available in the future. She thanked Jeff L. for purchasing this equipment.

Purpose Statement: Dale D. read the H&I Purpose Statement.

Twelve Traditions: Karen D. read the Twelve Traditions.

Introductions: Present:

Karen C	Melody T.	Joseph B.	Kelly B.	Laurie C.
Jeff L.	Rose Mary C.	Terry H.	Mark R.	Rich G.
Andy C.	Karen D.	Dale D.	Anthony W.	Diane O.
Lorraine M.	Dan B.	Steve M.	Carl P.	H.E N.
Roger M.	Mark M.	Richard A.	Bill D.	Jim V.
Eduardo P.	Rogelio B.	Robert S.	Norberto J.	Jeff L.
Jesus R.	Bob F.	Cindy L.	Mary R.	Jeffrey N.

Karen especially welcomed the new members of the Steering Committee.

Approval of the September 10, 2016 Steering Committee Meeting Minutes: Lorraine M. moved and Kelly B. seconded a motion *to approve the minutes of the September 10, 2016 Steering Committee Meeting as submitted.* Vote: Unanimous.

Committee Chair Reports

General Chair, Karen C: Karen C. reported the following:

- **2016 Annual Form 2:** The 2016 Annual Form 2 report is finally completed. She stressed the importance of this report, noting that the Norcal H&I Committee is responsible for the Pink Can monies donated for literature, and Areas and Facility Coordinators should take time to report the literature usage. She thanked Bill D., Joe C., and Regional Chairs in assisting with the completion. The new report has cleared up some inaccuracies and there is now a completed form for each Area. Information in the report is used in the Annual Pink Can Letter, and to determine literature usage in each Area. It will also be used in determining the breakdown of excess funds distribution, should the motion on this matter pass.
- **Literature Usage Report:** The Literature Usage Report available is created from the 2016 Area Literature Chair Cost Report, and the 2016 Form 2's. This is a simplified version of previous reports. It shows the 2016 average cost per meeting for each area. The report reveals one anomaly of overuse, but many serious anomalies of underuse. Underuse is considered \$15.00 or less, basically the cost of one *Alcoholics Anonymous* and one *Twelve Steps and Twelve Traditions*. She reminded the Regional Chairs that it is their responsibility to work with the Area Chairs to determine what is causing the anomalies, and how to correct them. Money put into the Pink Can is primarily for literature for the volunteers to distribute, including meeting schedules.
- **Proposal on Video Meetings:** As Bill D. has reported, a proposal for offering video AA meetings in facilities in remote areas has been submitted to Scott Kernan, Secretary of the Department of Corrections and Rehabilitation. The basic idea in the new millennium is to provide AA meetings via a Skype-type communication to confined alcoholics in remote areas where there are few volunteers available to go in. Providing volunteers willing and able to go to facilities in remote areas has been an ongoing and historic challenge for the H&I Committee. This new program could provide real-time meetings in a segregated location to protect the anonymity of the inmates. The Corrections Desk at the General Service Office has been informed about this proposal, and GSO is very interested. Karen also spoke to the head of the Missouri Parole and Probation Department who suggested that local Parole Offices might be used for the meetings. There are many details to work out, but a pilot program is targeted for the end of the year, before the Committee can decide if this program is something the Committee wants to implement further. This program might be a way for willing volunteers to take a meeting into a facility in a remote area, such as Corcoran, but cannot afford the four hours each way to do it. These volunteers would be properly-oriented members of the Committee. Details on clearances will have to be worked out. This could make it possible in the future to conduct AA meetings in every yard in every prison in northern California.
- **National Corrections Conference in Missouri:** Karen was notified by GSO that the first national Corrections Conference will be held in Missouri in November. GSO would like the Committee to report on the video meetings proposal. Since the Committee should be sharing its 70 years of experience carrying the message to the confined alcoholic, she asks that the Committee support her, Bill, and Jeff L. in attending this Conference. The Finance Committee has been apprised of this. There is money available in the travel reimbursement budget; however since it will be a substantial expense, the matter will be taken before the Steering Committee.
- **Upcoming General Committee Meetings:** The next General Committee Meeting will be held on February 12, 2017, hosted by Area 71. Please make sure to announce this meeting, as the Committee will be taking the second vote on the excess funds distribution. The June 2017 meeting will be in Sacramento in coordination with NCCAA, hosted by Area 42. Area 34 has placed a bid to host in October, 2017. The Committee is now open to offers for the February 2018 General Committee. There is no conflict with NCCAA, so any Area wishing to host the General Committee can place a bid.

General Co-chair, Jeff L.: Jeff reported that he is trying to raise some interest in volunteers going into Corcoran. So far he has not been successful. He attended a meeting in the Fresno area and discovered there is some misinformation circulating. He also attended the Spanish

Regional meeting in Sacramento. He encouraged greater participation in H&I from the Spanish-speaking AA community. The Committee ~~is~~ has bought translation equipment, and invites more members from the Spanish-speaking Regions to attend H&I Committee meetings and take advantage of this new equipment. This will promote more unity in the Committee.

Treasurer, Kelly B.: Kelly reported the following from the month of December, 2016, the first month of the fiscal year:

Contributions:	\$56,975.03
Total Expenses:	\$23,545.62
Literature on hand:	\$9,458.39
Three-month Prudent Reserve:	\$143,017.51
Cash at the end of the Period:	\$179,930.89

There was also a \$12.00 charge for an Area check drawn on non-sufficient funds. Kelly reminded Regional and Area Chairs to relay the information to the Groups: please put the Area number on the check in the memo line. Currently she has to guess the Area on many checks.

Secretary, Melody T.: Melody asked that everyone in attendance sign the sign-in sheet. She thanked everyone who sent in electronic reports. As will be reported, the Finance Committee will be looking at publishing costs. As she expressed at the beginning of her term as Recording Secretary, she is open to suggestions on how to further condense the minutes so that they might use less pages in the Newsletter.

Major Facilities Chair, Bill D.: Bill reported the following regarding the major facilities:

- Ramifications of Voter Approval of Proposition 57: Bill reported that since voters approved Proposition 57, there will be ramifications for inmates attending AA meetings while incarcerated. Under the new law, inmates can receive up to 30 days of off-time for participation in programs such as AA meetings.
- Major Facilities Reports: Bill reported the following for the Major Facilities:
 - ASP Avenal: All is going well, with no changes reported.
 - CCC Susanville, Bill and Jim V. attended the VATF meeting there. There is much interest in the proposal to hold AA meetings electronically. A few volunteers go into High Desert, but it is difficult to get volunteers for CCC. CCWF and VSP Chowchilla: All is going well.
 - CHCF Stockton: All is going well.
 - CMF Vacaville: Everything is going well.
 - CTF Soledad: There is a new CRM at the facility. There will be a Spanish-speaking workshop held on January 15 in the gym at the central facility. The second annual AA Conference will be held over the weekend of January 21, 22 and 23, with speaker meetings, 12th-step workshops, and Big Book studies. All other AA meetings are going well.
 - DVI Tracy: All is going well.
 - FCI Dublin (DUB): There is some problem with the changing of meetings and this has created difficulty in getting volunteers.
 - FCI Herlong (HER), (Currently served by Reno) Bill has talked to the CRM there and H.E. N. has applied for clearance. Meetings are on Monday nights.
 - FCI Mendota (MEN): Two meetings are going into the camp. Rodney L. the Facility Coordinator has applied for clearance at Corcoran. If cleared, he may take on the position of Facility Coordinator at Corcoran.
 - FSP Folsom: Mary Lou is rotating out, and Jim V. will be taking her place. There is a relatively new CRM at the facility. Volunteers are needed.
 - HDSP Susanville: There are a few volunteers going into the High Desert facility.
 - MCSP Mule Creek: All is going well and there is better rapport with the CRM.
 - Napa State Hospital (NSH): Meetings are going well. Meetings are on Wednesday and Friday.
 - NCYC Stockton: Tony T., the Facility Coordinator has been released from the hospital after a serious bout with pneumonia. AA activity has been curtailed due to his illness.
 - Norcal Fire Camps: H&I will begin taking meetings into the Fire Camp in Trinity. Time for clearances has been longer due to the holidays and load on the system. Camp Coordinators and Regional/Area Chairs please remind volunteers to send their VTrack and PREA forms to the Facility Coordinator, Peter S.. There are still Fire Camps in the northern part of California with no AA meetings. Volunteers are needed.
 - PBSP Pelican Bay: There will be meetings on Tuesdays, Fridays, and Saturdays. The Facility Coordinator is working on getting additional volunteers.
 - PVSP Coalinga: Meetings are going well. Tommy R., Facility Coordinator, has been attending to his wife who is very ill.
 - SAC Sacramento: No report was submitted.
 - SATF and COR, OPEN: Bill is working on getting volunteers cleared. Jeff L has now been cleared to go in.
 - SCC Jamestown: There are two volunteers going in currently. Thilo B., Facility Coordinator, is also attending to his wife, who is very ill.
 - SOL Solano: All is going as well as normal.
 - SQ San Quentin: Carl P. is wrapping up a few problems which have been occurring at the facility.
 - SVSP Soledad: All is going well, but volunteers are needed.
 - USP Atwater: A few volunteers have discontinued, so help is needed.

NCCAA Conference Committee Coordinator, H.E. N.: H.E. reported that the NCCAA Conference will be the second weekend in March in Foster City. The H&I panel is complete, and he will have the H&I table there. The Conference in June will be in Sacramento. Most of the plans are set. The October Conference is in Lodi.

Literature Chair, Lorraine M.: Lorraine reported that the Committee is able to supply stitched meeting schedules and pamphlets suitable in facilities which do not allow staples. Delivery is within a couple of weeks. Call or email Lorraine with requests. One of the goals of revising the Literature Policy six years ago was to maintain a smaller inventory of literature. The Committee no longer keeps multiple cases of books. Please plan ahead for literature needs, both for large and small orders. Lorraine also stated that she would not be able to attend the General Committee in February, therefore she could not fill all literature orders there, or provide Pink Cans. Please call her with literature orders and she will see that the literature is shipped before the General Committee. Jeff L. will take what literature is left over from the Steering Committee and make it available at the upcoming General Committee.

Finance Committee Chair, Melody T.: Melody reported that the procedure for coordinating check signing is in place and going smoothly. It is the responsibility of the Finance Committee to review budget vs. actual spending. In reviewing the report for the first fiscal month of the year, December, it can be noted that there is an overage in Literature-Other expenses of \$682. This is for the sewing of an inventory of pamphlets. The Committee reports income and expenses on a cash basis, while expenses are estimated more or less monthly in the budget. This overage should equalize going forward. The Committee will also review the same type of problem in the reporting of Printing Costs – Newsletters. The most immediate charge for the Committee will be the update of the annual Pink Can Letter. [The Committee has considered the fact that both the Literature Chair and Grapevine Chair have been fronting up substantial costs of shipping to facilities, and submitting expense requests. While these requests are honored quickly, this practice may be a deterrent for persons to undertake these positions. The Treasurer will be involved in the discussion, so that an additional work burden will not be placed on this position. The Finance Committee will also consider the amount of spending for print costs for the newsletters, without compromising the transparency and ability to disseminate information for the NorCal Committee. Please contact Melody with any suggestions or input. The Finance Committee has voted unanimously to undertake research into how the NorCal H&I Committee might send representatives (suggested the Chair, Co-Chair, and the Major Facilities Coordinator Chair) to the National Corrections Workshop in Nov. 2017 in St. Louis. There will more information next month.

Policy Chair, Dan B.: Dan reported that the ad hoc committee will meet after the Steering Committee meeting to discuss a new round of proposed policy amendments. Hopefully some of these will be ready to bring to the next Steering Committee.

Audio Media Chair, Joseph B.: Joseph reported that the new translation equipment has arrived. He will be receiving the CD collection for copying next month.

Historian, Jeffrey N.: Jeffrey reported that he has been busy compiling information for the upcoming 70th Anniversary of the Central Office in San Francisco on January 21, 2017. He has been asked to present some history of Northern California H&I, including how it relates to San Francisco and the Bay Area. Copies of his presentation to the National Archives Conference in September are available in hard copy or electronically. He provided samples of some of the historical information contained in the H&I Archives.

Public Information Chair, Gary H.: Gary reported that the Pacific Region AA Service Assembly will be held in Sacramento in March. He participated on a panel at the Bridging the Forum in San Jose with H.E. N and Jeff L. He was the main speaker at the Gold Country Roundup in Jackson; he was able to incorporate the importance of H&I in his talk. He will try to attend the CNIA Winter Assembly in Paradise. The Southern CA H&I Conference is coming up in La Mirada in April; Gary needs the names of attendees from the NorCal Committee to be possible panelists.

Grapevine Chair, Karen D.: Karen reported that the distribution of *Grapevine* and *La Viña* magazines has been running smoothly. Her count balances with that of the Grapevine, Inc. distributor. The NorCal Committee currently has 2,890 Grapevine and 1,083 *La Viña* subscriptions. Corcoran now receives 100 *Grapevines* and 40 *La Viñas*. All Grapevine, Inc. books are being shipped to her; she separates the orders and ships them to the Facility Coordinators requesting them. She will submit reimbursement requests for her shipping costs.

Publisher, Rich G: Rich reported that he has worked out glitches in the roster. Please use his new email in the roster.

Website Chair, Thom H.: Thom reported that site usage remains unchanged. The H&I Conference flyer has been posted and links to the separate conference website have been removed. The new website is still in progress. With the Committee's approval, he will enlist the aid of a volunteer from Area 7, District 22 who is a WordPress developer; this may help to develop the new website faster. He will attend the General Committee to discuss it further.

Old Business:

There was no old business before the Steering Committee.

New Business

There was no new business brought to the Steering Committee on agenda or from the floor.

Open Forum

Sharing on the Excess Funds Motion:

- The minutes of the last Steering Committee indicated that the motion to redistribute H&I funds was going to be continued to another meeting. In the General Committee meeting, the same motion was introduced and seconded. Perhaps this was a clerical error, since

there should only be one motion. If this is the case, the Steering Committee would have wanted to discuss the motion again, because at the last Steering Committee meeting it did not seem that there was a consensus of any kind. Experience has been that motions have not gone forward without the Steering Committee either making or not making a recommendation. There should be clarification whether the Steering Committee had taken a position, and which of the two motions was being considered. It would seem that the Steering Committee had not taken a position, but the General Committee had done so. There should also be clarification whether a motion brought at the Steering Committee was required to come back to the Steering Committee for its input, then referred back on to the General Committee. Karen C. responded that the motion was brought out of the Finance Committee, then discussed at the Steering Committee meeting. Then it was brought to the General Committee meeting as an official motion. It had extensive discussion. The first vote was taken so that the Committee could have something to take back to the Groups for discussion, with a second vote at the General Committee meeting in February. The current motion to be considered was the motion that was passed at the General Committee meeting. The wording went out to all the Regionals, the Areas, and it is the Areas who will provide their input. The Steering Committee may or may not make recommendations, but it is the Fellowship that funds the H&I Committee and gives the input on what the Committee will be doing. The Steering Committee is not required to give an opinion on a motion, and anyone can give their opinion personally.

- The Committee wants an informed group conscience. The Groups in Area 42, took two months to discuss this. The Groups overwhelmingly rejected the idea. These opinions need to be heard. Karen C. responded that this should also be expressed at the General Committee in February when the Committee will vote. This is where the Committee will hear input on the issue.
- One of the questions that came up in one Group was whether there would be a policy in place for future funds overage. Another concern expressed was that there had been times in the past where H&I did not have the necessary funding to provide all the requested literature. There were questions regarding how the motion would affect literature funding. Karen C. responded that a policy addition was being discussed by the ad hoc policy committee.
- Experience has been that only for *Policy Manual* amendments, the Steering Committee approved the motion, then the General Committee considered it.
- In the past, motions were first discussed at the Steering Committee. At the Steering Committee, there was no discussion of the motion. The proposal was a concept that was discussed at the Steering Committee with no motion. As it is, there is no Group Conscience. Once it was identified that H&I had a surplus of funds, there was no request for input from the Groups regarding other ways to distribute the money. The motion was presented as “This is what we suggest we do.” Karen C. referred to the minutes of the September Steering Committee and the discussion on the matter.
- It has been customary for the Steering Committee to discuss a motion and send the motion to the General Committee. This could be done with a recommendation for the motion, meaning the motion was acceptable; without a recommendation meant that the Steering Committee had reservations. This gave some clarity to the motion for those who may not have had enough information to make a decision. Vote on the important matter of funds distribution could be delayed until the June or October General Committee meeting.
- The motion was brought at the General Committee and proceeded through the first vote. It was all transparent, and the motion is in writing. After the issue was brought up at the Steering Committee, some suggestions for other possible ways to distribute the excess funds were brought up. The H&I Committee is governed by the Traditions. The Committee has way too much money. In June of 2010, the Committee established the new literature policy and now there is no stock-piling of large quantities of literature. The option is to do what every other responsible AA Group does and distribute excess funds back to Alcoholics Anonymous. For years H&I has been accused of having too much money. The Committee should distribute the excess funds in a timely manner. The General Committee passed the motion with a substantial majority. There is a lot of support for the motion in H&I, in both General Service Areas, and in the Groups.
- If the H&I Committee is going to provide the video meetings in facilities, the equipment will cost will be substantial and this will reduce the excess funds. The Committee should consider this matter carefully.
- The question was raised how the vote will the vote be taken at the General Committee. Karen C. responded that it will be a substantial unanimity of the members qualified to vote at the meeting.
- There are escalating costs for the volunteers, such as TB tests, and the volunteers are self-supporting. Other service entities fund their members to represent them. Costs are going to escalate this year. The fourth Spanish-speaking Inter-Regional meeting will take place in February. It is difficult for members to get there. H&I could also take literature to the institutional libraries.
- There is a procedure in place for amending the *Policy Manual* to allow for distribution of funds. The motion to distribute the excess funds means the Committee is using the funds in a manner different from what the Committee has always done. The H&I Committee has a single purpose in H&I. The current motion is a one-time re-distribution, and does not indicate that distribution to the service entities is ongoing. This will have to be reported to the Groups, and explained when the Pink Can is passed. There is nothing in the Traditions that dictates what happens with excess funds, only that AA does not contribute to outside enterprises. H&I has a single purpose, to carry the message to the alcoholic who is confined. A change to the *Policy Manual* to allow for re-distribution of funds should be undertaken according to the procedures already in place, and considered very carefully. Karen C. clarified that an on-going policy for re-distributing excess funds is being considered [by the ad hoc committee].
- The *Policy Manual* ear-marks Pink Can monies for H&I. If the *Policy Manual* is changed, the money has already been taken for the purpose indicated. The 7th Tradition basket is different; a Group can vote to distribute it according to their Group Conscience. If AA members put money in the Pink Can, they expect it to go for literature. If we start giving the money out, it will have to be done again. The money has already been collected for a specific AA purpose. AA is a bottom-up organization, not a top-down organization. Policies come up from the membership. The re-distribution may have to be done more than once, not just one time. We could have asked the Groups to suspend contributions until the money is spent down.
- One Area has discussed the matter, and the *Policy Manual* was cited concerning the Pink Can monies being “dedicated funds.” Nevertheless, the Committee does have an excess of funds.
- The surplus money issue has been around awhile. Always, the Group needs come first, and the Pink Can letter can be read. H&I service work is important service. But the Committee is at the point of too much money. However, the motion was presented as being the final word, rather than allowing discussion. The Committee should not rush to vote.

- The Committee has too much money for its stated purpose, and the issue now is to give the money back. We are asking the Groups at this time what to do with the money. If the Groups like the motion they can say yes, and if not, they vote it down and the Committee will have to come up with something else. The Committee is not telling the Groups what to do, only giving them a suggestion.
- Group members ask why they should contribute to the Pink Can when H&I has too much money. There are questions about the distribution of funds, and why a policy is being established that does not allow the Groups to state where excess funds will go. Currently, there is no policy for excess funds.
- The Committee should honor its policy concerning literature. But if every institution has the literature that they need, there is no reason for vast accumulations of literature that is not needed or used. This is not the best use of the money.
- The Committee is not trying to do whatever it wants with the Pink Can funds. The Committee is trying to become more transparent. This is evident in the accounting on the Form 2's. The Committee has the most accurate accounting of meetings that it ever has had. All the discussions are of record. The Committee has a lot of money, and the money is still coming in. The *Policy Manual* states on page one that the H&I Committee is governed by the AA Tradition. The Committee is attempting to act like any other responsible Group. When it exceeds a certain amount of money over necessary expenses, the Committee gives the money back.
- The Seventh Tradition views with much concern those Groups with large treasuries with no stated AA purpose. H&I has a stated purpose. This gives the Committee two options: the Committee can either tell Groups to hold off the donations to the Pink Can, or continue to accumulate funds. But the motion suggests that now the H&I Committee has two purposes, to provide literature to the alcoholic who is confined, and to contribute to the other AA service entities.

Karen C. provided some background in the *Policy Manual* regarding the term "dedicated funds." She stated this portion was written and understood to mean that the funds collected in the Pink Can could not be used for any other *Group* purpose; this is clearly indicated in the following paragraph in the *Manual*. This means that Pink Can monies should not be tapped for the Group's rent, or the Group's coffee. Unfortunately, the current *Policy Manual* omits the word "Group" from the first paragraph and this will be corrected in upcoming *Policy Manual* changes. She urged Committee members to be careful on how the passage was used, and not misinterpret the intent. She stated the Committee would continue to discuss this matter, and will answer any questions anyone has. All financial statements are on the website. There are also other documents that went out to the Groups and Regionals. The Committee invites discussion. Please attend the General Committee meeting and voice opinions, for or against the motion.

Richard A., CMF Coordinator, thanked Lorraine M., Karen D., and Bill D. for reaching out to call him and sent the literature out immediately. The inmates really appreciated all the literature.

7th Tradition: The baskets were passed to pay rent on the facility.

Birthdays:

Jeff L. 15 Jim V. 5

Regional Reports

Region 01 – Far North Coastal, Kent T.:

Region 10 – Far North Interior, OPEN:

Region 15 – Lower Far North Interior, Mark M.: Mark reported that Area 16 has a new Area Chair, and the former chair is now the new literature chair. Shasta County will be holding its Winterfest January 27 through 29. Area 17 now has meetings in the Women's Jail as well as the Men's Jail. Volunteers are needed to get meetings started in the Juvenile Facility; the Area Chair is following up on this. In Area 18 there has been a request for AA meetings at the Trinity Fire Camp; volunteers are needed.

Region 20 – Northern Coastal, Terry H.: Terry reported that the Area 21 Chair is working on volunteer clearances for the Chamberlin Creek Fire Camp. All meetings are covered in Area 22 and Unity Day was a success. All meetings are covered in Area 23, although there is a need for more volunteers. Orientation and the first meeting at Konocti Fire Camp will be held on February 18. The volunteers are looking forward to this with gratitude for all the work the Fire Camp inmates did with the fires in Lake County. Terry mentioned that some of the clearance forms to some facilities contain many pages, and the copying costs can be substantial for Facility Coordinators.

Region 30 – Northern Interior, Bob F.: Bob reported that Area 32 going well. There is a lot of interest in H&I among the young people in Area 34. With the jail, there are problems getting cleared volunteers into the orientation classes which fill up. There have been two workshops. The on-line PREA agreements have been discontinued. Area 34 is interested in hosting the General Committee in October. Area 36 has a new Chair. The Juvenile Hall there is slow to process applications. The Region has reviewed literature use, and all is appropriate in all Areas.

Region 40 – Central Interior, Chuck R.: Roger M reported for Chuck, who had a death in the family. All meetings in the Region are going well. Area 42 will participate in the Spring Fling and the June NCCAA Conference with panels. The Area uses workshops to generate interest in H&I.

Region 50 – East Bay, South, H.E. N. H.E. reported that Area 52 carries 35 meetings per week. Sam S. is the new Area Chair. Area 53 carries 39 meetings per week. There have been no uncovered commitments. He has discussed the proposal on distribution of excess funds in both Areas and the Intergroups.

Region 50 – East Bay, North, Cindy L.: Cindy reported that Napa County Jail had been closed, but volunteers are now allowed to return. There is a small pool of volunteers with some in process. Areas 51 and 54 considered the motion concerning disposition of excess funds. Three people

have been cleared for Juvenile Hall in Solano County; but it was determined that each of these volunteers had a conflict. Volunteers are needed there. The Area 54 Chair has been attending Intergroup inform and generate interest. In some places, AA holds meetings in facilities, but these meetings may or may not be sponsored by H&I. She will look into this. Area 51 voted on the motion and in favor. Area 54 voted on the motion. Juvenile Hall in Solano has 3 people cleared. These people have a conflict and cannot go in. Area 54 Chair going to Intergroup.

Region 60 – San Francisco, OPEN. Julio B. reported electronically for Area 62. Meetings are going well in Area 62, with 16 weekly meetings in corrections, 24 in hospitals and community facilities and 24 in recovery facilities. A new meeting is set to start in a residential recovery facility and the Area are working with the Sheriff's Department to start a new meeting in a LGBTQ pod. The Area has considered the proposal on the distribution of excess funds. H&I has partnered with PI-CPC to conduct informational presentations on AA for the prisoners in County Jail #5 in San Bruno. The Area Committee holds monthly orientations and participates in other AA functions with an informational table. Jeffrey N reported for Area 61. He stated that the Area Chair will be stepping down; he added he was making himself available for the position. All commitments were covered.

Region 70 – Southern Coastal, OPEN: Jeff L. reported that meetings are going well in Area 71. The Area supports 53 meetings per week. He was able to get 14 boxes of AA literature for areas of the main Jail and the Mental Health Department of the main Jail where H&I does not go in. Area 71 is hosting the next H&I Conference in San Jose May 5, 6, and 7. The Warden from Salinas Valley State Prison will be a speaker on one of the panels. The speaker roster should be complete by the General Committee in February.

Region 80 – Southern Interior, Dale D.: (left early, electronic report submitted) Area 81 has added a new facility to their schedule, and they are working to get their literature expenses under control. Area 82 is doing well but needs more volunteers. Both the Jail and DVI have requested additional meetings. Area 82 will participate in a Unity Day. Area 83 also needs volunteers. The Jail application is long and may be part of the problem. Area 84 covers meetings in the Men's and Women's Jails with a small but dedicated crew. Area 86 has no local facilities to support at this time, but remains available. All Areas are discussing the excess funds distribution proposal.

Region 90 – Far Southern Interior, Joe G.: (OPEN)

Region 140 – Spanish Northern Interior, Rose Mary C.: Rose Mary displayed an H&I map, noting the large size of the Region. She reported that at the Region meeting on December 27, Jeff L gave an update on the H&I financial status. The Region is talking about participation in the H&I Conference in May, and expressed hope that the new translation equipment will encourage Spanish-speaking participation in all of the Conference. She provided a list of the H&I commitments covered by the Region. She thanked Joe C. for his help in completing the Form 2's. The next Inter-Regional meeting will be in February 4 in Santa Rosa.

Region 160 – Spanish Northern Coastal, Roberto S.: (absent, electronic report submitted.) Roberto reported that the south part of the Region currently serves the Maguire Facility in Redwood City every Wednesday. Inmate attendance varies. The Region also provides a Big Book study and a regular AA meeting in San Quentin. Juan T., Co-Chair of Region 160 reported that the north side of the Region serves the main Jail, the North County Jail, Napa State Hospital, and the Sonoma County Jail, where there is a listed AA Group.

Region 170 – Spanish Southern Coastal, Robert S.: Robert reported that the Region meets monthly in Salinas. The Region serves several jails and CTF Soledad.

Region 180 – Spanish Central Interior, Enrique R.: Enrique reported that the Region carries the AA message to DVI Tracy, USFP Atwater, SCC Jamestown and the Honor Farm in Stockton. Region members visit AA Groups to inform them about H&I Committee activities. The Region will participate in the Fourth Spanish Inter-Regional Meeting in Santa Rosa. Since the five Spanish-Speaking Areas were converted to Regions, they have agreed to meet every six months to share experience in service and work together. The Regions hope to recruit volunteers to create the Translation Committee to work in the Steering and General Committees, the annual H&I Conference, and translate the Newsletter.

Region 190 – Spanish Southern Interior, Jesus B.: (absent, no report)

Closing

The meeting adjourned at 1:47 with the Responsibility Declaration followed by the Serenity Prayer.

In love and service,

Melody T., Recording Secretary

**Northern California Hospital and Institution Committee
General Committee Meeting
February 12, 2017 San Jose, CA**

Opening: Karen C opened the meeting at 11:00 a.m. with a moment of silence followed by the Serenity Prayer.

Purpose Statement: Dan B read the H&I Purpose Statement.

Twelve Traditions: Woody R read the Twelve Traditions.

Introductions:

Karen C	Shaun B	Susio S	Roberto S	Heidi J
Melanie G	Alison G	Gerry G	Jeffrey N	Richard A
Andy C	Mark M	Terry H	Laurie C	George P
Marcel Ac	Don R	Carl P	Glenn J	Rich G
Norberto J	Roberto	Rogelio B	George X	Sam C
Bob F	Shaemus M	Lynn D	Susan W	Marjorie C
Penny C	Julio B	Abby B	Natty F	Gary H
Theresa V	Steve M	Roger M	Lorraine M	H.E. N
Jeff P	Jeff L	Kelly B	Joseph B	Diane R
Diana G	Kurt M	George S	Jeff L	Woody R
Peter	George A	Dan B	Kevin W	Eduardo P
Joann L	Jim V	Teddy H	Seth	Diane O
Bill D	Margaret D	Tony T	Cindy L	Ken M
Nora H	Ray W	Thom H	Rickey G	Randy P
Melody T	Kirrill B	Troy J		

Karen especially welcomed the new members and visitors in attendance. She thanked Julio for the idea of providing packets for everyone, and Rich for compiling the packets.

Approval of the October 8, 2016 General Committee Meeting Minutes:

Several members moved and Tony T seconded a motion *to approve the minutes of the October 8, 2016 General Committee meeting as submitted.* Vote: unanimous

Approval of Financial Statements

Karen noted that at the bottom of the financial reports, under Financing Activities, the Prudent Reserve appears as a negative because it is not considered as part of the operating cash account. Jeff L moved and Dan B seconded a motion *to approve the financial statements of August through November 2016 as submitted.* Vote: Unanimous.

General Committee Reports

General Chair, Karen C: Karen reported the following:

- **Thanks to the Host Committee:** Thanks to Jeff L and his team from Area 71 for hosting the General Committee Meeting.
- **Literature Use Review:** Information for the review is compiled from the Literature Chair's 2016 Cost Report and the revised Form 2's. The review shows the cost per meeting for each Area. According to the current review, there is one anomaly of overuse, but many anomalies for underuse. Underuse is defined as any amount less than \$15 per meeting, or the cost of one *Twelve and Twelve* and one *Big Book*, and does not include the cost of schedules. It is the responsibility of the Regional Chairs to review the Areas' usage, and make sure the Area Chairs understand their Area's literature use. This is to insure that the Pink Can literature funds are being used responsibly.
- **Video Meetings Proposal:** The Video Meetings Proposal has been brought to the Steering Committee and copies are available in the packet. The Proposal has been submitted to Scott Kernan, Secretary of the Department of Corrections and Rehabilitation. The idea is that the AA message could be carried by Skype or FaceTime technology to remote facilities where the H&I Committee is not able to supply with volunteers. This could include Corcoran, High Desert, Susanville, Herlong, and Pelican Bay. This would allow real time meetings with members of the H&I Committee to take place in a segregated location that would protect the anonymity of the inmates. The Proposal would affect those facilities which the H&I Committee has for decades been unable to supply volunteers willing to carry the message. This would be a great opportunity for AA members in populous areas to participate in carrying the message to facilities in remote areas, but who cannot do the traveling. In the future, it might be possible to have AA meetings in every yard of every State Prison in California on a weekly basis. A meeting is planned with Scott Kernan in the coming months regarding the Proposal.
- **General Committee Meetings:** The June 11, 2017 General Committee meeting will be hosted by Area 42 in Sacramento in conjunction with the NCCAA Conference. Region 30, Area 34 has submitted a bid for the October 2017 General Committee Meeting, which will not be in conjunction with NCCAA. Region 50 North, Area 54, has submitted a bid for February 2018. The June 2018 NCCAA Conference site has not yet been announced, so the location of the General Committee remains unknown.
- **Group H&I Representatives:** In order to be directly responsible to the Groups, it is important that Groups send duly elected representatives to Area and General Committee Meetings.

General Co-Chair, Jeff L: Jeff reported that he provides support for the Chair. He is available to help.

Treasurer, Kelly B: Kelly reported the following for January:

Area Contributions	74,099.41
Literature expenses	45,827.39
Total Expenses	49,129.55
Cash at the end of the period	204,908.57

Kelly requested that Group treasurers please include their H&I Area in the memo line of the check. She has provided hand-outs showing the Areas, both in English and in Spanish, for Groups which may not know their H&I Area. She also reviewed the procedure for the ordering of schedules. She stated that some of the Intergroups in northern California allow H&I to have accounts and others do not. For those Intergroups and Central Offices which do not have accounts, the procedure for ordering schedules is as follows:

- a) Contact the Intergroup/Central Office in advance.
- b) Find out the total cost of the amount of schedules needed.
- c) Contact Kelly with the address of the Central Office and the amount.
- d) Kelly will write a check for the amount to the Central Office.

She reminded everyone that meeting schedules are available to all the facilities as part of H&I literature. Karen C added that it is very important that persons in facilities know where to find AA once they get out. Please make sure your Area has a good supply of meeting directories on hand.

Secretary, Melody T: Melody thanked everyone who sent in an electronic report. All is going well with the recording transfer.

Major Facilities Chair, Bill D: Bill reported that

- There has been some confusion over the terms “institution” and “facility.” The “institution” is the name given to the individual State prison, such as SAC Sacramento. The individual units within the institution are the “facilities,” such as Facility A, Facility B, and Facility C.
- He has participated in conference calls with Secretary Kernan. The H&I Committee will see the effects of Proposition 57, which passed in the general election. Under this new law, AA is considered as an “Achievement” activity as opposed to a “Milestones” activity, like an educational class. Inmates who complete their full amount of Achievement activities will receive up to 50 weeks off their sentence as a reward.
- Work continues on the possibility of Skype-type meetings to remote institutions, provided logistics and security issues are resolved.

Finance Committee Chair, Melody T: Melody reported that

- The Pink Can Letter has been updated. Hard copies and electronic copies are available. Please thank all the Group members who contributed to the Pink Can.
- The Finance Committee reviewed the budget versus actual spending report, noting that there were no unusual spikes in income or expenses. The budgeting for periodic expenses will be adjusted in the next budget to avoid artificial overages by a more accurate budget placement of periodic expenses in the month they are expected.
- The Finance Committee is researching how the NorCal H&I Committee might send representatives (suggested the Chair, Co-Chair, and the Major Facilities Coordinator Chair) to the National Corrections Conference in St. Louis. The Finance Committee has requested information from these positions regarding airfare, flight information, ground transportation, and parking to ascertain what actual costs might be. Consideration will be done in accordance with the Travel Reimbursement Policy, Guideline 3, bullet 6.
- The Finance Committee will consider purchase of a hard drive storage and converter to digitalize the cassette tape collection. This is simply a review of the cost, as it will be under \$200 and does not require approval. She reminded the Major Facility Coordinators of the availability of these speaker recordings.
- Referring to the 5-year income comparison available in the packets, Melody noted that even if the Committee distributes \$50,000 per the motion before the Committee, there will still be almost \$54,000 to spend on other ideas this year alone. The Finance Committee wants to invite active participation in how to use these funds for good AA purpose in carrying the AA message to those who are confined, and maintaining the supportive services and materials to make this possible and effective. She provided examples of some of the suggestions already received.
- The Finance Committee is considering ways to relieve the burden of trusted servants fronting up money for H&I expenses and then waiting for reimbursement. The Finance Committee will consult widely with our Treasurer, current and past trusted servants, and other AA service entities.
- The Finance Committee seeks input on how to reduce print costs without compromising transparency and ability to disseminate information by the NorCal Committee.

NCCAA Conf. Coordinator, H.E. N: H.E. reported that the next NCCAA Conference will be at the Crowne Plaza Hotel in Foster City, March 10, 11, and 12. The H&I panel will be Saturday at 1:00. Area 65 will host the H&I table.

Literature Chair, Lorraine M: Lorraine reported the following regarding literature:

- Since the literature stock is stored in a storage unit and there has been so much rain, there is the potential for dampness. Lorraine has purchased silica gels to absorb any potential dampness.
- It is important to keep the literature moving, rather than maintaining a stockpile. More English book stamps are available; some stamps are not being passed along when Area Literature Chairs rotate. There is an ample supply of Spanish stamps. All books should be stamped before they are brought into a facility.
- Many inmates and patients don't read. CD's of the *Big Book* and *Twelve and Twelve* are available from AAWS. Contact Lorraine if AAWS audio materials are needed.

- Pamphlets are available, and they can be stitched if a facility does not allow staples. Please let Lorraine know if stitched pamphlets are needed.

Policy Chair, Dan B: Dan reported that ad hoc has been working very hard on the next round of amendments to the *Policy Manual* and the amendments will go to the Steering Committee in May. If approved, they will come before the General Committee in June.

Audio-Media Coordinator, Joseph B: Joseph reported that the audio equipment is old; he is working on upgrading the equipment. There are many speaker cassette tapes available. He will work with the Finance Committee to purchase what is necessary to transfer these cassettes to .mp3 files, which will be available on CD's. He will provide a complete list of the recordings available, and Facility Coordinators can pick out what they need.

Historian, Jeffrey N: Jeffrey reported that on Saturday, January 21st 2017 he presented some history of the Northern California Hospital and Institution Committee and how it relates to San Francisco and the Bay Area at the 70th Anniversary of the Central Office of Alcoholics Anonymous for San Francisco. He provided some material to H&I members to help them present H&I history to some local events, including the Spring Fling in Sacramento. He has copies of an outline of his presentation at the National Archives Conference held last September. Anyone wishing a copy should contact him. He provided an example of some of the H&I Archives materials, and a plaque given to Gerry G, chair of the H&I Committee in the early 1970's, from the third annual state Hospital and Institution Conference. The Committee thanked Gerry for his donation.

Public Information Chair, Gary H: Gary reported that he attended the Gold Country Roundup, the CNIA Assembly in Paradise, and the Bridging the Gap Forum in San Jose. H&I will have a table and a panel at the NCCAA Conference. He will be attending the SoCal H&I Conference at the Holiday Inn in La Mirada April 7, 8, and 9 in La Mirada. Anyone wishing to go, contact Gary. The NorCal H&I Conference will be May 5, 6, and 7 in San Jose.

Grapevine Chair, Karen D: (absent, electronic report submitted) Karen D reported that Grapevines and La Viña's seem to be running smoothly, and her count balances to the Grapevine distributor. Currently there are 2,960 Grapevine and 1,083 La Viña subscriptions.

Publisher, Rich G: Rich requested that everyone please examine the roster and report any information changes. Anyone not on the list who wishes to receive the Newsletter and financial reports should contact him.

Website Chair, Thom H: The current website is updated and running. He will work with a volunteer on the new website. Karen C reminded everyone that the website was a great resource, and anyone could get in touch with any Steering Committee member through the website.

Old Business:

Approval of New Steering Committee Appointees: Karen C submitted Rich G as Publisher, and Joseph B for Audio-Media Chair for approval. Both were approved unanimously. The Committee thanked Rich and Joseph for their willingness to serve.

2nd Vote on Funds Distribution: Karen C provided the history stating it was discussed at the September 16, 2016 Steering Committee Meeting and brought as a formal motion to the General Committee Meeting in October by the Finance Committee. It passed by a margin of 75%. The motion was sent to all Regional Chairs, Area Chairs, Steering Committee members, and was made available via the newsletter and the website. Melody Tolmie read the motion as presented:

to make a distribution of \$50,000 of our current surplus, in accordance with our 7th Tradition, in the following manner:

- 1) **60% (\$30,000) to Intergroups and Central Offices, which assist the H&I Committee by providing links on their websites, producing meeting schedules, forwarding phone calls and announcing H&I business meetings. Distributions to the various Areas will be made based on the number of meetings conducted in the Area.**
- 2) **25% (\$12,500) to GSO, which could offset the need for AAWS to raise literature prices, since the NorCal H&I Committee is the largest single purchaser of AA literature**
- 3) **5% each (\$2,500 each) to CNCA, CNIA and NCCAA."**

Karen C read a letter from Dale D, immediate past Finance Committee Chair, in which Dale resigned from the NorCal H&I Steering Committee.

Melody T, current Finance Committee Chair, read the rationale for the motion as it was presented at the General Committee Meeting in October, 2016. Discussion was as follows:

- There is a surplus of money, and the disbursement is positive.
- The openness and transparency with which the General Committee is addressing the funding surplus sends a clear message that H&I fully embraces its accountability to the group consciences of the Northern California AA groups, is consistent with the expectations of the groups represented and it is the right thing to do.
- The *Policy Manual* indicates clearly that Pink Can monies are to go for literature for the alcoholic who is confined. H&I should follow its written procedures. The Groups should withhold money for a time, and that money will then be available for the other service entities.
- At one time, the H&I Committee was low on funds, then contributions dramatically improved. The Groups could decrease contributions for a time. H&I should stop accumulating funds for no expressed AA purpose. Over the last five years, expenses have been fairly level, but contributions have increased.
- The Committee should consider the first Tradition, and be mindful of unity.
- There are those that believe that H&I is not AA. This is erroneous, and the Committee can correct this. The recent transparency is wonderful. The Committee needs to go past the fear of contributions going down, and this is a great opportunity to show H&I is a part of AA.
- It is clear that H&I has a surplus of funds. But this motion was put out to the Groups without choices. The Committee could send a letter to the Groups asking them to withhold contributions for a time, and when funds are needed, the Committee can send a letter asking them to resume. The motion as it stands tells the Areas what do without their input on other solutions.
- The *Policy Manual*, page 1, states the H&I Committee is governed by the 12 Traditions. Historically, H&I makes purchases in addition to literature, such as office equipment and supplies. The current surplus in funds is due to the change in the literature policy in 2011, when the necessity of renting a large storage area was eliminated. Distributing the funds is a way to show H&I is a part of AA.

- This motion is in accordance with the Traditions. The matter should be settled quickly, since some Groups are already withholding the Pink Can.
- There should be more discussion and listening to the Groups in this matter, per the Traditions. The Committee should trust God in the process.
- Group Representatives bring their Group Consciences on this matter. There has been discussion, and the Groups voted in favor.
- There are other viewpoints; perhaps some excess funds could be sent to SoCal H&I. While the Groups seem to be in favor of the motion, the wording on the Pink Can states the money is to go for literature for the alcoholic who is confined.
- H&I is bound by Traditions, and many Groups are supportive of the motion. One Group has asked whether it could purchase a Grapevine subscription for an inmate instead of collecting the Pink Can, as a temporary way to decrease the surplus funds. Also, stockpiling literature in facilities for the sake of using up funds is not a responsible handling of the Pink Can funds.
- Outreach to the Spanish Regions on this matter continues. Many Groups are overwhelmed by the process and gathering information.
- Groups have been supportive of the motion. In consultation with a past Chair, the past Chair was in favor of sending excess funds to GSO, because it would bring down the cost of literature, not only for H&I, the largest purchaser of AA literature, but also for AA as a whole.
- The new Literature Policy was supposed to eliminate the large volume of literature in storage and make the Literature Chair position more available, since a volunteer could do it without a warehouse. Print media is on the decline. In some institutions, inmates get tablets and they can read AA materials online. The Committee will have to deal with the problem of excess money.
- The Committee has enough money to purchase literature, but it needs volunteers to carry the literature into the facilities. This matter should be resolved quickly so the Committee can talk about carrying the message.
- Groups are overwhelmingly in favor, with one adamantly opposed.
- The Groups and Areas in the Region were surveyed; the results were in favor of the motion.
- The H&I Committee is a vibrant part of AA, very much respected throughout the world. This proposal verifies that. It honors the Traditions and is an opportunity for the Committee to pass on excess funds.
- The disbursement of 1975 has been cited as a precedent, however the policy was to maintain the cash balance at or below the previous year's disbursements. In this case, that figure is \$533,000. The Committee is not near this amount. As it is, the \$12,500 to GSO will not impact the cost of a *Big Book* by \$.01. The Committee should ask the Groups to decrease Pink Can donations.
- Distributing the excess funds to other AA service entities is positive. It is all AA, helping to carry the message.
- The primary purpose of the H&I Committee is to carry the message to confined alcoholics who still suffer. It is not to take care of the other service committees.

There being no further discussion, the vote was taken by counted standing vote. Vote: 57 votes cast. Pro: 51 Con: 6. The vote passed by 89%. The minority was given the opportunity to be heard; there was no minority opinion brought forward and the vote prevailed.

Karen C thanked everyone who participated in the discussion. She stated that although there may have been major differences in opinion, each Committee member was acting in what they believed was the best interests of the Committee, and ultimately the alcoholic who is confined She appealed to long-standing members of the Committee for help in providing a sense of unity and singleness of purpose which has sustained the Committee for over 70 years. Kevin W suggested that the wording on the Pink Can be changed to reflect the fact that Pink Can monies do not all fund literature for the alcoholic who is confined; Karen C responded that this matter was already being discussed in the Policy Committee.

New Business

There was no new business brought to the floor.

Open Forum:

H&I Conference: Jeff L, 2017 H&I Conference Chair, reported that the H&I Conference would be held in San Jose. He stressed the importance of pre-registration and noted that the H&I Conference is fully self-supporting; no Pink Can monies are used. All of the speakers have been arranged. The Sheraton in San Jose is the host hotel. The updated flyer with the speaker roster is on the website.

Funding for Lodging for NCCAA Coordinator: H.E. N stated that he would propose an amendment to the *Policy Manual* to allow the H&I Committee to pay for lodging for the NCCAA Conference Coordinator at the NCCAA Conferences regardless of the travel distance. He will submit the proposal in writing to the Steering Committee.

7th Tradition: The baskets were passed in observance of the 7th Tradition. Karen C stated that monies collected would reimburse H&I Area 71 for expenses incurred for hosting the meeting and providing lunch.

Anniversaries

Jeff L	15	Dan B	11	Woody R	27
Seth	14	Julio B	12	Bill D	23
Cindy L	9	Ken M	19	Diane R	30
Kelly B	8	Heidi J	3		

Regional Reports

Region 01 – Far North Coastal, Kent T: (Absent, no report)

Region 10 – Far North Interior, OPEN: (No report)

Region 15 – Lower Far North Interior, Mark M: Mark reported that all is going well; the Areas in the Region serve the jails and fire camps. The Tehama area is arranging for meetings in the Juvenile Hall. The Trinity Fire Camp has requested AA meetings and the Area is working on getting volunteers.

Region 20 – Northern Coastal, Terry H: Terry reported that Ken Trotter is the new Area 21 Chair. It is a problem getting volunteers, as the Area is very widespread. Always been a problem to get people involved. Terry has printed out clearances for the jail, and there are two Fire Camps which need volunteers. All meetings are covered in Area 22. Area 23 is now covering Konocti Fire Camp.

Region 30 – Northern Interior, Bob F: Bob reported that all is running smoothly. Placer County Jail has split and some inmates have been moved to Roseville. Area 36 has a new chair, and the Area is attempting to set up service in a new facility in Grass Valley. South Placer County is making a bid for a General Committee meeting.

Region 40 – Central Interior, Chuck R: (absent, report submitted to Roger M) Roger reported that Area 42 now serves 28 facilities. They will host the General Committee Meeting in June, and will have a panel at the NCCAA Conference. Orientation is now required for the jail in El Dorado County. Area 44 Amador serves the County Jail only. A PREA test is now required in some of the jails in the Region. Area 45 serve 11 facilities.

Region 50 – East Bay, South, H.E. N: Area 52 has a new Area Chair, Sam S. John Muir hospital is requiring more stringent security for volunteers. Area 53 is running smoothly with new volunteers. El Chante, a Spanish-speaking facility in Oakland, needs contact chairs.

Region 50 – East Bay, North, Cindy L: Cindy reported that two Areas report on some of the same meetings in Vallejo as they both provide service. Area 54 formed a new ad hoc committee meeting to form guidelines for adding new recovery homes. Area 54 has bid to host the February 2018 General Committee Meeting. The Jails are operational in Napa again; the Men's Jail needs volunteers. H&I will continue to serve Queen of the Valley Hospital. There is some discussion about the Vallejo Groups forming a new H&I Area, but this is still in the research and discussion stage.

Region 60 – San Francisco, OPEN: Julio B, Area 62 Chair, reported that the Area serves 64 AA meetings per week. New meetings are planned for a residential recovery facility and the County Jail. H&I is cooperating with PI/CPC to provide informational presentations to inmates of County Jail No. 5. The Area holds monthly orientations and participates with an informational table at other AA service entity events. Jeffrey N reported for Area 61, where they are holding the election for Chair. He is trying to generate more enthusiasm in the Area.

Region 70 – Southern Coastal, OPEN: Melanie G, Area 72 Chair that she is trying to generate more enthusiasm. Genesis House has a new Facility Coordinator. Fresh volunteers can bring a fresh start to the meeting format in the *Policy Manual*. Jeff L, Area 71 Chair, reported that he participated in a meeting with Jail administration to resolve issues occurring at the facility and which have deterred some volunteers. He also shared that any Area can have a phone number for H&I through Google. It is completely anonymous, and can be transferred when rotation occurs.

Region 80 – Southern Interior, OPEN: Karen C reported that Dale D resigned as Regional Chair, and the Region 80 Chairs have been notified. She added that Kevin W, Chair of Area 82, was willing to take the position. Kevin reported that DVI State Prison will begin offering programs including AA to the inmates in the Reception Center. The number of meetings requested will require at least 42 new H&I volunteers. The County Jail also wants to open another unit to AA, so there is a serious need for more volunteers. The Area represented H&I at the Delta Intergroup Unity Day in Ripon.

Region 90 – Far Southern Interior, Joe G: (Absent, no report)

Region 140 – Spanish Northern Interior, Rose Mary C: (Absent, electronic report submitted) Rose Mary provided the list of commitments the Region serves and the times of the meetings. The Region discussed participation in NCCAA as well as the annual H&I Conference. The Region has a new Literature Chair. The Spanish Regions held their Inter-Regional meeting in Santa Rosa on February 4th.

Region 160 – Spanish Northern Coastal, Roberto S: Roberto reported that the Region has volunteers for a facility in Redwood City. The Region also serves San Quentin and volunteers are needed. There have been some problems getting in and it can be frustrating being turned away.

Region 170 – Spanish Southern Coastal, Roberto S: Roberto provided dates and times of the meetings and the coverage. Applications are pending for the Monterey County Jail. The meetings are large and more volunteers are needed.

Region 180 – Spanish Central Interior, Enrique R: (Absent, electronic report submitted) Enrique provided the list of commitments the Region serves, and the times of the meetings. Volunteers attended orientation meetings in Atwater, Tracy, and Jamestown respectively to renew badges. The Region visits AA Groups to inform them about the H&I Committee activities and to motivate new volunteers. The Region participated in the Fourth Spanish Inter-Regional meeting in Santa Rosa. The purposes of the Inter-Regional meeting is to share experience in service and to create an H&I Translation Committee.

Region 190 – Spanish Southern Interior, Jesus B: (absent, no report)

Major Facility Coordinator Reports

ASP Avenal, Daniel Y: (Absent) Bill D reported that he had not received a report.

CCC Susanville, Raymond L: (Absent) Bill reported that he and Jim V made a trip to Susanville. Raymond is insuring there is an adequate supply of books. The Volunteer Advisory Committee meeting was held there and there will be another in April. They created a new wing for those inmate AA members who are going to the Fire Camps.

CCWF and VSP Chowchilla, Miki S: (Absent) Bill reported that things are going well.

CHCF Stockton, Melody T: Melody reported that there is a new warden, and she will set up an appointment. Brown Card Training took place for CHCF and DVI on January 28. She provided the days and times of the meetings and thanked Karen D for sending on all of the Grapevine booklets and recordings. The inmates love them.

CMF Vacaville, Richard A: Richard reported that all meetings are covered with one missed commitment. Volunteers have been submitting applications, but have not been informing him. This makes it difficult for him to follow up. He took in 20 boxes of books. He is developing a more efficient system of tracking the literature supply.

CTF Soledad, Diane O: Diane reported that the inmates' second Annual Conference was held January 20th through the 22nd. Additional volunteer speakers were cleared from all over the country, and one from England. The Conference included a *Big Book Study*, and a three-hour Fourth Step Workshop. The next Conference will be January 19th through the 21st, 2018. Workshops are planned for June 17 and October 15. The clearance process is going well.

DVI Tracy, Rick D: (Absent) Bill reported that he had not received a report.

FCI Dublin (DUB), Lisa B: (absent) Bill reported that some inside sponsors have been eliminated, and volunteers are scarce. Lisa is requesting help.

FCI Herlong (HER), (Currently served by Reno) Bill reported that meetings are held the first and third Mondays. H.E. has put in an application. The CRM is very supportive of AA. The Reno Committee also serves Herlong, but has a committee of one. Volunteers are needed.

FCI Mendota (MEN), Rodney L: (absent) Bill reported that all is well at Mendota. There are a few volunteers going in.

FSP Folsom, Jim V: Jim reported that meetings are continuing uninterrupted during the transition from the past coordinator, Mary Lou M. He will meet with the CRM in the coming week. He thanked Mary Lou for her help in rotation.

HDSP Susanville, Raymond L: Bill reported that Raymond attended the Volunteer Advisory Meeting. There are a few volunteers going in, but he is asking for help. Bill asked if anyone had any AA contacts in the vicinity of Susanville please help ask for volunteers.

MCSP Mule Creek, Bill H: (Absent) Bill D reported that the situation is improved at Mule Creek, and the CRM is more cooperative.

Napa State Hospital (NSH), John G: (Absent) Bill reported that everything is going well, with good coverage.

NCYC Stockton, Tony T: Tony reported that there are no problems at the facility.

Norcal Fire Camps, Peter S: Bill reported that all is going well with the Fire Camps. In an electronic report, Peter requested volunteers to staff Devil's Garden, Ishi Camps, Chamberlain Creek and the California Correctional Center in Susanville. Trinity River Camp has no meetings currently, due to camp commander requirement for combined AA/NA meetings.

PBSP Pelican Bay, Lynne D: (Absent) Bill reported that six volunteers are going in. The clearance process is going well. Volunteers are needed. This is a prospective site for the remote video meetings.

PVSP Coalinga, Tommy R (Absent) Bill reported he did not receive a report, but asked for prayers for Tommy's wife who was ill.

SAC Sacramento, John C: (Absent) Bill reported that meetings have been cut in half due to budget constraints. The CRM will meet with Bill about the changes after the next budget meeting. Bill advised volunteers to call the facility first before going out.

SATF and COR, OPEN: Bill has been in touch with the CRM. Jeff L is cleared, and Rodney L has applied. Jim V, CNIA Liaison, was approached by a prospective volunteer at a CNIA Assembly. Corcoran is also one of the possible sites for the remote video meetings in the future.

SCC Jamestown, Thilo B: (Absent) Bill reported that e-mails to Thilo have been returned.

SOL Solano, John D: (Absent) Bill reported that he had not received a report.

SQ San Quentin, Carl P: Carl reported that AA in San Quentin is solid with all meetings covered except one. There was a one-day cancellation due to a flu outbreak at the facility. The third Volunteer Advisory Committee meeting is scheduled for March 1. Clearance times are slow but there are now two staff to facilitate the process. He is working with the Spanish speaking volunteers to establish a dependable rotation.

SVSP Soledad, Alison G: Alison reported that approximately 20 volunteers consistently cover five to six yards every Wednesday night, serving approximately 175 inmates. There are book studies on all of the yards. Most of the volunteers will qualify for Brown Cards and this will make checking in easier for the volunteers. TB tests are required by the facility. This can require an out-of-pocket expense for volunteers. Alison suggested this expense might be discussed as possibly eligible for reimbursement by the H&I Committee.

USP Atwater, Dale & Karen D: (Absent) Bill reported that the volunteer pool has been reduced to two or three, so volunteers are needed.

Liaison Reports

VATF - Bill D: Bill reported that VATF is currently discussing the ramifications of Proposition 57, which will now allow for "Achievement" awards for inmates who regularly participate in self-help groups. More attendance at AA is expected as a result. Video AA meetings for remote institutions is still under discussion, particularly in the areas of funding, logistics and security. VATF is now holding mini-meetings at the various prisons and this is working well, since the individual wardens and CRM's are involved.

H&I Liaison to CNCA - Diane O: Diane introduced the new CNCA Panel 67 Delegate, Joann L, who reported that there is an exciting new young panel in CNCA. The Area is awaiting the Final Conference Agenda items available on February 15. The Pacific Regional AA Service Assembly (PRAASA) will be held March 3rd through 5th in Sacramento. CNCA will have its Pre-Conference Assembly April 8th and 9th at the Alameda Fairgrounds. She will be available to any Group within the prison system which would like a Conference report.

H&I Liaison to CNIA - Jim V: Jim reported that he attended the Winter Assembly in Paradise CA, distributed literature, and spoke with attendees. All is well.

Bridging the Gap - CNCA - George X: George explained the purpose of BTG and the procedure in CNCA. He displayed showed the white cards made available to inmates. There are blue cards available to persons in treatment. The CNCA BTG Committee meets on the fourth Saturday of every month in Petaluma. The BTG Committee holds regular orientations. BTG volunteers are encouraged to attend their local H&I Committee meetings. He noted that the H&I *Policy Manual*, page 17, suggests H&I volunteers distribute BTG information, if appropriate. The pilot program of offering a correspondence program to local jail inmates is continuing.

Bridging the Gap - CNIA - Ken M: (Absent, no report).

SoCal H&I Liaison - Blair G (absent, no report) Gary H reported that the SoCal Conference will be held April 7th through 9th in La Mirada. Information is available online.

Adjournment

Karen C reminded everyone that the next General Committee Meeting would be held on June 11, 2017, hosted by Area 42. The Committee thanked Area 71 for a great job in hosting. The meeting adjourned at 3:08 with a moment of silence followed by the Responsibility Declaration.

In love and service,
Melody T, Recording Secretary

NorCal H&I Committee
Financial Report

	<u>Dec 16</u>	<u>Dec 16</u>		<u>Dec 16</u>	<u>Dec 16</u>
Income			02, Del Norte	56.90	56.90
Area Contributions	56,987.03	56,987.03	03, Siskiyou	33.15	33.15
Bounce Check	-12.00	-12.00	04, Humboldt	116.23	116.23
Total Income	<u>56,975.03</u>	<u>56,975.03</u>	11/12, Modoc/Lassen	66.54	66.54
Income	56,975.03	56,975.03	16, Shasta	761.34	761.34
Expense			160, Spanish N Coast	205.00	205.00
LITERATURE EXPENSE			17/18, Tehama/Trinity	50.26	50.26
AAWS Books & Materials	20,000.00	20,000.00	170, Spanish S Coast	60.60	60.60
AAWS Lit Distrib. & Supplies	294.55	294.55	180, Spanish Central Int	20.00	20.00
lit - other	692.92	692.92	190, Spanish South Int	111.00	111.00
Meeting Directories	740.01	740.01	21, Mendocino	64.00	64.00
Total LITERATURE EXPENSE	<u>21,727.48</u>	<u>21,727.48</u>	22, Sonoma	2,625.09	2,625.09
Postage	47.00	47.00	23, Lake	513.59	513.59
Printing Costs	1,771.14	1,771.14	31, Butte/Glenn	198.08	198.08
Total Expense	<u>23,545.62</u>	<u>23,545.62</u>	34, Placer	2,816.97	2,816.97
Net Ordinary Income	33,429.41	33,429.41	36, Sierra/Nevada	271.16	271.16
Other Income/Expense			42, Sacramento/Yolo	2,498.15	2,498.15
Other Income			43, El Dorado	856.39	856.39
Interest Income	14.25	14.25	44, Amador	641.63	641.63
Total Other Income	<u>14.25</u>	<u>14.25</u>	45, Sutter/Colusa/Yuba	112.23	112.23
Net Other Income	<u>14.25</u>	<u>14.25</u>	51, Napa	532.41	532.41
Net Income	<u>33,443.66</u>	<u>33,443.66</u>	52, Contra Costa	3,830.34	3,830.34
			53, Alameda	4,463.76	4,463.76
OPERATING ACTIVITIES	33,443.66	33,443.66	54, Solano	935.58	935.58
FINANCING ACTIVITIES			61, Marin	3,144.88	3,144.88
Wells Prudent Reserve Account	-7.28	-7.28	62, San Francisco	2,528.58	2,528.58
Net cash provided by Financing Activities	<u>-7.28</u>	<u>-7.28</u>	65, San Mateo	1,902.89	1,902.89
Net cash increase for period	33,436.38	33,436.38	71, Santa Clara	4,473.09	4,473.09
Cash at beginning of period	146,494.51	146,494.51	72, Monterey	643.78	643.78
Cash at end of period	<u>179,930.89</u>	<u>179,930.89</u>	73, Santa Cruz	18,040.00	18,040.00
			74, San Benito	285.00	285.00
			81, Stanislaus	761.87	761.87
			82, San Joaquin	2,259.06	2,259.06
			83, Tuolumne	421.19	421.19
			84, Calaveras	9.14	9.14
			86, Merced	46.73	46.73
			92, Fresno	472.42	472.42
			93, Tulare	158.00	158.00
				<u>56,987.03</u>	<u>56,987.03</u>
3 Months Prudent Reserve = \$143,017.51					
Value of Literature on Hand = \$9,458.39					

NorCal H&I Committee
Financial Report
January 2017

	<u>Jan 17</u>	<u>Dec '16 - Jan 17</u>		<u>Jan 17</u>	<u>Dec '16 - Jan 17</u>
Income			02, Del Norte	0.00	56.90
Area Contributions	74,099.41	131,086.44	03, Siskiyou	69.52	102.67
Bounce Check	0.00	-12.00	04, Humboldt	391.30	507.53
Total Income	<u>74,099.41</u>	<u>131,074.44</u>	11/12, Modoc/Lassen	108.21	174.75
Income	74,099.41	131,074.44	16, Shasta	1,798.10	2,559.44
Expense			160, Spanish N Coast	0.00	205.00
Bank Charges	0.00	0.00	17/18, Tehama/Trinity	80.00	130.26
Equipment & Fixed Assets	3,036.96	3,036.96	170, Spanish S Coast	44.00	104.60
LITERATURE EXPENSE			180, Spanish Central Int	56.00	76.00
AAWS Books & Materials	45,000.00	65,000.00	190, Spanish South Int	309.50	420.50
AAWS Lit Distrib. & Supplies	377.60	672.15	21, Mendocino	613.24	677.24
Grapevine & LaVina	167.46	167.46	22, Sonoma	5,961.22	8,586.31
Grapevine Distrib & Supplies	10.45	10.45	23, Lake	509.60	1,023.19
lit - other	0.00	692.92	31, Butte/Glenn	2,416.14	2,614.22
Meeting Directories	271.88	1,011.89	32, Plumas	25.00	25.00
Total LITERATURE EXPENSE	<u>45,827.39</u>	<u>67,554.87</u>	34, Placer	1,236.03	4,053.00
NorCal Committee	184.50	184.50	36, Sierra/Nevada	481.08	752.24
Office Supplies	80.70	80.70	42, Sacramento/Yolo	3,887.82	6,385.97
Postage	0.00	47.00	43, El Dorado	904.62	1,761.01
Printing Costs	0.00	1,771.14	44, Amador	79.95	721.58
void	0.00	0.00	45, Sutter/Colusa/Yuba	219.58	331.81
Total Expense	<u>49,129.55</u>	<u>72,675.17</u>	51, Napa	2,711.13	3,243.54
Net Ordinary Income	24,969.86	58,399.27	52, Contra Costa	9,243.55	13,073.89
Other Income/Expense			53, Alameda	6,741.90	11,205.66
Other Income			54, Solano	1,266.07	2,201.65
Interest Income	15.11	29.36	61, Marin	8,447.24	11,592.12
Total Other Income	<u>15.11</u>	<u>29.36</u>	62, San Francisco	6,444.84	8,973.42
Net Other Income	<u>15.11</u>	<u>29.36</u>	65, San Mateo	5,217.38	7,120.27
Net Income	<u><u>24,984.97</u></u>	<u><u>58,428.63</u></u>	71, Santa Clara	8,751.44	13,224.53
			72, Monterey	1,243.69	1,887.47
OPERATING ACTIVITIES	24,984.97	58,428.63	73, Santa Cruz	25.71	18,065.71
FINANCING ACTIVITIES			74, San Benito	116.00	401.00
Wells Prudent Reserve Account	-7.29	-14.57	81, Stanislaus	825.24	1,587.11
Net cash provided by Financing Activities	<u>-7.29</u>	<u>-14.57</u>	82, San Joaquin	623.53	2,882.59
Net cash increase for period	24,977.68	58,414.06	83, Tuolumne	602.70	1,023.89
Cash at beginning of period	<u>179,930.89</u>	<u>146,494.51</u>	84, Calaveras	372.29	381.43
Cash at end of period	<u><u>204,908.57</u></u>	<u><u>204,908.57</u></u>	86, Merced	206.98	253.71
			91, Mariposa/Madera	324.02	324.02
			92, Fresno	1,291.14	1,763.56
			93, Tulare	410.68	568.68
			95, Kings	42.97	42.97
				<u><u>74,099.41</u></u>	<u><u>131,086.44</u></u>
3 Months Prudent Reserve = \$143,024.80					
Value of Literature on Hand = \$8,583.85					

NorCal H&I Committee
Financial Report
February 2017

	Feb 17	Dec '16 - Feb 17		Feb 17	Dec '16 - Feb 17
Income			02, Del Norte	34.14	91.04
Area Contributions	24,531.67	155,618.11	03, Siskiyou	45.00	147.67
Bounce Check	0.00	-12.00	04, Humboldt	117.77	625.30
Total Income	<u>24,531.67</u>	<u>155,606.11</u>	11/12, Modoc/Lassen	0.00	174.75
Income	24,531.67	155,606.11	140, Spanish North Int	137.27	137.27
Expense			16, Shasta	869.33	3,428.77
Accounting	435.00	435.00	160, Spanish N Coast	0.00	205.00
Bank Charges	0.00	0.00	17/18, Tehama/Trinity	100.00	230.26
Equipment & Fixed Assets	0.00	3,036.96	170, Spanish S Coast	105.00	209.60
LITERATURE EXPENSE			180, Spanish Central Int	17.88	93.88
AAWS Books & Materials	20,000.00	85,000.00	190, Spanish South Int	0.00	420.50
AAWS Lit Distrib. & Supplies	467.77	1,139.92	21, Mendocino	116.72	793.96
Grapevine & LaVina	0.00	167.46	22, Sonoma	2,352.68	10,938.99
Grapevine Distrib & Supplies	0.00	10.45	23, Lake	0.00	1,023.19
lit - other	290.60	983.52	31, Butte/Glenn	0.00	2,614.22
Meeting Directories	100.00	1,111.89	32, Plumas	0.00	25.00
Total LITERATURE EXPENSE	<u>20,858.37</u>	<u>88,413.24</u>	34, Placer	1,363.18	5,416.18
NorCal Committee	1,240.82	1,425.32	36, Sierra/Nevada	493.45	1,245.69
Office Supplies	239.30	320.00	42, Sacramento/Yolo	1,112.90	7,498.87
Postage	55.23	102.23	43, El Dorado	0.00	1,761.01
Printing Costs	477.87	2,249.01	44, Amador	268.62	990.20
void	0.00	0.00	45, Sutter/Colusa/Yuba	440.23	772.04
Total Expense	<u>23,306.59</u>	<u>95,981.76</u>	51, Napa	1,068.50	4,312.04
Net Ordinary Income	1,225.08	59,624.35	52, Contra Costa	3,299.96	16,373.85
Other Income/Expense			53, Alameda	1,575.32	12,780.98
Other Income			54, Solano	496.70	2,698.35
Interest Income	14.07	43.43	61, Marin	744.21	12,336.33
Total Other Income	14.07	43.43	62, San Francisco	2,024.63	10,998.05
Other Expense			65, San Mateo	3,013.15	10,133.42
7th Tradition Distributions	20,000.00	20,000.00	71, Santa Clara	2,335.08	15,559.61
Total Other Expense	<u>20,000.00</u>	<u>20,000.00</u>	72, Monterey	346.47	2,233.94
Net Other Income	<u>-19,985.93</u>	<u>-19,956.57</u>	73, Santa Cruz	59.63	18,125.34
Net Income	<u><u>-18,760.85</u></u>	<u><u>39,667.78</u></u>	74, San Benito	116.00	517.00
			81, Stanislaus	505.52	2,092.63
OPERATING ACTIVITIES	-18,760.85	39,667.78	82, San Joaquin	281.34	3,163.93
FINANCING ACTIVITIES			83, Tuolumne	105.78	1,129.67
Wells Prudent Reserve Account	-6.59	-21.16	84, Calaveras	90.00	471.43
Net cash provided by Financing Activities	<u>-6.59</u>	<u>-21.16</u>	86, Merced	112.55	366.26
Net cash increase for period	-18,767.44	39,646.62	91, Mariposa/Madera	50.00	374.02
Cash at beginning of period	204,908.57	146,494.51	92, Fresno	497.25	2,260.81
Cash at end of period	<u><u>186,141.13</u></u>	<u><u>186,141.13</u></u>	93, Tulare	235.41	804.09
			95, Kings	0.00	42.97
				<u><u>24,531.67</u></u>	<u><u>155,618.11</u></u>
3 Months Prudent Reserve = \$143,031.39					
Value of Literature on Hand = \$8,683.67					

NorCal H&I Committee
Financial Report
March 2017

	Mar 17	Dec '16 - Mar 17
Income		
Area Contributions	60,647.52	216,265.63
Bounce Check	-12.00	-24.00
Total Income	<u>60,635.52</u>	<u>216,241.63</u>
Income	60,635.52	216,241.63
Expense		
Accounting	0.00	435.00
Bank Charges	3.00	3.00
Equipment & Fixed Assets	184.43	3,221.39
LITERATURE EXPENSE		
AAWS Books & Materials	55,000.00	140,000.00
AAWS Lit Distrib. & Supplies	497.97	1,541.42
Grapevine & LaVina	35,684.00	35,851.46
Grapevine Distrib & Supplies	8,599.85	8,610.30
lit - other	0.00	983.52
Meeting Directories	1,098.20	2,210.09
Total LITERATURE EXPENSE	<u>100,880.02</u>	<u>189,196.79</u>
NorCal Committee	1,121.76	2,547.08
Office Supplies	187.29	507.29
Postage	0.00	198.70
Printing Costs	0.00	2,249.01
void	0.00	0.00
Total Expense	<u>102,376.50</u>	<u>198,358.26</u>
Net Ordinary Income	-41,740.98	17,883.37
Other Income/Expense		
Other Income		
Interest Income	14.88	58.31
Total Other Income	<u>14.88</u>	<u>58.31</u>
Other Expense		
7th Tradition Distributions	0.00	20,000.00
Total Other Expense	<u>0.00</u>	<u>20,000.00</u>
Net Other Income	<u>14.88</u>	<u>-19,941.69</u>
Net Income	<u>-41,726.10</u>	<u>-2,058.32</u>
OPERATING ACTIVITIES	-41,726.10	-2,058.32
FINANCING ACTIVITIES		
Wells Prudent Reserve Account	-7.28	-28.44
Net cash provided by Financing Activities	<u>-7.28</u>	<u>-28.44</u>
Net cash increase for period	-41,733.38	-2,086.76
Cash at beginning of period	<u>186,141.13</u>	<u>146,494.51</u>
Cash at end of period	<u>144,407.75</u>	<u>144,407.75</u>
3 Months Prudent Reserve = \$143,038.67		
Value of Literature on Hand = \$8,265.12		

	Mar 17	Dec '16 - Mar 17
02, Del Norte	215.71	306.75
03, Siskiyou	68.93	216.60
04, Humboldt	507.38	1,132.68
11/12, Modoc/Lassen	51.05	225.80
140, Spanish North Int	0.00	137.27
16, Shasta	678.45	4,107.22
160, Spanish N Coast	40.00	245.00
17/18, Tehama/Trinity	39.37	269.63
170, Spanish S Coast	70.00	279.60
180, Spanish Central Int	116.16	210.04
190, Spanish South Int	237.00	657.50
21, Mendocino	438.07	1,232.03
22, Sonoma	3,096.91	14,035.90
23, Lake	369.73	1,392.92
31, Butte/Glenn	372.44	2,986.66
32, Plumas	436.00	461.00
34, Placer	2,020.63	7,436.81
36, Sierra/Nevada	522.52	1,768.21
42, Sacramento/Yolo	6,096.37	13,595.24
43, El Dorado	953.53	2,714.54
44, Amador	19.00	1,009.20
45, Sutter/Colusa/Yuba	176.13	948.17
51, Napa	1,860.98	6,173.02
52, Contra Costa	6,583.94	22,957.79
53, Alameda	5,903.71	18,684.69
54, Solano	1,474.66	4,173.01
61, Marin	6,809.41	19,145.74
62, San Francisco	4,328.15	15,326.20
65, San Mateo	4,155.52	14,288.94
71, Santa Clara	7,088.66	22,648.27
72, Monterey	841.78	3,075.72
73, Santa Cruz	34.71	18,160.05
74, San Benito	208.16	725.16
81, Stanislaus	718.10	2,810.73
82, San Joaquin	1,969.23	5,133.16
83, Tuolumne	331.01	1,460.68
84, Calaveras	254.42	725.85
86, Merced	107.89	474.15
91, Mariposa/Madera	242.29	616.31
92, Fresno	1,105.97	3,366.78
93, Tulare	103.55	907.64
95, Kings	0.00	42.97
	<u>60,647.52</u>	<u>216,265.63</u>

